



EXECUTIVE BOARD MEETING AGENDA

DATE:	May 9, 2017		TIME:	10:00 AM Regular Meeting
PLACE:	Eloy – City of Eloy Library, 1000 N. Main Street, Eloy, AZ 85131			
	Irene's Cell 520-705-5143			

Executive Board Members

Chairman	Joel Belloc, Mayor Eloy	Member	Jon Thompson, Mayor Coolidge
Vice Chair	Steve Miller, Pinal County Supervisor	Member	Steve Stratton, ADOT District 4 Rep
Sec/Tres	Craig McFarland, Mayor Casa Grande		

Shaded items are action items: Action may be taken on any item on the agenda, or items brought up at the meeting.

ITEM	MEETING AGENDA ITEM	PRESENTER	PAGE
1	Call to Order, Pledge and Introductions	Mayor Belloc	
2	Approval of Meeting Minutes: March 14, 2017	Mayor Belloc	1-9
3	Call to the Public	Mayor Belloc	
4	Regional Transportation Advocacy Council (RTAC)	Kevin Adams	
5	Transportation Advisory Committee (TAC) Update: • City of Casa Grande Transit Development Plan • Traffic Count, Data Collection and Mapping Project Update	Duane Eitel	
6	Arizona Department of Transportation (ADOT) Planner Update	Jason Bottjen	
7	Federal Highways Administration (FHWA) Update	Ed Stillings	
8	District Engineer Update	Rod Lane/Jerry James	
9	• Metropolitan Planning Organization (MPO) Update (9.1) • Federal Fiscal Year (FFY) 2017 Ledger (9.2) • Design/Construction Report (9.3) • Title VI Audit Results (9.4)	Irene Higgs Jason Hafner	10 - 34
10	<p>Consent Agenda ALL ITEMS LISTED BELOW WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE MOTION AND ONE VOTE OF THE BOARD. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.</p> <p>Business: Possible Discussion and/or Action on the Following:</p>		
*10.A.	Approval to add Ken Martin from the City of Eloy to the Technical Advisory Committee		35
*10.B.	Adoption of Resolution of Support 2017-01 for the widening of Interstate 10 between Chandler and Casa Grande		36 - 37



*10.C.	Approval to advertise the City of Eloy Transit Feasibility Study RFP		38
*10.D.	Approval to advertise the Pinal County Strategic Transportation Plan RFP		39
*10.E.	Approval of the FY 2018 SCMPO Work Plan		40 - 80
*10.F.	Approval to authorize SCMPO Staff to expend up to \$1,000.00 non-Federal funds without Executive Board approval		81
*10.G.	Approval to increase Jason Hafner salary from pay range 58, step 6 (\$62,002.51) to pay range 58, step 12 (\$71,189.25), effective after July 11, 2017		82
*10.H.	Adoption of the Sun Corridor MPO Executive Board By-Laws as amended		83 - 94
11	Casa Grande Transit Development Plan Status Update - Presentation	Dan Marum Dawn Cartier	
12	Member Jurisdiction Reports and Comments	Mayor Belloc	
13	Announcements and Other Items to Discuss: <ul style="list-style-type: none"> • I-11 Participating Agency Meeting, Peart Center, Casa Grande, May 10 (10-12) • I-11 Public Meeting, Dorothy Powell Senior Adult Center, Casa Grande • State Transportation Board Meeting - Public Hearing, May 19, Phoenix • Joint Planning Advisory Committee, May 19, Wild Horse Pass, Chandler • Casa Grande Transit Development Plan Public Meeting, May 24, Dorothy Powell Senior Adult Center, Casa Grande • State Transportation Board Meeting, June 16, Payson • Rural Transportation Summit, October 18 - 20, Prescott 	Mayor Belloc	
14	Next Meeting Date: <ul style="list-style-type: none"> • June 15, 2017 - Special Call In Conference Call • July 11, 2017 - Regular Meeting 	Mayor Belloc	
15	Adjourn	Mayor Belloc	



EXECUTIVE BOARD MEETING MINUTES

DATE:	March 14, 2017	TIME:	9:00 AM Executive Session 10:00 AM Regular Meeting
PLACE:	Coolidge – City of Coolidge Council Chambers 911 S. Arizona Blvd., Coolidge, AZ		
	Irene's Cell 520-705-5143		
<i>Shaded items are action items: Action may be taken on any item on the agenda, or items brought up at the meeting.</i>			
Attendees:	Supervisor Steve Miller, PC Mayor Bob Jackson, CG Mayor Joel Belloc, Eloy Mayor Jon Thompson, Coolidge	Duane Eitel, Casa Grande Harvey Krauss, Eloy Matt Rencher, Coolidge Kevin Adam, RTAC Jason Bottjen, ADOT Ed Stillings, FHWA Michael Blankenship, AMEC	Greg Stanley, Pinal Co. Kathy Borquez, Pinal Co. Irene Higgs, SCMPO Jason Hafner, SCMPO
ITEM	AGENDA ITEM - EXECUTIVE SESSION MEETING		
1	Call to order		9:02 AM
2	Vote to adjourn to Executive Session A.R.S. §38-431.03(A)		APPROVED 4 - 0
	<i>Secretary/Treasurer Craig McFarland presented a motion to adjourn to Executive Session. Motion was seconded by Member Jon Thompson.</i>		
3	<p>Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of public officer, appointee, or employee (A.R.S § 38-431 (A)(1))</p> <ul style="list-style-type: none"> • Executive Director 6 Month Evaluation • Personnel Discussion <p>Any records or documents distributed to the Executive Board or any conversations occurring during executive session shall be kept confidential. Legal action involving a final vote or decision shall not be taken at an executive session.</p>		
4	Adjourn Executive Session		APPROVED 4 - 0
	<i>Secretary/Treasurer Craig McFarland presented a motion to adjourn from Executive Session. Motion was seconded by Vice Chair Steve Miller. Meeting adjourned at 9:55 AM.</i>		
ITEM	AGENDA ITEM - REGULAR BOARD MEETING		
1	Call to Order, Pledge and Introductions		10:07 AM
2	Approval of Meeting Minutes: January 10, 2017		APPROVED 4 - 0
	<i>A motion to approve the January 10, 2017 meeting minutes was made by Secretary/Treasurer Craig McFarland. Motion was seconded by Vice Chair Steve Miller.</i>		
3	Call to the Public		
	<i>There were no public comments.</i>		



EXECUTIVE BOARD MEETING MINUTES

4	Regional Transportation Advocacy Council (RTAC)
	<i>Kevin Adams provided an update on Transportation Funding Transfers(attached).</i>
5	<p>Transportation Advisory Committee (TAC) Update:</p> <ul style="list-style-type: none"> • Safety Plan Update • City of Casa Grande Transit Development Plan • Traffic Count, Data Collection and Mapping Project Update
	<p><i>Duane Eitel provided the following update:</i></p> <ul style="list-style-type: none"> • Safety Plan Update - <i>The Executive Board will be approving the final Safety Plan today.</i> • City of Casa Grande Transit Development Plan - <i>Held the 1st public meeting on February 23, 2017. We have received 429 surveys to-date online. The team will be presenting to City Council on Monday, March 20, 2017. Our next public engagement tool will be an interactive mapping tool.</i> • Traffic Count, Data Collection and Mapping Project Update - <i>All traffic counts have been completed. UCG is currently developing regional maps. Craig McFarland requested traffic counts for I-10. MPO Staff will provide these counts to Craig via email.</i>
6	Arizona Department of Transportation (ADOT) Planner Update
	<p><i>Jason Bottjen provided the following update:</i></p> <p>ADOT Tentative 5-Year Program - <i>Is available for public comment. There are currently three public hearings scheduled: March 17, 2017 in Tucson, April 21, 2017 in Flagstaff and May 19, 2017 in Phoenix.</i></p> <p>PARA Program - <i>ADOT will be making a call for projects for the PARA Studies and PARA Pre-Scoping projects in April/May 2017. The amount of funding available has not yet been determined.</i></p> <p>HURF Exchange Program - <i>Will be effective beginning October 2017. The exchange program only applies to STBG funding and can be used for both design and construction activities.</i></p>
7	Federal Highways Administration (FHWA) Update
	<i>Ed Stillings provided the following update - The continuing resolution is set to expire on April 28, 2017. There is currently a hiring freeze and the Arizona Division office is down 4 positions. Performance measures for Pavement and Bridge Conditions, System Performance and Highway Asset have been put on hold.</i>
8	District Engineer Update
	<i>Rod Lane provided an update on projects within the region.</i>

EXECUTIVE BOARD MEETING MINUTES

9	<ul style="list-style-type: none"> • Metropolitan Planning Organization (MPO) Update (9.1) • Federal Fiscal Year (FFY) 2017 Ledger (9.2) • Design/Construction Report (9.3) • TIP Administrative Amendment #5 (9.4) • 2016 Budget vs Actual (9.5) • HURF Update (9.6) 	
	<ul style="list-style-type: none"> • Metropolitan Planning Organization (MPO) Update (9.1) - Irene Higgs provided an overview of activities that were attended during the months of January, February and a portion of March. • Federal Fiscal Year (FFY) 2017 Ledger (9.2) - Jason Hafner provided an update on the changes to the ledger. The OA rate changed back to 94.9%. • Design/Construction Report (9.3) - All projects are moving forward. The following projects are complete and will be removed from the report: Casa Grande Pinal Avenue Bypass, Eloy Regulatory Sign Upgrade and Eloy Upgrade Pavement Markings. • TIP Administrative Amendment #5 (9.4) - An administrative amendment was requested by ADOT to increase the total cost of the project from \$336,776 to \$650,000. Because this was an increase to ADOT funds only, no TAC, Executive Board or FHWA action was required. • 2016 Budget vs Actual (9.5) - Irene Higgs provided an overview of the 2016 budget vs actual. Irene is working with the City of Casa Grande on the 2018 budget and will increase the budget on any item that was overspent. • HURF Update (9.6) - Jason Bottjen covered the HURF Exchange Program under Item 6. The Board did request a copy of the criteria for STBG vs HURF. MPO Staff will provide a copy to the Board once available. 	
10	<p>Consent Agenda ALL ITEMS LISTED BELOW WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE MOTION AND ONE VOTE OF THE BOARD. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.</p> <p>Business: Possible Discussion and/or Action on the Following:</p>	APPROVED 4 - 0
	<p><i>Vice Chair Steve Miller presented a motion to approve the Consent Agenda as presented. Motion was seconded by Member Jon Thompson.</i></p>	
11	<p>Approval to Initiate a Pinal County Strategic Transportation Safety Plan - Approximately \$200,000</p>	APPROVED 4 - 0
	<p><i>Secretary/Treasurer Craig McFarland presented a motion to approve \$85,000 of HSIP funding for the Pinal County Strategic Transportation Safety Plan. Motion was seconded by Vice Chair Steve Miller.</i></p>	



EXECUTIVE BOARD MEETING MINUTES

12	Member Jurisdiction Reports and Comments
	<p><i>Eloy - Mayor Belloc stated that the Executive Director - Irene Higgs will be moved from probationary status to full-time.</i></p> <p><i>Pinal County - Greg Stanley thanked the Board for supporting the Pinal County Strategic Transportation Safety Plan. Greg also provided a handout on upcoming community open houses for the Regional Transportation Authority (attached).</i></p> <p><i>Casa Grande - No comments</i></p> <p><i>Coolidge - No comments</i></p>
13	<p>Announcements and Other Items to Discuss:</p> <ul style="list-style-type: none"> • State Transportation Board Meeting - Public Hearing, March 17, Tucson • Southcentral Arizona Economic Development Roundtable, March 29, CAC • AZTA Conference, April 9-11, Phoenix • Roads and Streets Conference, April 12-14, Tucson • State Transportation Board Meeting - Public Hearing, April 21, Flagstaff • State Transportation Board Meeting - Public Hearing, May 19, Phoenix • JPAC, May 19, Phoenix
	<p><i>Kevin Adams reminded everyone that the Rural Transportation Summit will be October 18 - 20th in Prescott.</i></p>
14	<p>Next Meeting Date:</p> <ul style="list-style-type: none"> • May 9, 2017 - Eloy • June 15, 2017 - Special Call In Conference Call
15	Adjourn 11:10 AM



Rural Transportation Advocacy Council

Linking Arizona to the Global Economy

Central Arizona Governments
Central Yavapai Metro. Planning Org.
Flagstaff Metropolitan Planning Org.
Lake Havasu Metro. Planning Org.
Northern Arizona Council of Gov'ts.
Sierra Vista Metro. Planning Org.
Southeastern Arizona Governments Org.
Sun Corridor Metro. Planning Org.
Western Arizona Council of Gov'ts.
Yuma Metropolitan Planning Org.

March 6, 2017

STOP THE TRANSPORTATION FUNDING TRANSFERS

TRENDS:

- Since 2001, roughly \$2 billion in dedicated transportation funding has been transferred to pay for other government spending.
- State revenues continue to grow as Arizona climbs out of the recession. Despite the growth, the Governor's budget proposal continues to rely on \$108 million in transportation funding to pay for DPS Highway Patrol operations including:
 - \$96 million from the Highway User Revenue Fund (HURF)
 - \$7.3 million from the State Highway Fund (SHF) which is ADOT's portion of HURF
 - \$3.3 million for the DPS Parity Compensation Fund which is funded by SHF
 - \$1.5 million from the Safety Enforcement & Transportation Infrastructure Fund (SETIF) which is funded thru commercial trucking fees at the international border.
- While highway patrol operations are an authorized use of HURF and SHF funding, state statute limits the transfers to \$20 million, capping the amount at \$10 million from each Fund. Lawmakers continually circumvent those levels thru language inserted into the budget every year.
- Last year, approximately \$107 million in transfers were largely offset by \$86.5 million in one-time appropriations, a dramatic improvement and departure from the established trend. However, this year, Arizona no longer has a carry forward balance adequate for another sizable round of one-time transportation appropriations.

IMPACTS:

- The National Association of Manufacturers estimates that every dollar of sustained infrastructure investment can generate a three dollar return across the economy.
- The Associated General Contractors estimate that 7,100 direct private sector jobs and another 3,400 indirect jobs are generated from every \$1 billion invested.
- At the end of 2016, Arizona had 136,300 construction jobs, a drastic reduction from the 244,300 that existed in 2006. This was one of the hardest hit employment sectors from the recession, has not recovered, and would benefit greatly from higher transportation infrastructure investment.
- The American Society of Civil Engineers estimates that infrastructure underinvestment costs each U.S. family \$3,400 a year in disposable income, which if not addressed, will climb to \$5,100 by 2026.

- The Texas A&M Transportation Institute finds that due to traffic congestion, U.S. drivers annually waste more than 3 billion gallons of fuel and are stuck in traffic for nearly 7 billion extra hours equating to 42 hours extra per commuter.
- Arizona is strategically located between the massive and emerging markets of California, Texas and Mexico which provides tremendous economic opportunity which can only be maximized with high quality infrastructure capacity and reliability.
- Due in part to the quality of the infrastructure, we are losing trade opportunities with Mexico. As much as 60% of Mexican produce imported to the U.S. used to cross at Nogales. From 2010 to 2015, that percentage dropped from 38.8 percent to 25.5 %. In 2015, Nogales lost its long-time prominence as the top importer falling behind Hidalgo, Texas. In addition to outpacing Arizona for new trade, Texas has aggressively pursued existing Arizona/Mexico trade using better infrastructure as a selling point.
- As determined by ADOT and affirmed by the Arizona Auditor General, the state transportation system has a \$63 billion shortfall. Local road systems which also rely on state-generated HURF are facing comparable trends.
- The American Society of Civil Engineers grades Arizona roads as a D+ and cites the need to invest a minimum of \$24 billion just to maintain the current system.
- In Greater Arizona, funding levels have been so low that pavement conditions have deteriorated over the last decade despite dedicating most of the available funding to maintenance.
- Because funding has been inadequate to maintain the current system, badly needed expansion projects have been generally limited to roughly one per year over the last decade.
- Transportation research organization "TRIP" has identified Arizona's rural roads as the fifth deadliest in the Nation in need of both maintenance and modernization. Fatality rates have risen the last couple of years, claiming the lives of 895 people in Arizona in 2015.

CONCLUSION: As we continue to not raise transportation revenues while raiding the existing funding, other states have been very proactive. Arizona now ranks 44th in fuel tax rates and since 2013, 16 states that were already ahead of us have increased their fuel taxes further. We are already behind most of the Nation and losing further ground. Underinvesting in the infrastructure impacts job growth, economic competitiveness, public safety, cost of living and quality of life. At a minimum, we need to stop the transfer of existing transportation revenues away from the infrastructure. **STOP THE HURF AND SHF TRANSFERS!**

COMMUNITY OPEN HOUSES

Your attendance is welcomed!

For more information:

Andy Smith
 Planning Supervisor
 Pinal County Public Works
 andrew.smith@pinalcountyz.gov

Kathy Borquez
 Transportation Planner
 Pinal County Public Works
 kathy.borquez@pinalcountyz.gov

Central Arizona Governments
<http://www.cagaz.org/rta.html>
 480-474-9300


Monday, March 20, 2017
 Constitution Hall
 Town of Kearny
 912 Tilbury Drive, Building E
 Kearny

Thursday, March 23, 2017
 MGC Classroom
 Multi-Generational Center
 1035 N. Idaho Road
 Apache Junction

Tuesday, March 28, 2017
 Meeting Room
 Eloy Santa Cruz Library
 1000 N. Main Street
 Eloy

Monday, April 3, 2017
 Dining Room
 Dorothy Powell Senior Center
 405 E. 6th Street
 Casa Grande

Thursday, April 6, 2017
 Town of Florence Library &
 Community Center - Room B
 778 N. Main Street
 Florence

All Community Open Houses are from 5:00 p.m. to 7:00 p.m. The same material will be provided at all meetings. Arrive anytime between the designated hours.

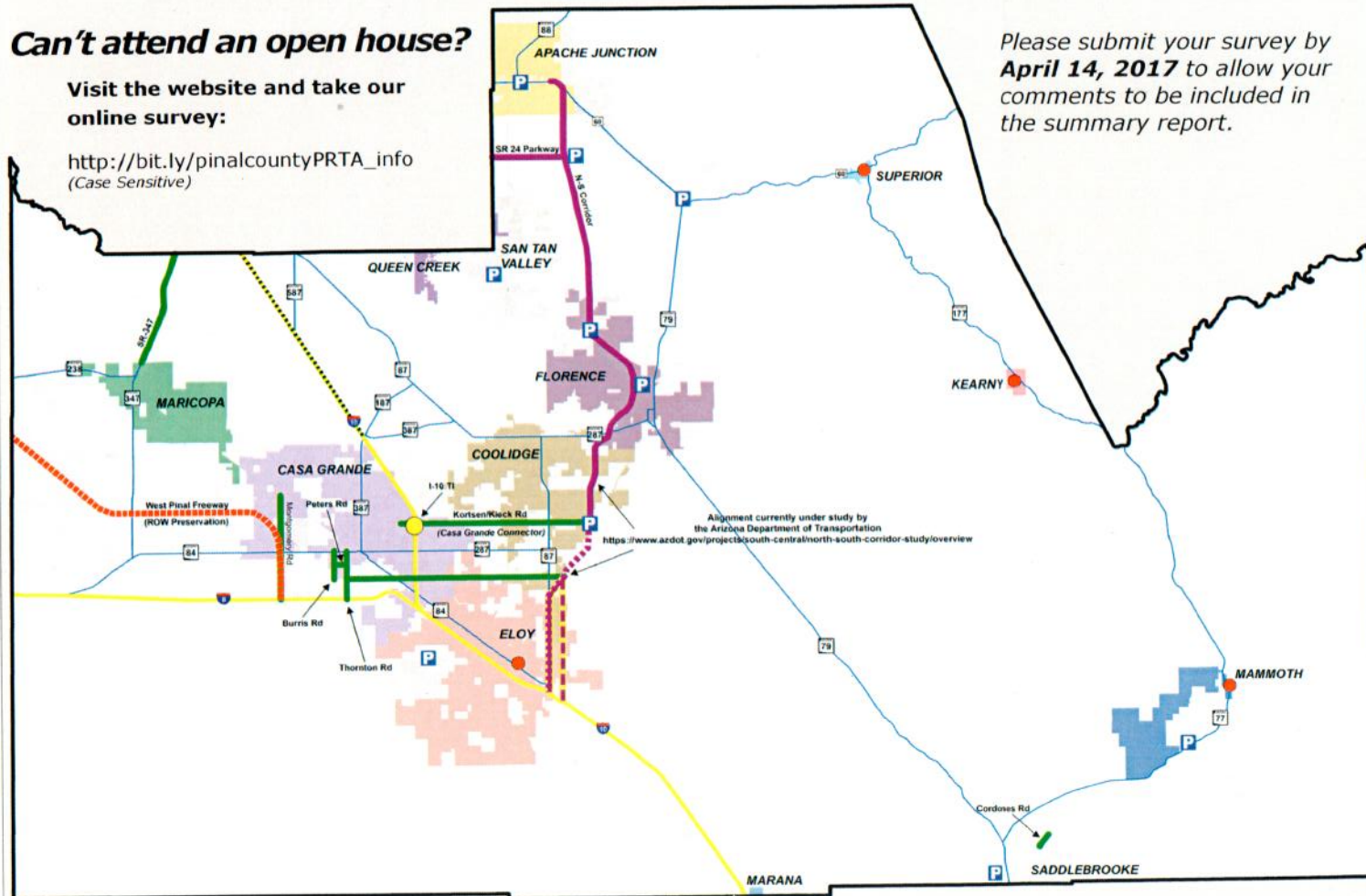
The Pinal Regional Transportation Authority invites you to attend a **Community Open House** that is scheduled in your area. Participants will have an opportunity to learn about the Pinal Regional Transportation Authority (RTA), speak with Pinal RTA representatives, and provide comments on the proposed plan. *Join others across Pinal County to provide your input about our transportation future!*

Can't attend an open house?

Visit the website and take our online survey:

http://bit.ly/pinalcountypRTA_info
 (Case Sensitive)

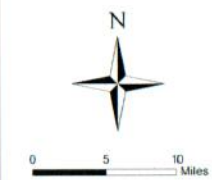
Please submit your survey by **April 14, 2017** to allow your comments to be included in the summary report.



Proposed RTA Projects

- Legend**
RTA Projects
-  Park and Ride
 -  Traffic Interchange
 -  Local Project Funding
 -  Roads
 -  West Pinal Freeway (ROW)
 -  N-S Corridor
 -  N-S Corridor (ROW)
 -  Coolidge Council Resolution
 -  Eloy Council Resolution
 -  Pre-Construction Activity

<http://www.cagaz.org/rta.html>



Disclaimer: This map does not represent a legal survey. It is intended for general purposes only.
 Map Date: February 15, 2017





EXECUTIVE BOARD MEETING SIGN IN SHEET

MEETING HELD AT:	Coolidge – City of Coolidge Council Chambers 911 S. Arizona Blvd., Coolidge, AZ	DATE OF MEETING:	March 14, 2017
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Time of Meeting: 9:00 AM Executive Session 10:00 AM Regular Meeting

Sign in	NAME	Representing/Agency	City/County	Phone	EMAIL
	Mayor Craig McFarland	City of Casa Grande	Casa Grande	520-421-6600	cmcfarland@casagrandeaz.gov
	Mayor Joel Belloc	City of Eloy	Eloy	520-466-9202	jbelloc@gmail.com
	Mayor Jon Thompson	City of Coolidge	Coolidge	520-723-5155	thompson5155@msn.com
	Supervisor Steve Miller	Pinal County	Casa Grande	520-866-7401	steve.miller@pinalcountyaz.gov
	Steve Stratton	ADOT Transportation Board - District 4	Globe	928-812-0173	sestratton@hotmail.com
GUESTS					
	Brent Crowther	Kimley Horn	Tucson	520-352-8632	Brent.Crowther@kimley-horn.com
	Carlos Lopez	Rail Planning Pgrm	ADOT	(602) 712-4786	CLopez@azdot.gov
	Charla Glendening	Planning Program Mang	ADOT	602-712-7376	cglendening@azdot.gov
	Dale Miller	RICK Engineering	Phoenix	480-522-0330	dmiller@rickengineering.com
	Duane Eitel	Transportation Engineer	Casa Grande	520-421-8625	deitel@casagrandeaz.gov
	Ed Stillings	FHWA	FHWA	602-382-8966	ed.stillings@fhwa.dot.gov
	Eric Gudino	ADOT	Phoenix	(480) 349-6294	egudino@azdot.gov
	Greg Stanley	County Manager	Pinal County	520-866-6201	gregory.stanley@pinalcountyaz.gov
	Harvey Krauss	Manager	Eloy	520-466-9201	hkrauss@ci.elay.az.us
	Irene Higgs	Sun Corridor MPO	Casa Grande	520-705-5143	ihiggs@scmpo.org
	Jason Bottjen	ADOT MPD	Phoenix	602-712-6166	jbottjen@azdot.gov
	Jason Hafner	Sun Corridor MPO	Casa Grande	520-705-5153	jhafner@scmpo.org
	Jerry James	ADOT District	Tucson		james@azdot.gov
	Jill Dusenberry	Grant Coordinator	Coolidge	520-723-6014	jilld@coolidgeaz.com



MEMO TO: SCMPO EXECUTIVE BOARD

FROM: Irene Higgs, SCMPO Executive Director

DATE: May 9, 2017

SUBJECT: MPO Update

Progress Report - Below is a listing of some of the activities staff attended for the months of March & April. Staff also prepared documentation for monthly ADOT reimbursement invoicing; attended various meetings with consultants; and general business activities for the MPO.

- RTA meeting with Pinal County, March 14, Irene attended
- Casa Grande Transit Development Plan Project Management conference call, March 14, Jason attended
- Meeting with Brent Crowther, Kimley Horn, March 15, Irene and Jason attended
- MPO Best Practices Conference Call, March 16, Irene attended
- State Transportation Board meeting, March 17, Irene attended
- Casa Grande City Council Study Session, March 20, Irene and Jason attended
- Casa Grande Transit Development Plan Project Management meeting, March 21, Irene and Jason attended
- 2017 Rides Committee meeting, March 22, Irene attended
- Meeting with CAG, March 22, Irene attended
- I-11 Conference call, March 23, Irene attended
- Pinal Partnership meeting, March 24, Irene attended
- AzTA meeting, March 27, Irene attended
- Casa Grande Development Plan TTAC meeting, March 28, Irene and Jason attended
- TAP funding discussion with ADOT, March 28, Jason attended
- Pinal County Regional Transportation Authority Open House in Eloy, March 28, Irene attended
- Southcentral Arizona Economic Roundtable, March 29, Irene and Jason attended
- Future Transportation Plans meeting with CivTech, March 30, Irene and Jason attended
- Meeting with Heather Smathers, Pinal Central/Casa Grande Dispatch Staff Writer, March 30, Irene and Jason attended
- Pinal County Regional Transportation Authority Open House in Casa Grande, April 3, Irene and Jason attended
- ADOT 5310 Webinar, April 4, Irene and Jason attended
- I-11 EIS Project Stakeholders meeting, April 5, Jason attended

- SCMPO/FHWA Work Plan Review, April 6, Irene and Jason attended
- Main St; Coolidge Ave – Pinkley Ave meeting, April 7, Jason attended
- AzTA Conference, April 9 – April 11, Irene and Jason attended
- Casa Grande Development Plan Project Management Conference Call, Irene and Jason attended
- Roads and Streets Conference, April 12 – April 14, Irene and Jason attended
- Pinal County Regional Transportation Authority meeting with Casa Grande, April 14, Irene attended
- I-11 Executive Leadership meeting, April 18, Irene attended
- 5310 Q&A Webinar, March 18, Irene and Jason attended
- ADOT I-10 Widening meeting with Casa Grande, April 25, Irene attended
- ADOT Bicycle and Pedestrian Count TAC meeting, April 27, Jason attended

Sun Corridor MPO Ledger (Item 9.2)
Design/Construction Report (Item 9.3)
Title VI Audit Results (Item 9.4)

Committee Action Requested: <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Action Requested Below
Information Only

Sun Corridor MPO Running Ledger Federal Funding At A Glance

ITEM #9.2

	Description	HSIP	STP	SPR	PL	Total Amount	
FY17	Obligation Authority (OA)	\$ 413,991	\$ 1,196,185	\$ 118,625	\$ 112,116	\$ 1,840,916	Remaining OA in FY17
	Programmed Projects	\$ 381,326	\$ 1,228,850	\$ 118,625	\$ 112,116	\$ 1,840,917	
	Remaining Balance OA	\$ 32,664	\$ (32,665)		\$ (0)	\$ (1)	
FY18	Obligation Authority (OA)	\$ 134,451	\$ 812,661	\$ 118,625	\$ 110,604	\$ 811,636	Remaining OA in FY18
	Programmed Projects		\$ 812,990	\$ 118,666	\$ 110,643	\$ 1,042,299	
	Remaining Balance OA	\$ 134,451	\$ (329)	\$ (41)	\$ (39)	\$ (230,663)	
FY19	Obligation Authority (OA)		\$ 581,661	\$ 118,625	\$ 110,604	\$ 810,890	Remaining OA in FY19
	Programmed Projects		\$ 571,532	\$ 118,666	\$ 110,643	\$ 800,841	
	Remaining Balance OA		\$ 10,129	\$ (41)	\$ (39)	\$ 10,049	
FY20	Obligation Authority (OA)		\$ 828,798	\$ 118,625	\$ 110,604	\$ 1,480,183	Remaining OA in FY20
	Programmed Projects		\$ 1,286,500	\$ 118,666	\$ 110,643	\$ 1,515,809	
	Remaining Balance OA		\$ (457,702)	\$ (41)	\$ (39)	\$ (35,626)	
FY21	Description	HSIP	STP	SPR	PL	Total Amount	Remaining OA in FY21
	Obligation Authority (OA)		\$ 581,661	\$ 118,625	\$ 110,604	\$ 810,890	
	Programmed Projects		\$ 553,292	\$ 118,666	\$ 110,643	\$ 782,601	
	Remaining Balance OA		\$ 28,369	\$ (41)	\$ (39)	\$ 28,289	\$ 28,289

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FY22	Obligation Authority (OA)		\$ 309,298	\$ 118,625	\$ 110,604	\$ 538,527	Remaining OA in FY22
	Programmed Projects		\$ 196,500	\$ 118,666	\$ 110,643	\$ 425,809	
	Remaining Balance OA		\$ 112,798	\$ (41)	\$ (39)	\$ 112,718	\$ 98,081
FY23	Obligation Authority (OA)		\$ 581,661	\$ 118,625	\$ 110,604	\$ 810,890	Remaining OA in FY23
	Programmed Projects		\$ 201,500	\$ 118,666	\$ 110,643	\$ 430,809	
	Remaining Balance OA		\$ 380,161	\$ (41)	\$ (39)	\$ 380,081	\$ 205,081
FY24	Obligation Authority (OA)		\$ 747,736	\$ 118,625	\$ 110,604	\$ 976,965	Remaining OA in FY24
	Programmed Projects		\$ 711,500	\$ 118,666	\$ 110,643	\$ 940,809	
	Remaining Balance OA		\$ 36,236	\$ (41)	\$ (39)	\$ 36,156	\$ 45,081
FY25	Obligation Authority (OA)		\$ 581,661	\$ 118,625	\$ 110,604	\$ 810,890	Remaining OA in FY25
	Programmed Projects		\$ 711,500	\$ 118,666	\$ 110,643	\$ 940,809	
	Remaining Balance OA		\$ (129,839)	\$ (41)	\$ (39)	\$ (129,919)	\$ (129,919)

Notes

Apportionments represent the amount of federal funding based on formula. Apportionments generally exceed obligation authority (OA), resulting in excess apportionments that cannot be obligated. Over the life of a multi-year federal transportation program authorization, apportionments may accumulate but cannot be utilized unless Congress approves a matching amount of OA. There is no guarantee Congress will provide the OA necessary to fully utilize apportionments.

Obligation Authority (OA) is the amount of authorized apportionments which Congress allows states to obligated in an individual year. This is the amount which FHWA will reimburse. Effective 10/01/16 the OA to apportionments is estimated at 90% changed from 94.93%.

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2018	DESCRIPTION		APPORTIONMENTS				OA Rate =	0.9490
			HSIP	STP	SPR	PL	Total	FFY Obligation Authority
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments		\$ 519,767.00	\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 1,374,235.12	\$ 1,304,149.13
	Loans Out - Payback NACOG from FY17			\$ (151,000.00)			\$ (151,000.00)	\$ (151,000.00)
	Loan In - Payback from MAG from FY17			\$ 25,000.00			\$ 25,000.00	\$ 25,000.00
	Loan In - Payback from ADOT from FY17		\$ 133,705.00				\$ 133,705.00	\$ 133,705.00
	Transfer In from ADOT - Pinal Ave Bypass			\$ 357,000.00			\$ 357,000.00	\$ 357,000.00
	Transfers to ADOT - SR87 and Ruins Dr.		\$ (492,513.00)				\$ (492,513.00)	\$ (492,513.00)
	FFY Total Available **Lapses on 6/30		\$ 160,959.00	\$ 843,920.00	\$ 125,000.00	\$ 116,548.12	\$ 1,246,427.12	\$ 1,176,341.13
	FFY Obligation Authority by Funding		\$ 134,451	\$ 812,661	\$ 118,625	\$ 110,604	\$ 811,636	
			FEDERAL SHARE					
	TIP #	Project Name	HSIP	STP	SPR	PL	Total of Amount	Declining Balance of OA
								\$ 1,176,341.13
	CSG 17-01D	MCG Hwy; N Biaco Rd - Russell Rd, Casa Grande		\$ 280,000.00			\$ 280,000.00	\$ 896,341.13
	CSG 17-02L	I-8; Kortsen TI DCR		\$ 357,000.00			\$ 357,000.00	\$ 539,341.13
	ELY 16-01D	Toltec Rd; Battaglia Rd - I10, Eloy		\$ 139,490.00			\$ 139,490.00	\$ 399,851.13
	LTAP	LTAP		\$ 500.00			\$ 500.00	\$ 399,351.13
		2018 HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 363,351.13
		SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 244,684.73
		PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 134,041.96
								\$ 134,041.96
								\$ 134,041.96
		Total Federal Funding Used		\$ 812,990.00	\$ 118,666.40	\$ 110,642.77	\$ 1,042,299.17	
		Remaining Apportionments	\$ 160,959.00	\$ 30,930.00	\$ 6,333.60	\$ 5,905.35	\$ 204,127.95	
		Remaining OA	\$ 134,451	\$ (329)	\$ (41)	\$ (39)	Remaining OA	\$ 134,041.96

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2019	DESCRIPTION		APPORTIONMENTS				OA Rate =	0.9490
			HSIP	STP	SPR	PL	Total	FFY Obligation Authority
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments			\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25
	Loans/Transfers/Repayments Out							
	FFY Total Available **Lapses on 6/30			\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25
	FFY Obligation Authority by Funding			\$ 581,661.08	\$ 118,625.00	\$ 110,604.17	\$ 810,890.25	
			FEDERAL SHARE					
	TIP #	Project Name	HSIP	STP	SPR	PL	Total of Amount	Declining Balance of OA
		LTAP		\$ 500.00			\$ 500.00	\$ 810,390.25
		2019 HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 774,390.25
		SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 655,723.85
		PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 545,081.08
	ELY 17-02D	Battaglia Rd; Sunshine Blvd - SR87, E		\$ 144,000.00			\$ 144,000.00	\$ 401,081.08
	ELY 16-01C	Toltec Rd; Battaglia Rd - I10, Eloy		\$ 391,032.00			\$ 391,032.00	\$ 10,049.08
								\$ 10,049.08
								\$ 10,049.08
	Total Federal Funding Used			\$ 571,532.00	\$ 118,666.40	\$ 110,642.77	\$ 800,841.17	
	Remaining Apportionments			\$ 41,388.00	\$ 6,333.60	\$ 5,905.35	\$ 53,626.95	
	Remaining OA			\$ 10,129	\$ (41)	\$ (39)	Remaining OA	\$ 10,049.08

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2020			APPORTIONMENTS				OA Rate =	0.9490
	DESCRIPTION	HSIP	STP	SPR	PL	Total	FFY Obligation Authority	
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25	
	Loans In - Payback from MAG FY18		\$ 247,137.20			\$ 247,137.20	\$ 247,137.20	
	Loan in - Payback from MAG FY17		\$ 171,124.00			\$ 171,124.00	\$ 171,124.00	
	Borrow - from ??? Payback in FY22		\$ 287,000.00			\$ 287,000.00	\$ 287,000.00	
	Loans/Transfers/Repayments Out							
	FFY Total Available **Lapses on 6/30		\$ 1,318,181.20	\$ 125,000.00	\$ 116,548.12	\$ 1,559,729.32	\$ 1,516,151.45	
	FFY Obligation Authority by Funding		\$ 828,798	\$ 118,625	\$ 110,604	\$ 1,480,183		
		FEDERAL SHARE						
TIP #	Project Name	HSIP	STP	SPR	PL	Total of Amount	Declining Balance of OA	
	LTAP		\$ 500.00			\$ 500.00	\$ 1,515,651.45	
	SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 1,396,985.05	
	PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 1,286,342.28	
CSG 17-01C	MCG Hwy; N Biaco Rd - Russell Rd, C		\$ 1,250,000.00			\$ 1,250,000.00	\$ 36,342.28	
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 342.28	
							\$ 342.28	
							\$ 342.28	
	Total Federal Funding Used		\$ 1,286,500.00	\$ 118,666.40	\$ 110,642.77	\$ 1,515,809.17		
	Remaining Apportionments		\$ 31,681.20	\$ 6,333.60	\$ 5,905.35	\$ 43,920.15		
	Remaining OA		\$ (457,702)	\$ (41)	\$ (39)	Remaining OA	\$ 342.28	

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2021			APPORTIONMENTS				OA Rate =	0.9490
	DESCRIPTION		HSIP	STP	SPR	PL	Total	FFY Obligation Authority
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments			\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25
	Loans/Transfers/Repayments Out							
	FFY Total Available **Lapses on 6/30			\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	
	FFY Obligation Authority by Funding			\$ 581,661.08	\$ 118,625.00	\$ 110,604.17	\$ 810,890.25	\$ 810,890.25
			FEDERAL SHARE					
	TIP #	Project Name	HSIP	STP	SPR	PL	Total of Amount	Declining Balance of OA
		LTAP		\$ 500.00			\$ 500.00	\$ 810,390.25
	SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 691,723.85	
	PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 581,081.08	
ELY 17-02C	Battaglia Rd; Sunshine Blvd - SR87, E		\$ 516,792.00			\$ 516,792.00	\$ 64,289.08	
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 28,289.08	
							\$ 28,289.08	
	Total Federal Funding Used		\$ 553,292.00	\$ 118,666.40	\$ 110,642.77	\$ 782,601.17		
	Remaining Apportionments		\$ 59,628.00	\$ 6,333.60	\$ 5,905.35	\$ 71,866.95		
	Remaining OA		\$ 28,369	\$ (41)	\$ (39)	Remaining OA	\$ 28,289.08	

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2022			APPORTIONMENTS				OA Rate =	0.9490
	DESCRIPTION		HSIP	STP	SPR	PL	Total	FFY Obligation Authority
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments			\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25
	Loans/Transfers/Repayments In							
	Loans/Transfers/Repayments Out (Payback 2020)			\$ (287,000.00)			\$ (287,000.00)	\$ (287,000.00)
	FFY Total Available **Lapses on 6/30			\$ 325,920.00	\$ 125,000.00	\$ 116,548.12	\$ 567,468.12	
	FFY Obligation Authority by Funding			\$ 309,298.08	\$ 118,625.00	\$ 110,604.17	\$ 538,527.25	\$ 523,890.25
			FEDERAL SHARE					
	TIP #	Project Name	HSIP	STP	SPR	PL	Total of Amount	Declining Balance of OA
	LTAP		\$ 500.00			\$ 500.00	\$ 523,390.25	
	SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 404,723.85	
	PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 294,081.08	
CLG 17-01D	Coolidge Ave; 9th St - Skousen		\$ 160,000.00			\$ 160,000.00	\$ 134,081.08	
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 98,081.08	
							\$ 98,081.08	
	Total Federal Funding Used		\$ 196,500.00	\$ 118,666.40	\$ 110,642.77	\$ 425,809.17		
	Remaining Apportionments		\$ 129,420.00	\$ 6,333.60	\$ 5,905.35	\$ 141,658.95		
	Remaining OA		\$ 112,798	\$ (41)	\$ (39)	Remaining OA	\$ 98,081.08	

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2023	APPORTIONMENTS					OA Rate =	0.9490
	DESCRIPTION	HSIP	STP	SPR	PL	Total	FFY Obligation Authority
	Carry Forward **Lapses on 6/30						
	Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25
	Loans/Transfers/Repayments In						
	Loans/Transfers/Repayments Out						
	Loans/Transfers/Repayments Out (Repay in FY24)		\$ (175,000.00)			\$ (175,000.00)	\$ (175,000.00)
	FFY Total Available **Lapses on 6/30		\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	
	FFY Obligation Authority by Funding		\$ 581,661.08	\$ 118,625.00	\$ 110,604.17	\$ 810,890.25	\$ 635,890.25
	FEDERAL SHARE						
TIP #	Project Name	HSIP	STP	SPR	PL	Total of Amount	Declining Balance of OA
	LTAP		\$ 500.00			\$ 500.00	\$ 635,390.25
	SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 516,723.85
	PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 406,081.08
CLG 17-02D	Vah Ki Inn Rd; 9th St - Kenworthy Rd		\$ 165,000.00			\$ 165,000.00	\$ 241,081.08
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 205,081.08
							\$ 205,081.08
							\$ 205,081.08
	Total Federal Funding Used		\$ 201,500.00	\$ 118,666.40	\$ 110,642.77	\$ 430,809.17	
	Remaining Apportionments		\$ 411,420.00	\$ 6,333.60	\$ 5,905.35	\$ 423,658.95	
	Remaining OA		\$ 380,161	\$ (41)	\$ (39)	Remaining OA	\$ 205,081.08

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2024			APPORTIONMENTS				OA Rate =	0.9490
	DESCRIPTION		HSIP	STP	SPR	PL	Total	FFY Obligation Authority
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments			\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25
	Loans/Transfers/Repayments In (Repay FY23)			\$ 175,000.00			\$ 175,000.00	\$ 175,000.00
	Loans/Transfers/Repayments Out							
	FFY Total Available **Lapses on 6/30			\$ 787,920.00	\$ 125,000.00	\$ 116,548.12	\$ 1,029,468.12	
	FFY Obligation Authority by Funding			\$ 747,736.08	\$ 118,625.00	\$ 110,604.17	\$ 976,965.25	\$ 985,890.25
			FEDERAL SHARE					
	TIP #	Project Name	HSIP	STP	SPR	PL	Total of Amount	Declining Balance of OA
	LTAP		\$ 500.00			\$ 500.00	\$ 985,390.25	
	SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 866,723.85	
	PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 756,081.08	
CLG 17-01C	Coolidge Ave; 9th St - Skousen		\$ 675,000.00			\$ 675,000.00	\$ 81,081.08	
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 45,081.08	
							\$ 45,081.08	
							\$ 45,081.08	
Total Federal Funding Used			\$ 711,500.00	\$ 118,666.40	\$ 110,642.77	\$ 940,809.17		
Remaining Apportionments			\$ 76,420.00	\$ 6,333.60	\$ 5,905.35	\$ 88,658.95		
Remaining OA			\$ 36,236	\$ (41)	\$ (39)	Remaining OA	\$ 45,081.08	

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2025			APPORTIONMENTS				OA Rate =	0.9490
	DESCRIPTION		HSIP	STP	SPR	PL	Total	FFY Obligation Authority
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments			\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25
	Loans/Transfers/Repayments In							
	Loans/Transfers/Repayments Out							
	FFY Total Available **Lapses on 6/30			\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	
	FFY Obligation Authority by Funding			\$ 581,661.08	\$ 118,625.00	\$ 110,604.17	\$ 810,890.25	\$ 810,890.25
			FEDERAL SHARE					
	TIP #	Project Name	HSIP	STP	SPR	PL	Total of Amount	Declining Balance of OA
	LTAP		\$ 500.00			\$ 500.00	\$ 810,390.25	
	SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 691,723.85	
	PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 581,081.08	
CLG 17-02C	Vah Ki Inn Rd; 9th St - Kenworthy Rd		\$ 675,000.00			\$ 675,000.00	\$ (93,918.92)	
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ (129,918.92)	
							\$ (129,918.92)	
Total Federal Funding Used			\$ 711,500.00	\$ 118,666.40	\$ 110,642.77	\$ 940,809.17		
Remaining Apportionments			\$ (98,580.00)	\$ 6,333.60	\$ 5,905.35	\$ (86,341.05)		
Remaining OA			\$ (129,839)	\$ (41)	\$ (39)	Remaining OA	\$ (129,918.92)	



**EXECUTIVE BOARD MEETING
MEMO**

DESIGN/CONSTRUCTION PROGRESS REPORT

<i>City of Casa Grande</i>			
1.	ADOT TRACS:	TBD	Federal No: TBD
	Project Name:	I-10; Kortsen TI	
	Type Of Work:	Traffic Interchange	
	Project Manager:	TBD	
	Project Status:	DCR is programmed in FY18 for \$378,579. Project Design is programmed in FY19 for \$3,000,000. Project Construction is Programmed in FY21 for \$27,000,000. (02/28/2017)	
2.	ADOT TRACS:	SF047 01C	Federal No: SRTS 999 A(317)T
	Project Name:	Rock N' Roll SRTS - Various Locations in Casa Grande (Saguaro, Casa Grande, and Cottonwood Schools)	
	Type Of Work:	Sidewalk, Ramps and Crosswalk Improvements	
	Project Manager:	Bharat Kandel 602.712.8736	
	Project Status:	The Final Voucher Packet was sent to FHWA for review and a letter will be sent from FHWA to Casa Grande once the review process is complete. (02/15/2017)	
3.	ADOT TRACS:	SH648 03D/01C	Federal No: HSIP CSG-0(204)T
	Project Name:	Upgrade Pedestrian Countdown Heads II and APS	
	Type Of Work:	Design - Upgrade Pedestrian Countdown Heads and APS	
	Project Manager:	Bharat Kandel 602.712.8736	
	Project Status:	The City sent an invoice requesting for 80% payment. The invoice shows different tax rate than what was on the original purchase order. ADOT is following up with the Vendor to clarify this. (02/03/2017)	
4.	ADOT TRACS:	T0055 01D/01C	Federal No: HSIP-CSG-0(206)T
	Project Name:	SR287 - Florence Blvd, Pedestrian Safety Improvements, Casa Grande	
	Type Of Work:	Installation of Pedestrian Hybrid Beacon (PHB), crosswalk striping, signage and lighting	
	Project Manager:	Dave Wostenberg 602.712.8873	

**EXECUTIVE BOARD MEETING
MEMO**

Project Status:	Project is Advertised. Bid Opening is scheduled for 05/05/2017. (04/06/2017)		
5. ADOT TRACS:	TBD	Federal No:	TBD
Project Name:	MCG Hwy; N Bianco Rd – Russell Rd, Casa Grande		
Type Of Work:	Pavement Preservation		
Project Manager:	TBD		
Project Status:	Project Design is programmed for FY18 for a total of \$296,925. Project Construction is programmed in FY20 for a total of \$1,325,557. (08/04/2016)		

<i>City of Coolidge</i>			
1. ADOT TRACS:	SL713 01C	Federal No:	TEA CLG-0(201)T
Project Name:	Central Ave: Arizona Ave to Main St		
Type Of Work:	Installation of Landscape/Irrigation, Sidewalks, ADA Ramps, Curb/Gutter and Lighting		
Project Manager:	Gregory Johnson 602.712.7774		
Project Status:	Awarded by STB on November 20, 2015 to Grey Mountain Construction.		
2. ADOT TRACS:	SS982 01C	Federal No:	STP CLG-0(204)T
Project Name:	Central Ave; Arizona Ave - Main St		
Type Of Work:	Street reconstruction and the addition of street lighting		
Project Manager:	Gregory Johnson 602.712.7774		
Project Status:	Awarded by STB on November 20, 2015 to Grey Mountain Construction.		
3. ADOT TRACS:	SZ130 02D/01C	Federal No:	STP CLG-0(207)T
Project Name:	Main St; Coolidge Ave - Pinkley Ave		
Type Of Work:	Removal and replacement of full width of pavement, curb/gutter, sidewalk and minor storm drain improvements, lighting.		
Project Manager:	Gregory Johnson 602.712.7774		
Project Status:	The project Advertised for bids on 03/14/2017. Bid Opening is scheduled for 04/17/2017. (03/15/2017)		
4. ADOT TRACS:	H8838 01D/01C	Federal No:	HSIP 087-A(208)T

Project Name:	Traffic Signal at SR87 and Ruins Dr		
Type Of Work:	Installation of a new traffic signal at SR87 (AZ Blvd) at Ruins Drive, MP 134.28, including minor median improvements.		
Project Manager:	Gary Sun 602-712-4711		
Project Status:	Cultural Report has been rejected by ADOT and National Monuments. ADOT has suggested that AMEC FW hire a specialized firm to help complete the Cultural Consultation. (02/08/2017)		
5.	ADOT TRACS:	H8877 01D/01C	Federal No: HSIP 087-A(204)S
Project Name:	SR87 and Randolph Rd Intersection Improvement		
Type Of Work:	Installation a left turn lane and the intersection lighting.		
Project Manager:	Josiah Roberts 602.712.4032		
Project Status:	Project has Advertised. Bid Openings are scheduled for 05/05/2017. (04/05/2017).		
City of Eloy			
1.	ADOT TRACS:	SH646 03D/01C	Federal No: HSIP ELY-0(204)T
Project Name:	Upgrade Regulatory Signs II		
Type Of Work:	Purchase roadway regulatory signs and install by a contractor		
Project Manager:	Bharat Kandel 602.712.8736		
Project Status:	The contract was awarded on 01/20/2017 to ABBCO SIGN GROUP, INC. (02/03/2017)		
2.	ADOT TRACS:	T0112 01D/01C	Federal No: ELY-0(206)T
Project Name:	Toltec Rd; Battaglia Rd – I10, Eloy		
Type Of Work:	Pavement Preservation		
Project Manager:	TBD		
Project Status:	Project Design has been reprogrammed to FY18. (03/14/2017)		
3.	ADOT TRACS:		Federal No:
Project Name:	Battaglia Rd; Sunshine Blvd – SR87, Eloy		
Type Of Work:	Pavement Preservation		
Project Manager:	TBD		
Project Status:	Project Design is programmed for FY19 for a total of \$152,704. Project Construction is programmed in FY21 for a total of \$548,030. (08/04/2016)		

<i>Pinal County</i>			
1.	ADOT TRACS:	SH645 03D/01C	Federal No: HSIP PNL-0(212)T
	Project Name:	Sign Upgrade	
	Type Of Work:	Procure 1,849 regulatory, warning and street name signs	
	Project Manager:	Mike Andazola 602.712.7629	
	Project Status:	Project advertised on 2/15/17. Project Bid Opening was on 03/08/2017. The project was Awarded to Main Street Signs for \$51,592.05. The contract start date was 03/22/2017. (04/06/2017)	

ARIZONA DEPARTMENT OF TRANSPORTATION

Title VI Nondiscrimination Compliance Review Report

Sun Corridor

Metropolitan Planning Organization



Submitted To:

Irene Higgs

Executive Director

Arizona Department of Transportation
Eddie Edison, Administrator, Civil Rights
Lucy Schrader, ADA/Title VI Nondiscrimination Program Coordinator

Submitted: March 6, 2017

Submitted by:

Assessment Team Members:

Lucy Schrader, ADA/Title VI Nondiscrimination Program Coordinator
Mary Bermudez, Title VI Nondiscrimination Program Specialist

Sun Corridor Metropolitan Planning Organization

SUBRECIPIENT PROGRAM NAME	Sun Corridor Metropolitan Planning Organization
Address	211 N. Florence, Suite 103, Casa Grande, Arizona
Site Visit Date	February 15, 2017
Contact Person	Irene Higgs
Site Visit Team Members	Mary Bermudez

SUBRECIPIENT PROGRAM NAME / NAME OF AGENCY Team Members	
Name	Title
SCMPO Executive Director/Title VI Coordinator	Irene Higgs
SCMPO Transportation Planner	Jason Hafner

Executive Summary

The Sun Corridor Metropolitan Planning Organization was established after the 2010 Census Report showed the population of Casa Grande had exceeded 50,000. This was in accordance with the Federal Highway Act of 1962 that requires the formation of a metropolitan planning organization in urbanized areas with populations of 50,000 people or more.

Sun Corridor MPO provides transportation planning services to the communities of Casa Grande, Coolidge, Eloy and rural portions of Pinal County and encompasses 1,155 square miles. The latest U. S. Census data, 2010-2014, reported a population of 106,485 in the planning area that is 45.7% white, 42% Hispanic, 5% black, 3% American Indian, 1.7% Asian, 1% Pacific Islander and 1.6% reporting to be two or more races. An effort to more accurately depict the present planning area population is expected to be completed in 2017.

Because of its proximity to Phoenix, Tucson and three Native American Tribes, the Sun Corridor MPO is uniquely positioned to collaborate with these communities on projects that will improve area-wide transportation services including rail and major and minor roads. Interstates 8 and 10 traverse the Sun Corridor MPO and are integral for the distribution of goods imported from or exported to Mexico through the region. The continuous travel through the region has provided excellent economic opportunities within Sun Corridor MPO's boundaries and has contributed to the growth of new business in and around Casa Grande. The proposed Interstate 11 has the potential to expand these opportunities.

Under the direction of Irene Higgs, Executive Director, and with the assistance of the Transportation Planner, Jason Hafner, Sun Corridor MPO is working to develop a multi-modal transportation system that will meet the needs of the public in the communities it serves. Presently, in conjunction with the City of Casa Grande, a Transit Development Plan Study is underway and a public survey is being conducted to obtain opinions about public transit system.

Sun Corridor MPO is governed by an Executive Board that considers the needs, financial resources and perspectives of its stakeholders. The Board consists of elected officials within the region and an ADOT representative. The Executive Board approves all agreements and contracts and functions as a policy body coordinating transportation planning and related implementation activities within the Sun Corridor MPO transportation region.

The Sun Corridor MPO Technical Advisory Committee is the technical advisory committee to the Executive Board and consists of one appointed representative from each Sun Corridor MPO member entity and one from ADOT. The committee has the authority and primary responsibility to conduct

technical reviews regarding work activities, to recommend project awards and to advise the Executive Board on appropriate actions to be taken for the overall planning direction of the region. This committee includes three females and two males. One member is Hispanic and four are white.

An assessment of Sun Corridor MPO's Title VI Nondiscrimination Program was conducted on February 15, 2017 by an ADOT Title VI Nondiscrimination team member to determine if Sun Corridor MPO is meeting the federal Title VI requirements for a metropolitan planning organization.

This summary contains overall program observations based upon this assessment. It also includes recommendations to assist leadership to identify potential strategies for program improvement. ADOT's Civil Rights Office (CRO) will use the information derived from this assessment to determine the type of assistance needed to enhance the delivery of the federal-aid highway program as it relates to Title VI nondiscrimination efforts.

Effective implementation of Title VI involves four basic elements: organization and staffing, program plans and documents; program implementation, including policies and procedures; and data collection and analysis. To determine if these four basic elements are being appropriately addressed, ADOT CRO reviewed notices, staffing; transportation related board and commissions; the service area population; the Limited English Proficiency (LEP) plan; public participation and outreach measures; contracts; and the Title VI complaint process.

Below are observations on the Sun Corridor MPO Title VI program relative to the elements reviewed.

Public Notices

Sun Corridor MPO's Notice to the Public informing the public of their rights under Title VI and how to file a Title VI complaint is posted on the Sun Corridor MPO's website and in its offices. Flyers and brochures that also describe an individual's rights under Title VI rights and contain contact information are available in the Sun Corridor MPO offices and on display at public meetings and events.

Recommendations:

- Periodically review the Title VI Notice to the Public and Title VI brochures and flyers to ensure information is up to date.

Civil Rights Organization and Staffing

Under the direction of Irene Higgs, Executive Director, the Sun Corridor Metropolitan Planning Organization works with its member agencies to cooperatively plan for the future needs in Casa Grande, Coolidge, Eloy and rural portions of Pinal County. Irene is also the Title VI Coordinator for Sun Corridor MPO and has made a concerted effort to ensure the Executive Board, the Technical Advisory Committee (TAC) and the member agencies under Sun Corridor MPO's jurisdiction understand and comply with Title VI and its requirements. Jason Hafner, Sun Corridor MPO's Transportation Planner,

also has a strong understanding of Title VI requirements and makes every effort to incorporate the requirements of Title VI in the organization's programs, services and activities.

Recommendations:

- Continue to educate Sun Corridor MPO committees and member agencies about Title VI and related authorities.
- Continue efforts to identify and, if found to exist, take steps to eliminate discrimination in the transportation planning process.

Program Plans and Documents

Sun Corridor MPO submitted its Title VI Implementation Plan to ADOT CRO on July 22, 2016. The Plan outlines program policies and procedures used to comply with Title VI of the Civil Rights Act of 1964, as amended, and other pertinent civil rights authorities to help ensure nondiscrimination in its federally assisted transportation planning and improvement programs. The Title VI Implementation Plan was endorsed by the Sun Corridor MPO Technical Advisory Committee and approved by the Executive Board on July 12, 2016. The Title VI Plan includes a signed Policy Statement; Sun Corridor MPO's Notice to the Public; FHWA Title VI Assurances with Appendices A through E signed by the Executive Director on March 22, 2016; an overview of the Sun Corridor organization and staffing, Executive Board and Technical Advisory Committee, and the member agencies under its jurisdiction; demographic data and regional maps from which the protected minority, limited English proficient, and low income populations can be identified; a Public Participation Plan describing processes to disseminate information, communicate to the public and the outreach efforts used to encourage public participation in the planning process; an LEP Plan with a four factor analysis clearly identifying the limited English proficient population and accommodation measures to encourage and facilitate their involvement; Sun Corridor MPO's compliance and enforcements efforts; and, its Complaint Process. Formal notification from ADOT CRO that Sun Corridor's Title VI Plan appears to meet the requirements of 23 CFR 200.9 was sent to the Executive Director on September 7, 2016.

Recommendations:

- Continue with the policies and procedures set forth in the Title VI Implementation Plan to ensure nondiscrimination in Sun Corridor MPO transportation-related activities.
- Submit an annual Accomplishment and Goals Report by August 1st of each year.
- If, during Implementation Plan period, any significant changes are made in management, program policy or procedure, Sun Corridor MPO must submit a Board-approved update to the plan describing those changes to the ADOT CRO.

Program Implementation and Policies and Procedures

Sun Corridor MPO has established policies and procedures to address and meet Title VI compliance requirements. The following are key observations about those policies and procedures.

Contract Language

A review of two recently procured contracts confirmed that the contracts included the required language informing contractors and consultants of their responsibilities under Title VI of the Civil Rights Act and included Appendices A and E of the FHWA Assurances.

Recommendations:

- Continue to include Title VI language in bid requests and awarded contracts.

Complaint Policy and Procedures

To date, Sun Corridor MPO has not received a Title VI complaint. The complaint process, forms and information about how to file a complaint are on their website. The Nondiscrimination Complaint form is available in English and Spanish. A designated log to record Title VI complaints and dispositions is maintained in the Executive Director's office.

Recommendations:

- Follow established complaint procedures should a Title VI Complaint be made against Sun Corridor Metropolitan Planning Organization or one of its member agencies.
- Notify ADOT CRO upon receipt of a complaint and enter the complaint on Sun Corridor MPO's Complaint Log.

Public Involvement and Outreach

In May 2016, a new Public Participation Plan was adopted by the Sun Corridor MPO to ensure all residents, including the minority populations in the service area have the opportunity to participate in the transportation planning process; that their issues and concerns are considered in the selection of transportation investments; and, that no population is disproportionately burdened by adverse impacts from those transportation investments.

To this end, the Sun Corridor MPO publishes notices in English and Spanish announcing upcoming meetings on its website and in local media. Notices are also posted at various locations throughout the community where the public gathers, including the local library and the Horizon Center, a local non-profit health care agency, and other high traffic areas. At each meeting, self-identification cards are made available and the number of minority participants is recorded.

Worthy of particular mention is the Transit Plan Survey currently circulating Casa Grande that is being used to solicit public opinion on a transit system in Casa Grande. The information obtained will be used to develop short and long range transit options for the community. The survey will also provide useful demographic data. The Transit Plan Survey is on the organization's website and printed surveys and seven collection drop-boxes have also placed around Casa Grande. As a result of an innovate incentive

to encourage the public to take the survey, community response has been strong and conclusively shows Sun Corridor MPO's enthusiastic commitment to encouraging public participation in the transportation planning process.

Recommendations:

- Continue efforts to include participation of the community, including minority populations in the planning process.
- Continue to collect demographic data at public meetings using self-identification cards and begin using the "best guess" method as a data gathering tool.
- Report demographic data in the Annual Accomplishments and Goals Report.

LEP Policy and Procedures

Sun Corridor MPO's Limited English Proficiency Plan was updated in 2016 to ensure those persons in the service area who speak little or no English have meaningful access to transportation-related programs, services and activities. Sun Corridor MPO conducted a four-factor analysis which identified 8,794 people, or 8.8% of the service area population, as limited English proficient with Spanish being the primary language spoken among this group. As standard procedure, Sun Corridor MPO publishes its Notice to the Public, brochures, surveys and flyers in both English and Spanish and also provides interpretation services through public online translation sites and bilingual community members. The goal is to engage all community members in the planning process but due to fiscal constraints and a small staff, additional interpretive services and material translations can only be made available with advance notice, as permitted under the Safe Harbor provision.

Recommendations:

- Continue to provide materials in English and Spanish.
- Monitor and evaluate the LEP population statistics for the Sun Corridor MPO planning area to ensure they can participate in the planning process in the language they best understand.

Summary

Notwithstanding other notable accomplishments, it is the inclusive outreach measures used to encourage public participation in the transportation planning process; the innovative methods being used to gauge and incorporate public opinion in the decision making process; and, the standardized practices that permit the meaningful participation of LEP and the ADA populations in its programs, services and activities, that effectively demonstrate Sun Corridor MPO's efforts to comply with Title VI while striving to develop a multi-modal transportation system that will meet the needs of those in its service area now and in the years to come.



ITEM #10.A.

CITY OF ELOY

ARIZONA

March 30, 2017

Mr. Jason Hafner, Transportation Planner
Sun Corridor Metropolitan Planning Organization
211 N. Florence Street, Suite 103
Casa Grande, AZ 85122

RE: Nomination of Ken Martin as Eloy Technical Advisory Committee (TAC)
Representative

Dear Jason:

As you indicated in your email to me on March 28, 2017, Lance Dunagan will be leaving the City of Eloy's employment, and will no longer be serving as our TAC representative. Lance's resignation is effective March 31, 2017.

To replace Lance as a member on the Sun Corridor MPO TAC, I would like to nominate Mr. Ken Martin, Public Works Director/City Engineer as Eloy's representative on the TAC.

Thank you in advance for submitting Ken Martin as a TAC member to the SCMPO Executive Committee for approval.

Sincerely,

CITY OF ELOY

Harvey Krauss
City Manager

Cc: Ken Martin, Public Works Director/City Engineer

RESOLUTION NO. 2017-01

RESOLUTION OF THE SUN CORRIDOR METROPOLITAN PLANNING ORGANIZATION (MPO) IN SUPPORT OF THE INTERSTATE 10 WIDENING IMPROVEMENT PROJECT FROM CASA GRANDE TO CHANDLER.

WHEREAS, the Sun Corridor Metropolitan Planning Organization (MPO) along with county and municipal officials, in addition to planning staff, have determined the importance of the Interstate 10 (I-10) corridor from Casa Grande to Chandler; and,

WHEREAS, the I-10 corridor has been identified by the Arizona Department of Transportation (ADOT) as a "Key Commerce Corridor" and is the "bridge to the Sun Corridor"; and,

WHEREAS, the I-10 connects Arizona's two largest metropolitan areas of Phoenix and Tucson; and,

WHEREAS, this section of I-10 serves as one of the primary transportation corridors for movement of freight within Pinal County, and between Pinal County and other metropolitan areas within and outside of Arizona; and,

WHEREAS, the population of Pinal County is expected to increase by 29% over the next ten years and experience the largest growth increase of any County in the State; and,

WHEREAS, the projected employment growth rate of Pinal County is expected to increase by 18% over the next ten years; and,

WHEREAS, the concern over the increasing amount of crashes on I-10, specifically between Casa Grande and Chandler, causing complete shut downs of the I-10 corridor affect not only the Sun Corridor MPO region, but all of Arizona, freight mobility and traveling visitors; and,

WHEREAS, Sun Corridor MPO determined that the acceleration of the identified I-10 widening project is in the public's best interest; and,

NOW THEREFORE, BE IT RESOLVED that it is the intent of the Sun Corridor MPO to work cooperatively to jointly advocate to the Arizona Department of Transportation, the Federal Highway Administration, the State Transportation Board, Arizona's Congressional Delegation, the Arizona Legislator, the Maricopa Association of Governments, Maricopa County, Gila River Indian Community, and other public and private stakeholders to explore additional funding, creative financing, and additional statutory flexibility in order to advance the construction of the I-10 widening project into the ADOT Five-Year Transportation Facilities Construction Program.

IT IS FURTHER RESOLVED that this Resolution is effective upon approval and execution of this Resolution.

PASSED AND ADOPTED this _____ day of _____, 2017, by the SUN CORRIDOR METROPOLITAN PLANNING ORGANIZATION.

Joel Belloc, Chair
Sun Corridor MPO Executive Board
Mayor, City of Eloy

ATTEST:

Irene Higgs
Sun Corridor MPO Executive Director

APPROVED AS TO FORM:

Denis Fitzgibbons
Sun Corridor MPO Attorney

MEMO TO: SCMPO EXECUTIVE BOARD
FROM: Irene Higgs, SCMPO Executive Director
DATE: May 9, 2017
SUBJECT: Approval to Advertise the Request for Proposals for the City of Eloy Transit Feasibility Study

The Scope of Work for this Request for Proposals (RFP) is to prepare a Transit Feasibility Study for the City of Eloy.

Proposed procurement timeline:

May 10, 2017	RFP Advertised
June 9, 2017	Proposal Due Date (2:00 PM)
June 28, 2017	Selection Committee review and rank proposals
July 19, 2017	Consultant Presentations/Interviews (if necessary)
July 20, 2017	Notification to Selected Firm
August 24, 2017	Selected Firm Approved by TAC
September 12, 2017	Selected Firm Approved by EB
October 26, 2017	Professional Services Agreement Approved by TAC
November 14, 2017	Professional Services Agreement Approved by EB
November 15, 2017	Notice to Proceed Issued

The Sun Corridor MPO staff recommends approval to Advertise the Request for Proposals for the City of Eloy Transit Feasibility Study.

Committee Action Requested: <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Action Requested Below
A motion to approve advertisement of the Request for Proposals for the City of Eloy Transit Feasibility Study.

MEMO TO: SCMPO EXECUTIVE BOARD
FROM: Irene Higgs, SCMPO Executive Board
DATE: May 9, 2017
SUBJECT: Approval to Advertise the Request for Proposals for the Pinal County Strategic Transportation Safety Plan (STSP)

The Scope of Work for this Request for Proposals (RFP) is to create a unified Strategic Transportation Safety Plan (STSP) for Pinal County by combining the information located in the Sun Corridor MPO STSP, the CAG STSP and the MAG STSP; identifying specific safety projects for the portions of Pinal County where this effort has not been completed; update BC ratios for all projects located in unincorporated portions of Pinal County; and to combine this information into a final cohesive document for use by Pinal County.

Proposed procurement timeline:

May 10, 2017	RFP Advertised
June 23, 2017	Proposal Due Date (2:00 PM)
July 12, 2017	Selection Committee review and rank proposals
August 2, 2017	Consultant Presentations/Interviews (if necessary)
August 3, 2017	Notification to Selected Firm
August 24, 2017	Selected Firm Approved by TAC
September 12, 2017	Selected Firm Approved by EB
October 26, 2017	Professional Services Agreement Approved by TAC
November 14, 2017	Professional Services Agreement Approved by EB
November 15, 2017	Notice to Proceed Issued

The Sun Corridor MPO staff recommends approval to Advertise the Request for Proposals for the Pinal County Strategic Transportation Safety Plan.

Committee Action Requested: <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Action Requested Below
A motion to approve the advertisement of the Request for Proposals for the Pinal County Strategic Transportation Safety Plan.



MEMO TO: SCMPO EXECUTIVE BOARD

FROM: Irene Higgs, SCMPO Executive Director

DATE: May 9, 2017

SUBJECT: 2018 Sun Corridor MPO Unified Planning Work Program (UPWP)

Each COG and MPO is required to develop a Work Program and submit the program annually to ADOT, FTA and FHWA. The work program provides detail information on the MPO's budget, tasks to be performed, and outcomes or accomplishments for the year.

ADOT, FHWA and FTA met with Sun Corridor staff on April 6th to review and comment on the draft plan. All recommended changes from ADOT, FHWA and FTA have been incorporated into the UPWP.

The final approved Work Program is due to ADOT by **May 15, 2017**.

The Sun Corridor MPO staffs recommend approval of the 2018 Sun Corridor MPO Unified Planning Work Program and submit to the Executive Board for review and approval.

Committee Action Requested: Information Only Action Requested Below

A motion to approve the 2018 Sun Corridor MPO Unified Planning Work Program.



Sun Corridor Metropolitan Planning Organization
211 N Florence Street, #103
Casa Grande, AZ 85122
520-705-5143
www.scmpto.org

FISCAL YEAR 2018 UNIFIED PLANNING WORK PROGRAM and BUDGET

For a Comprehensive, Cooperative, and Continuing
Transportation Planning Process

Approved On and By:

SCMPO Executive Board on: May 9, 2017

SCMPO Technical Advisory Committee on: April 27, 2017

*Prepared by the Sun Corridor Metropolitan Planning Organization in cooperation with the Arizona
Department of Transportation, the Federal Transit Administration and the Federal Highway
Administration:*

CDFA FHWA: 20.205
CDFA FTA 5303/5305: 20.505
CFDA FTA 5304: 20.505

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I. INTRODUCTION

Unified Planning Work Program (UPWP):

The UPWP (aka Work Program-WP) guides the transportation planning activities and related tasks of the Sun Corridor MPO staff, and operates within a financially constrained budget on a state fiscal year. The Work Program shall be prepared by the Sun Corridor MPO staff, and approved annually by the Sun Corridor Technical Advisor Committee and Executive Board.

The Work Program identifies the planning priorities and activities to be carried out within a metropolitan planning area to include: (23CFR450.104)

- A description of planning work (tasks) and measurable outcomes and products;
- Who will perform the work;
- Timeframes for completing the work;
- Cost of the work; and
- Source(s) of funds.

Description of Sun Corridor MPO area:

As a result of the 2010 United States Census, the City of Casa Grande, Coolidge, Eloy, and surrounding unincorporated areas of Pinal County was designated as Urbanized with a population of over 50,000. It encompasses 1,155 square miles.

The 2010 U.S. Census population of communities within the Sun Corridor MPO:

Community	Population
Eloy	16,631
Arizona City (Unincorporated)	10,475
Coolidge	11,825
Casa Grande	48,571
Pinal County (Unincorporated rural areas)	31,316
TOTAL	118,818

Source: 2010 U.S. Census

Approval and Authorization:

On May 6, 2013, Arizona Governor Jan Brewer sent a formal letter to the Federal Highway Administration requesting establishment of the Sun Corridor Metropolitan Planning Organization. The Sun Corridor MPO was established on this date.

Comprehensive Transportation Planning Activities:

The Sun Corridor MPO will lead the development of the Sun Corridor MPO area Regional Transportation Plan (RTP), the Transportation Improvement Program (TIP), Strategic Transportation Safety Plan, as well as transit planning activities within the region.

The Sun Corridor MPO activities are funded by federal aid funds from the United States Department of Transportation (FHWA, and FTA), the Arizona Department of Transportation, and by member local governments, through fee or in-kind services.

Planning Priorities:

The Sun Corridor MPO Regional Transportation Plan 2040, Creating Connectivity, defines the region's strategy for creating a regional transportation system that accommodates the current mobility needs of residents, while also looking to the future. The RTP presents a recommended investment strategy (RIS) for expenditure of federal funds within the Sun Corridor MPO region.

The RIS priorities were developed based on technical analysis, public and stakeholder input received through stakeholder outreach and Sun Corridor TAC member directives.

The RIS recognizes the publics and stakeholders' priority to maintain existing infrastructure, yet provides sufficient flexibility to modernize and expand the roadway system as needed. The RIS drives the allocation of resources and influences project selection, yet are sufficiently flexible to allow Sun Corridor MPO agencies to accommodate and respond to changing needs and emerging priorities.

The funding allocations defined in the RIS underscore the goals of Sun Corridor MPO agencies to both preserve the current system and to expand travel choices for residents and visitors, while also strategically investing to create/retain jobs.

- 60% Preservation
- 30% Modernization
- 10% Capacity

The impact of the RIS on transportation system performance will be limited because of the realities of diminishing long-range revenues. However, the RIS allocations across categories show the commitment of Sun Corridor member agencies to:

- Preserve the region's major roadways (arterial and collectors).
- Improve mobility and safety through modest expansion as needed to address economic development needs.
- Support economic development by investing in transportation corridors that improve connectivity to employment.
- Increase safety and efficiency via system modernization.

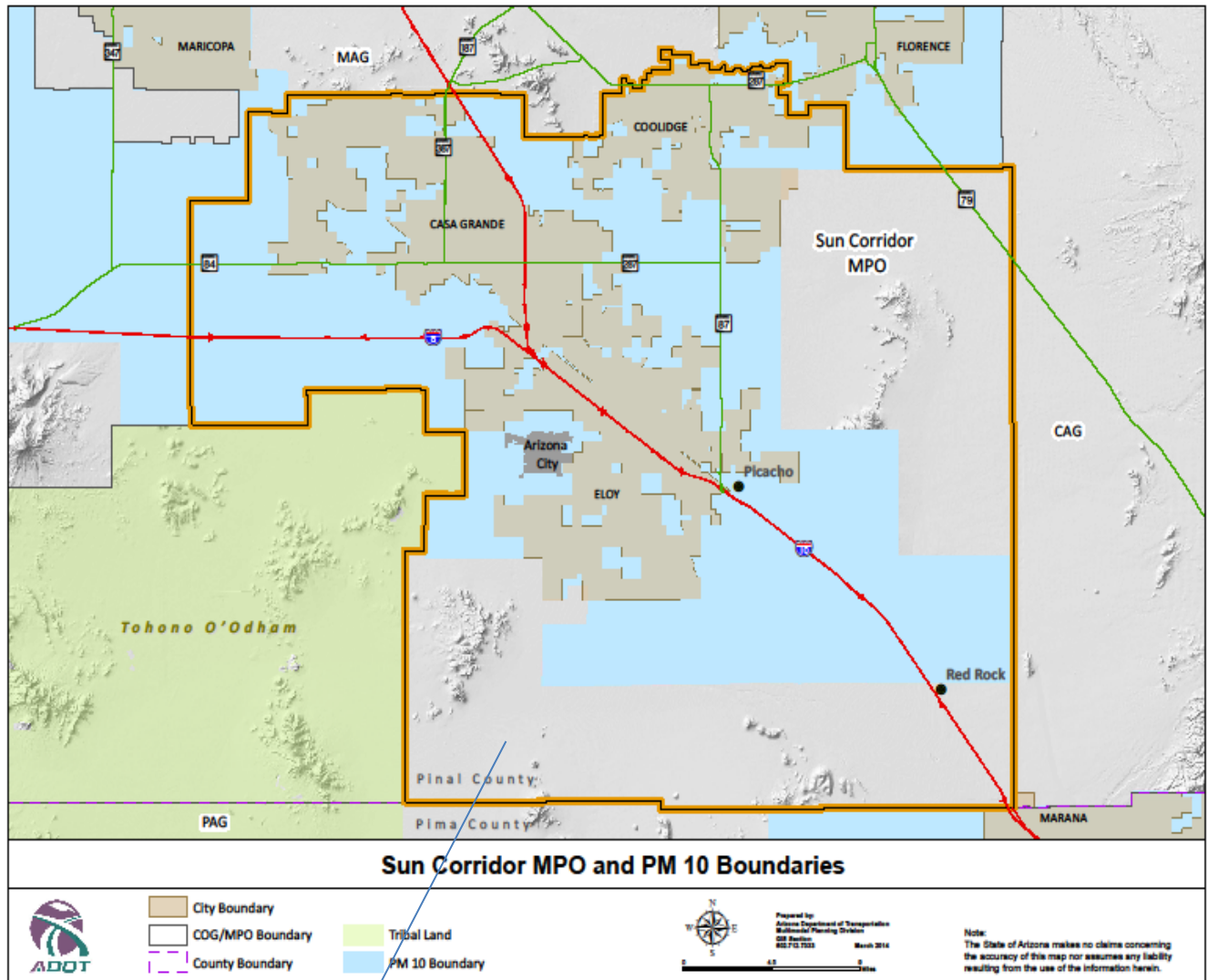
Air Quality Activities:

Both the Sun Corridor MPO and the Maricopa Association of Governments (MAG) include portions of the West Pinal PM-10 Nonattainment Area and West Central Pinal PM-2.5 Nonattainment Area. Both nonattainment areas are covered by the boundaries of both the Sun Corridor MPO and MAG. Consequently, transportation conformity is required to be demonstrated for both nonattainment areas by both agencies.

Metropolitan transportation plans, programs and projects in the nonattainment areas must satisfy the requirements of the federal transportation conformity rule. The principal criteria for a determination of conformity are:

- 1) The Transportation Improvement Program (TIP) and Regional Transportation Plan (RTP) must pass an emissions budget test with a budget that has been found to be adequate or approved by EPA for transportation conformity purposes, or interim emissions tests;
- 2) The latest planning assumptions and emission models in force at the time the conformity analysis begins must be employed;
- 3) The TIP and RTP must provide for the timely implementation of transportation control measures (TCM's) specified in the application air quality implementation plans;
- 4) Consultation with MAG, ADOT, FHWA, FTA, ADEQ and members of the Sun Corridor MPO is essential to ensuring projects and projects in the nonattainment areas conform to the rules.
- 5) A Memorandum of Understanding (MOU) was developed to ensure coordination of the transportation planning activities in MAG and the Sun Corridor MPO planning areas in the Pinal County area. The MOU was signed on September 8, 2016.
- 6) The Sun Corridor MPO and MAG will meet quarterly or more often, if deemed appropriate, to develop and maintain a common schedule for Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP) actions that require transportation conformity determinations. Hosting of the coordination meetings will alternate between SCMPO and MAG, with SCMPO

hosting the initial meeting. The MPO hosting the meeting will be responsible for providing a meeting facility, preparing and distributing both agendas and meeting notes.



The Sun Corridor MPO provides multi-modal transportation planning services to the cities of Casa Grande, Coolidge, Eloy, and small urban and rural areas of Pinal County. It covers 1,155 square miles and has an estimated population of 118,818.

II. ORGANIZATION AND MANAGEMENT

1. Staffing Roles and Responsibilities:

The Sun Corridor MPO is staffed with an:

- Executive Director
 - Managing the day to day operations of the MPO
- Transportation Planner/Program Manager
 - Performing transportation planning tasks and activities
- And/or possible half time or volunteer administrative assistant
 - Providing administrative support

In addition, the City of Casa Grande is the fiscal agent for the Sun Corridor MPO, and will provide the following, either for services rendered, or in-kind:

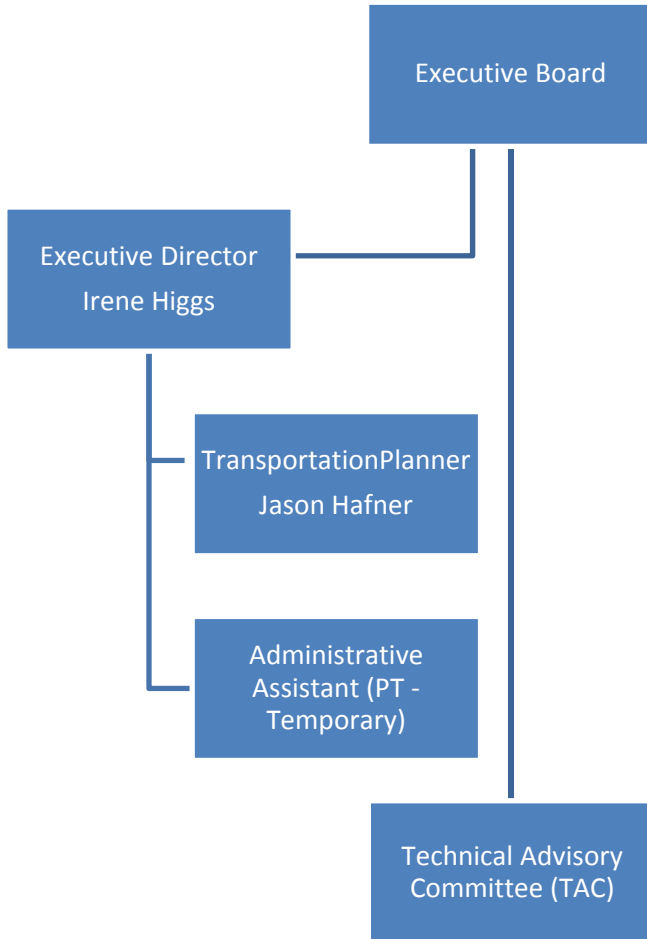
- Financial
 - Purchasing/Procurement
 - Accounting
 - Payroll
 - Accounts Payable
- Human Resources
- IT Services
- Arizona State Retirement
- Other services as needed

2. Committee Structure

Currently the Sun Corridor is comprised of five Executive Board members, made up of four elected officials from the Sun Corridor members, and one member from the ADOT Transportation Board. This board is a policy making body, and must approve all agreements, contracts and projects within the Sun Corridor MPO region.

The Transportation Technical Advisory Committee (TAC) is made up of one voting member from each local government member, and one ADOT representative. This committee recommends to the Executive Board projects to be considered for programming, as well as overall transportation needs for the region.

There is no Management Committee established at this time.



2018

EXECUTIVE BOARD MEMBERS

Supervisor Steve Miller, Chair Pinal County	Mayor Craig McFarland, Vice Chair City of Casa Grande
Mayor Jon Thompson, Secretary/Treasurer City of Coolidge	Steve Stratton, Member ADOT Board Member District 4
Mayor Joel Belloc, Member City of Eloy	

2018

TRANSPORTATION TECHNICAL ADVISORY
COMMITTEE

Kathy Borquez, Chair Pinal County	Ken Martin (acting), Member City of Eloy
Matt Rencher, Vice Chair City of Coolidge	Jason Bottjen ADOT MPD
Duane Eitel, Member City of Casa Grande	Jerry James ADOT Tucson District
Ed Stillings Federal Highways Administration	

SUN CORRIDOR STAFF

Executive Director, Irene Higgs
Transportation Planning Supervisor – Jason Hafner
Support Staff – Vacant

3. Operational Procedures, Bylaws & Agreements

Sun Corridor MPO will operate under the City of Casa Grande Operating Policies & Procedures. The Sun Corridor MPO has created standard operating procedures (SOP) manual to meet requirements set forth by Arizona Department of Transportation (ADOT), the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

Sun Corridor MPO will also operate in accordance with Executive Board By-Laws established by the Executive Board and adopted September 12, 2013, and amended May 9, 2017.

a. DBE, Title VI, EEO, LEP and PPP

DBE: The Sun Corridor MPO will adhere to the Arizona Department of Transportation's Disadvantage Business Enterprise Policy;

Title VI: Sun Corridor has developed and will maintain and adhere to the Title VI Plan and Policy. The policy is located on the Sun Corrido MPO web site (www.scmpo.org);

EEO: The Sun Corridor MPO through the City of Casa Grande, is an Equal Employment Opportunity organization;

LEP: The Sun Corridor MPO has developed a Limited English Proficiency Policy, which is located on the Sun Corridor MPO website (www.scmpo.org);

PPP: The Sun Corridor MPO has developed and provided a Public Participation Policy (PPP), which is located on the Sun Corridor MPO website (www.scmpo.org).

b. Other Statements

TRANSIT: Sun Corridor MPO will ensure all transit activities receiving federal funding through ADOT within the Sun Corridor MPO planning boundaries are compliant with ADOT and FTA. This will be accomplished by monitoring each program within the Sun Corridor MPO boundaries through cooperation with Central Arizona Governments (CAG).

AIR QUALITY - CONFORMITY: Sun Corridor MPO entered into Memorandum of Understanding with Maricopa Association of Governments (MAG), Arizona Department of Transportation (ADOT), and the Arizona Department of Environmental Quality (ADEQ) to meet Clean Air Act requirements. At present, MAG provides modeling for regionally significant projects in the Sun Corridor MPO region.

OPERATING PROCEDURES: The Sun Corridor MPO will adhere to the City of Casa Grande Operating Procurement Policy, unless ADOT's procurement procedure takes president.

PERSONNEL POLICIES: The Sun Corridor MPO, working under the City of Casa Grande Personnel Policies, will meet all requirements for staff awareness addressing Sexual Harassment, Drug Free Work Place and Equal Opportunity.

LOBBYING – DISBARMENT: Sun Corridor MPO will adhere to federal restrictions on Lobbying and Disbarment.

III. FUNDING DESCRIPTION & BUDGET SUMMARY

The Arizona Department of Transportation (ADOT) is the designated recipient of the Federal-aid Highway funds used for planning and research purposes. As the designated recipient of the planning funds ADOT has the responsibility and the authority under **2 CFR Part 200** (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments) to oversee all activities under the Federal-aid Program by the sub recipients of these funds. ADOT's oversight responsibilities include but are not limited to overall Work Plan review, invoice billing review and approval, TIP certification, air quality reviews, and quality assurance and quality control of traffic data. Work Programs are funded primarily with Planning Funds (PL); however, an MPO may use other eligible funds for their Work Program.

All work, including Sun Corridor staff time and consultant studies, listed in the Work Program are funded by one or more of the following funding sources:

- (1) **Metropolitan Planning (PL) Funds** – Federal metropolitan planning funds can be used for up to 94.3% of a project, with a required 5.7% match typically provided by local governments. The distribution of the PL Funds is accomplished through a formula developed by ADOT in consultation with the MPOs and must be approved by the FHWA.
- (2) **Statewide Planning and Research (SPR) Funds** – SPR funds are federal dollars from the State Planning and Research Program administered by the Arizona Department of Transportation. Some SPR funds may be allocated to the MPO to help plan for the non-urbanized portion of the MPO. A 20% match is required and must be provided by the local jurisdiction, depending on the project.
- (3) **Federal Transit Administration Funding** – FTA funds are secured annually through the FTA Metropolitan Planning Program Section 5303/5305. FTA funds are designated for transit planning and research activities. The funds require a 20% local match, which is typically provided by local governments in hard dollars or in-kind. In addition, other federal or state funding that is not specifically designed for planning activities can be allocated for planning purposes. In those

cases, funds such as FTA Section 5304, 5305 (e), 5307 and 5310 will be shown in the budget tables.

- (4) **Surface Transportation Program (STP) Funds** - STP is a federal-aid highway flexible funding program that funds a broad range of surface transportation capital needs including roads, transit, airport access, vanpool, and bicycle and pedestrian facilities, as well as planning studies and data collection. These funds require a 5.7% match.
- (5) **Highway Safety Improvement Program (HSIP) Funds** - HSIP is a federal funding source dedicated to systematic improvement of safety conditions on state and local roads. HSIP funds may be used for planning purposes provided such activities are identified in the Unified Planning Work Program and transportation improvement program. A match of up to 5.7% may be required on some projects.
- (6) **Highway User Revenue Funds (HURF) Exchange Program** – The HURF Exchange program enables local governments to exchange federal transportation funding with ADOT for state-generated HURF revenue. HURF exchange funding can be used on eligible design and construction projects.
- (7) **Carry-forward** – Carry forward funds may occur when an MPO does not expend all authorized funds in the current fiscal year. Carry-forward funds are combined with the annual allocation for the new fiscal year to determine the available fund balance for the upcoming year. All carry-forward funds must be identified in the Work Program.
- (8) **In-Kind Contribution** – In-kind contributions may be accepted as the match for federal funds. The Sun Corridor MPO will use in-kind contribution from members and volunteers for match when utilizing STP, HSIP, SPR, PL or 5303/5304/5305/5305(e), 5307 and 5310 funds.
- (9) **Matching Funds** - In order to secure federal funds, the state and/or local government must place matching funds on a project. The state and local funds must be shown in the Unified Planning Work Program. A detail table of the state/local funds should be included in the budget section of the Unified Planning Work Program. The required percentages of matching amounts may vary according to the Federal fund type. The MPO may receive funds provided by the member agencies to leverage federal planning (PL) funds to pay for MPO staff salaries, benefits, and operating expenses.

BUDGET SUMMARY TABLES

BUDGET

Budget Worksheet:	Table 1	Table 2:
<ul style="list-style-type: none"> • 2018 Revenues • Operating Expenditures • Planning Projects • Local Match Contribution 	Match Contribution by Community	Work element costs: <ul style="list-style-type: none"> • Personnel • Operating

MATCH CONTRIBUTION AMOUNTS BY MEMBERS:

Table 1

Local Match (To be met with Cash or In-kind Services)									
Member	Budget Amount	PL	SPR	5303/5305	Non-Federal Funds (Local)	STP	HSIP	5305 (e.)	5304
Eloy	\$37,283	\$1,158	\$8,984	\$4,797	\$0	\$584	\$1,760	\$20,000	\$0
Coolidge	\$12,348	\$827	\$6,417	\$3,427	\$0	\$408	\$1,269	\$0	\$0
Pinal County (Rural Areas)	\$43,500	\$2,912	\$22,589	\$12,063	\$0	\$1,468	\$4,468	\$0	\$0
Casa Grande	\$70,639	\$3,377	\$26,310	\$14,044	\$0	\$1,711	\$5,197	\$0	\$20,000
SUBTOTAL	\$163,770	\$8,274	\$64,300	\$34,331	\$0	\$4,171	\$12,694	\$20,000	\$20,000

2018 Sun Corridor MPO UPWP

SCMPO BUDGET WORKSHEET

Fiscal Year 2018 Budget

Fund Types (SPR, PL, 5303, 5305, Planning Other)

Anticipated Revenues											
Fund Source	Budget Amount	PL	SPR	5303/5305	Non-Federal Funds (Local)	STP	HSIP	5305 (e.)	5304	Local Match Requirement	
FY17 Federal Carry Forward (Estimated)	\$759,000	\$30,000	\$138,000	\$90,000	\$98,000	\$33,000	\$210,000	\$80,000	\$80,000	Estimate	
799-36-100-100-4301 FY18 Federal Amount	\$308,658	\$106,887	\$118,697	\$47,074	\$0	\$36,000	\$0	\$0	\$0	\$0	
Required Match Percentage		5.7%	20.0%	20.0%	0.0%	5.7%	5.7%	20.0%	20.0%	Match to be met with cash and/or in-kind	
Local Match	\$163,582	\$8,274	\$64,174	\$34,269	\$0	\$4,171	\$12,694	\$20,000	\$20,000	\$20,000	
TOTAL	\$1,231,240	\$145,161	\$320,871	\$171,343	\$98,000	\$73,171	\$222,694	\$100,000	\$100,000	Match to be met with cash and/or in-kind	
Anticipated Expenditures											
NEW GL#	Category	Budget Amount	PL	SPR	5303/5305	STP		5305 (e.)	5304	Explanation	
Personnel Services											
799-36-100-100-5101-10000	Salaries - Regular	\$164,100	\$100,101	\$47,589	\$16,410	\$0	\$0	\$0	\$0	\$0 Director, Trans Planner	
799-36-100-100-7199-10000	Salaries - PT /and/or Temporary	\$17,510	\$4,339	\$13,171	\$0	\$0	\$0	\$0	\$0	\$0 Admin Assistance (Temp Service)	
799-36-100-100-5111-10000	Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0 NONE	
799-36-100-100-5201-10000	FICA	\$12,600	\$7,686	\$3,654	\$1,260	\$0	\$0	\$0	\$0	\$0	
799-36-100-100-5202-10000	Retirement	\$19,000	\$11,590	\$5,510	\$1,900	\$0	\$0	\$0	\$0	\$0	
799-36-100-100-5206-10000	Health Insurance	\$16,600	\$10,126	\$4,814	\$1,660	\$0	\$0	\$0	\$0	\$0	
799-36-100-100-5221-10000	Workers Comp	\$400	\$244	\$116	\$40	\$0	\$0	\$0	\$0	\$0	
799-36-100-100-5152-10000	Car Allowance	\$4,800	\$2,801	\$1,519	\$480	\$0	\$0	\$0	\$0	\$0	
	SUBTOTAL	\$235,010	\$136,887	\$76,373	\$21,750	\$0	\$0	\$0	\$0	\$0	
Other Services - Capital Purchase											
799-36-100-100-7204-10000	Conferences	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0 Conferences, trainings, etc.	
799-36-100-100-7204-10000	Travel and Meeting Expenses	\$16,760	\$0	\$16,760	\$0	\$0	\$0	\$0	\$0	\$0 Travel - Hotel - per diem - mileage overage	
799-36-100-100-7203-10000	Trainings / Tuition	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	
799-36-100-100-7104-10000	Legal	\$4,000	\$0	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0 Legal services & required newspapers ads	
799-36-100-100-7199-10000	Contractual Services	\$12,000	\$0	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0 Web site maintenance, translation services, technical support, excludes legal	
799-36-100-100-7125-10000	Building Rent	\$9,800	\$0	\$8,200	\$1,600	\$0	\$0	\$0	\$0	\$0	
799-36-100-100-7201-10000	Dues and Memberships	\$8,000	\$0	\$8,000	\$0	\$0	\$0	\$0	\$0	\$0 AZTA, NADO, NARC, Pinal Partnership, etc.	
799-36-100-100-7904-10000	Insurance	\$7,000	\$0	\$7,000	\$0	\$0	\$0	\$0	\$0	\$0 Car Insurance and Various liability insurance for SCMPO	
799-36-100-100-6201-10000	Office Supplies	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0 Office Supplies	
799-36-100-100-6214-10000	Office Furnishings	\$2,000	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0 Office Furniture	
799-36-100-100-7306-10000	Telephone & Data	\$8,000	\$0	\$7,000	\$1,000	\$0	\$0	\$0	\$0	\$0 Tablets, Cell Phone, Cox, etc..	
799-36-100-100-7123-10000	Printing - etc.	\$1,588	\$0	\$1,588	\$0	\$0	\$0	\$0	\$0	\$0 Printing	
799-36-100-100-6202-10000	Postage	\$500	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0 Postage	
799-36-100-100-7109-10000	Transit and Planning	\$27,102	\$0	\$0	\$27,102	\$0	\$0	\$0	\$0	\$0 Staff costs for transit planning and LRTP activities.	
799-36-100-100-7199-10000	Miscellaneous	\$1,560	\$0	\$1,000	\$560	\$0	\$0	\$0	\$0	\$0	
799-36-100-100-6301-10000	Fuel	\$1,500	\$0	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	
799-36-100-100-7901-10000	Auto Repair & Maintenance	\$650	\$0	\$650	\$0	\$0	\$0	\$0	\$0	\$0	
	SUBTOTAL	\$125,460	\$0	\$95,198	\$30,262	\$0	\$0	\$0	\$0	\$0	
Non-Federal Funds											
799-36-100-100-8903-10000	Non-Federal Funds	\$98,000	\$0	\$0	\$0	\$98,000	\$0	\$0	\$0	\$0 This funding can be used to purchase items that are not e	
	SUBTOTAL	\$98,000	\$0	\$0	\$0	\$98,000	\$0	\$0	\$0	\$0	
Planning Studies											
799-36-100-100-7109-XXXX	Pinal County STSP	\$210,000	\$0	\$0	\$0	\$0	\$0	\$210,000	\$0	\$0 Pinal County Safety Study	
799-36-100-100-7109-XXXX	Transit Plan - Eloy	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000	\$0 City of Eloy Transit Study	
799-36-100-100-7109-15062	Transit Plan - Casa Grande	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000 City of Casa Grande Transit Feasibility Study	
799-36-100-100-7109-160**	Traffic Counts	\$69,000	\$0	\$0	\$0	\$0	\$69,000	\$0	\$0	\$0 Traffic Counts	
799-36-100-100-7109-10000	Regional Transportation Plan	\$170,000	\$0	\$85,000	\$85,000	\$0	\$0	\$0	\$0	\$0 Regional Transportation Plan Update 2020 - Funding will Carry Forward until 2019 (FY15 \$30K; FY16 \$30K; FY18	
	SUBTOTAL	\$609,000	\$0	\$85,000	\$85,000	\$0	\$69,000	\$210,000	\$80,000	\$80,000	
Local Match (To be met with Cash or In-kind services)											
Member	Budget Amount	PL	SPR	5303/5305	Non-Federal Funds (Local)	STP	HSIP	5305 (e.)	5304	Population % of Pop	Total Match for each member
Eloy	\$37,283	\$1,158	\$8,984	\$4,797	\$0	\$584	\$1,760	\$20,000	\$0	16,631	14.0%
Coolidge	\$12,348	\$827	\$6,417	\$3,427	\$0	\$408	\$1,269	\$0	\$0	11,825	10.0%
Pinal County (Rural Areas)	\$43,500	\$2,912	\$22,589	\$12,063	\$0	\$1,468	\$4,468	\$0	\$0	41,791	35.2%
Casa Grande	\$70,639	\$3,377	\$26,310	\$14,044	\$0	\$1,711	\$5,197	\$0	\$20,000	48,571	40.9%
	SUBTOTAL	\$163,770	\$8,274	\$64,300	\$34,331	\$0	\$4,171	\$12,694	\$20,000	\$20,000	118,818 100.1%
GRAND TOTAL	\$1,231,240	\$145,161	\$320,871	\$171,343	\$98,000	\$73,171	\$222,694	\$100,000	\$100,000		

Table 2: Operating Cost by Work Element

TABLE 1: Estimated Funding (revenue) for State Fiscal Year 2018 (OA amounts)

REVENUE SOURCE	FY17 CARRY FORWARD*		FY18 OA	IN-KIND	BUDGET
	Federal	Match			
PL	\$30,000	\$1,813	\$106,887	\$6,461	\$145,161
SPR	\$138,000	\$34,500	\$118,697	\$29,674	\$320,871
FTA 5303	\$90,000	\$22,500	\$47,074	\$11,769	\$171,343
FTA 5304	\$80,000	\$20,000	\$0	\$0	\$100,000
STP	\$33,000	\$1,995	\$36,000	\$2,176	\$73,171
FTA 5305 (e.)	\$80,000	\$20,000	\$0	\$0	\$100,000
TOTAL	\$451,000	\$100,808	\$308,658	\$50,080	\$910,546

TABLE 2: Operating Costs by Work Element

TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			Planning/ onetime			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
1.0	ADMINISTRATION	\$39,697	\$0	\$2,399	\$22,148	\$27,607	\$12,439	\$0	\$0	\$0	\$0	\$0	\$0	\$104,290
2.0	DATA COLLECTION & MAINTENANCE	\$8,213	\$0	\$496	\$4,582	\$5,712	\$2,574	\$0	\$0	\$0	\$0	\$0	\$0	\$21,577
2.1	HPMS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$69,000	\$4,171	\$0	\$73,171
3.0	TRANSPORTATION IMPROVEMENT PROGRAM	\$9,582	\$0	\$579	\$5,346	\$6,664	\$3,003	\$0	\$0	\$0	\$0	\$0	\$0	\$25,174
4.0	REGIONAL TRANSPORTATION PLAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4.1	REGIONAL TRANSPORTATION PLAN 2016	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4.2	REGIONAL TRANSPORTATION PLAN 2040	\$0	\$0	\$0	\$0	\$85,000	\$21,250	\$0	\$85,000	\$21,250	\$0	\$0	\$0	\$212,500
5.0	PUBLIC PARTICIPATION PLAN	\$4,107	\$0	\$248	\$2,291	\$2,856	\$1,287	\$0	\$0	\$0	\$0	\$0	\$0	\$10,789
6.0	PUBLIC TRANSPORTATION PLANNING	\$6,844	\$0	\$414	\$3,819	\$4,760	\$2,145	\$0	\$0	\$0	\$0	\$0	\$0	\$17,982
6.1	PUBLIC TRANSPORTATION PLANNING (5303)	\$0	\$0	\$0	\$0	\$0	\$0	\$21,750	\$30,262	\$13,081	\$0	\$0	\$0	\$65,093
6.2	TRANSIT STUDY - CASA GRANDE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000	\$20,000	\$0	\$100,000
6.3	TRANSIT STUDY - ELOY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000	\$20,000	\$0	\$100,000
7.0	SPECIAL PROJECT PLANNING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	REGIONAL PLANNING	\$61,599	\$0	\$3,723	\$34,368	\$42,839	\$19,302	\$0	\$0	\$0	\$0	\$0	\$0	\$161,831
8.1	HSIP - 2014 Safety Plan	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.2	HSIP - PINAL COUNTY STSP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$210,000	\$12,694	\$0	\$222,694
9.0	ENVIRONMENTAL OVERVIEW	\$2,738	\$0	\$165	\$1,527	\$1,904	\$858	\$0	\$0	\$0	\$0	\$0	\$0	\$7,192
10.0	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11.0	PLANNING EMPHASIS AREAS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11.1	MAP 21 IMPLEMENTATION	\$1,369	\$0	\$83	\$764	\$952	\$429	\$0	\$0	\$0	\$0	\$0	\$0	\$3,597
11.2	MODELS OF REGIONAL PLANNING COOPERATIVE	\$1,369	\$0	\$83	\$764	\$952	\$513	\$0	\$0	\$0	\$0	\$0	\$0	\$3,681
11.3	LADDERS OF OPPORTUNITY	\$1,369	\$0	\$84	\$762	\$951	\$503	\$0	\$0	\$0	\$0	\$0	\$0	\$3,669
	TOTAL	\$136,887	\$0	\$8,274	\$76,371	\$180,197	\$64,303	\$21,750	\$115,262	\$34,331	\$439,000	\$56,865	\$0	\$1,133,240

IV. SUN CORRIDOR WORK ELEMENTS

1. Administration: Task 1

Administer the MPO and its work program in a manner that:

- Maintains the region’s eligibility to receive federal transportation capital and operating assistance; and
- Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region.

Activities and Outcomes:

Project/Task	Objective	Outcome
Executive Board Meetings	Hold six (6) meetings a year. Provide to the Executive Board, at a minimum, by-monthly reports outlining activities performed.	Inform and educate the Executive Board members in order for them to determine the direction of the MPO, and make policy decisions.
Strategic Planning Efforts	Develop a strategic plan for the MPO. (This may be consultant driven.)	Provide workshops with the board and managers to develop a plan for direction.
Monthly Invoicing and Progress Report	Provide to ADOT monthly invoices for all funding sources, and clearly detailed progress report.	Progress report shows tasks and work elements accomplished for each month.
Consultation with Rural Elected Officials	Work with ADOT to schedule a consultation meeting.	Host a consultation with elected officials annually
Monthly Consultant Invoicing and Reporting	The CG Transit Development Study, Eloy Transit Feasibility Study and Traffic Count Study are under development. Ensure consultants are paid promptly and DBE is reported monthly.	Process all invoices in a timely manner, ensuring compliance with DBE and consultant payment.
Develop the 2018 Unified Planning Work Plan and Budget	TAC and EB approval by April - May and to ADOT by May 15.	Develop the 2018 UPWP and budget annually.

Sun Corridor Administration Budget

TASK 1: ADMINISTRATION														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			Planning/ onetime			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
1.0	ADMINISTRATION	\$39,697	\$0	\$2,399	\$22,148	\$27,607	\$12,439	\$0	\$0	\$0	\$0	\$0	\$0	\$104,290

2. Data Collection: Task 2

2.0 Administration

Maintain a current up to date inventory of data to support transportation planning activities, to include; HPMS; Functional Classification of roads; Air Quality Standards; and Population data review for projects and estimates.

2.1 HPMS:

The HPMS data will be technically based on the latest available traffic count data and will meet federal and state mandates;

- FY2018 – The Sun Corridor MPO will set aside \$36,000 of STP funds in FY2018 in order to pay the consultant that was contracted to provide selected traffic counts throughout the region and enter the data into the HPMS/TDMS system.

Activities and Outcomes:

Project/Task	Objective	Outcome
HPMS Date Entry	Due March: Staff will work with members and Consultant to ensure all counts are uploaded into the ADOT system.	100% Data Entry into HPMS/TDMS System
HPMS Annual Report	Staff will develop an HPMS report to be provided to the members, and posted on the Sun Corridor web site.	Listing of FC roads for each member agency, and corresponding updated FC map to be posted on the web site.
TDMS/HPMS Training	December-February: Staff will schedule TDMS/HPMS training with ADOT for member’s agencies.	Complete training prior to the HPMS portal opening ensuring members are ready to input into the system.
TDMS	Staff will set up training for the TDMS system.	Members will utilize the TDMS system for HPMS upload as well as for transportation planning activities.

2.2 Functional Classifications:

Only functionally classified roads (major collectors and above) can be awarded federal aid funding. Ensure all roadways in the MPO region are functionally classified correctly, and are compliant. Staff will ensure the following activities are performed:

Activities and Outcomes:

Project/Task	Objective	Outcome
Maintain a current inventory of the MPO's functional classified roads	Raw data will be provided through ADOT's TDMS/HPMS report in January.	Develop a report and provide to each member for review.
Traffic Counts	Staff will procure and work with a consultant to ensure selected traffic counts are completed for entry into the HPMS system.	Traffic count scheduling throughout the region to ensure FC roadways are counted every three years.
Ensure all roads are classified correctly	Meet with each community and assess if there needs to be an updated application process for any roadways – March – June.	Roads identified in the RTP will be updated. Staff will develop a plan to update all identified roads for proper FC on an annual basis.
Ensure new maps are updated and provided through ADOT	Reviewed and updated annually	Work with ADOT and consultant to develop updated FC maps of the region annually.

2.3 Air Quality Standards:

The Sun Corridor MPO is located in PM 2.5 and PM 10 non-attainment area, thereby triggering air quality conformity for the region. All activities will help the MPO region to be in compliance with air quality mandates for Pinal County.

As required by the Federal transportation conformity rule (§93.105), the conformity process includes a significant level of cooperative interaction among federal, state, and local agencies. For this air quality conformity analysis, interagency consultation was conducted as required by the Arizona State Implementation Plan (SIP).

Maricopa Association of Governments (MAG) provided services to develop the air-quality conformity analysis that is needed for the non-attainment areas of Pinal County and the Sun Corridor MPO region. This conformity analysis was approved by the SCMPO TAC and Executive Board, and FHWA and FTA issued a conformity finding in June 2017.

Activities and Outcomes:

Project	Objective	Outcome
Maintain a MOU with MAG to ensure Clean Air Act requirements	MAG and the Sun Corridor MPO developed a MOU. The MOU was signed on September 8, 2016.	MAG and the Sun Corridor MPO will coordinate all transportation planning activities in the MAG SCMPO Planning areas in the Pinal County Region.
Interagency Consultation	Sun Corridor MPO has developed a consultation policy, and provides the consultation team with information when a project is changed or new project is added to the Sun Corridor MPO TIP.	Ensuring all interested parties are informed of projects that may affect the air quality conformity analysis.
Coordination Meetings	Sun Corridor MPO and MAG will meet at least quarterly or more often to coordinate AQ activities.	To ensure the Clean Air Act requirements are met within the Sun Corridor MPO region.

Sun Corridor Data Collection Budget

TASK 2: DATA COLLECTION BUDGET														
TASK	WORK ELEMENT	EXPENSES												TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			Planning/ onetime			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
2.0	DATA COLLECTION & MAINTENANCE	\$8,213	\$0	\$496	\$4,582	\$5,712	\$2,574	\$0	\$0	\$0	\$0	\$0	\$0	\$21,577
2.1	HPMS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$69,000	\$4,171	\$73,171

3. Transportation Improvement Program (TIP): Task 3

The TIP is a list of programmed design and construction projects that are fiscally constrained and reflect the region’s transportation needs:

- The TIP will show programmed design and construction projects out ten (10) years and will show:
- All Transit related projects that received federal aid funds (5310, 5307, 5311);
- All local, private and other than federal aid funded projects;
- All projects that require air quality mediation measures;
- Will identify funding sources for each project;
- Will provide for public comment;
- Will support the Regional and State Transportation Plan;
- Will coordinate with local capital programs;
- Will list all ADOT projects within the Region;
- Will list all dust mitigation ‘air quality’ listed projects.

Activities and Outcomes:

Project/Tasks	Objective	Outcome
Sun Corridor MPO Transportation Improvement Program (TIP)	Continue to update the TIP in accordance with the RTP.	Continue to have a compliant and cost constrained TIP, ensuring the Sun Corridor MPO projects move forward.
Project Management	Continue to work closely with each member agency that has projects on the current Sun Corridor TIP, to ensure all projects are on track for obligation.	Projects make the timeline set out for completion; i.e., design and construction or planning projects.
Sun Corridor MPO internal funding ledger	Develop and maintain a constrained Sun Corridor MPO funding ledger (SPR, PL, 5303/5305, HSIP and STP) outlining all active projects.	This will allow the TAC and EB (as well as ADOT and Staff) to follow regional projects, ensuring a positive compliant balance in all areas of funding.
Coordination	Continue working with MAG to ensure projects comply with Air Quality Conformity	Obtain a federally compliant TIP

Sun Corridor TIP Budget

TASK 3: TRANSPORTATION IMPROVEMENT PROGRAM (TIP)														
TASK	WORK ELEMENT	EXPENSES										TOTAL COST		
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			Planning/ onetime			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal		Match	
3.0	TRANSPORTATION IMPROVEMENT PROGRAM	\$9,582	\$0	\$579	\$5,346	\$6,664	\$3,003	\$0	\$0	\$0	\$0	\$0	\$0	\$25,174

4. Regional Transportation Plan (RTP): Task 4

(Title 23 CFR 450 subpart C)

4.0 RTP Administration

The RTP was completed and adopted by the Sun Corridor MPO TAC on February 25, 2016 and Adopted by the Executive Board on March 15, 2016.

Staff will continue to develop, administer, maintain and update the regional transportation plan for the region’s transportation needs, ensuring it is:

- Technically based on the latest available data on land use, population, demographics, and travel patterns;
- Philosophically based on regional goals and values;
- Financially based on predictable, reliable funding sources;
- Include a transit implementation study for the region;
- Cover a 20 year period with updates every four years;
- Cover long range and short range strategies;
- Include a fiscally constrained plan; or sections thereof;
- Include all projects that will impact air quality (5 year list of projects identified in the air quality conformity plan);
- Adhere to performance measures set out by FHWA, FTA and ADOT;
- Follow the National Planning Emphases Areas (PEA’s).

4.1 Regional Transportation Plan

The RTP was completed and adopted by the Sun Corridor MPO TAC on February 25, 2016 and Adopted by the Executive Board on March 15, 2016. In FY2017 we will move forward in implementing the goals, objectives and performance measures outlined in the RTP.

4.2 Set Aside for 2021 RTP Update

The Sun Corridor MPO anticipates approximately \$100,000 to update the RTP in 2021. Each year there will be a set-aside of \$15,000 of SPR funds, and \$15,000 of FTA 5303/5305 funds to cover the cost.

- **FY2016** – Sun Corridor MPO set aside \$15,000 of SPR funds and \$15,000 of FTA 5303/5305 funds for the RTP 2021 update. These funds were carried forward in the 2017 UPWP.
- **FY2017** - Sun Corridor MPO will set aside \$15,000 of SPR funds and \$15,000 of FTA 5303/5305 funds for the RTP 2021 update.
- **FY2018** - Sun Corridor MPO will set aside \$15,000 of SPR funds and \$15,000 of FTA 5303/5305 funds for the RTP 2021 update.

Activities and Outcomes:

Project/Task	Objective	Outcome
RTP	The RTP was completed and adopted by the Sun Corridor MPO TAC on February 25, 2016 and Adopted by the Executive Board on March 15, 2016.	In FY2018 we will continue to implement the goals, objectives and performance measures outlined in the RTP.
MAP-21 Requirements	Ensure MAP-21 requirements are included in the RTP.	The RTP will be help move the MPO into a compliant planning process.
FAST Requirements	Ensure FAST ACT requirements are included in the RTP.	
Coordinate with MAG, PAG and CAG	Meet with each COG/TMA regarding our RTP.	Ensuring all projects identified in the RTP are coordinated (to include air quality projects) with CAG and the TMA's.
2021 RTP Update	Set aside SPR and 5303/5305 funding for the update	Have enough funds to do the required 2021 RTP update in 2019-2021.

Sun Corridor RTP Budget

TASK 4: REGIONAL TRANSPORTATION PLAN														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			Planning/ onetime			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
4.0	REGIONAL TRANSPORTATION PLAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4.1	REGIONAL TRANSPORTATION PLAN 2016	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4.2	REGIONAL TRANSPORTATION PLAN 2040	\$0	\$0	\$0	\$0	\$85,000	\$21,250	\$0	\$85,000	\$21,250	\$0	\$0	\$0	\$212,500

5. Public Participation Plan (PPP): Task 5

Purpose

To ensure the civil rights of all parties are protected through an opportunity to review and comment on the planning activities for the Sun Corridor MPO region. The Public Involvement (aka Participation) Plan includes provisions to ensure the involvement of the public in the transportation planning process for the;

Activities and Outcomes:

Project	Objective	Outcome
Advertisements; Meeting schedules; Public Meetings, etc.	Web site posting of all activities that require PPP. Local newspaper postings and other means of informing the public.	Ensuring that the public is informed of all information regarding the MPO planning activities.
TIP and Air Quality Projects	Post all amendments to the TIP and Air Quality projects on the web site.	Provide public with the most current update on the TIP.
Sun Corridor MPO Agendas and Meeting Minutes	Post and email meeting agendas for the TAC and Executive Board 48 hours prior to the scheduled meeting date. Post meeting minutes to the MPO website.	Providing the public ample time to schedule the TAC and EB meetings. Transparency to all agendas and meeting minutes.
Title VI Plan	Provide the Title VI plan to ADOT for review and comments, every three years. Post on the web site and advertise for 30-45 days for public comment.	Reach all demographics so they can comment on the Title VI plan. Incorporate those comments into the plan prior to TAC and EB approval.
Public Participation Plan	Provide the amended PPP to ADOT for review by August 1 st . Post and advertise for 30-45 days for public comment.	Reach all demographics so they can comment on the PPP plan. Incorporate those comments into the plan prior to TAC and EB approval.
Transit Coordination Plan	Partner with CAG to update the Human Service Coordination Plan, every three years or amend as needed. Three year update completed in March 2016.	The plan will provide the region with a listing of all 5300 programs, establish goals and objectives and selection criteria for the grant process.

Project	Objective	Outcome
Host Consultation with Rural Officials for the Sun Corridor area	Work with ADOT to schedule an annual or every three years, a consultation with elected officials.	Providing a dialog between our rural elected officials and ADOT on projects and planning activities within the MPO.
Air Quality Consultation	To inform the Consultation Team of all air-quality projects, and request their comments.	Ensuring all projects are compliant in the MPO TIP.

Sun Corridor PPP Budget

TASK 5: PUBLIC PARTICIPATION PLAN (PPP)														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			Planning/ onetime			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
5.0	PUBLIC PARTICIPATION PLAN	\$4,107	\$0	\$248	\$2,291	\$2,856	\$1,287	\$0	\$0	\$0	\$0	\$0	\$0	\$10,789

6. Public Transportation Planning (Transit): Task 6

Administration

The Sun Corridor MPO will provide program and project support for public transit, and human service transportation programs; as well as all other modes of transportation by:

Enhancing a higher quality of life for area residents by:

- Support economic vitality and growth through public/private transportation;
- Increase the safety of the transportation system;
- Increase accessibility and mobility;
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote local planned growth;
- Enhance the integration and connectivity of the transportation system;
- Emphasize the preservation of the exiting transportation system;
- Promote multi-modal activities within the region.

Activities and Outcomes:

Project	Objective	Outcome
Central Arizona Governments (CAG) partnership	Entered into a JPA with CAG to provide Mobility Management within the	Better coordination of the 5300 programs throughout Pinal County.

	MPO region. JPA was executed on 9/29/16 and is set to expire September 30, 2017.	
ADOT, Sun Corridor MPO and CAG coordination	Coordinate in matters pertaining to FTA Section 5303/5305, 5304, 5305 (e) 5311 and 5310 programs in the region.	Ensuring better coordination with all programs with regards to policy, processes and requirements.
Information and publications to transit programs.	Announcing and publishing FTA 5300 program related application workshops, information, and reporting requirements.	Work with CAG to ensure all 5300 programs within the MPO are informed of changes or new information in a timely manner.
Compliance	Work with agencies, through CAG's mobility manager, within the MPO boundaries to ensure their programs are compliant, and provide technical assistance for application process, and site visits.	Providing technical support to each program through the CAG mobility manager. Helping programs to become FTA/ADOT compliant.
Transit Feasibility Study for the City of Casa Grande (CG)	The CG Transit Development Plan received NTP on 11/08/16. The study is expected to be completed in December 2017.	A Transit Development Plan for the City of Casa Grande within the MPO area will provide guidance on how best to accomplish public transportation for the City of Casa Grande and how best to utilize the 5307 funding that is available.
Transit Feasibility Study for the City of Eloy	A FTA 5305 (e) grant was awarded for the Eloy Transit Feasibility Study expected to start in October 2017.	A Transit Development Plan for the City of Eloy will assist the City in identifying the need for a transit system.
CAG MM Management Coordination Plan for Gila County	CAG was awarded the 5304 grant in FY2016. Coordinate with CAG on a MM Management Coordination Plan for Gila County.	A MM Coordination Plan will help identify specific needs for coordination with neighboring programs, gaps in service and alternative modes of transportation.

6.1 5303/5305 Transit Planning Activities

Sun Corridor MPO receives funding each year to provide transit planning within the region. Each year we will be utilizing 5303/5305 funding for a portion of the Regional Transportation Plan 2021 update (see task 4.2), as well as other eligible activities listed below:

Activities and Outcomes:

Project	Objective	Outcome
44.10 State Planning	Provide support to ADOT/FTA on transit planning activities.	Ensure the MPO and rural regions are represented statewide through participation in state planning
44.21 Administration	Administration of transit planning activities.	Ensure transit activities within the region are maintained and compliant
44.22 General Development	Overall development of transit activities and programs within the region	Identify specific needs within the MPO and address those needs
44.23 RTP	Transit activities within the region will be identified in the RTP.	Identifying the programs within the MPO and ensuring compliance
44.24 Short Range Plans	This would encompass our 5311 five year planning project.	Provide input to the Coolidge transit system five year planning process, thus ensuring the regions needs are represented.
44.25 TIP	The transit awards will need to be identified on the TIP.	Ensuring the 5300 programs that have been awarded FTA funds receive those funds through the TIP.
44.26 PEA	This is a new work element (task), and the MPO will identify areas where we can utilize the Planning Emphasis Areas in Transit Planning.	Compliant with MAP-21, as well as ensuring we provide opportunities in transit activities for the region.
44.27 Other		
44.31 Statewide and Metro Planning	Attend and support any state planning activity that would benefit the transit program within the region.	Ensuring the MPO's regional perspective is represented at the State level.

44.32 FHWA Planning Only		
44.33 FTA Planning Only		

6.2 Transit Feasibility Study – City of Casa Grande – 5304

The Sun Corridor MPO has been awarded \$160,000 of FTA 5304 funds to develop a Transit Feasibility Study for the City of Casa Grande. The \$40,000 in match is anticipated to be part in-kind and part cash paid for by the City of Casa Grande. This study will assist the City of Casa Grande in identifying the use of 5307 transit funding for an intra-city transit system. Notice to proceed was issued to CivTech on November 8, 2016, with an anticipated completion date of December 2017.

6.3 Transit Feasibility Study – City of Eloy - 5305 (e)

The Sun Corridor MPO was awarded \$80,000 of FTA 5305 (e) funds to develop a Transit Feasibility Study for the City of Eloy. The \$20,000 in match is anticipated to be in-kind and/or cash paid for by the City of Eloy. This study will assist the City of Eloy in identifying the need for a transit system. Project is anticipated to begin in October 2017, with an anticipated completion date of December 2018.

Sun Corridor Transit Planning Budget

TASK 6: COORDINATED PUBLIC TRANSPORTATION (TRANSIT)														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			Planning/ onetime			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
6.0	PUBLIC TRANSPORTATION PLANNING	\$6,844	\$0	\$414	\$3,819	\$4,760	\$2,145	\$0	\$0	\$0	\$0	\$0	\$0	\$17,982
6.1	PUBLIC TRANSPORTATION PLANNING (5303)	\$0	\$0	\$0	\$0	\$0	\$0	\$21,750	\$30,262	\$13,081	\$0	\$0	\$0	\$65,093
6.2	TRANSIT STUDY – CASA GRANDE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000	\$20,000	\$0	\$100,000
6.3	TRANSIT STUDY – ELOY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000	\$20,000	\$0	\$100,000

7. Special Project Planning: Task 7

Special projects are activities that may or may not be specifically assigned to any other tasks. Listed below are the board memberships, or regular activities staff attends:

Activities and Outcomes:

Project/Task	Objective	Outcome
Joint Planning Advisory Council (JPAC)	MAG, PAG, CAG and the Sun Corridor MPO, along with others are members are part of the JPAC membership. Meet a few	To coordinate respective planning activities and cooperatively work together to foster a successful and economically viable Sun

Project/Task	Objective	Outcome
	times a year.	Corridor.
Pinal County I-11 Coalition	Transportation Planner will be a member and attend the Pinal County future I-11 Coalition.	Providing valuable information from the Sun Corridor and their members on the I-11 project.
I-11 ADOT Plan – Tier I EIS Project Team	Transportation Planner will attend the future ADOT I-11.	Provide valuable information from the MPO members to ADOT.
I-11 ADOT Plan – Tier I EIS Executive Leadership Team	The Executive Director will attend all ADOT I-11 Leadership meetings.	Provide guidance to the project team on conflicts that may develop during the Tier I process.
Statewide Freight Plan	Director is a member of the committee, and will attend meetings.	Attend meetings and provide feedback to ADOT regarding the MPO region.
MAG Freight Framework Study	Transportation Planner will participate in the MAG study	Attend meetings and provide feedback from the MPO region.
Passenger Rail Study	Staff will participate in meetings directly related to the passenger rail study.	Provide feedback from the MPO members.
Pinal Partnership	Staff will attend as many Pinal Partnership meetings as possible.	Providing networking opportunities to let people know what the MPO is accomplishing.
Arizona Transit Association (AzTA)	Director is a board member and will represent the MPO and its members.	Providing information to the board with regards to rural transit needs.
Other studies; PARA's, TI's, Corridor studies, etc.	Staff will attend other studies within the MPO region, or projects that affect the region.	Providing information on the regional needs pertaining to the specific study.
Planning to Programming (P2P)	Staff will attend the ADOT P2P workshops.	Keep up to date on all ADOT projects within the SCMPO region.
Pinal Regional Transportation Authority (RTA)	Staff will participate and work closely with CAG, MAG and Pinal County on the development of the RTA. The RTP and List of projects is scheduled to go to the voters in November 2017.	Providing information on the regional needs pertaining to the RTA – RTP and AQ requirements
State's Long Range	Staff will participate in	Provide feedback from the

Project/Task	Objective	Outcome
Transportation Plan	meetings directly related to the State's Long Range Plan update.	MPO members.
MAP-21/FAST Management Committee	Staff will participate in the Management Committee meetings to develop measurements and targets established from MAP-21/FAST Act	Provide input in the development of ADOT's measurements and targets so that the MPO may implement into RTP.

* There is no budget assigned to this task. Because the above listings are subject to different funding activities, staff will assign the activities to the appropriate funding source for invoicing.

Sun Corridor Special Project Budget

TASK 7: SPECIAL PROJECT PLANNING														
TASK	WORK ELEMENT	EXPENSES										TOTAL COST		
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			Planning/ onetime			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal		Match	
7.0	SPECIAL PROJECT PLANNING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

* Costs for the above committee or board meetings are captured elsewhere in the budget.

8. Regional Planning: Task 8

Planning Activities

The regional planning task provides for the majority of our planning activities. Staff ensures that the planning function of the MPO is administered, and provides reports, meetings, consultation activities, project management, support to other COG/MPO's, and other data and information to our members and the public. Most of Task #7 is accounted for under Task #8.

Activities and Outcomes:

Project/Tasks	Objective	Outcome
HSIP Projects and Funding	Provide improvements and updates to road and safety related projects. Sun Corridor MPO receives HSIP funding for allocation to regional projects.	Ensure the Safety Plan and HSIP projects align with the emphasis areas identified in the AZ 2014 Strategic Highway Safety Plan. Sun Corridor will ensure annual allocations of HSIP funds are programmed on the TIP, and work with the TAC to

		develop and implement new projects and goals for the MPO.
Pinal County Strategic Transportation Safety Plan	Sun Corridor MPO will be the lead agency. Partnership between MAG, CAG and Sun Corridor MPO to develop one Safety Plan for all of Pina County.	Develop one cohesive Safety Plan for Pinal County that includes the communities in the MAG region
STP Projects and Funding	Sun Corridor MPO receives STP funding for allocation to regional projects.	Sun Corridor will continue to manage the current STP projects; ensuring future STP funds are programmed ten (10) or more years.
HURF Exchange Projects and Funding	Staff will work with ADOT to exchange STP Apportionment and corresponding Obligation Authority to complete eligible design and construction projects beginning in FY2018. The MPO will develop internal policies once ADOT has identified procedures/policy.	The delivery time and cost of local projects will be reduced. An internal procedure will ensure project development; delivery and cost overruns are managed.
Pinal Regional Transportation Authority (RTA)	Staff will participate and work closely with CAG,MAG and Pinal County on the development of the RTA	Providing information on the regional needs pertaining to the RTA – RTP and AQ requirements
Transportation Advisory Committee	Staff will arrange TAC meeting schedule, which will meet at least six times a year.	TAC will advise staff on projects, funding allocations and other planning activities.
Project Management	Staff will work with member entities to ensure current and future projects are moving forward.	Ensure that projects will obligate at the appropriate time. Work with other COG/MPO's on lending/borrowing funds to

		develop larger and more cost efficient projects.
Out of State Travel	Staff anticipates two out of state travel conferences. AMPO and possible Transit conference.	Attend necessary conferences to continue training, workshops and obtain info for the MPO.

8.1 HSIP – SCMPO Safety Plan

The MPO Safety Plan was completed and approved by the Executive Board on March 14, 2017.

8.2 HSIP – Pinal County Safety Plan

The MPO in partnership with CAG and MAG would fund a Pinal County Regional STSP utilizing Local HSIP funding from all three planning agencies. We estimate the cost of this study to be approximately \$200,000. The Sun Corridor MPO would be the lead agency with CAG/MAG as Technical Advisory members. The CAG and Sun Corridor MPO Safety Plans included an Implementation Plan which identified projects at specific locations that may qualify for HSIP funding or other funding categories. The MAG Strategic Safety Plan identified Safety Improvement Strategies (e.g. 3.5 – Implement systemic improvements based identifying characteristics of high risk intersections and 4.5 – Install pedestrian Hybrid Beacons (HAWKs)) , but did not identify specific project locations for the Pinal County communities/tribes of; the City of Maricopa, GRIC, Ak Chin, Town of Florence, San Tan and Apache Junction. We will strive to ensure that the consultant does not duplicate efforts that have already been completed in the MAG, CAG and SCMPO Safety Plans. Project is anticipated to begin in October 2017, with an anticipated completion date of December 2018.

Sun Corridor Regional Planning Budget

TASK 8: REGIONAL PLANNING														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			Planning/ onetime			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
8.0	REGIONAL PLANNING	\$61,599	\$0	\$3,723	\$34,368	\$42,839	\$19,302	\$0	\$0	\$0	\$0	\$0	\$0	\$161,831
8.1	HSIP - 2014 Safety Plan	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.2	HSIP - PINAL COUNTY STSP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$210,000	\$12,694	\$222,694	

9. Environmental Overview Task 9

It is Sun Corridor’s goal to comply with guidelines set forth by the Partnership for Sustainable Communities created between the EPA, the U.S. Department of Housing and Urban Development (HUD) and the U.S. Department of Transportation (DOT).

Activities and Outcomes:

Project/Tasks	Objective	Outcome
RTP Goals	Obtain goals established in the RTP.	To support access to affordable housing, multi-modal transportation options, and lower transportation costs while protecting the environment in communities within the Sun Corridor MPO region.
Support existing communities	Staff will support communities by attending council meetings or community events where transportation issues are discussed.	Understanding the needs of the communities will help define the project needs.
Sustainable Growth and Economic Competitiveness	Staff will work with developers, communities and others to help develop an economic development plan (within the RTP) which will identify ways to sustain growth in the region.	Clearly identifying best practices for economic growth will help direct the MPO, members and developers in a way that will benefit the region.
Transit	Staff will work with the transit feasibility study and encourage all member communities to support a regional system.	If supported, a regional transit system will provide transit services to everyone.

Sun Corridor Environmental Overview Budget

TASK 9: ENVIRONMENTAL OVERVIEW														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			Planning/ onetime			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
9.0	ENVIRONMENTAL OVERVIEW	\$2,738	\$0	\$165	\$1,527	\$1,904	\$858	\$0	\$0	\$0	\$0	\$0	\$0	\$7,192

10. Capital Expenditures: Task 10

There are no capital expenditures expected for 2018.

Sun Corridor Capital Budget

TASK 10: CAPITAL EXPENDITURES													
TASK	WORK ELEMENT	EXPENSES										TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			Planning/ onetime		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal		Match
10.0	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

11. Planning Emphasis Areas (PEA’s): Task 11

The Planning Emphasis Areas (PEA’s) are planning areas that FHWA and FTA want to place emphasis on as the MPO’s and the State DOT’s develop their respective planning work programs. FHWA and FTA would like for the MPO’s to develop and identify work tasks associated with the PEA’s in their plans.

The result of the MPO’s final Regional Transportation Plan, Safety Plan and Transit Feasibility Study, will help identify specific projects for both our construction TIP and our economic development, and land use planning. Once these projects or areas are identified, specific planning emphasis tasks will be developed for each project.

The Sun Corridor MPO has developed a separate task (11), which outlines specific tasks or projects we feel identify some planning activities, projects or tasks associated with the three PEA’s.

Activities and Outcomes:

Project/Tasks	Objective	Outcome
11.1 MAP 21 Implementation	Transition to performance based planning and programming.	The development and implementation of a performance management approach to transportation planning and programming will support the achievement of transportation system performance outcomes.
11.2 Models of Regional Planning Coordination	Promote cooperation and coordination across MPO boundaries and across state boundaries where appropriate to ensure a regional approach to transportation planning.	Agreements between MPO’s will identify how the planning process and products will be coordinated. Staff will work with PAG, MAG and CAG on all aspects of planning activities.
11.3	Access to essential	Identify needs for

Ladders of Opportunity	services as part of the transportation planning process, identify transportation connectivity gaps in access to essential services.	transportation services to essential services, and gaps in service. This includes transportation infrastructure as well as public transit.
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Sun Corridor PEA Budget

TASK 11 – PLANNING EMPHASIS AREAS														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			Planning/ onetime			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
11.0	PLANNING EMPHASIS AREAS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11.1	MAP 21 IMPLEMENTATION	\$1,369	\$0	\$83	\$764	\$952	\$429	\$0	\$0	\$0	\$0	\$0	\$0	\$3,597
11.2	MODELS OF REGIONAL PLANNING COOPERATIVE	\$1,369	\$0	\$83	\$764	\$952	\$513	\$0	\$0	\$0	\$0	\$0	\$0	\$3,681
11.3	LADDERS OF OPPORTUNITY	\$1,369	\$0	\$84	\$762	\$951	\$503	\$0	\$0	\$0	\$0	\$0	\$0	\$3,669

V. Unified Planning Work Program and Budget Approval

In accordance with [JPA-14-0004166-T](#), the Sun Corridor MPO shall submit the Unified Planning Work Program and Budget to the Executive Board for approval. The Sun Corridor MPO may not incur any costs for work outlined in the UPWP or any subsequent amendments prior to receiving written approval from ADOT, FHWA, and FTA.

Sun Corridor Metropolitan Planning Organization

Irene Higgs, Executive Director **Date**
Sun Corridor MPO

Mayor Joel Belloc, Mayor **Date**
Sun Corridor MPO Executive Board Chair

Arizona Department of Transportation, Multimodal Planning Division (ADOT)

Dallas Hammit, Deputy Director of Transportation **Date**
ADOT MPD

Jason Bottjen, Planning Program Manager **Date**
ADOT MPD

VI. Transportation Acronyms

Acronym	Name	Description
ADOT	Arizona Department of Transportation	State Transportation Agency
ADT	Average Daily Traffic Count	Traffic counts made every three years on all streets. FHWA requirement.
AASHTO	American Association of State Highway Transportation Officials	Association
AzTA	Arizona Transit Association	Transit Association – COG's are members through ADOT. MPO's pay membership
AP	Apportionment	The amount of Federal funds that are allocated to each COG/MPO
BMS	Bridge Management System	ADOT's inventory/condition of AZ's bridges
BR	Bridge	ID when doing Bridge Projects
BQAZ	Building a Quality AZ	ADOT Study
C & S	Contracts and Specifications	ADOT Contracts division
CAG	Central Arizona Governments	COG – Covering Pinal and Gila Counties
COG	Council of Government	There are four COG's in Arizona
CYMPO	Central Yavapai Metro Planning Org	COG – Covering Central Yavapai County
DCR	Design Concept Report	Required for all federal aid projects
EA	Environmental Assessment	Made on all federal aid projects
EIS	Environmental Impact Statement	Findings of environmental assessment
FC	Functional Classification	Classification of roads
FHWA	Federal Highway Administration	Provides funding for planning
FMPO	Flagstaff Metro Planning Org	MPO- Covering Flagstaff
FTA	Federal Transit Administration	Provides funding for Transit
HES	Hazard Elimination/Roadside Obstacle Removal	Funding for mostly state projects
HPMS	Highway Performance Monitoring System	Yearly road information system for FC roads
HRRRP	High Risk Rural Road Program (sub program funds no longer available)	Funding for any road that can be determined a high safety risk
HSIP	Highway Safety Improvement Program	Local and State Funding for safety projects
HURF	Highway User Revenue Fund	State shared revenue funding
IGA	Intergovernmental Agreement	Contract between recipients and ADOT
JPA	Joint Project Agreement	IGA and JPA are interchangeable - contract
LH MPO	Lake Havasu Metro Planning Org	MPO – Covering Lake Havasu City
LTAP	Local Technical Assistance Program	Training program for local agencies
LRTP	Long Range Transportation Plan	Required planning doc for MPO's
LPA	Local Public Agency	ADOT's division for local agencies
MAP-21	Moving Ahead for Progress in the 21 Century	2012-2014 Transportation Bill

Acronym	Name	Description
MPO	Metropolitan Planning Organization	Agency formed to provide transportation planning in a region or area that reaches 50K in population
MOU	Memorandum of Understanding	Agreement between two or more agencies
NACOG	Northern Arizona Council of Govs	COG - Covering Apache, Navajo, Coconino, Yavapai counties
OA	Obligation Authority	The amount of federal funds we can spend from our apportionment (a %)
PEA	Planning Emphasis Areas	Three emphasis areas to be placed on all projects and tasks
PMS	Pavement Management Systems	ADOT's system for pavement preservation
PM 10 PM 2.5	Particulate Matter of 10 or 2.5 microns or less	Environmental gage for clean air
PL	Planning Funds	Funds allocated to Rural MPO's
PS & E	Plans Specifications and Estimate	All plans go through PS&E at ADOT
RPO	Regional Planning Organization	Agency designated as the planning org
ROW	Right of Way	Right of Way Access – purchase, etc.
RTP	Regional Transportation Plan	TMA's and MPO's must have plans
SCMPO	Sun Corridor MPO	Covering Casa Grande, Coolidge, Eloy and unincorporated Pinal County
SEAGO	SouthEastern Arizona Gov Org	COG – Covering Santa Cruz, Cochise, Graham and Greenlee Counties
SHPO	State Historic Preservation Organization	All COG projects must go through SHPO to determine eligibility
SHSP	State Highway Safety Plan	ADOT's Safety Plan
SPR	State Wide Planning and Research	ADOT Planning Funds
STIP	State Transportation Improvement Program	Statewide TIP. A 5 year program of all construction projects (to include the TIP).
STP	Surface Transportation Program	Funds that go through the COG/MPO's for projects
SVMPO	Sierra Vista MPO	MPO- Covering Sierra Vista and parts of Cochise County
TAC	Transportation Advisory Committee	COG TAC meetings to determine projects
TAP	Transportation Alternative Projects	Five sub-programs moved into TAP by MAP-21; Enhancement, SRTS, By-ways, recreational-trails, historic, etc.
TAZ	Traffic Analysis Zone	ADOT does this for us
TDMS	Transportation Data Management System	Software application available to all local governments to upload traffic data
THPO	Tribal Historic Preservation Organization	All Tribal projects must go through the THPO eligibility process.
TIP	Transportation Improvement Program	Projects that are funded must be on the TIP

Acronym	Name	Description
		in order to be programmed for construction and reimbursement.
TMA	Transportation Management Area	MAG and PAG are TMA's (Large metro)
UZA	Urbanized Areas	Defined areas by ADOT/FHWA based on population census. Reviewed every 10 years.
UPWP	United Planning Work Program	MPO's Work Program
WACOG	Western Arizona Council of Govs	COG – Covering La Paz and Mohave Co.
WP	Work Program	ADOT-COG Contract and Planner duties outlined
YMPO	Yuma Metro Planning Org	MPO Covering all of YUMA County
TRANSIT ACRONYMS		
5303 5305	Transit Planning Funds	Available to MPO's
5304	FTA Rural Planning and Research funds	Available to MPO's to provide planning, trainings, etc.
5310	Elderly and Disable Transit Program	Nonprofits and Cities/Towns
5307	Small Urban Transit Program	Public Transit Systems
5311	Rural Public Transit Program	Small Rural public transit systems

If you have any questions, please contact:

**Sun Corridor Metropolitan Planning Organization
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Casa Grande, Arizona - 85122**

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Irene Higgs, Executive Director

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520-705-5143

Or

Jason Hafner, Transportation Planning Supervisor

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520-705-5153

DRAFT

MEMO TO: SCMPO EXECUTIVE BOARD
FROM: Irene Higgs, SCMPO Executive Director
DATE: May 9, 2017
SUBJECT: Approval of Non-Federal Spending Authorization for SCMPO Staff

Sun Corridor MPO has \$98,000 of non-Federal funds provided by member agencies to cover any non-Federally reimbursable expenses incurred by the MPO. A portion of these funds were made available to MPO staff upon inception of the Sun Corridor MPO in 2014 by the City of Casa Grande and the remainder was assessed to the other member agencies in 2016. To date, the MPO staff has expended \$0.00 of these non-Federal funds.

Date	Payee	Debit	Credit	Total Balance	Description
05/01/2014	Casa Grande	-	\$95,000	\$95,000	MPO Seed Money
02/22/2016	Eloy	-	\$1,000	\$96,000	Membership
07/01/2016	Coolidge	-	\$1,000	\$97,000	Membership
08/01/2016	Pinal County	-	\$1,000	\$98,000	Membership

It has been suggested that the Sun Corridor MPO staff request approval from the Executive Board for any single expenditure exceeding \$1,000 of these funds and that any expenditure that falls below the \$1,000 can proceed without Executive Board approval. Once the SCMPO staff begins spending these funds, a ledger outlining the expenses will be provided at each TAC and Executive Board Meeting.

The Sun Corridor MPO staff recommends approval to authorize SCMPO staff to spend up to \$1,000 per expenditure of non-Federal funds without prior Executive Board authorization.

Committee Action Requested: <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Action Requested Below
A motion to approve authorization for SCMPO staff to spend up to \$1,000 per expenditure of non-Federal funds without prior Executive Board authorization.



Serving cities of Casa Grande, Coolidge, Eloy and Pinal County

MEMORANDUM

TO:	Dawn Jett, City of Casa Grande Human Resources Director
FROM:	Joel Belloc, City of Eloy Mayor and SCMPO Chair
DATE:	May 9, 2017
RE:	Jason Hafner Salary Range Increase

On March 14, 2017, the Sun Corridor MPO Executive Board met in Executive Session to discuss several items. The Executive Director requested that the Board adjust Jason Hafner salary to be more competitive with the Phoenix and Tucson job markets.

After discussion, the Executive Board directed that Jason Hafner be moved from salary range 58, step 6 (\$62,002.51) to salary range 58, step 12 (\$71,189.25), effective July 11, 2017, after his annual performance evaluation. The Sun Corridor MPO 2018 budget allows for this increase.

This salary increase was approved unanimously by the Sun Corridor MPO Executive Board on May 9, 2017.

Joel Belloc, Sun Corridor MPO Chair

Date

Sun Corridor Metropolitan Planning Organization

EXECUTIVE BOARD BY-LAWS

ADOPTED SEPTEMBER 12, 2013

Amended May 8, 2017

I. OBJECTIVE

The objective of the Sun Corridor Metropolitan Planning Organization (SCMPO) is to carry out planning, coordination, and integration of activities necessary to maintain a comprehensive, cooperative, and continuing multi-agency transportation planning program; and further, as specified by the Executive Board of the SCMPO, carry out other related specific tasks including implementation thereof. The underlying concept of the SCMPO shall be Local Governments and Citizens Working Together. The SCMPO will exercise leadership and initiative in planning and assisting development of the Sun Corridor Region.

II: METROPOLITAN PLANNING AREA

The Metropolitan Planning Area (MPA) covered by the SCMPO is the entire planning areas of Casa Grande, Coolidge, and Eloy as well as portions of Pinal County, AZ, as depicted in the finalized boundary map (Figure 1).

III: ORGANIZATION

The SCMPO's organizational chart is shown in Figure 2. Membership of the SCMPO include the Cities of Casa Grande, Coolidge, Eloy, Pinal County, and the Arizona Department of Transportation (ADOT). Elected officials (except for ADOT's representative, who is appointed by the Governor of the State of Arizona) from each of those agencies make up an Executive Board (EB); and management staff make up a Management Committee (MC). In addition, there may be other special committees such as technical subcommittees and/or citizen tasks forces. Each group is defined below:

- A. Executive Board:** The SCMPO Executive Board consists of elected officials from the Cities of Casa Grande, Coolidge, Eloy, and Pinal County; one member from the Arizona Department of Transportation's State Transportation Board who is appointed to the State Transportation Board by the Governor, or his/her designee, who may be an employee of Arizona

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Department of Transportation; and one ex-officio non-voting representative from each of the following agencies, the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Arizona Department of Environmental Quality. It is the function of the Executive Board to act as a policy making body coordinating and directing transportation and Economic Development planning, the implementation thereof (as authorized by the Executive Board), and related activities within the overall regional comprehensive planning process.

1. Executive Board Membership:

- a. To be an eligible member of the Executive Board, a representative must be a duly elected member of the governing body of a local government located in the SCMPO designated boundaries, excepting the member of the Arizona State Transportation Board (who is appointed by the Governor of the State of Arizona). Each local government shall designate the person or persons among its duly elected governing body to sit on the SCMPO Executive Board. The District 4 State Transportation Board Member for the SCMPO Region shall have a seat on the board, and all members shall serve as primary voting member(s) of the SCMPO Executive Board.

At its discretion, each government entity may select alternates who are duly elected members of the governing body, or a duly qualified employee or representative designated by the State Transportation Board's SCMPO representative, when the primary member is not available. The alternate(s) will have the same voting power and duties of the primary member(s).

- b. Designation of Primary and Alternate members (as well as the priority of qualification for service among Alternates) shall be in accordance with statute, ordinance or regulation governing each agency, and written verification shall be provided in a timely manner at least annually to the Executive Director of the SCMPO.

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- c. The number of eligible members on the Executive Board shall be as follows:

Jurisdiction	Number of Members
City of Casa Grande	1
Pinal County	1
City of Coolidge	1
City of Eloy	1
ADOT (Trans Board)	1
TOTAL	5

- d. Any member, who for any reason shall no longer be in the service of the governmental unit jurisdiction, shall have his/her position vacated automatically and another member shall be appointed by the appropriate governmental unit.
- e. Representatives of the following units of government are voting members of the SCMPO: City of Casa Grande, City of Coolidge, City of Eloy, Pinal County, and the Arizona State Transportation Board. Each agency of the Federal Highway Administration, the Federal Transit Administration, and the Arizona Department of Environmental Quality, may be considered ex-officio, non-voting members, and may participate on subjects of concern and interest to their geographic area, or due to noted/recognized expertise. Each ex-officio, non-voting member must be approved by his/her respective agency.

2. Voting:

- a. Each represented jurisdiction/ entity of the SCMPO shall have the following assigned number of votes:

Jurisdiction	Number of Members
City of Casa Grande	1
Pinal County	1
City of Coolidge	1
City of Eloy	1
ADOT (Trans. Board)	1
TOTAL	5

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- b. Upon the absence of a Primary member at any particular meeting, his/her votes may be cast by an alternate member from the same jurisdiction, declared during the Call to Order.
- c. Any declaration of abstention or conflict of interest must be stated prior to discussion of that particular agenda item. When a conflict of interest is declared, the proxy voting procedure may be used by the abstaining voting member to enable his/her vote to be cast by another voting member.

3. Officers:

- a. The members of the SCMPO shall elect the following officers: Chair, Vice Chair, and Secretary-Treasurer. In the absence of the Chair, or upon his/her inability to act or serve, the Vice Chair shall have the powers of the Chair. The Chair, Vice Chair and Secretary Treasurer will serve without compensation and, shall serve for a period of one year.
- b. The Chair shall be able to vote on all matters before the SCMPO. He/she shall sign on behalf of the SCMPO all documents requiring signatures and shall perform all other duties required of the Chair. The SCMPO Executive Board may delegate to the Executive Director of the SCMPO such signatures it deems appropriate and/or necessary.
- c. The SCMPO Secretary Treasurer shall report the state of the finances of the SCMPO at the close out of the fiscal year. He/she shall perform other such services as required by the SCMPO and shall serve without compensation. The SCMPO Executive Board may delegate to an employee, or employees, of the SCMPO any or all of the duties and powers of the Secretary- Treasurer, with the exception of the Audit Committee chair
- d. If required by the SCMPO, the Secretary-Treasurer, and/or any employee, or retained consultant so delegated any or all of his/her functions, shall give the SCMPO a bond in such, and with such surety or sureties as shall be satisfactory to the SCMPO, for the faithful performance of the duties of this office.
- e. Elected officers of the SCMPO shall serve on a rotation basis; when the Chair or Vice Chair's position is vacated, the Vice Chair assumes the position of Chair, and the Secretary-Treasurer assumes the position of

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Vice Chair. The Executive Board must then elect another Executive Board member to the vacant office of Secretary Treasurer. Any modification to this requirement must be unanimously approved by the SCMPO Executive Board.

4. Responsibilities:

- a. The SCMPO Executive Board is responsible for all actions, agreements, and functions to be carried out by the Sun Corridor Metropolitan Planning Organization.
- b. The SCMPO is responsible for development of the following essential products:
 1. Regional Transportation Plan;
 2. Transportation Improvement Program ;
 3. Title VI Civil Rights and Public Participation Plan, and annual updates;
 4. Unified Planning Work Program and Budget;
 5. Audit and financial statement of SCMPO, if required;
 6. Air Quality Conformity Analyses;
 7. Transit – Human Services Transportation Coordination Plan
- c. Other products deemed essential, may be authorized by the Executive Board, and specified in the Unified Planning Work Program.

5. Meetings:

- a. The Executive Board of the SCMPO shall follow the Open Meeting Laws of Arizona.
- b. Regular meetings of the members may be held in Parliamentary procedures at all meetings shall be governed by Robert Rules of Order, except as otherwise modified herein or unless the Rules are suspended by a majority vote of all voting members.
- c. A quorum shall be required for the conduct of any business. A quorum shall consist of three (3) members present, or on the phone.
- d. The meetings may be held in Pinal County, Arizona, with the time, date and location of said meetings to be determined by the Executive Board. The notices of the meetings shall conform to the open meeting laws of Arizona. Members will be notified of all meetings.

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- e. Special meetings of the Executive Board may be held in Pinal County, Arizona, whenever called in writing by the Chair or Vice Chair. In the absence of the Chair, any three (3) members of the corporation may call said meetings. The place of holding special meetings shall be designated in the notice.

B. Management Committee. The SCMPO's Management Committee (MC) is composed of technical and/or managerial staff representatives from each of the participating agencies (including ADOT). In addition, there may be one or more ex-officio, nonvoting representatives from each agency of the FHWA and FTA, and the Environmental Protection Agency. Each ex-officio non-voting member must be approved by his/her respective agency.

The MC has authority and primary responsibility to conduct technical reviews and analyses regarding all work activities of the Unified Planning Work Program, and any related issues as specified by the SCMPO's Executive Board, and to so advise the Executive Board on appropriate actions to be taken. The MC works closely with the SCMPO staff, providing guidance and direction for development of the annual Unified Planning Work Program and Budget and work activities defined therein.

The development of the Management Committee may be delayed during the formation of the SCMPO, and until such time as the Executive Board votes to establish the committee.

1. Membership:

- a. Voting membership on the SCMPO Management Committee shall be as follows: the City or County Manager for each unit of local government, and the Assistant Director for Planning from ADOT, or his/her appointee.

The person in each of the above named positions may, by a written statement to the Chairman of the Executive Board and the Management Committee, designate a regular alternate. Non-regular alternates (i.e., for a particular meeting) must be declared when the meeting is called to order.

- b. In addition to the voting members listed above, one or more ex-officio non-voting representatives from the staffs of the member jurisdictions; the Federal Highway Administration, Federal Transit Administration, the Arizona Department of Environmental Quality may participate on issues

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of concern and/or subjects of particular technical expertise.

2. Voting:

- a. Voting procedures for the Management Committee shall follow the same voting procedures as the Executive Board, as set forth in III. 2 A, above.
- b. Elected officers of the MC shall serve on a rotation basis, whereby, when the Chair's position is vacated, the Vice Chair assumes the position of Chair. The MC must then elect another MC member to serve as Vice Chair.
- c. The MC's Chair and Vice Chair, respectively, shall be from jurisdictions other than those same officers' jurisdictions on the SCMPO Executive Board.

3. Responsibilities:

The SCMPO Management Committee shall be responsible for reviewing, studying, analyzing, and as appropriate, making recommendations to the SCMPO Executive Board on issues germane to the Sun Corridor Metropolitan Planning Organization.

4. Meetings:

- a. Parliamentary procedure at all meetings shall be governed by Robert Rules of Order, except as otherwise modified herein or unless the Rules are suspended by a majority vote of all voting members.
- b. A quorum shall be required for the conduct of any business. A quorum shall consist of three (3) members present, or on the phone.
- c. Regular meetings of the members may be held in Pinal County, Arizona, with the time, date and location of said meetings to be determined by the Executive Board. The notices of the meetings shall conform to the open meeting laws of Arizona. Members will be notified of all meetings.

IV. FINANCES

- A. Fiscal Year.** The Sun Corridor Metropolitan Planning Organization's fiscal year shall commence on July 1 of each year.

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- B. *Funding.*** The SCMPO shall have the power to receive funds from any public or private source including, but not limited to, the federal, state and local governments, voluntary associations, non-profit corporations, firms, partnerships, or person or any combination thereof, bequests, donations, devices, grants and gifts of all kinds of property.
- C. *Audit:*** SCMPO staff shall provide a yearend financial statement, developed by the City of Casa Grande, who is SCMPO's fiscal agent. The Secretary-Treasurer shall call for an annual audit of the financial affairs of the SCMPO to be made by a certified public accountant (CPA) selected by the voting members of the SCMPO if the following condition is applicable. Pursuant to U.S. Office of Management and Budget (OMB) Circular A-133, any MPO that expends \$750,000 or more of federal assistance in a fiscal year is required to have a single audit conducted by an independent CPA for that year. Any audit requested outside of this guideline shall be the financial responsibility of the party requesting. A majority vote of the SCMPO Executive Board, or the Management Committee may call for a special audit.

Deleted: Should the annual SCMPO income exceed \$250,000, a special audit will be performed by the City of Casa Grande's auditors, and a report will be provided to the Executive Board for review and approval.

V. SPECIAL COMMITTEES

A. Formation.

1. Special committees may be created by the SCMPO Executive Board as deemed necessary. A special committee may be either an ad hoc committee for a specific work task, or a standing committee for one or more work tasks. Any such special committee will be responsible to the SCMPO Executive Board.
2. At the direction of the Chair of the Executive Board and the Management Committee, respectively, subcommittees may be formed to investigate some particular work task/issue germane to the Sun Corridor Metropolitan Planning Organization

B. *Powers and Duties.* The SCMPO Executive Board shall define the duties, and authorize the power of all special committees. Special committees shall follow parliamentary procedures as defined in these Bylaws for the Executive Board and Management Committee. Special committees, unless membership consists exclusively of employees of the member jurisdictions, shall observe the Open Meeting Laws of Arizona.

C. *Membership.* Membership on a special committee shall be determined by the

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SCMPO Executive Board and/or the Management Committee. The SCMPO Executive Board and/or the Management Committee may appoint, at its discretion, any individual it deems qualified to serve on a special committee.

VI. STANDING COMMITTEE

A. Audit Committee

1. The Audit Committee shall consist of two (2) members of the Executive Board and two (2) members of the Management Committee appointed by the Executive Board, with one member being the Secretary-Treasurer who will chair the committee for the one year of the office. The committee will meet as needed and then report to the Board.

VII. AMENDMENT OF BYLAWS

These Bylaws can be amended by a majority vote of the Sun Corridor Metropolitan Planning Organization's Executive Board at any scheduled meeting.

VIII. MPO STAFF

The SCMPO staff consists of an Executive Director, Transportation Planning Supervisor, and/or supporting staff personnel. Each SCMPO staff will be an employee of the City of Casa Grande (as the SCMPO's Fiscal Agent), and are subject to the City's personnel policies and procedures. Selection, termination, and resignation procedures are covered in the City of Casa Grande Personnel Procedures.

SCMPO may develop policies and procedures at a future date.

Signatures on next page:

Sun Corridor Metropolitan Planning Organization

Sun Corridor MPO – Executive Board By-Laws – Signature Page

Joel Belloc, Mayor, Eloy
Sun Corridor MPO Chairman

Steve Miller, Supervisor, Pinal Co
Sun Corridor Vice Chairman

Jon Thompson, Mayor, Coolidge
Sun Corridor MPO Secretary-
Treasurer

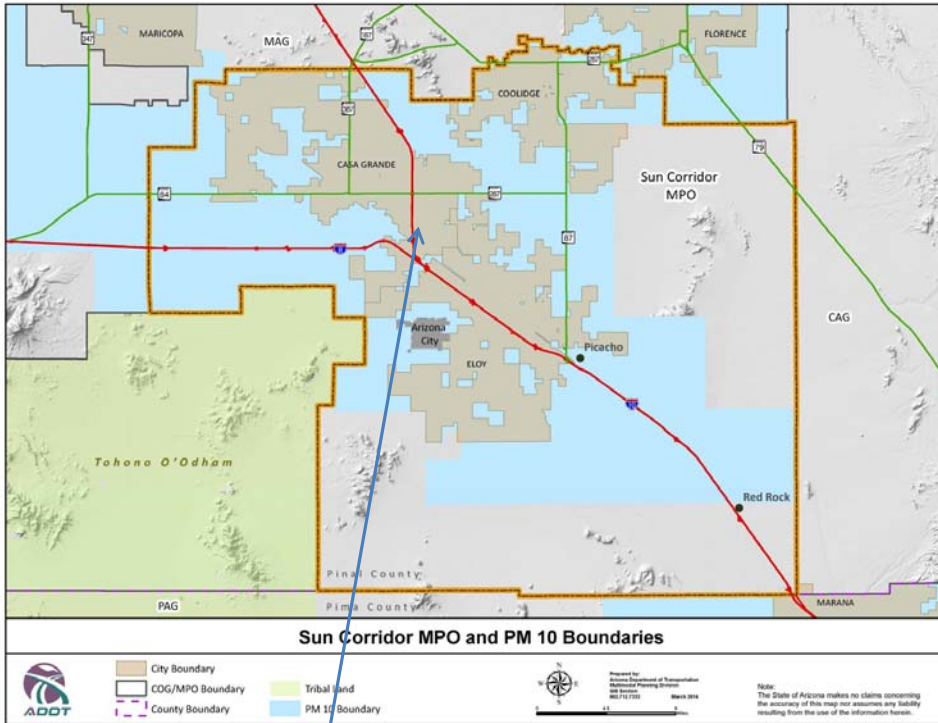
Craig McFarland, Mayor, Casa Grande
Sun Corridor MPO Board Member

Steve Stratton, ADOT Board Member
Sun Corridor MPO Member

Signed: May 9, 2017

Figure 1

Sun Corridor MPO Official Boundary Map



The Sun Corridor MPO membership is comprised of:

City of Casa Grande

City of Coolidge

City of Eloy

and

Rural portions of Pinal County

Figure 2

SUN CORRIDOR MP ORGANIZATIONAL CHART

