



SCMPO

TRANSPORTATION ADVISORY
COMMITTEE AGENDA

DATE:	September 25, 2014	TIME:	2:00 PM
PLACE:	Casa Grande Public Safety Complex - 373 E. Val Vista Blvd, Casa Grande 520-705-5143 Irene's Cell		
TAC MEMBERS	Susanna Struble, Coolidge - Chair Duane Eitel, Casa Grande Lance Dunagan, Eloy	Charla Glendening, ADOT Doug Hansen, Pinal County	
Shaded items are action items: Action may be taken on any item on the agenda, or items brought up at the meeting.			
ITEM	AGENDA ITEM	PRESENTER	PAGE
1	Call to order and Introductions	Susanna Struble	
2	Approval of Minutes of August 28, 2014	Susanna Struble	1-4
3	RTAC Update	Kevin Adam	
4	ADOT Planner Report	Charla Glendening	
5	FHWA Report	Ed Stillings	
6	District Engineer Report	Jerry James	
7	RTP Update • Announcement and Approval of "Top Three Firms"	Duane Eitel	
8	MPO Update • Safety Plan • Transit Plan • Air Quality - Call for Projects • Ledgers • MUTAC Update	Irene Higgs	5-21
9	HSIP - Discussion and approval of remaining FFY15 funding	Irene Higgs	22
10	Local Government project Report; Casa Grande, Coolidge, Eloy, Pinal County	Susanna Struble	
11	New Officers for 2015	Irene Higgs	
12	Announcements and other items to discuss: • Arizona State Transportation Board Meeting in Wickenburg October 10, 2014 • AMPO Conference in Atlanta, GA October 21 - 24, 2014 (Sharon and Irene will both attend). • Executive Board meeting November 18, 2014 at the Pinal County complex conference room.	Susanna Struble	
13	Call to the Public	Susanna Struble	
14	Next Meeting Date November 6, 2014	Susanna Struble	
15	Adjourn	Susanna Struble	

Anyone needing accommodations, please contact Sharon Mitchell at 520-366-6038 48 hours prior to the meeting.



SCMPO TRANSPORTATION ADVISORY COMMITTEE
MEETING MINUTES

ITEM #2

SCMPO

DATE:	August 28, 2014	TIME:	2:00 PM
PLACE:	Casa Grande Public Safety Complex - 373 E. Val Vista Blvd, Casa Grande		
	520-705-5143 Irene's Cell		

Shaded items are action items: Action may be taken on any item on the agenda, or items brought up at the meeting.

	TAC Members	Staff/Guest/Consultants
Attendees:	Susanna Struble, Coolidge Duane Eitel, Casa Grande Lance Dunagan, Eloy Doug Hansen, Pinal County	Emily Dawson, ADOT Tucson Larry Talley, ADOT Teri Kennedy, MAG Dean Giles, MAG Sharon Mitchell, SCMPO Irene Higgs, SCMPO Eric Boyles, ADOT LPA Andy Smith, CAG Mona Aglan-Swic, ADOT Mike Sundblom, Pinal Co. Air Q

ITEM	AGENDA ITEM	APPROVED 4-0
1	Call to order and Introductions	
2	Approval of Minutes of June 26,2014	APPROVED 4-0
3	RTAC Update	
	<i>Kevin was not able to attend, but provided a brief report via email, and Irene went over the information.</i>	
4	ADOT Planner Report	
	<i>Charla was not able to attend.</i>	
5	FHWA Report	
	<i>Ed was not able to attend.</i>	
6	District Engineer Report	
	<i>Emily provided an overview of the projects within the MPO region:</i> <i>1-8 Bianco Rd - Pavement Preservation bid 7/1/15</i> <i>1-8 Thornton Rd TI Bridge Deck and slope paving bid 9/8/14;</i> <i>SR 84 Burris Rd - 5 Points Pavement Preservation Bid 2018;</i> <i>SR 87 @ Picacho Pavement Preservation Bid February 2015 Less than .5 miles;</i> <i>SR 287 Jct 10 - La Palma Rd Bid 7/2017</i> <i>SR 347 at Union Pacific Railroad working on the DCR 2016 and possible construction 2018-2020;</i> <i>Casa Grande - Fuqua from Barnes to Lealand - Pave roadway - 6/30/15</i> <i>SR 347 John Wayne Parkway from Bowlin Rd to Juan St - sidewalks and safe routes to School - 2/15;</i> <i>SR 347 John Wayne Parkway 174.6-175.3 sidewalks -5/19/15</i> <i>Casa Grande rock n roll program - safety improvements - 3/1/15</i> <i>Coolidge Central Ave: Arizona Blvd - Main St Pedestrian Improvements - 6/26/15</i> <i>Coolidge Central Ave :Arizona Blvd to Main St- Reconstruction - 6/26/15</i> <i>Kelvin Rd Bridge Replacement - 2/16/15</i>	



SCMPO TRANSPORTATION ADVISORY COMMITTEE
MEETING MINUTES

SCMPO

ITEM	AGENDA ITEM
7	<p>RTP Update</p> <p><i>Duane provided and update on the Request for Proposal for the RTP: It went out via email and is published on the SCMPO and Casa Grande web site. It will be advertised in the Tri-Valley Dispatch one time, September 3. Because of the timing and ensuring a consultant is selected and contracts are negotiated, it may be necessary for the Executive Board to approve the selection of the firm via email. Once we receive the approval of the selected firm, the board will meet to approve the contract in November.</i></p>
8	<p>MPO Update</p> <p><i>Irene: The Safety and Transit Plan's RTP's are being worked on, and hopefully the Safety plan RFP will go out by mid September. The Transit plan may take a little longer, as there is some coordination that needs to be developed between Coolidge and the MPO.</i></p> <p><i>Irene provided a great overview of the 5300 transit programs (See memo item #8, and some info from MAP-21).</i></p>
9	<p>Air Quality - Training Presentation</p> <p><i>Dean Giles (MAG) provided a PowerPoint and information regarding the consultation process. This is something that we have to do in order to ensure our projects have met all the air quality and federal processes for inclusion into the TIP.</i></p> <p><i>Teri Kennedy (MAG) provided information on the process by which to get our projects through air quality modeling. She sent out a call for projects about two weeks ago, and SCMPO staff will begin the process of identifying regionally significant projects that may need to be modeled. At this time we have one project; I-8 and Henness Road that will need to be re-modeled in order for it to be moved up to 2018.</i></p>
10	<p>ADOT Traffic Safety Section - HSIP Eligibility Process</p> <p><i>Larry Tally (ADOT) provided an overview and information on the HSIP project application process. The timelines for submission this year is September 15. Any application after September 15 will not be included in the 2015 funding cycle. But, any application can be processed for eligibility, but will not be able to utilize the 2015 funds.</i></p> <p><i>For the 2016 funds, the drop dead date for submission is May 1, 2015. So, SCMPO will need to start on the next round of HSIP applications no later than October or November in order to determine the funding for larger projects.</i></p> <p><i>Design and construction can no longer be in the same FFY. This includes procurement "material only" projects.</i></p> <p><i>Susanna Struble would like to set up a training for the local government police departments to understand how important the crash data is for federal funded safety projects. Irene will try and set up a training through ADOT, once our RFP for the safety plan has been advertised.</i></p>



SCMPO TRANSPORTATION ADVISORY COMMITTEE
MEETING MINUTES

SCMPO

ITEM	AGENDA ITEM	
11	<p><i>Approval of TIP Amendment #3</i></p> <ul style="list-style-type: none">• Pinal County - updated the generic "dust mitigation" projects for each FY; clarifying project location and funding amount.	APPROVED 4-0
	<p>See Memo: <i>Dust mitigation projects from Pinal County were updated with all the detail information needed for the TIP-Listing of Projects: As well, Irene created a 'parking lot' for HSIP projects, and assigned them TIP-ID numbers.</i></p>	
12	<p>Discussion and approval of programming HSIP Projects - Scenarios</p> <p>SCMPO received seven applications, and combined two, and one was not eligible. We have five projects, four has been submitted to ADOT. Coolidge's project will be submitted next week. After discussion the TAC chose scenario #2, in order to ensure Eloy's striping project would move forward. Irene will work on the funding aspect, and may need to borrow HSIP funds, and loan out funding in order to ensure all projects move forward.</p> <p>Once all the systemic projects are completed for the local agencies, it is suggested that we start looking at regionally significant projects. Our Safety Plan will also provide guidance to what the major safety project needs there are within the region.</p> <p>Coolidge's striping project came in a \$30K less than expected. Therefore we have \$30K more to spend for 2015, once the project is awarded.</p>	
13	<p>Local Government Project Report; Casa Grande, Coolidge, Eloy, Pinal County</p> <p>Coolidge: There will be a Ribbon cutting on Sept 8th at 6: PM, for Coolidge Ave; HSIP striping phase II bids came in about \$30K less than expected; signing package 2300 signs have been ordered, and staff will put up signs; Central Ave. sending the PA back to ADOT; Main St. task order will work up scope of little section of Central Ave;</p> <p>Casa Grande: SRTS project - environmental process needs some approvals, and permit process, the plans are 80-90% completed. Kortson is modeled (Irene to check out); and they are completing a mill and overlay project;</p> <p>Eloy: Main St reconstruction a kick off for design will be in a week or two; Shed road is under design and should start mill and replace first part of January.</p> <p>Pinal County; Doug is hopping happy about the Florence Kelvin Bridge project; Maricopa CG highway at Ak-Chin will install a left turn lane, and the road will be closed.</p>	



SCMPO TRANSPORTATION ADVISORY COMMITTEE
MEETING MINUTES

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ITEM	AGENDA ITEM
14	<p>Announcements and other items to discuss:</p> <ul style="list-style-type: none">• Arizona State Transportation Board Meeting in Casa Grande September 12, 2014• October 23rd TAC Meeting needs to be moved. Irene and Sharon will be in Atlanta at the AMPO Conference. Move or Cancel <p><i>The RTP-RFP proposal team will be made up of the TAC; Doug Hansen, Pinal County; Charla Glendening, ADOT; Lance Dunagan, Eloy; Duane Eitel, Casa Grande; Susanna Struble, Coolidge; Andy Smith, CAG; Irene Higgs, SCMPO; and possibly Jerry James, Tucson District ADOT.</i></p> <p><i>The Arizona State Transportation Board Meeting will be held in Casa Grande on September 12th. We encourage all TAC members to attend. We're not sure where it will be held, but either at the Francisco Grande or at City Hall.</i></p> <p><i>The October 23 SCMPO TAC meeting has been moved to November 6th. Sharon will not be able to attend, as she has a Transportation Trade Corridor Alliance Meeting that day from 1:00 PM to 7:30 PM.</i></p>
15	Next Meeting Date September 25th
	<p><i>The RTP selection team will meet on the morning of the September 25th to chose the three final candidates for the RTP.</i></p> <p><i>The November Executive Board meeting will be moved from November 11 to November 18th. At that time the Board will approve the contract for the consultant for the RTP.</i></p>
16	Adjourn



TRANSPORTATION TECHNICAL ADVISORY COMMITTEE MEETING MEMO

ITEM # 8

MEMO TO: SCMPO TECHNICAL ADVISORY COMMITTEE
FROM: Irene Higgs, SCMPO Transportation Planner
DATE: September 25, 2014
SUBJECT: MPO Update

Strategic Transportation Safety Plan - The MPO is currently gathering information and preparing the scope of work for the Safety Plan. We anticipate the RFP for the Safety Plan to be ready to advertise by October 2014.

Transit Implementation Plan - The MPO is currently gathering information and preparing the scope of work for the Transit Implementation Plan. We anticipate the RFP for the Transit Implementation Plan to be ready to advertise by October/November 2014.

Progress Report

- SCMPO/MAG AQ Coordination Meeting, September 5, Sharon and Irene attended.
- ADOT High Speed Rail Study Update Meeting, SCMPO Executive Board Meeting, September 5, Sharon Mitchell and Irene Higgs attended.
- COG/MPO Planner Meeting, July 18, Sharon Mitchell and Irene Higgs attended.
- SCMPO Executive Board Meeting, September 9, Sharon Mitchell and Irene Higgs attended.
- CAG RTP Meeting, September 10, Irene Higgs attended by conference call
- CAG TAC Meeting, September 11, Irene Higgs attended by conference call
- State Transportation Board meeting, September 12, Sharon Mitchell and Irene Higgs attended.
- COG/MPO Planners Meeting, September 12, Sharon Mitchell and Irene attended.
- ADOT DBE Training, September 17, Sharon Mitchell and Irene Higgs attended.
- E-STIP Training, September 18, Sharon Mitchell and Irene Higgs attended.
- Eloy Main Street Kick-Off Meeting, September 18, Irene Higgs attended.
- AzTA High Speed Rail Meeting, September 19, Sharon Mitchell attended.
- Council for Technical Solutions webinar, September 22, Irene Higgs attended.

Committee Action Requested:	<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Action Requested Below
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Sun Corridor MPO Running Ledger

FEDERAL FUNDING AT A GLANCE							
	Description	FFY15	FFY16	FFY17	FFY18	FFY19	FFY20
HSIP	Obligation Authority (OA) for HSIP	\$ 493,130.36	\$ 372,523.02	\$ 493,130.36	\$ 493,130.36	\$ 493,130.36	\$ 493,130.36
	Programmed Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Remaining Balance OA	\$ 493,130.36	\$372,523.02	\$493,130.36	\$493,130.36	\$493,130.36	\$493,130.36
STP	Obligation Authority (OA) for STP	\$ 581,509.53	\$ 581,509.53	\$ 581,509.53	\$ 581,509.53	\$ 581,509.53	\$ 581,509.53
	Programmed Projects	\$ 555,170.00	\$ 500.00	\$ 850,500.00	\$ 893,983.00	\$ 500.00	\$ 500.00
	Remaining Balance OA	\$ 26,339.53	\$581,009.53	(\$268,990.47)	(\$312,473.47)	\$581,009.53	\$581,009.53
SPR	Obligation Authority (OA) for SPR	\$ 148,242.62	\$ 148,242.62	\$ 148,242.62	\$ 148,242.62	\$ 148,242.62	\$ 148,242.62
	Programmed Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Remaining Balance OA	\$148,242.62	\$148,242.62	\$148,242.62	\$148,242.62	\$148,242.62	\$148,242.62
PL	Obligation Authority (OA) for PL	\$ 105,003.21	\$ 105,003.21	\$ 105,003.21	\$ 105,003.21	\$ 105,003.21	\$ 105,003.21
	Programmed Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Remaining Balance OA	\$105,003.21	\$105,003.21	\$105,003.21	\$105,003.21	\$105,003.21	\$105,003.21

Notes:

Apportionments represent the amount of federal funding based on formula. Apportionments generally exceed obligation authority (OA), resulting in excess apportionments that cannot be obligated. Over the life of a multi-year federal transportation program authorization, apportionments may accumulate but cannot be utilized unless Congress approves a matching amount of OA. There is no guarantee Congress will provide the OA necessary to fully utilize apportionments.

OA is the amount of authorized apportionments which Congress allows states to obligate in an individual year. This is the amount which FHWA will reimburse. Effective 2/28/14 the OA to apportionments is 94.9%.

Sun Corridor MPO Running Ledger

FFY 2014	DESCRIPTION	APPORTIONMENTS				OA Rate =	0.948752739
		HSIP	STP	SPR	PL	Total	FFY Obligation Authority
	Carry Forward **Lapses on 6/30	\$ -	\$ -	\$ -	\$ 6,429.00	\$ 6,429.00	\$ 6,099.53
	Current FFY Apportionments	\$ 519,767.00	\$ 612,920.00	\$ 156,250.00	\$ 110,675.00	\$ 1,399,612.00	\$ 1,327,885.72
	Loans/Transfers/Repayments In	\$ 127,122.00	\$ 158,061.00	\$ -	\$ -	\$ 285,183.00	\$ 270,639.00
	Loans/Transfers/Repayments Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	FFY Total Available **Lapses on 6/30	\$ 646,889.00	\$ 770,981.00	\$ 156,250.00	\$ 117,104.00	\$ 1,691,224.00	\$ 1,604,624.25
	FFY Obligation Authority by Funding	\$ 613,737.71	\$ 731,470.34	\$ 148,242.62	\$ 111,102.74	\$ 1,604,553.40	
FEDERAL SHARE							
TIP #	Project Name	HSIP	STP	SPR	PL	Total of Amount	Declining Balance of OA
CLG 16-01D	Main St. Improvements	\$ -	\$ 300,000.00	\$ -	\$ -	\$ 300,000.00	\$ 1,304,624.25
SMP 14-RTP	RTP Plan	\$ -	\$ 300,000.00	\$ -	\$ -	\$ 300,000.00	\$ 1,004,624.25
SMP 14-Tran	Transit Plan	\$ -	\$ 131,161.00	\$ -	\$ -	\$ 131,161.00	\$ 873,463.25
SMP 14-Safe	HSIP Plan	\$ 314,393.00	\$ -	\$ -	\$ -	\$ 314,393.00	\$ 559,070.25
PL40120P	Planning Funding	\$ -	\$ -	\$ -	\$ 111,131.00	\$ 111,131.00	\$ 447,939.25
PS4012P	SPR Funding	\$ -	\$ -	\$ 118,625.00	\$ -	\$ 118,625.00	\$ 329,314.25
CLG 14-01C	Citywide Striping	\$ 245,075.00	\$ -	\$ -	\$ -	\$ 245,075.00	\$ 84,239.25
ELY 14-01C	Street Signs	\$ 61,860.00	\$ -	\$ -	\$ -	\$ 61,860.00	\$ 22,379.25
PS40121P	Planning Funds (1st Qtr)	\$ -	\$ -	\$ 22,379.25	\$ -	\$ 22,379.25	\$ (0.00)
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.00)
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0.00)
Total Federal Funding Used		\$ 621,328.00	\$ 731,161.00	\$ 141,004.25	\$ 111,131.00	\$ 1,604,624.25	
Remaining Apportionments		\$ 25,561.00	\$ 39,820.00	\$ 15,245.75	\$ 5,973.00	\$ 86,599.75	
Remaining OA		(\$7,590.29)	\$309.34	\$7,238.37	(\$28.26)	Remaining OA	(\$0.00)

Sun Corridor MPO Running Ledger

September 3, 2014

To: Local Public Agencies
From: Arizona Department of Transportation, Local Public Agency Section
Subject: *Local Public Agency Projects Manual* – Update

The *Local Public Agency Projects Manual* has been updated on September 3, 2014. A summary of the revision is attached.

The manual is available at the following link: <http://www.azdot.gov/docs/default-source/business/lpa-manual.pdf?sfvrsn=30>.

The manual is a living document; therefore, a user can access it through the web link, which will always be the latest version.

The LPA Manual provides guidance to local public agencies in developing, delivering, and administering transportation projects funded through the Federal-aid Highway Program (FAHP).

Additionally, another available tool is the Federal-aid Essentials. It is web based and can be accessed at: <http://www.fhwa.dot.gov/federal-aidessentials/index.cfm>

Contact Person: Susan Anderson at seanderson@azdot.gov or 602-712-6960

August 28, 2014

Karla Petty
Division Administrator
FHWA
4000 N. Central Ave, Suite 1500
Phoenix, Arizona 85012

Subject: Manual Update Technical Advisory (MUTAC) Recommendations

Dear Ms. Petty:

The Manual Update Technical Advisory Committee (MUTAC) met on Thursday, June 26, 2014 to review topics and comments received to date from constituents regarding the Local Public Agency Projects Manual.

The committee recommends comments be incorporated into the manual at this time and request your concurrence. Please see the attached packet for details regarding the revisions. When completed, please contact Mary Navarrette at 602-712-6962 to arrange to pick up the packet.

Sincerely,



Bahram Dariush, P.E.
Local Public Agency Section Manager

Enclosures

Manual Update Technical Update Committee (MUTAC) Recommendations

Chapter 1, page 7 and Chapter 17, page 2 – Calendar Watch

Chapter 2, page 2 and Chapter 6, page 21

Project Overview

Currently reads:

LPAs should submit all authorization request paperwork to their ADOT project manager by July 30 for processing. ADOT and FHWA need sufficient time to authorize and obligate federal-aid funding before September 15 deadline.

MUTAC recommends changing to read:

LPAs should submit all authorization request paperwork to their ADOT project manager by **June 1st** for processing. ADOT and FHWA need sufficient time to authorize **by June 30th** and obligate federal-aid funding before their September 15th deadline.

Chapter 3, 4, and 13, various locations

Certification Acceptance

Currently reads:

A responsibility chart identify positions that will have approval authority for each action (e.g. PS&Es; design exception; public interest findings) (see Attachment 4-1 for the LPA Responsibility Chart ADOT Administration *verses* for Certification Acceptance)

MUTAC recommends changing to read:

A responsibility chart identifies positions that will have approval authority for each action (e.g. PS&Es; design exception; public interest findings) (see Attachment 4-1 for the LPA Responsibility Chart ADOT Administration **versus** for Certification Acceptance).

Chapter 9, page 26 and 31

Environmental Clearances

Jurisdictional Determinations

Currently reads:

A preliminary JD is a quicker process and therefore is the most commonly used option; it is also preferred by FHWA, according to its May 6, 2009, guidance memo regarding preliminary and approved JDs. A preliminary JD assumes that all potential Waters identified are hydraulically connected to navigate Waters and are therefore jurisdictional.

MUTAC recommends changing to read:

A preliminary **Jurisdictional Determination (PJD)** is a quicker process and therefore is the most commonly used option; it is also preferred by FHWA, according to its May 6, 2009, guidance memo

regarding PJDs and approved JDs. A PJD assumes that all potential Waters identified are hydrological connected to navigable Waters and are therefore jurisdictional.

Chapter 9, page 27 – Calendar Watch

Environmental Clearances

Currently reads:

Corps review and approval of a Pre-Construction Notification typically takes 3 to 4 months. Once approved, NWPs are valid for a specified time period, which is usually 5 years. If an NWP expires before project construction, an extension from the Corps will be required.

MUTAC recommends changing to read:

Corps review and approval of a Pre-Construction Notification typically takes 3 to 4 months. Once approved, **the NWPs are valid until the date listed on the verification letter.** If an NWP expires before project construction, an extension from the Corps will be required.

Chapter 9, page 31 – Environmental Clearances

Rivers and Harbors Act

Currently reads:

Under Section 10 of the Rivers and Harbors Act of 1899, a Corps permit is required to do work within, over, or under “navigable waters” (33 CFR 239.4). Waters that have been previously determined by the Corps to be navigable waters are designated as “traditional navigable waters” (TNWs). Currently, the Colorado River, and designated reaches of the Santa Cruz River and Gila River are considered TNWs, and LPAs must apply for a Section 10 permit to work within the jurisdictional limits of these waterbodies. The LPA should consult the Jurisdictional Determinations page of the Corps Regulatory Division website for a list of TNW decisions, which includes information on the locations of the Corps-designated TNW reaches of Santa Cruz River and Gila River (see Resources list at the end of this chapter for a link to that website). The permit application required for Section 10 approval is the same application used for NWP or IP notification.

MUTAC recommends changing to read:

Under Section 10 of the Rivers and Harbors Act of 1899, a Corps permit is required to do work within, over, or under “navigable waters” (33 CFR 239.4). Waters that have been previously determined by the Corps to be navigable waters are designated as “traditional navigable waters” (TNWs). **Currently the Colorado River reaches the Santa Cruz and Gila River and is considered TNWs. LPAs must apply for Section 10 permit to work within the jurisdictional limits of these waterbodies.** The LPA should consult the Jurisdictional Determinations page of the Corps Regulatory Division website for a list of TNW decisions, which includes information on the locations of the Corps-designated TNW reaches of Santa Cruz River and Gila River (see Resources list at the end of this chapter for a link to that website). The permit application required for Section 10 approval is the same application used for NWP or IP notification.

Chapter 16, page 15 – Civil Rights

Davis Bacon Act

Currently reads:

The Davis-Bacon Act dictates that craft workers and laborers working on the site of federal-aid construction projects must be paid according to the wage decision incorporated into the contract through the special provisions contained in FHWA Form 1273. Davis-Bacon requirements apply to any federally funded construction contract regardless of the level of federal participation. Craft workers and laborers are defined as those employees who perform manual labor at the project site. Apprentices and trainees are also considered to be craft workers and laborers. Craft workers and laborers working on federal-aid construction projects must be paid at least once a week at the wage rates specified in the contract. The Davis-Bacon Act requirements can be excluded from LPA-matched federal-aid transportation projects only if they meet one of the following project categories:

- Any projects fully located on or within the existing ROW of a roadway that is functionally classified a local road
- Force-account work performed solely by the LPA
- Exploratory drilling services, which include SUE or utility location services
- Railroad and utility adjustments performed by a public utility or railroad force or the relocation performed by a contractor engaged by the utility or railroad (however, Davis-Bacon requirements apply when utility relocation work is part of a construction project to be performed by the construction contractor or subcontractor)

Self-administering and certified LPAs should contact their ADOT project manager or the ADOT CRO to ensure that most recent wage determinations are included in the contract special provisions for each project that requires Davis-Bacon wages.

MUTAC recommends changing to read:

The Davis Bacon Related Act (DBRA) requires that **laborers and mechanics** working on the site of federal-aid construction projects must be paid according to the wage decision incorporated into the contract through the required contract provisions contained in FHWA Form 1273. **The DBRA are enumerated in the Department of Labor's regulations at 29 C.F.R. § 5.1, including the Federal Aid Highway Acts, as amended. 23 U.S.C. § 113, part of the federal aid highway act, provides statutory authority for applying Davis-Bacon to federally-funded federal aid highways.** Laborers and mechanics are defined as those employees who perform manual labor at the project site. Apprentices and trainees are also considered to be **laborers and mechanics** working on federal-aid construction projects and must be paid at least once a week at the wage rates specified in the registered program for the apprentice's or trainee's level of progress, expressed as a percentage of the journeymen hourly rate specified in the wage decision incorporated in the contract. DBRA requirements can be excluded from LPA-matched federal-aid transportation projects only if they meet one of the following project categories:

- **Roadway functionally classified as local roads or rural minor collectors (FHWA 1273 IV.)**
- Force-account work performed solely by the LPA
- Exploratory drilling services, which include SUE or utility location services

- Railroad and utility adjustments performed by a public utility or railroad force or the relocation performed by a contractor engaged by the utility or railroad (however, DBRA requirements apply when utility relocation work is part of a construction project to be performed by the construction contractor or subcontractor)

Self-administering and certified LPAs should contact their ADOT project manager or the ADOT CRO to ensure that the appropriate wage determination is included **in the contract** for each project that requires Davis-Bacon wages.

Chapter 16, page 16 – Civil Rights

Davis Bacon Act

Currently reads:

Contractors are required to maintain labor compliance records using ADOT's online DBE Contract and Labor Compliance Certified Payroll System (see the Resources list at the end of this chapter for a link to that system). This system allows contractors to record worker classifications and to demonstrate that workers were paid promptly according to the wage determinations dictated by the special provisions of the contract.

MUTAC recommends changing to read:

Contractors are required to maintain labor compliance records using ADOT's online DBE Contract and Labor Compliance Certified Payroll System (see the Resources list at the end of this chapter for a link to that system). This system allows contractors to record worker classifications and to demonstrate that workers were paid promptly according to the wage determination **incorporated into the contract documents**.

Glossary: Davis-Bacon and Related Acts (DBRA)

Chapter 18, page 6 – Contracting/Consultant – Selection/Procurement

ADOT Engineering Consultants Services Section

Currently reads:

23 USC 112 (lowest responsive responsible bidder requirements)

MUTAC recommends changing to read:

23 USC 112 (b) (2) (contracting for engineering and design services)

***Chapter 18, Page 12 – Contracting/Consultant – Selection/Procurement
Certification Acceptance Projects***

Currently reads:

Certified LPA may use their own approved prequalification process of for prospective bidders, as approved by ADOT. The LPAs must have written procedures for mandatory prequalification, joint ventures, and special prequalification.

MUTAC recommends changing to read:

Certified LPA may use their own approved prequalification process of prospective bidders, as approved by ADOT. **LPAs that perform their own prequalification must have written procedures to prequalify contractors. Certified LPAs also have the option of using ADOT's list of prequalified contractors.**

***Chapter 13, Page 14 – Construction and the FHWA and ADOT Stewardship and Oversight Agreement
Major and Minor Changes***

Currently reads:

ADOT and the FHWA divide change orders into two categories, major and minor. For federally funded LPA projects, a major change order is defined as one that meets any one or more of the following conditions:

- Alters the scope of the work
- Is outside the limits of the environmental clearance
- Creates any new pay items with a total value greater than \$25,000
- Modifies any major item of work (as defined in Section 101.02 of ADOT's *Standard Specifications for Road and Bridge Construction*) by increasing it to more than 125% or decreasing it to less than 75% of the original quantity of that major item
- Changes the total contract value by more than 5% of the original contract

MUTAC recommends changing to read:

ADOT and the FHWA divide change orders into two categories, major and minor. For federally funded LPA projects, a major change order is defined as one that meets any one or more of the following conditions:

- Alters the scope of the work
- Is outside the limits of the environmental clearance
- Creates any new pay items with a total value greater than \$25,000
- Modifies any major item of work (as defined in Section 101.02 of ADOT's *Standard Specifications for Road and Bridge Construction*) by increasing it to more than 125% or decreasing it to less than 75% of the original quantity of that major item
- **Changes the total contract value by 20% of the original contract**

MANUAL UPDATE TECHNICAL ADVISORY COMMITTEE (MUTAC)

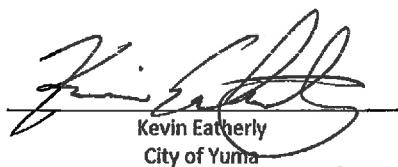
We hereby acknowledge and recommend the changes be made to the
ADOT Local Public Agency Projects Manual

Committee Members:

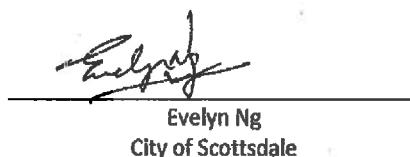
Kathy Borquez
Pinal County



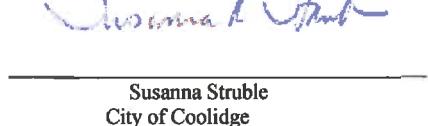
Jean Knight
Lake Havasu MPO



Kevin Eatherly
City of Yuma



Evelyn Ng
City of Scottsdale



Susanna Struble



Sharon Gordon

Susanna Struble
City of Coolidge

Sharon Gordon
AZ - FHWA

Date: August 26, 2014

Approved recommendations:

Dallas Hammit, ADOT State Engineer's Office

Aug 27, 2014
Date

Concurrence by:

Karla Petty, FHWA

Aug. 28, 2014
Date



TRANSPORTATION TECHNICAL ADVISORY COMMITTEE MEETING MEMO

ITEM #9

MEMO TO: **SCMPO TECHNICAL ADVISORY COMMITTEE**
FROM: **Irene Higgs, SCMPO Transportation Planner**
DATE: **September 25, 2014**
SUBJECT: **FFY15 HSIP Funding**

At present the Sun Corridor MPO has approximately \$135,000 of remaining HSIP funds in FFY 15. Approximately \$30,000 will be needed to fund the two FFY16 construction projects, leaving a balance of \$105,000.

Option 1:

- Add \$105,000 to Safety Plan - Have the consultant complete HSIP applications for the “top ten” safety projects identified in the Safety Plan. This task is an HSIP eligible item. This would give a total budget of \$445,348 for the Safety Plan.
- Loan out the remaining \$30,000 for a payback in FFY16

Option 2:

- Loan out \$135,000 to other COG/MPO’s for future year payback. Payback of \$30,000 in FFY16 and \$105,000 in FFY18.

Committee Action Requested:	<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Action Requested Below
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A motion to approve adding the remaining \$105,000 of HSIP funding to the Safety Plan and loan out the remaining balance of \$30,000 for payback in FFY16 to be submitted to the Sun Corridor MPO Executive Board for review and approval.