

EXECUTIVE BOARD MEETING MINUTES

DATE:	July 14, 2020	TIME:	Executive Session: 9:00 A.M. Regular Meeting 10:00 A.M.
PLACE:	City of Eloy Community Room, 595 N. C. St., Eloy, AZ 85131 Due to the impacts of the federal, state, and local declarations of public health emergency due to the COVID-19 pandemic, the Sun Corridor MPO has implemented measures to protect the community, including holding Executive Board meetings remotely by technological means, as permitted by State law. Until further notice, Executive Board members may attend in person, participate telephonically or via other technological means. In addition, the Executive Board meeting at 10:00 will be closed to all members of the public in order to prevent a large or close gathering of the public and to promote adequate social distancing in accordance with the recommendations of the CDC. Members of the public are encouraged to participate telephonically. Call in Number - 1-408-418-9388 Access Code – 24555467#		
CONTACT:	Irene Higgs 520-705-5143		
MEMBERS PRESENT:	Supervisor Steve Miller, Pinal Co Mayor Craig McFarland, Casa Grande (Telephonic) Mayor Jon Thompson, Coolidge Mayor Joel Belloc, Eloy Steve Stratton, ADOT District 4 Rep (Did not attend Executive Session - Attended Board Meeting - Telephonic)	OTHERS PRESENT:	Jason James, ADOT (Telephonic) Doug Moseke, ADOT (Telephonic) Kevin Lewis, Casa Grande (Telephonic) Duane Eitel, Casa Grande (Telephonic) Kevin Adams, RTAC (Telephonic) Travis Ashbaugh, CAG (Telephonic) Jason Bottjen, Pinal County (Telephonic) Andy Smith, Pinal County (Telephonic) Matt Rencher, Coolidge Mike Sudblom, Pinal County Harvey Krauss, Eloy
MEMBERS ABSENT:	N/A		
STAFF PRESENT:	Irene Higgs, Executive Director Jason Hafner, Transportation Planner		

EXECUTIVE SESSION

ITEM	AGENDA ITEM
1	Call to Order and Introductions 9:06 AM <i>The meeting was called to order by Chairman Jon Thompson at 9:06 a.m.</i>
2	Vote to Adjourn to Executive Session ADJOURN INTO EXECUTIVE SESSION 4 - 0 <i>A motion was made by Vice-Chairman Joel Belloc to adjourn into Executive Session. The motion was seconded by Secretary/Treasurer Steve Miller. The meeting adjourned into Executive Session at 9:07 a.m.</i>
3	Adjourn to Executive Session Arizona Revised Statutes A.R.S. §38-431.03(A)
4	<i>A. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of public officer, appointee, or employee (A.R.S. § 38-431 (A)(1))</i> <i>A.1) Discussion of Executive Director Evaluation</i> <i>The public body shall provide appointee with written notice of the executive session as is appropriate, but not less than twenty-four hours for appointee to determine whether the discussion or consideration should occur at a public meeting. Except for salary discussions, appointee may demand the discussion or consideration to occur in public.</i> <i>Any records or documents distributed to the Executive Board or any conversations occurring during executive session shall be kept confidential. Legal action involving a final vote or decision shall not be taken at an executive session.</i>
5	Adjourn Executive Session 9:41 AM <i>A motion was made by Secretary/Treasurer Steve Miller to adjourn the Executive Session. The motion was seconded by Board Member Craig McFarland. The meeting adjourned out of Executive Session at 9:41 a.m. Passed by a 4-0 vote.</i>

REGULAR BOARD MEETING

ITEM	AGENDA ITEM
1	Call to Order and Introductions 10:03 AM <i>The meeting was called to order by Chairman Jon Thompson at 10:03 a.m.</i>
2	Title VI - Notice to the Public <i>SCMPO Executive Director, Irene Higgs, read the Title VI Public Notice and reminded all attendees to please fill out the optional survey card to assist the Sun Corridor MPO in gathering Title VI data.</i>

EXECUTIVE BOARD MEETING MINUTES	
3	<p>Call to the Public: This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments SHALL be limited to three (3) minutes or less.</p> <p><i>No comments from the Public.</i></p>
4	<p>Discussion and Possible Action to Approve the Meeting Minutes: May 12, 2020 June 16, 2020</p> <p style="text-align: right;">APPROVED 5 - 0</p> <p><i>Secretary/Treasurer Steve Miller presented a motion to approve the meeting minutes for May 12, 2020 and June 16, 2020. Motion was seconded by Vice-Chairman Joel Belloc.</i></p>
5	<p>Regional Transportation Advocacy Council (RTAC) (Information Only)</p> <p><i>Kevin Adam provided an update on State and Federal Transportation Funding.</i></p>
6	<p>Transportation Advisory Committee (TAC) Update (Information Only):</p> <p><i>Duane Eitel provided the following update:</i></p> <ul style="list-style-type: none"> • Traffic Count Project - SCMPO staff is currently working on finalizing the Scope of Work and the Traffic Count Location List based on TAC review and feedback. Traffic Counts are tentatively scheduled to begin in October of 2020 and include approximately 450 locations within the Sun Corridor MPO planning area.
7	<p>Air Quality (AQ) Update (Information Only)</p> <p><i>Jason Hafner provided the following update:</i></p> <p>Spring 2020 AQ Conformity Analysis - Received the Finding of Conformity from FHWA and FTA on July 8, 2020.</p> <p>Fall 2020 AQ Conformity Analysis - SCMPO Staff will be sending out the lists for update in mid-August. The TAC and Pinal RTA will submit their updated project lists back by to SCMPO Staff by mid-September.</p> <p>Pinal County AQ Update - Mike Sundblom will be doing a presentation on Air Quality later in today's meeting.</p>
8	<p>Arizona Department of Transportation (ADOT) Planner Update (Information Only)</p> <p><i>Jason James provided the following update:</i></p> <p>FY22-26 P2P Update: The call for project nominations occurred earlier in the year. The project nomination from Pinal County (Intersection Improvements – Traffic Signal/Turn Lanes @ SR 87/Houser Road) has been added to the P2P list for consideration (although funding is not guaranteed). P2P projects are currently being reviewed by ADOT Bridge Group, Modernization Technical Group, and Preservation Technical Group. Call for District Top 5 Modernization Projects will occur around the beginning of August 2020. District Workshops will take place in October 2020. Final P2P List to be complete by mid November 2020. Submittal of Finalized Project List to Programming is tentative for the end of February 2021.</p> <p><i>Andy Smith asked Jason Bottjen to provide an update on the SR87/Houser Rd BUILD Grant. Jason Bottjen provided the following update:</i></p> <ul style="list-style-type: none"> • Pinal County was selected to receive \$15.3 of Federal funds with \$2.7 million matching funds to improve access to and from the Inland Port • Road improvements along Hanna and Houser Roads • Railroad intersection improvements at Hanna and Houser Roads • Road intersection improvements at State Route 87 - Eligible includes environmental review, design work, other pre-construction activities, construction, environmental mitigation, and construction contingencies • Pinal County has elected to be the direct recipient of the BUILD grant funds • Second round of comments on the Grant Agreement Template are approved and the template was sent to USDOT/OST Chief Counsel for final review and drafting June 19, 2020 • Second round of comments on the Budget Narrative document were addressed and submitted to the BUILD PM June 23, 2020 <p><i>Once the agreement is signed a Notice to Proceed will be issued.</i></p> <ul style="list-style-type: none"> • Third round of comments on the Grant Agreement Template from the USDOT/OST Chief Counsel were received on June 28. Comments were addressed and submitted back to USDOT/OST Chief Counsel for final review and drafting on June 29. • A Design Services contract was awarded to TY Lin on July 1. • Received an update from Ammon Heier with FHWA Arizona Division on July 9 stating that the Grant Agreement is with the Office of the Secretary of Transportation for review. <p><i>Once the review is completed, the Chairman of the Pinal County Board of Supervisors will sign the agreement with the agreement being ratified at the next regular session Pinal County Board of Supervisors meeting scheduled for August 5.</i></p> <p><i>Once the agreement is signed a Notice to Proceed will be issued.</i></p>
9	<p>Federal Highways Administration (FHWA) Update (Information Only)</p>

EXECUTIVE BOARD MEETING MINUTES	
	<i>Ed Stillings was unable to attend.</i>
10	<p>ADOT Southcentral District Engineer Update (Information Only)</p> <p><i>Doug Moseke provided an update on all ADOT projects within the region.</i></p>
11	<p>Pinal Regional Transportation Authority (RTA) Update (Information Only)</p> <p><i>Travis Ashbaugh, CAG Transportation Planning Manager, stated that the escrow account is currently at \$37million as of end of June 2020. The Pinal RTA Board met in June to accept the resignation of the General Manager. The Board gave CAG direction to hire a consultant to for getting Pinal RTA off the ground. CAG is currently working with Pinal County to utilize the Pinal County On-call list to select a consultant to look at the By-laws, IGAs, TIP, Policy and Procedures and committee support. The list of consultants will be presented to the Pinal RTA Executive Committee in the near future.</i></p> <p><i>Travis thanked everyone that participated in the Pinal Transit Governance Workshops.</i></p>
12	<p>I-10 Widening Update (Information Only)</p> <p><i>Irene Higgs provided the following update to the I-10 Widening Study:</i></p> <p><i>ADOT did not get awarded the 2020 Infrastructure for Rebuilding America (INFRA) grant to fund Interstate 10 (I-10) corridor widening project. USDOT reached out to ADOT regarding the state match. Due to COVID-19 related economic impact, ADOT could not commit to the match requirement that we originally put in the application before the pandemic.</i></p> <p><i>The range of alternatives along the I-10 mainline, existing interchanges, and overpasses have been established. The study team is coordinating with the Gila River Indian Community on the alternatives as they have easement and cultural resource considerations. A formal submittal to agencies on the alternatives and evaluation is anticipated this fall for agency review. The study team is proposing a virtual meeting for this next round of outreach anticipated fall 2020. The draft EA, initial DCR, and public hearing anticipated late 2021.</i></p>
13	<p>West Pinal PM10 Non-Attainment Area: Emission Sources - Presentation</p> <p><i>Mike Sundblom presented the West Pinal PM10 Non-Attainment Area Emission Sources. Presentation is attached.</i></p>
14	<p>MPO Update - Information Only</p> <ul style="list-style-type: none"> • Metropolitan Planning Organization (MPO) Progress Report (14.0) • Federal Fiscal Year (FFY) 2020 Ledger (14.1) • Design/Construction Report (14.2) • 22nd Rural Transportation Summit Update (14.3) <p>• Metropolitan Planning Organization (MPO) Update (14.0) - Irene Higgs stated that staff had a busy couple of months in May, June and a portion of July.</p> <p>• Federal Fiscal Year (FFY) 2017 Ledger (14.1) - Irene Higgs stated that a loan for STBG funding in the amount of \$98,062 was submitted to ADOT for FY21 w/ repayment in FY22. This is to cover the total cost of the Maricopa CG Hwy Project. The FY20 ledger balanced out to zero for the end of the year.</p> <p>• Design/Construction Report (14.2) - Jason Hafner provided a detailed update on all design/construction projects within the Sun Corridor MPO Region.</p> <p>• Rural Transportation Summit Update (14.3) - Irene Higgs stated that she has signed a new contract with Harrah's Casino back in June. Waiting for a signed copy of the contract from Harrah's.</p>
15	<p>Discussion and Possible Action to Approve to Advertise RFP, Select Consultant and Award Contract for the Casa Grande Transit Development Plan Update APPROVED 5 - 0</p> <p><i>Secretary/Treasurer Steve Miller presented a motion to Advertise RFP, Select Consultant and Award Contract for the Casa Grande Transit Development Plan Update. The motion was seconded by Vice-Chairman Joel Belloc.</i></p>
16	<p>Discussion and Possible Action to Amend the 2020-2021 Unified Planning Work Program APPROVED 5 - 0</p> <p><i>Vice-Chairman Joel Belloc presented a motion to Amend the 2020-2021 Unified Planning Work Program. The motion was seconded by Secretary/Treasurer Steve Miller.</i></p>
17	Member Jurisdiction Reports (Casa Grande, Coolidge, Eloy and Pinal County)



EXECUTIVE BOARD MEETING MINUTES	
	<p>City of Casa Grande - Mayor McFarland stated that the number of cases of COVID-19 are going up. The City is encouraging citizens to stay home and meet remotely. Lucid is moving forward. Nacero is working on getting overpass built over rail and Maricopa Casa Grande Hwy and hopefully they will receive grant to help fund. Nacero did submit PDA and the City is beginning the annexation process.</p> <p>Pinal County - Supervisor Miller stated that he is pleased that Hunt Hwy on the Gila River section is moving forward.</p> <p>City of Eloy - Mayor Belloc stated that Toltec Rd is getting a 2 mile chip seal.</p> <p>City of Coolidge - Mayor Thompson stated that Nikola is planning to ground breaking on July 23rd. Nikola has pulled permits to move dirt.</p>
18	<p>Future Agenda Items</p> <p><i>No future agenda items requested.</i></p>
19	<p>Upcoming Meeting Schedule:</p> <ul style="list-style-type: none"> • State Transportation Board meeting, July 17 • State Transportation Board meeting, September 18 • State Transportation Board meeting, October 18 • State Transportation Board meeting, November 20 • State Transportation Board meeting, December 18
20	<p>Next SCMPO Executive Board Meeting Date:</p> <p>September 8, 2020 - City of Casa Grande Council Chambers, 510 E. Florence Blvd., Casa Grande, AZ 85122</p>
21	<p>Adjourn 11:22 AM</p> <p><i>At 11:22 a.m. a motion to adjourn the meeting was made by Vice-Chairman Joel Belloc. Motion was seconded by Secretary/Treasurer Steve Miller. Motion passed 5 - 0.</i></p>
	<p>Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the meeting so that accommodations may be arranged.</p>



SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM

Please Sign. Your Time Counts!

Activity Code/
Acct No:

Group/Committee Name: EXECUTIVE BOARD MEETING

Activity/Meeting Date: Tuesday, July 14, 2020

Location: City of Eloy Community Room, 595 N. C. St., Eloy, AZ 85131 Due to the impacts of the

ATTENDANCE					IN-KIND MATCH					
Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project Preparation Meeting Travel			Miles Traveled	Initials
Craig McFarland	Mayor	City of Casa Grande	cmcfarland@casagrandeaz.gov	✓	<input type="checkbox"/>					X
Joel Belloc Micah Powell	Mayor Vice Mayor	City of Eloy	mpowell@ci.elyo.az.us	✓	<input type="checkbox"/>					X
Jon Thompson	Mayor	City of Coolidge	jthompson@coolidgeaz.com	✓	<input type="checkbox"/>					X
Steve Miller	Supervisor	Pinal County	steve.miller@pinal.gov	✓	<input type="checkbox"/>					X
Steve Stratton	State Transportation Board - District 4	ADOT	sestratton@hotmail.com	✓	<input type="checkbox"/>					X
Andrea Robles	Interim Director	CAG	ARobles@cagaz.org	<input type="checkbox"/>	<input type="checkbox"/>					
Andy Smith	General Manager	Pinal RTA	Andrew.Smith@pinalcountyaz.gov	<input type="checkbox"/>	<input type="checkbox"/>	1	1.5	0	0	X
Brent Crowther	Project Manager	Kimley Horn	Brent.Crowther@kimley-horn.com	<input type="checkbox"/>	<input type="checkbox"/>					
Dedrick Denton	Senior Planner	Pinal County	dedrick.denton@pinal.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Douglas Moseke	Assistant District Engineer	ADOT Southcentral District	dmoseke@azdot.gov	<input type="checkbox"/>	✓	0	0	0	0	X
Duane Eitel	Transportation Engineer	City of Casa Grande	deitel@casagrandeaz.gov	<input type="checkbox"/>	<input type="checkbox"/>					X
Ed Stillings	Senior Transportation Planner	FHWA - Region 1	ed.stillings@fhwa.dot.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Eric Gudino	Assistant to Director	ADOT	egudino@azdot.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Harvey Krauss	Manager	City of Eloy	hkrauss@ci.elyo.az.us	<input type="checkbox"/>	<input type="checkbox"/>	1	1.5			X
Irene Higgs	Executive Director	SCMPO	ihiggs@scmpo.org	<input type="checkbox"/>	✓	0	0	0	0	X
Jason Bottjen	Planner	ADOT Pinal County	jibottjen@azdot.gov Pinal.gov	<input type="checkbox"/>	<input type="checkbox"/>	1	1.5			X
Jason Hafner	Planner	SCMPO	jhafner@scmpo.org	<input type="checkbox"/>	✓	0	0	0	0	X
Jon Vlaming	Community Dev. Director	City of Eloy	jvlaming@EloyAZ.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Kathy Borquez	Senior Trans. Planner	Pinal County	kathy.borquez@pinal.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Keith Brown	Public Works Director	City of Eloy	kbrown@EloyAZ.gov	<input type="checkbox"/>	<input type="checkbox"/>					



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ATTENDANCE						IN-KIND MATCH				
Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project			Miles Traveled	Initials
						Preparation	Meeting	Travel		
Kevin Adam	Director	RTAC	kadam@rtac.net	<input type="checkbox"/>	<input type="checkbox"/>	1	1.5	0	0	X
Kevin Louis	PW Director	City of Casa Grande	klouis@casagrandeaz.gov	<input type="checkbox"/>	<input type="checkbox"/>	1	1.5	0	0	X
Louis Anderson	Manager	Pinal County	Louis.Andersen@pinal.gov							
Matt Rencher	PW Director	City of Coolidge	mrencher@coolidgeaz.com	<input type="checkbox"/>	<input type="checkbox"/>	1	1	1	30	MR
Mike Blankenship	PE/Principal	Greenlight Traffic Engineering	mikeb@greenlightte.com	<input type="checkbox"/>	<input type="checkbox"/>					
Mike Sundblom	Director	Pinal County - Air Quality	mike.sundblor mike.sui mike.sui mike.sund	<input type="checkbox"/>	<input type="checkbox"/>	3	1.5	1.25	600	MS
Patrick Stone	Program/Project Funding Administrator	ADOT	pstone@azdot.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Rod Lane	District Engineer	ADOT Southcentral District	rlane@azdot.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Velyjha Southern	Trainee	FHWA	velyjha.southern@fhwa.dot.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Travis Ashbaugh		CAG		<input type="checkbox"/>	✓	0	0	0	0	X
Jason James		ADOT		<input type="checkbox"/>	✓	0	0	0	0	X
Kevin				<input type="checkbox"/>	<input type="checkbox"/>					
TOTAL										

West Pinal PM10 Non-Attainment Area: Emission Sources

Sun Corridor MPO

Mike Sundblom

Director

Pinal County Air Quality Control

July 14, 2020

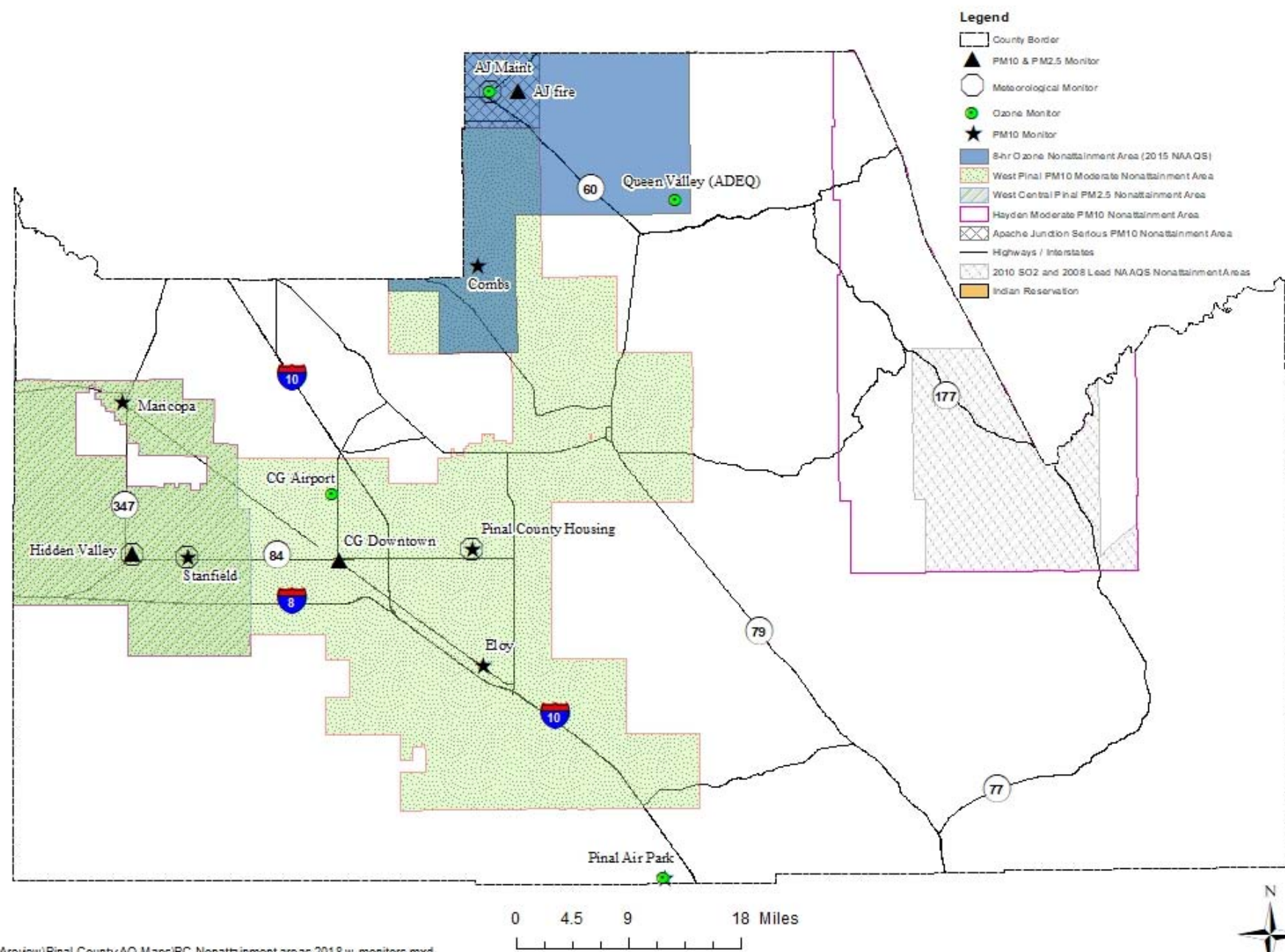
Pinal PM10 Non-Attainment

- PM-10 nonattainment
 - NAA Designation - July, 2012
 - Serious Area Redesignation July 24, 2020
 - SIP development ongoing
 - Maricopa Association of Governments is the lead agency in SIP development (Governor's designation)
 - Components include:
 - Inventory
 - Modeling (Source Apportionment)
 - BACM Analysis
 - Control Evaluation (what is needed to show attainment)
 - Control measures (BACM)

PM10 Exceedance Summary

Site	# Exceedance Days Per Site 2017-2019		
	Stagnation	Wind	Combo (wind/stagnation/transport)
HV	53	17	9
Stanfield	2	25	2
PCH	1	16	2
Eloy	1	8	2
CG	0	10	1
MCPA	0	9	0
Combs	0	4	0
AJ	0	4	0

Pinal County Air Quality Control District Monitoring Network and Nonattainment Areas



Emissions Inventory

2008 base year

- Design Days for 2 scenarios:
 - Stagnation / Low Wind – Activity driven emissions
 - High Wind (over 12 mph) – Surface condition driven emissions
- Separate modeling domains were defined and emissions inventories were developed for each
- Developed a Nonattainment Area-wide Inventory

Summary of 2008 Annual High Wind Emissions in West Pinal Nonattainment Area

Preliminary Numbers

Land Use Category	Emissions (Tons/Year)	Percentage
Developed Urban Lands	201	0.27%
Developed Rural Lands (low density residential)	1,960	2.59%
Unpaved Roads	4,689	6.20%
Cleared Areas	399	0.53%
Residential Construction	1,335	1.76%
CAFOs and Dairies	723	0.96%
Desert Shrubland	38,277	50.58%
Agricultural Croplands	22,397	29.59%
Commercial Construction	624	0.82%
Other	4,244	5.61%
Site Development	835	1.10%
Total Emissions	75,682	100%

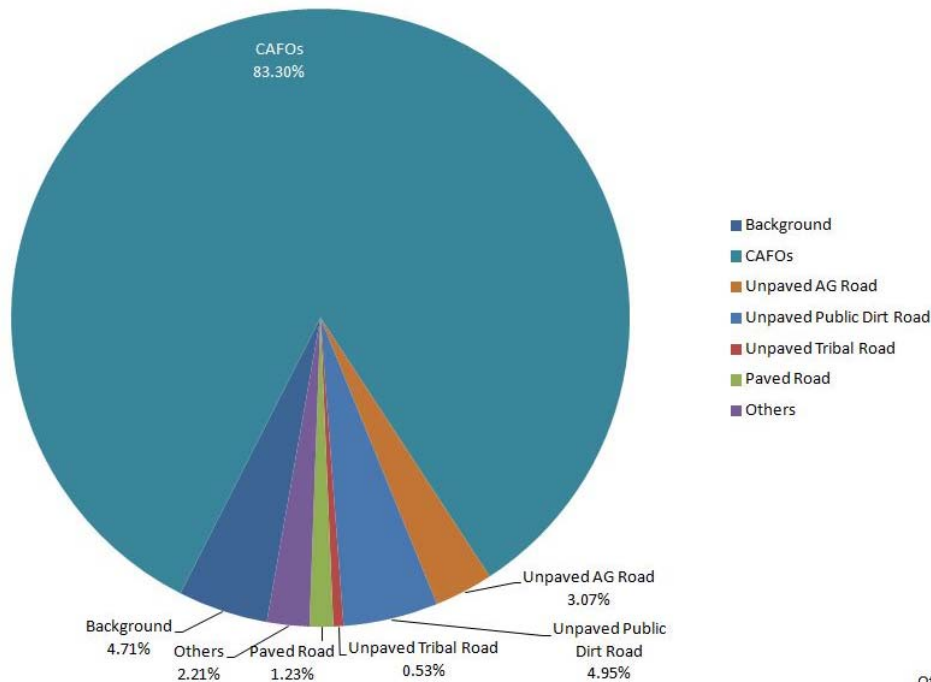
Summary of 2008 Annual PM10 Emissions in the West Pinal County

Nonattainment Area

Preliminary Numbers

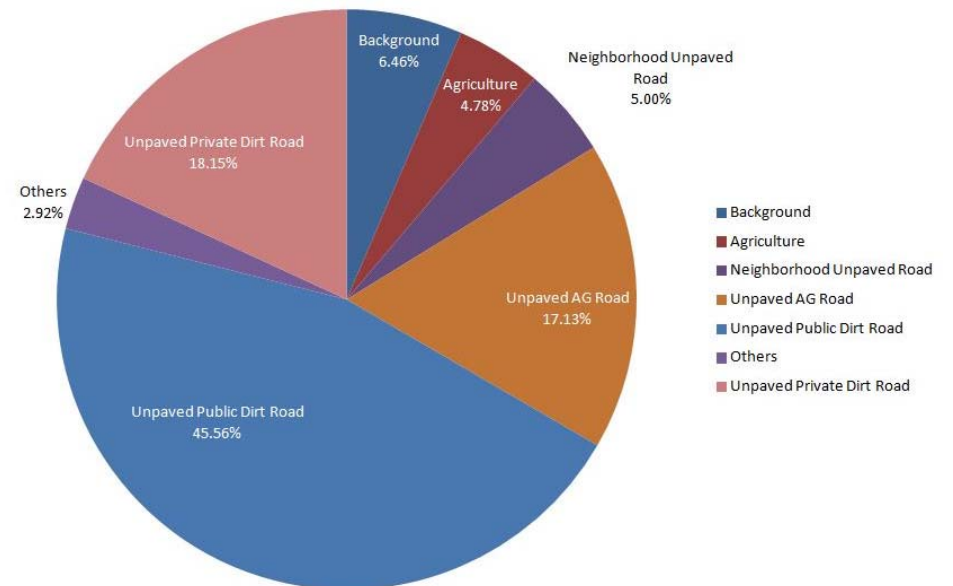
Source Category		PM ₁₀ Emissions	
		(Tons/Year)	% of Total
Agriculture	Harvesting	313	0.23%
	Tilling	2,540	1.88%
CAFOs		2,614	1.94%
Paved Road		905	0.67%
Unpaved Road		46,297	34.33%
Fuel Combustion		28	0.02%
Fires		20	0.01%
Open Burning		14	0.01%
Nonroad		121	0.09%
Railroad		86	0.06%
Construction		5,553	4.12%
Dairy		184	0.14%
Permitted Sources		516	0.38%
Sub-Total: Low Wind Emissions		59,192	43.89%
Windblown Emissions		75,682	56.11%
Total Emissions		134,873	100%

Stagnation Day Modeled Contributions

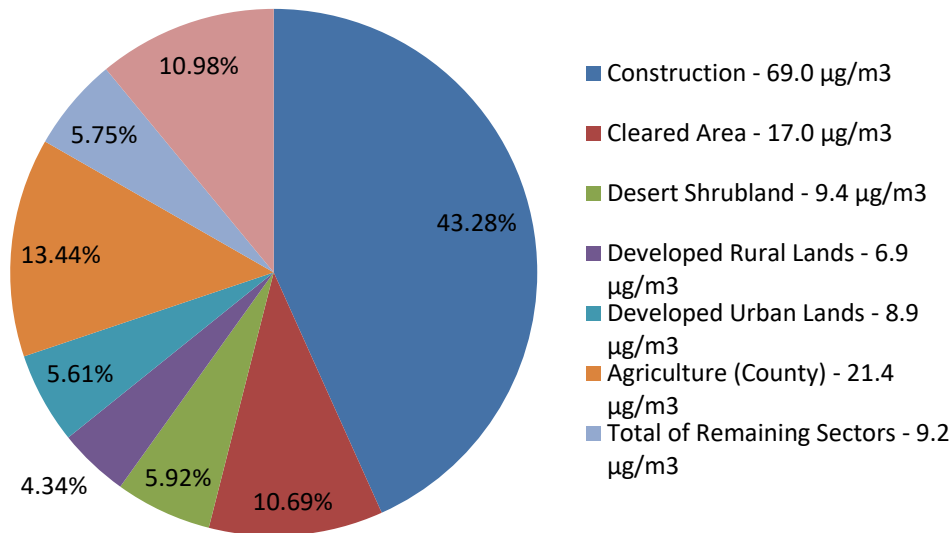


Cowtown 10/29/2008

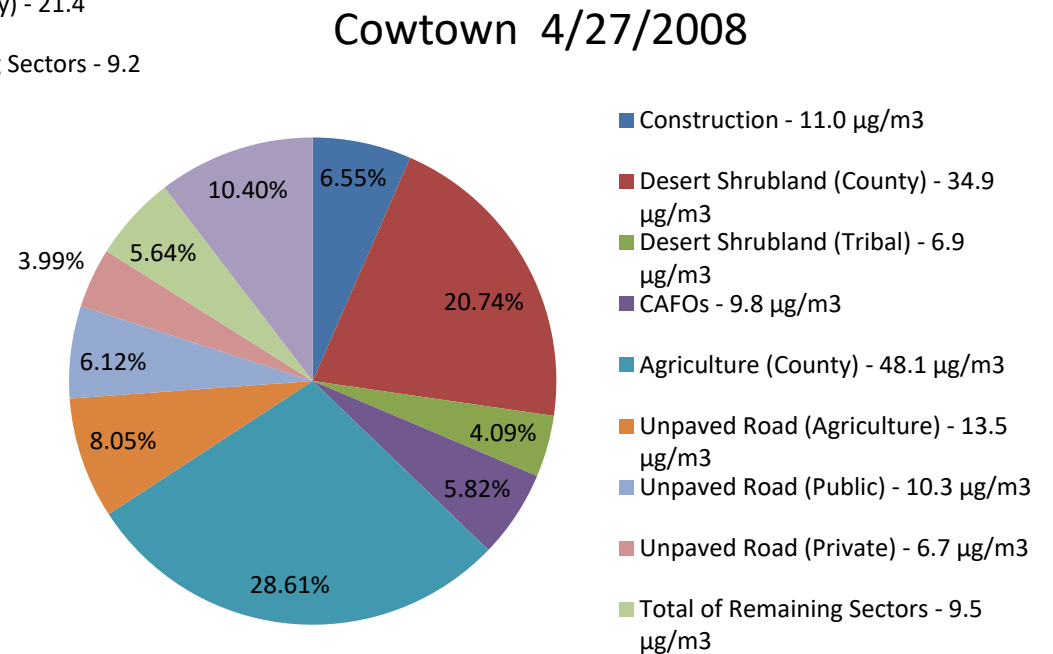
Pinal County Housing 10/29/2008



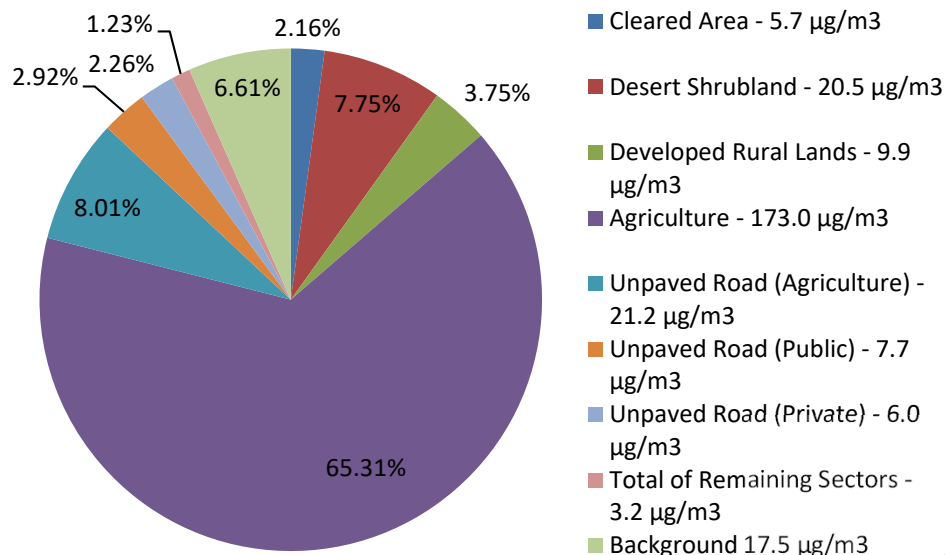
High Wind Day Modeled Contributions



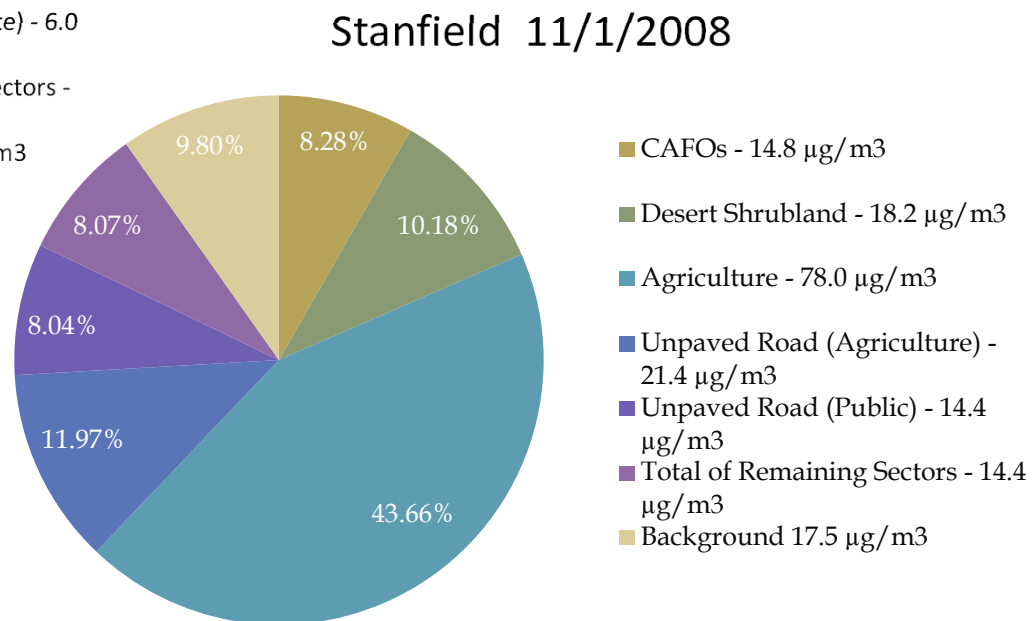
Maricopa 10/27/2008



High Wind Day Modeled Contributions



Pinal Co Housing 11/1/2008



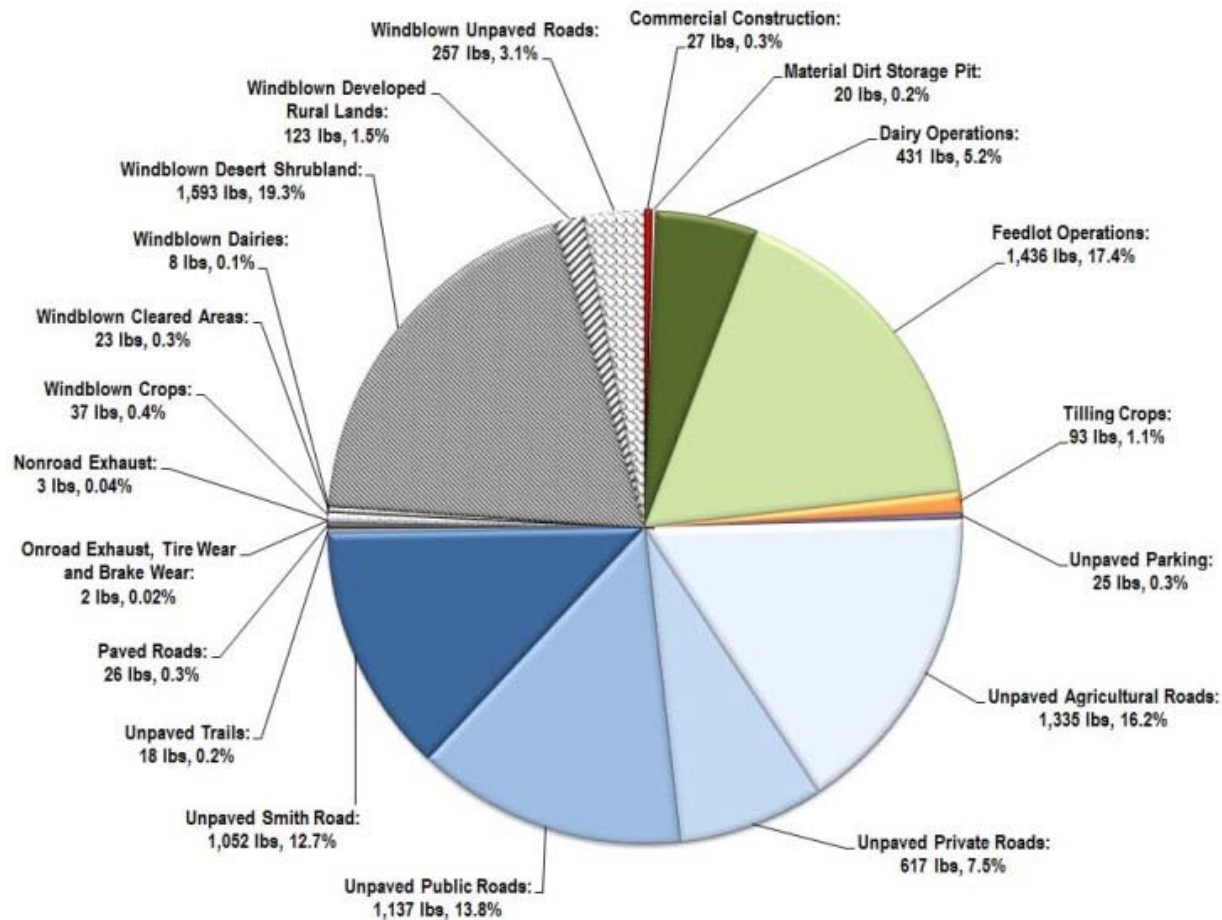
Stanfield 11/1/2008

Cowtown Monitor Relocation

- Data collection and replacement site began on January 1, 2016 at the Hidden Valley site..
- Preliminary Emission Inventory developed 2017 for Hidden Valley (Does not include Impact Analysis - Modeling)

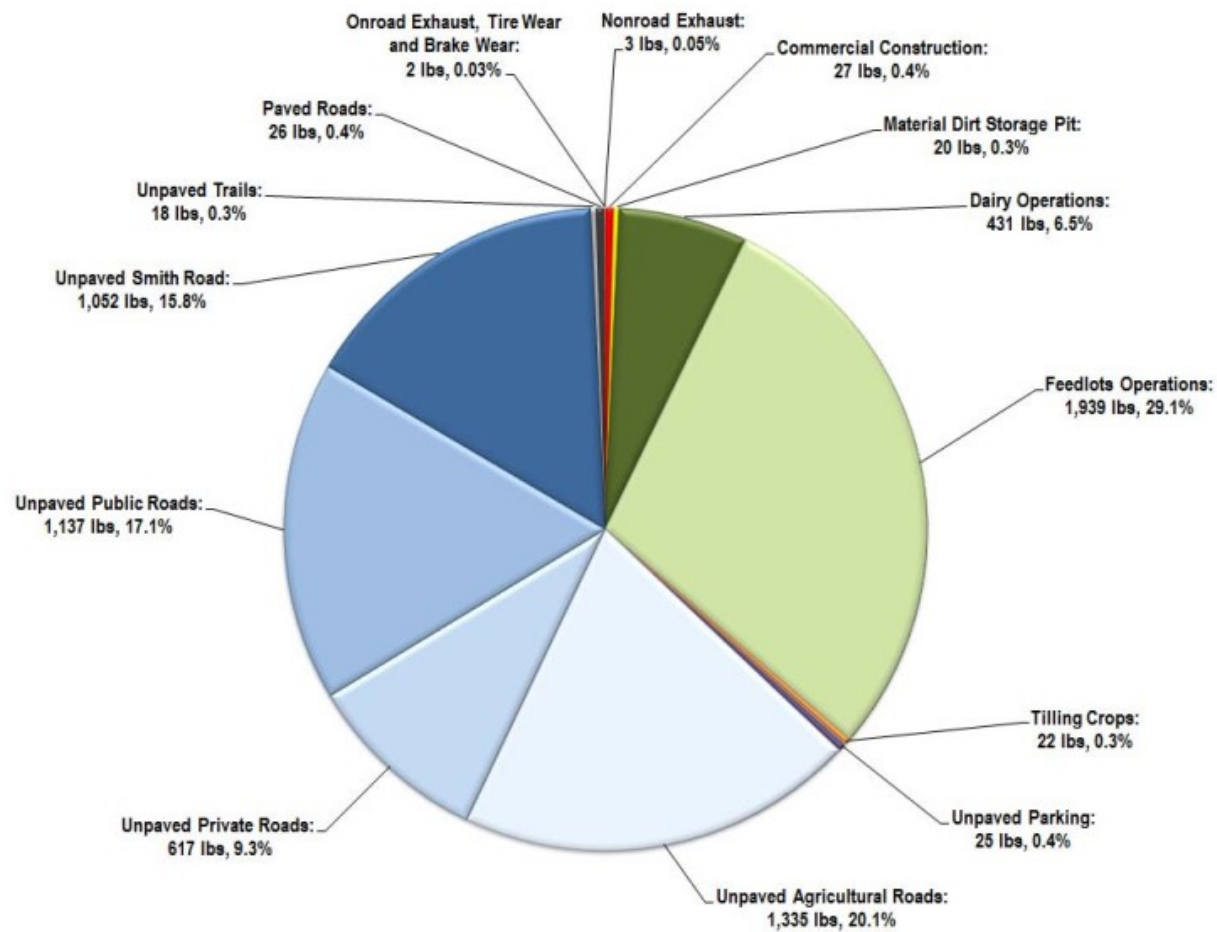
Hidden Valley Emission Inventory

Figure ES-3
Hidden Valley Monitor Area PM-10 Emissions on April 7, 2016 (high wind day)
Daily Total PM-10 Emissions = 8,263 pounds



Hidden Valley Emission Inventory

Figure ES-1
Hidden Valley Monitor Area PM-10 Emissions on March 17, 2016 (low wind day)
Daily Total PM-10 Emissions = 6,654 pounds



Contact Information

Mike Sundblom

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(520)866-6915