



TRANSPORTATION ADVISORY COMMITTEE AGENDA

DATE:	August 13, 2020	TIME:	1:00 PM
PLACE:	WEBEX - Meeting Access Code: 146 492 0063		
	520-705-5153 Jason's Cell		
TAC MEMBERS	Duane Eitel, Casa Grande - Chair Matt Rencher, Coolidge - Vice Chair Tammy Valadez Paz, Eloy	Dedrick Denton, Pinal County Jason James, ADOT	
Shaded items are action items: <i>Action may not be taken on any other items on the agenda..</i>			
ITEM	AGENDA ITEM	PRESENTER	PAGE
1	Call to Order and Introductions	Duane Eitel	
2	Title VI Statement	Jason Hafner	
3	Approval of Minutes from the June 10, 2020 TAC Meeting	Duane Eitel	1-7
4	RTAC Update (Information Only)	Kevin Adam	
5	ADOT Planner Report (Information Only)	Jason James	
6	ADOT Southcentral District Report (Information Only)	Doug Moseke	
7	FHWA Report (Information Only)	Ed Stillings	
8	Every Day Counts meeting Update (Information Only)	Duane Eitel	
9	Pinal County Transit Governance Study Update (Information Only)	Dedrick Denton	
10	Pinal County RTA Update (Information Only)	Jason Hafner	
11	Air Quality Update (Information Only)	Jason Hafner Michael Sundblom	
12	Regional Traffic Count, Data Collection and Mapping Update (Information Only)	Jason Hafner	



ITEM	AGENDA ITEM	PRESENTER	PAGE
13	Coolidge Route Optimization Study Update (Information Only)	Matt Rencher	
14	MPO Update (Information Only): • MPO Progress Report (14.0) • Ledger (14.1) • Project Update (14.2) • Arizona Corporation Commission Annual Report (14.3)	Jason Hafner	8-9 10-15 16-20 21-25
15	Statewide Traffic Program Presentation	Sage Donaldson	
16	Jason James added as ADOT Representative to the SCMPO TAC	Jason Hafner	26-27
17	Joint Project Agreement for Mobility Management between Sun Corridor MPO and Central Arizona Governments	Jason Hafner	28-32
18	Public Participation Plan (PPP) update	Jason Hafner	33-50
19	Local Government Project Report: Casa Grande, Coolidge, Eloy, Pinal County	Duane Eitel	
20	Upcoming Meetings: • Sun Corridor MPO Executive Board meeting, September 8, Casa Grande • State Transportation Board meeting, August 21, Online • State Transportation Board meeting, September 18, Lake Havasu (tentative) • Roads and Streets, September 22-25, Online - State Transportation Board meeting, October 16, Casa Grande (tentative) • AzTA Conference, October 20-21, Online	Duane Eitel	
21	Call to the Public: This item is to provide an opportunity for citizens wishing to address the Technical Advisory Committee on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments shall be limited to three (3) minutes or less.	Duane Eitel	



ITEM	AGENDA ITEM	PRESENTER	PAGE
22	Future Agenda Items	Duane Eitel	
23	Next SCMPO TAC Meeting Date - October 29, 2020	Duane Eitel	
24	Adjourn	Duane Eitel	

Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the



TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES

DATE:	June 10, 2020	TIME:	10:00 AM
PLACE:	WEBEX - Meeting Access Code: 966 579 133		
	520-705-5153 Jason's Cell		
Shaded items are action items: Action may not be taken on any other items on the agenda..			
	TAC Members	Guests/Staff	
Attendees:	Duane Eitel, Casa Grande	Irene Higgs, SCMPO	Jennifer Henderson, ADOT
	Matt Rencher, Coolidge	Jason Hafner, SCMPO	Mike Blankenship, Greenlight TE
	Dedrick Denton, Pinal	Robert Mawson,	Dan Marum, Wilson & Co
	County	CAG/SCMPO	Jennifer Love, AECOM
	Tammy Valadez Paz, Eloy	Mark Henige, ADOT	Brent Crowther, Kimley Horn
	John Wennes, ADOT	Kevin Adam, RTAC	Michael James, Civtech
		James Meyer, ADOT	Sara Allred, ADOT
ITEM	AGENDA ITEM		
1	Call to Order and Introductions		10:01 AM
2	Title VI Statement		
3	Approval of Minutes from the April 23, 2020 TAC Meeting		APPROVED 5-0
	Matt Rencher made a motion to approve the meeting minutes from the April 23, 2020 TAC Meeting. Dedrick Denton seconded.		
4	RTAC Update (Information Only)		
	Kevin Adam provided an overview of the State and Federal outlook.		
5	ADOT Planner Report (Information Only)		
	John Wennes provided the following update: - The State Transportation Board meeting will make a decision on the Five Year Program at the June 19 meeting. - COG/MPO Manual is currently under revision. WSP was hired for the job. A DRAFT version should be out for review soon.		
6	ADOT Southcentral District Report (Information Only)		
	Jason Hafner provided the following update on behalf of Doug Moseke, who was unable to attend: - The dust detection system is installed on I-10 and will be ready for monsoon season. - The I-10; SR587 - SR387 pavement pres and gaurdail project is ongoing. - Signal work is ongoing for the SR87 at SR187, Sacaton, Gilbert project. - Design for the roundabout on on 79B/287 is progressing. - Design for the SR79 Bridge over the Gila River is ongoing. The Design team is proposing an option to allow SR79 to remain open during construction.		



TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES

7	FHWA Report (Information Only)
	<i>Ed Stillings was unable to attend the meeting.</i>
8	Every Day Counts meeting Update (Information Only)
	<i>Duane Eitel provided the following update:</i> • <i>The EDC meeting that was scheduled since the last TAC meeting was cancelled, so there is no update.</i>
9	Pinal County Transit Governance Study Update (Information Only)
	<i>Dedrick Denton provided the attached update.</i>
10	Pinal County RTA Update (Information Only)
	<i>Jason Hafner provided the following update:</i> • <i>RTA Board met on 06/09/2020 to get an update on the Pinal County Transit Governance Study and to determine how to proceed with the General Manager position recently vacated by Andy Smith.</i>
11	Air Quality Update (Information Only)
	<i>Jason Hafner provided the following update:</i> • <i>Spring 2020 AQ Conformity</i> □ <i>Approving the Conformity Analysis and TIP Amendment today. EB approval is scheduled for June 16.</i> □ <i>SCMPO staff will send the analysis to FHWA and FTA for approval on June 17.</i> • <i>Fall 2020 AQ Conformity</i> □ <i>Update project list spreadsheet will be sent to the TAC in mid-August.</i> □ <i>Spreadsheets will be due back in mid-September.</i> <i>Mike Sundblom was unable to attend. Jason Hafner provided the following update:</i> • <i>EPA has proposed redesignation of the West Pinal non attainment area to Serious on April, 7. The 30-day comment period ended in early May.</i> • <i>Unsure of the EPA's timeline to finalize the decision.</i> • <i>Since MAG is the primary planning agency for Air Quality, they will lead the SIP process. After a decision is finalized, MAG has 18 months to complete a SIP. The SIP will be made in conjunction with Pinal County AQ, ADEQ and other stakeholders.</i>
12	Regional Traffic Count, Data Collection and Mapping Update (Information Only)
	<i>Jason Hafner provided the following update:</i> • <i>The plan is currently to start the counts in November, 2020.</i> • <i>The tentative schedule would be to advertise in August; proposals and selection in September; and NTP in October of 2020.</i> • <i>May utilize the SVMPO on-call.</i>
13	Coolidge Route Optimization Study Update (Information Only)

TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES

	<i>Matt Rencher provided the following update on the Coolidge Route Optimization Study:</i> • <i>The study is currently in a holding pattern indefinitely.</i> • <i>We've been advised by ADOT to hold off to determine which direction the Route Optimization Study should go (looking at Route Optimization from a pre-COVID world vs. Adjusting routes based on reaction to the Pandemic).</i> • <i>Because we don't know if COVID is going to be something we have to deal with for 3 months or several years, we are waiting to get more information before proceeding.</i> • <i>Erik Heet is running this strategy by the CART Board and Transit TAC to ensure they are okay with this strategy. If not, we will attempt to proceed in whichever direction they prefer.</i>	
14	<i>MPO Update (Information Only):</i> • <i>MPO Progress Report (14.0)</i> • <i>Ledger (14.1)</i> • <i>Project Update (14.2)</i>	
	<i>Jason Hafner provided an update on:</i> • <i>14.0 - The meetings attended by MPO staff since the last TAC meeting.</i> • <i>14.1 - The Federal Ledger.</i> • <i>14.2 - The status of various Design and Construction projects in the MPO.</i>	
15	Recommend Approval of the New Finding of Conformity for the 2020-2029 TIP and RTP 2040 Update	APPROVED 5-0
	<i>Dedrick Denton made a motion to approve the new finding of conformity. Matt Rencher seconded.</i>	
16	Recommend Approval of Amendment #1 to the FY 2020-2029 TIP and RTP 2040 Update (Contingent on the New Finding of Conformity)	APPROVED 5-0
	<i>Dedrick Denton made a motion to approve Amendment #1 of the SCMPO 2020-2029 TIP. Matt Rencher seconded.</i>	
17	Recommend Approval to Advertise RFP, Select Consultant and Award Contract for the Casa Grande Transit Development Plan Update	APPROVED 5-0
	<i>Dedrick Denton made a motion to advertise RFP, select consultant and award a contract for an update to the Casa Grande Transit Development Plan. Matt Rencher seconded.</i>	
18	Recommend Approval to Amend the 2020-2021 Unified Planning Work Program	APPROVED 5-0
	<i>Dedrick Denton made a motion to amend the work program. Matt Rencher seconded.</i>	
19	Local Government Project Report: Casa Grande, Coolidge, Eloy, Pinal County	



TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES

	<i>Dedrick Denton provided the following update for Pinal County:</i> • <i>See attached</i> <i>Tammy Valadez Paz provided the following update for Eloy:</i> • <i>Nothing new to report.</i> <i>Matt Rencher provided the following update for Coolidge:</i> • <i>Submitted the initiation paperwork for the FY21 HSIP project on Skousen Rd/Eleven Mile Corner.</i> • <i>Roads and Streets Conference is still moving forward as planned in September. The conference is scheduled for September 23-25 in Tucson.</i> <i>Duane Eitel provided the following update for Casa Grande:</i> • <i>Casa Grande submitted an application for a BUILD grant to construct an overpass on Burris Rd over the railroad and MCG Hwy. Nacero is covering the bulk of the match component, however the City and County are both contributing as well</i>	
20	Upcoming Meetings:	• SCMPO Executive Board meeting, June 16, Telephonic • State Transportation Board meeting, June 19, Payson?, (Adoption of 5 Year Plan) • SCMPO Executive Board meeting, July 14, Eloy • State Transportation Board meeting, July 17, Chinle?
21	Call to the Public:	This item is to provide an opportunity for citizens wishing to address the Technical Advisory Committee on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments shall be limited to three (3) minutes or less.
	<i>A Call to the Public was made and nobody chose to speak.</i>	
22	Future Agenda Items	
	<i>No Future Agenda Items were requested by the TAC.</i>	
23	Next SCMPO TAC Meeting Date - August 13, 2020	
24	Adjourn	11:03 AM



SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM

Please Sign. Your Time Counts!

Group/Committee Name: Technical Advisory Committee

Activity/Meeting Date: Wednesday, June 10, 2020

Location: WEBEX - Meeting Access Code: 966 579 133

ATTENDANCE				IN-KIND MATCH						
Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project			Miles Traveled	Initials
						Preparation	Meeting	Travel		
Duane Eitel	Transportation Engineer	City of Casa Grande	deitel@casagrandeaz.gov							X
Dedrick Denton	Sr. Transportation Planner	Pinal County	dedrick.denton@pinal.gov			1.0	1.00			X
Matt Rencher	Civil Engineer	City of Coolidge	mrencher@coolidgeaz.com			1.0	1.00			X
Tammy Valadez Paz	Project Engineer	City of Eloy	tvaladezpaz@eloyaz.gov			1.0	1.00			X
Dan Gabiou	Planning Supervisor	ADOT	dgabiou@azdot.gov		X					
Andy Smith	General Manager	Pinal RTA	Andrew.Smith@pinal.gov							
Brent Crowther	Project Manager	Kimley Horn	Brent.Crowther@kimley-horn.com				1.00			X
Dan Marum	Principal	Wilson & Company	dan.marum@wilsonco.com				1.00			X
Dawn Cartier	Principal	Civtech	dcartier@civtech.com							
Douglas Moseke	Assistant District Engineer	ADOT Southcentral District	dmoseke@azdot.gov		X					
Ed Stillings	Senior Transportation Planner	FHWA - Region 1	ed.stillings@fhwa.dot.gov		X					
Irene Higgs	Executive Director	SCMPO	ihiggs@scmpo.org		X					X
James Meyer	HPMS Manager	ADOT	jmeyer@azdot.gov		X					X
Jason Bottjen	Planning Supervisor	Pinal County	jbottjen@pinal.gov							
Jason Hafner	Planner	SCMPO	jhafner@scmpo.org		X					X
Jennifer Henderson	Project Coordinator	ADOT	jhenderson@azdot.gov		X					X
Jennifer Love	SR. Transportation Planner	AECOM	jennifer.love@aecom.com				1.00			X



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Group/Committee Name: Technical Advisory Committee

Activity/Meeting Date: Wednesday, June 10, 2020

Location: WEBEX - Meeting Access Code: 966 579 133

Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project			Miles Traveled	Initials
						Preparation	Meeting	Travel		
John Wennes	Regional Planner	ADOT	jwennes@azdot.gov		X					X
Jon Vlaming	Community Development Director	City of Eloy	jvlaming@eloyaz.gov							
Jothan Samuelson	Transportation Engineer	Works	jsamuelson@worksconsulting.com							
Kathy Borquez	SR. Transportation Planner	Pinal County	Kathy.borquez@pinal.gov							
Keith Brown	Public Works Director	City of Eloy	kbrown@EloyAZ.gov							
Kevin Adam	Director	RTAC	kadam@rtac.net			1.0	1.00			X
Mark Henige	Program Manager	ADOT	mhenige@azdot.gov		X					X
Michael James	Planning Director	CivTech	mhames@civtech.com				1.00			X
Mike Blankenship	Principal	Green Light TE	mikeb@greenlightte.com				1.00			X
Mike Sundblom	Director	Pinal County - Air Quality	mike.sundblom@pinal.gov							
Regis Reed	Operations Manager	City of Eloy	rreed@eloyaz.gov							
Robert Mawson	Mobility Manager	CAG./SCMPO	rmawson@cagaz.org		X					X
Rod Lane	SC District Engineer	ADOT	rlane@azdot.gov		X					
Sage Donaldson	GIS Analyst	ADOT	sdonaldson@azdot.gov		X					
Sara Allred	Assistant Transit Mgr	ADOT	sallred@azdot.gov		X					X
Scott Kelley	Principal	Green Light TE	scottk@greenlightte.com							
TOTAL						4.0	9.00	0.0	0.0	13.0

Sun Corridor Metropolitan Planning Organization

TAC Meeting: June 10, 2020

Pinal County Transit Governance Study Update

- August 21, 2019 – Contract executed with Nelson-Nygaard
- September 10, 2019 – Project Team Kick-Off Meeting
- Technical Work Group (TWG) Meetings
 - o October 30, 2019 – Meeting #1
 - o January 30, 2020 – Meeting #2
 - o February 25, 2020 – Meeting #3
 - o May 28, 2020 – Meeting #4: Reviewed draft information on the 3 Governance Options; Consolidated Regional Transit Agency, Independent Transit Agencies, and Hybrid with Regional Service Provider
- Technical Working Documents
 - o March 2020 – Technical Memorandum 1 - Existing Conditions – Final
 - o March 2020 – Technical Working Paper 1 – Peer Review and Stakeholder Interviews – Draft Final (TWG reviewed and approved and document will be finalized)
- *June 9, 2020 – Tentative Virtual Presentation before Pinal RTA Board of Directors*
- *June/July 2020 – Tentative Stakeholder Virtual Workshop: TWG reviewed and approved approach as focus group workshops with polling/interactive exercise*

Inland Port Arizona Improvement Project – 2019 BUILD Grant

- December 11, 2019 – Participated in Grants Implementation Overview Webinar
- December 13, 2019 – Project selection letter received from FHWA Arizona Division Office for \$15,373,698 of BUILD Grant funds in support of roadway improvements for a 2,700-acre inland port in Coolidge
- January 10, 2020 – Pinal County elected to be the direct recipient of the grant
- March 5, 2020 – Participated in the Direct Recipient Grant Webinar
- April 14, 2020 – Submitted draft Grant Agreement Template to FHWA and USDOT
- April 16, 2020 – Submitted the draft Budget Narrative Worksheet to FHWA
- *May 7, 2020 – Issued Request for Proposals (RFP) for design services*
- *June 1, 2020 – RFP bids opened and 4 proposals were received*
- *June 5, 2020 – Staff will send second draft of the Grant Agreement to FHWA*

MEMO TO: SUN CORRIDOR MPO TECHNICAL ADVISORY COMMITTEE
FROM: Jason Hafner, Sun Corridor MPO Deputy Director
DATE: August 13, 2020
SUBJECT: MPO Update

Progress Report - Below is a listing of some of the activities staff attended for the months of April, May and June. Staff also prepared documentation for monthly ADOT reimbursement invoicing, attended various meetings with consultants, and general business activities for the MPO.

- VIA Conference Call, June 10, Irene attended
- Rural Transportation Summit meeting, June 10, Irene and Jason attended
- SCMPO Executive Board meeting, June 16, Irene and Jason attended
- VIA Conference Call, June 16, Irene and Jason attended
- ADOT Transit meeting, June 16, Irene and Jason attended
- CG General Plan meeting, June 18, Jason attended
- State Transportation Board meeting, June 19, Irene attended
- Pinal Partnership meeting, June 19, Irene attended
- RTAC meeting, June 22, Irene attended
- Title VI Training, June 25, Irene and Jason attended
- ADOT SCMPO Financial Review, June 25, Irene and Jason attended
- VIA Advisory Group meeting, June 26, Jason attended
- AzTA Board/Retreat meeting, June 26, Irene attended
- COG/MPO Directors meeting, June 30, Irene attended
- RTAC Management Committee meeting, June 30, Irene attended
- Meeting w/ Congressman O'Halleran, July 1, Irene attended
- VIA meeting, July 7, Irene attended
- Pinal Governance Stakeholder meeting, July 8, Irene and Jason attended
- Mtg w/ Mayor Thompson, July 9, Irene attended
- Sun Corridor MPO Executive Board meeting, July 14, Irene and Jason attended
- Gila Pinal Rides Committee, July 15, Jason attended
- Casa Grande General Plan Update TAC meeting, July 16, Jason attended
- State Transportation Board meeting, July 17, Irene attended
- Value Impact Analysis meeting, July 21, Irene attended
- Pinal County Transit Governance Study TWG meeting, July 22, Jason attended
- Nikola Groundbreaking Ceremony, July 23, Irene attended
- Transit Conversation with ADOT, July 23, Irene attended
- Transit Conversation with Casa Grande, July 23, Irene attended
- CARES Act 5307 Transit funding meeting, July 28, Irene and Jason attended

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- Pedestrian Emphasis Area meeting, July 30, Jason attended
 - CARES Act 5307 Transit funding meeting, August 4, Irene and Jason attended
 - COG and MPO Planners meeting, August 7, Irene and Jason attended
 - COG and MPO Working Group, August 7, Irene and Jason attended
 - West Pinal County Serious Area PM-10 Plan meeting, August 7, Irene and Jason attended
 - RTAC Management Committee meeting, August 10, Irene attended
 - Rural Transportation Summit meeting, August 10, Irene attended
 - NEP SCVIA Monthly Coordination call, August 11, Irene attended
 - CARES Act 5307 Transit funding meeting, August 12, Irene and Jason attended
-
- **Sun Corridor MPO Federal Ledger (14.1)**
 - **Sun Corridor MPO Project Update (14.2)**
 - **Arizona Corporation Commission Annual Update (14.3)**

Committee Action Requested:	☒ Information Only	☐ Action Requested Below
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Information Only

Sun Corridor MPO Running Ledger

Federal Funding At A Glance

	Description	HURF Ex	STBG	SPR	PL	Total Amount	
FY21	Obligation Authority (OA)	\$ 26,918	\$ 1,875,291	\$ 118,625	\$ 119,793	\$ 2,074,652	Remaining OA in
	Programmed Projects		\$ 1,875,292	\$ 112,187	\$ 126,231	\$ 2,113,710	FY21
	Remaining Balance OA	\$ 26,918	\$ (1)	\$ 6,438	\$ (6,438)	\$ (39,058)	\$ 28,364
FY22		HURF Ex	STBG	SPR	PL	Total Amount	
	Obligation Authority (OA)		\$ 294,661	\$ 118,625	\$ 119,793	\$ 454,655	Remaining OA in
	Programmed Projects		\$ 196,500	\$ 112,187	\$ 126,231	\$ 434,918	FY22
	Remaining Balance OA		\$ 98,161	\$ 6,438	\$ (6,438)	\$ 19,737	\$ 99
FY23		HURF Ex	STBG	SPR	PL	Total Amount	
	Obligation Authority (OA)		\$ 321,661	\$ 118,625	\$ 119,793	\$ 820,079	Remaining OA in
	Programmed Projects		\$ 201,500	\$ 112,187	\$ 126,231	\$ 439,918	FY23
	Remaining Balance OA		\$ 120,161	\$ 6,438	\$ (6,438)	\$ 380,161	\$ 120,161
FY24		HURF Ex	STBG	SPR	PL	Total Amount	
	Obligation Authority (OA)		\$ 711,661	\$ 118,625	\$ 119,793	\$ 943,449	Remaining OA in
	Programmed Projects		\$ 711,500	\$ 112,187	\$ 126,231	\$ 949,918	FY24
	Remaining Balance OA		\$ 161	\$ 6,438	\$ (6,438)	\$ (6,469)	\$ 161
FY25		HURF Ex	STBG	SPR	PL	Total Amount	
	Obligation Authority (OA)		\$ 711,661	\$ 118,625	\$ 119,793	\$ 943,449	Remaining OA in
	Programmed Projects		\$ 711,500	\$ 112,187	\$ 126,231	\$ 949,918	FY25
	Remaining Balance OA		\$ 161	\$ 6,438	\$ (6,438)	\$ (6,469)	\$ 161
FY26		HURF Ex	STBG	SPR	PL	Total Amount	
	Obligation Authority (OA)		\$ 581,661	\$ 118,625	\$ 119,793	\$ 820,079	Remaining OA in
	Programmed Projects		\$ 36,500	\$ 112,187	\$ 126,231	\$ 274,918	FY26
	Remaining Balance OA		\$ 545,161	\$ 6,438	\$ (6,438)	\$ 545,161	\$ 545,161
FY27		HURF Ex	STBG	SPR	PL	Total Amount	
	Obligation Authority (OA)		\$ 581,661	\$ 118,625	\$ 119,793	\$ 820,079	Remaining OA in
	Programmed Projects		\$ 36,500	\$ 112,187	\$ 126,231	\$ 274,918	FY27
	Remaining Balance OA		\$ 545,161	\$ 6,438	\$ (6,438)	\$ 545,161	\$ 545,161
FY28		HURF Ex	STBG	SPR	PL	Total Amount	
	Obligation Authority (OA)		\$ 581,661	\$ 118,625	\$ 119,793	\$ 820,079	Remaining OA in
	Programmed Projects		\$ 36,500	\$ 112,187	\$ 126,231	\$ 274,918	FY28
	Remaining Balance OA		\$ 545,161	\$ 6,438	\$ (6,438)	\$ 545,161	\$ 545,161
FY29		HURF Ex	STBG	SPR	PL	Total Amount	
	Obligation Authority (OA)		\$ 581,661	\$ 118,625	\$ 119,793	\$ 820,079	Remaining OA in
	Programmed Projects		\$ 36,500	\$ 112,187	\$ 126,231	\$ 274,918	FY29
	Remaining Balance OA		\$ 545,161	\$ 6,438	\$ (6,438)	\$ 545,161	\$ 545,161
Notes	Apportionments represent the amount of federal funding based on formula. Apportionments generally exceed obligation authority (OA), resulting in excess apportionments that cannot be obligated. Over the life of a multi-year federal transportation program authorization, apportionments may accumulate but cannot be utilized unless Congress approves a matching amount of OA. There is no guarantee Congress will provide the OA necessary to fully utilize apportionments.						
	Obligation Authority (OA) is the amount of authorized apportionments which Congress allows states to obligated in an individual year. This is the amount which FHWA will reimburse. Effective 10/01/16 the OA to apportionments is estimated at 90% changed from 94.93%.						

Sun Corridor MPO Running Ledger

Federal Funding At A Glance

FFY 2021	DESCRIPTION		APPORTIONMENTS				OA Rate =	0.9490
			HSIP	STBG	SPR	PL	Total Allocated	FFY Obligation Authority
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments			\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30
	Loans/Transfers/Repayments in (ADOT 2020)		\$ 28,364.55	\$ 1,195,568.00			\$ 1,223,932.55	\$ 1,223,932.55
	Loans in (Payback 2022)			\$ 98,062.00			\$ 98,062.00	\$ 98,062.00
	FFY Total Available **Lapses on 6/30		\$ 28,364.55	\$ 1,906,550.00	\$ 125,000.00	\$ 126,231.00	\$ 2,186,145.55	
	FFY Obligation Authority by Funding		\$ 26,917.96	\$ 1,875,291.08	\$ 118,625.00	\$ 119,793.22	\$ 2,074,652.13	\$ 2,142,073.85
			FEDERAL SHARE					
	TIP #	Project Name	HURF EX	STBG	SPR	PL	Total Spent	Declining Balance of OA
		LTAP		\$ 500.00			\$ 500.00	\$ 2,141,573.85
		SPR - Not Requested			\$ 112,187.00		\$ 112,187.00	\$ 2,029,386.85
		PL - Not Requested				\$ 126,231.00	\$ 126,231.00	\$ 1,903,155.85
	ELY 17-02C			\$ 516,792.00			\$ 516,792.00	\$ 1,386,363.85
	CSG 17-01C	MCG Hwy; N Biaco Rd - Russell Rd, Casa Grande		\$ 1,250,000.00			\$ 1,250,000.00	\$ 136,363.85
		HPMS Data Collection		\$ 108,000.00			\$ 108,000.00	\$ 28,363.85
								\$ 28,363.85
		Total Federal Funding Used		\$ 1,875,292.00	\$ 112,187.00	\$ 126,231.00	\$ 2,113,710.00	
		Remaining Apportionments	\$ 28,364.55	\$ 31,258.00	\$ 12,813.00		\$ 72,435.55	
		Remaining OA	\$ 26,918	\$ (1)	\$ 6,438	\$ (6,438)	Remaining OA	\$ 28,363.85
FFY 2022	DESCRIPTION		APPORTIONMENTS				OA Rate =	0.9490
			HURF Ex	STBG	SPR	PL	Total Allocated	FFY Obligation Authority
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments			\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30
	Loans/ Out (Payback 2021)			\$ (98,062.00)			\$ (98,062.00)	\$ (98,062.00)
	Repayments Out to ADOT (Payback 2020)			\$ (287,000.00)			\$ (287,000.00)	\$ (287,000.00)
	FFY Total Available **Lapses on 6/30			\$ 227,858.00	\$ 125,000.00	\$ 126,231.00	\$ 479,089.00	
	FFY Obligation Authority by Funding			\$ 294,661.08	\$ 118,625.00	\$ 119,793.22	\$ 454,655.46	\$ 435,017.30
			FEDERAL SHARE					
	TIP #	Project Name	HURF Ex	STBG	SPR	PL	Total Spent	Declining Balance of OA
		LTAP		\$ 500.00			\$ 500.00	\$ 434,517.30
		SPR - Not Requested			\$ 112,187.00		\$ 112,187.00	\$ 322,330.30
		PL - Not Requested				\$ 126,231.00	\$ 126,231.00	\$ 196,099.30
	CLG 17-01	Coolidge Ave; 9th St - Skousen (Design)		\$ 160,000.00			\$ 160,000.00	\$ 36,099.30
		HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 99.30
								\$ 99.30
		Total Federal Funding Used		\$ 196,500.00	\$ 112,187.00	\$ 126,231.00	\$ 434,918.00	
		Remaining Apportionments		\$ 31,358.00	\$ 12,813.00		\$ 44,171.00	
		Remaining OA		\$ 98,161	\$ 6,438	\$ (6,438)	Remaining OA	\$ 99.30

Sun Corridor MPO Running Ledger

Federal Funding At A Glance

FFY 2023	APPORTIONMENTS						OA Rate =	0.9490
	DESCRIPTION	HURF Ex	STBG	SPR	PL	Total Allocated	FFY Obligation Authority	
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30	
	Loans/Transfers/Repayments In							
	Loans/Transfers/Repayments Out							
	Loans/Transfers/Repayments Out (Repay in FY24/FY25)		\$ (260,000.00)			\$ (260,000.00)	\$ (260,000.00)	
	FFY Total Available **Lapses on 6/30		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00		
	FFY Obligation Authority by Funding		\$ 321,661.08	\$ 118,625.00	\$ 119,793.22	\$ 820,079.30	\$ 560,079.30	
	FEDERAL SHARE							
TIP #	Project Name	HURF Ex	STBG	SPR	PL	Total Spent	Declining Balance of OA	
	LTAP		\$ 500.00			\$ 500.00	\$ 559,579.30	
	SPR - Not Requested			\$ 112,187.00		\$ 112,187.00	\$ 447,392.30	
	PL - Not Requested				\$ 126,231.00	\$ 126,231.00	\$ 321,161.30	
CLG 17-02	Vah Ki Inn Rd; 9th St - Kenworthy Rd (Design)		\$ 165,000.00			\$ 165,000.00	\$ 156,161.30	
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 120,161.30	
							\$ 120,161.30	
							\$ 120,161.30	
	Total Federal Funding Used		\$ 201,500.00	\$ 112,187.00	\$ 126,231.00	\$ 439,918.00		
	Remaining Apportionments		\$ 411,420.00	\$ 12,813.00		\$ 424,233.00		
	Remaining OA		\$ 120,161	\$ 6,438	\$ (6,438)	Remaining OA	\$ 120,161.30	

FFY 2024	APPORTIONMENTS						OA Rate =	0.9490
	DESCRIPTION	HURF Ex	STBG	SPR	PL	Total Allocated	FFY Obligation Authority	
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30	
	Loans/Transfers/Repayments In (Repay FY23)		\$ 130,000.00			\$ 130,000.00	\$ 130,000.00	
	Loans/Transfers/Repayments Out							
	FFY Total Available **Lapses on 6/30		\$ 742,920.00	\$ 125,000.00	\$ 126,231.00	\$ 994,151.00		
	FFY Obligation Authority by Funding		\$ 711,661.08	\$ 118,625.00	\$ 119,793.22	\$ 943,449.30	\$ 950,079.30	
	FEDERAL SHARE							
TIP #	Project Name	HURF Ex	STBG	SPR	PL	Total Spent	Declining Balance of OA	
	LTAP		\$ 500.00			\$ 500.00	\$ 949,579.30	
	SPR - Not Requested			\$ 112,187.00		\$ 112,187.00	\$ 837,392.30	
	PL - Not Requested				\$ 126,231.00	\$ 126,231.00	\$ 711,161.30	
CLG 17-01	Coolidge Ave; 9th St - Skousen (Construction)		\$ 675,000.00			\$ 675,000.00	\$ 36,161.30	
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 161.30	
							\$ 161.30	
							\$ 161.30	
	Total Federal Funding Used		\$ 711,500.00	\$ 112,187.00	\$ 126,231.00	\$ 949,918.00		
	Remaining Apportionments		\$ 31,420.00	\$ 12,813.00		\$ 44,233.00		
	Remaining OA		\$ 161	\$ 6,438	\$ (6,438)	Remaining OA	\$ 161.30	

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2025	APPORTIONMENTS						OA Rate =	0.9490
	DESCRIPTION	HURF Ex	STBG	SPR	PL	Total Allocated	FFY Obligation Authority	
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30	
	Loans/Transfers/Repayments In (Repay 2023)		\$ 130,000.00			\$ 130,000.00	\$ 130,000.00	
	Loans/Transfers/Repayments Out							
	FFY Total Available **Lapses on 6/30		\$ 742,920.00	\$ 125,000.00	\$ 126,231.00	\$ 994,151.00		
	FFY Obligation Authority by Funding		\$ 711,661.08	\$ 118,625.00	\$ 119,793.22	\$ 943,449.30	\$ 950,079.30	
	FEDERAL SHARE							
	TIP #	Project Name	HURF Ex	STBG	SPR	PL	Total Spent	Declining Balance of OA
		LTAP		\$ 500.00			\$ 500.00	\$ 949,579.30
		SPR - Not Requested			\$ 112,187.00		\$ 112,187.00	\$ 837,392.30
		PL - Not Requested				\$ 126,231.00	\$ 126,231.00	\$ 711,161.30
	CLG 17-02	Vah Ki Inn Rd; 9th St - Kenworthy Rd (Construction)		\$ 675,000.00			\$ 675,000.00	\$ 36,161.30
		HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 161.30
								\$ 161.30
		Total Federal Funding Used		\$ 711,500.00	\$ 112,187.00	\$ 126,231.00	\$ 949,918.00	
		Remaining Apportionments		\$ 31,420.00	\$ 12,813.00		\$ 44,233.00	
		Remaining OA		\$ 161	\$ 6,438	\$ (6,438)	Remaining OA	\$ 161.30

FFY 2026	APPORTIONMENTS						OA Rate =	0.9490
	DESCRIPTION	HURF Ex	STBG	SPR	PL	Total Allocated	FFY Obligation Authority	
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30	
	Loans/Transfers/Repayments In							
	Loans/Transfers/Repayments Out							
	FFY Total Available **Lapses on 6/30		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00		
	FFY Obligation Authority by Funding		\$ 581,661.08	\$ 118,625.00	\$ 119,793.22	\$ 820,079.30	\$ 820,079.30	
	FEDERAL SHARE							
	TIP #	Project Name	HURF Ex	STBG	SPR	PL	Total Spent	Declining Balance of OA
		LTAP		\$ 500.00			\$ 500.00	\$ 819,579.30
		SPR - Not Requested			\$ 112,187.00		\$ 112,187.00	\$ 707,392.30
		PL - Not Requested				\$ 126,231.00	\$ 126,231.00	\$ 581,161.30
		HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 545,161.30
								\$ 545,161.30
		Total Federal Funding Used		\$ 36,500.00	\$ 112,187.00	\$ 126,231.00	\$ 274,918.00	
		Remaining Apportionments		\$ 576,420.00	\$ 12,813.00		\$ 589,233.00	
		Remaining OA		\$ 545,161	\$ 6,438	\$ (6,438)	Remaining OA	\$ 545,161.30

Sun Corridor MPO Running Ledger

Federal Funding At A Glance

FFY 2027	DESCRIPTION		APPORTIONMENTS				OA Rate =	0.9490
			HURF Ex	STBG	SPR	PL	Total Allocated	FFY Obligation Authority
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments			\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30
	Loans/Transfers/Repayments In							
	Loans/Transfers/Repayments Out							
	FFY Total Available **Lapses on 6/30			\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	
	FFY Obligation Authority by Funding			\$ 581,661.08	\$ 118,625.00	\$ 119,793.22	\$ 820,079.30	\$ 820,079.30
			FEDERAL SHARE					
	TIP #	Project Name	HURF Ex	STBG	SPR	PL	Total Spent	Declining Balance of OA
		LTAP		\$ 500.00			\$ 500.00	\$ 819,579.30
		SPR - Not Requested			\$ 112,187.00		\$ 112,187.00	\$ 707,392.30
		PL - Not Requested				\$ 126,231.00	\$ 126,231.00	\$ 581,161.30
		HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 545,161.30
								\$ 545,161.30
	Total Federal Funding Used			\$ 36,500.00	\$ 112,187.00	\$ 126,231.00	\$ 274,918.00	
	Remaining Apportionments			\$ 576,420.00	\$ 12,813.00		\$ 589,233.00	
	Remaining OA			\$ 545,161	\$ 6,438	\$ (6,438)	Remaining OA	\$ 545,161.30

FFY 2028	DESCRIPTION		APPORTIONMENTS				OA Rate =	0.9490
			HURF Ex	STBG	SPR	PL	Total Allocated	FFY Obligation Authority
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments			\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30
	Loans/Transfers/Repayments In							
	Loans/Transfers/Repayments Out							
	FFY Total Available **Lapses on 6/30			\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	
	FFY Obligation Authority by Funding			\$ 581,661.08	\$ 118,625.00	\$ 119,793.22	\$ 820,079.30	\$ 820,079.30
			FEDERAL SHARE					
	TIP #	Project Name	HURF Ex	STBG	SPR	PL	Total Spent	Declining Balance of OA
		LTAP		\$ 500.00			\$ 500.00	\$ 819,579.30
		SPR - Not Requested			\$ 112,187.00		\$ 112,187.00	\$ 707,392.30
		PL - Not Requested				\$ 126,231.00	\$ 126,231.00	\$ 581,161.30
		HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 545,161.30
								\$ 545,161.30
	Total Federal Funding Used			\$ 36,500.00	\$ 112,187.00	\$ 126,231.00	\$ 274,918.00	
	Remaining Apportionments			\$ 576,420.00	\$ 12,813.00		\$ 589,233.00	
	Remaining OA			\$ 545,161	\$ 6,438	\$ (6,438)	Remaining OA	\$ 545,161.30

Sun Corridor MPO Running Ledger

Federal Funding At A Glance

FFY 2029	DESCRIPTION		APPORTIONMENTS				OA Rate =	0.9490
			HURF Ex	STBG	SPR	PL	Total Allocated	FFY Obligation Authority
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments			\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30
	Loans/Transfers/Repayments In							
	Loans/Transfers/Repayments Out							
	FFY Total Available **Lapses on 6/30			\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	
	FFY Obligation Authority by Funding			\$ 581,661.08	\$ 118,625.00	\$ 119,793.22	\$ 820,079.30	\$ 820,079.30
			FEDERAL SHARE					
	TIP #	Project Name	HURF Ex	STBG	SPR	PL	Total Spent	Declining Balance of OA
		LTAP		\$ 500.00			\$ 500.00	\$ 819,579.30
		SPR - Not Requested			\$ 112,187.00		\$ 112,187.00	\$ 707,392.30
		PL - Not Requested				\$ 126,231.00	\$ 126,231.00	\$ 581,161.30
		HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 545,161.30
								\$ 545,161.30
	Total Federal Funding Used			\$ 36,500.00	\$ 112,187.00	\$ 126,231.00	\$ 274,918.00	
	Remaining Apportionments			\$ 576,420.00	\$ 12,813.00		\$ 589,233.00	
	Remaining OA			\$ 545,161	\$ 6,438	\$ (6,438)	Remaining OA	\$ 545,161.30

DESIGN/CONSTRUCTION PROGRESS REPORT

<i>City of Casa Grande</i>				
1.	ADOT TRACS:	T0164 03D	Federal No:	CSG-0(207)S
	Project Name:	I-10; Kortsen TI		
	Type of Work:	DCR - Traffic Interchange		
	Project Manager:	Eric Prosnier 602.712.8495		
	Project Status:	The Categorical Exclusion (CE) was signed by Paul O'Brien June 15, 2020. The project team is working through the comments received from the initial review of the Change of Access Report and barring additional comments will be ready to submit to FHWA in August. (07/30/2020)		
2.	ADOT TRACS:	T0181 01D/01C	Federal No:	N/A
	Project Name:	MCG Hwy; N Bianco Rd – Russell Rd, Casa Grande		
	Type of Work:	Pavement Preservation, Add Turn Lane		
	Project Manager:	Duane Eitel 520.421.8625 x3300		
	Project Status:	Final Design of the project is underway. ROW Acquisition is anticipated by end of June 2020. Project completion is scheduled for March 2021. (05/28/2020)		
3.	ADOT TRACS:	T0180 01D/01C	Federal No:	N/A
	Project Name:	Peart Rd; Jimmie Kerr Blvd – Avenida Ellena, Casa Grande		
	Type of Work:	Illumination, Add Turn Lane, Traverse Rumble Strips		
	Project Manager:	Bharat Kandel 602.712.8736		
	Project Status:	Project was awarded to CS Technologies for \$113,369. The project is scheduled for Construction from 7/22/2020 – 12/03/2020. A Construction Partnering meeting was held on 07/10/2020. (07/10/2020)		
4.	ADOT TRACS:	N/A	Federal No:	N/A
	Project Name:	Thornton Rd; SR84 – Interstate 8		
	Type of Work:	Roadway Widening		
	Project Manager:	Duane Eitel 520.421.8625		

Project Status:		Horrocks Engineering was awarded Design of the widening project; they expect to complete Design by the end of the year. No date has been set for Construction. Ellison Mills is constructing the 2 Driveways from Lucid onto Thornton as a CMAR project; the first driveway is expected to be completed by the end of the year. Construction of the Peters/Thornton intersection is expected for Fall 2021. (07/13/2020)		
5.	ADOT TRACS:	TBD	Federal No:	TBD
Project Name:		Cottonwood Ln/Kadota Ave		
Type of Work:		Pedestrian Hybrid Beacon		
Project Manager:		TBD		
Project Status:		City Staff is currently working on the initiation paperwork to be submitted to ADOT. There is concern that the awarded HSIP funds are not sufficient to cover the costs of the project. (07/31/2020)		

City of Coolidge				
1.	ADOT TRACS:	SL713 01C	Federal No:	TEA CLG-0(201)T
Project Name:		Central Ave; Arizona Ave to Main St		
Type of Work:		Installation of Landscape/Irrigation, Sidewalks, ADA Ramps, Curb/Gutter and Lighting		
Project Manager:		Gregory Johnson 602.712.7774		
Project Status:		Awarded by STB on November 20, 2015 to Grey Mountain Construction. Construction was completed on 5/30/16. Field Reports is missing the Record Drawings. Project was sent to Final Voucher for closeout on 10/10/2018. (10/10/2018)		
2.	ADOT TRACS:	SZ130 02D/01C	Federal No:	STP CLG-0(207)T
Project Name:		Traffic Signal at SR87 and Ruins Dr		
Type of Work:		Removal and replacement of full width of pavement, curb/gutter, sidewalk and minor storm drain improvements, lighting.		

Project Manager:		Gregory Johnson 602.712.7774		
Project Status:		The project Advertised for bids on 03/14/2017. Bid Opening was on 05/26/2017. Nesbitt Contracting Co. (Tempe) was the low bidder. The project is complete, and the City is considering submitting the project for an ADOT Partnering Award. This project has outstanding close out items that are being researched by Field Reports. (10/02/2018)		
3.	ADOT TRACS:	H8838 01D/01C	Federal No:	HSIP 087-A(208)T
Project Name:		Traffic Signal at SR87 and Ruins Dr		
Type of Work:		Installation of a new traffic signal at SR87 (AZ Blvd) at Ruins Drive, MP 134.28, including minor median improvements.		
Project Status:		Signal was activated October 2, 2019. Motorists were informed that lane closures may still happen while construction crews complete the necessary work in the area. (10/02/2019)		
4.	ADOT TRACS:	H8877 01D/01C	Federal No:	HSIP 087-A(204)S
Project Name:		SR87 and Randolph Rd Intersection Improvement		
Type of Work:		Installation a left turn lane and the intersection lighting.		
Project Manager:		Josiah Roberts 602.712.4032		
Project Status:		The project was submitted to the Final Voucher Queue on 12/11/2018. (04/10/2020)		
5.	ADOT TRACS:	T0169 01D/01C	Federal No:	CLG-0(208)T
Project Name:		Macrae and Woodruff Rds, Coolidge		
Type of Work:		Centerline and Edgeline Rumble Strips		
Project Manager:		Bharat Kandel 602.712.8736		
Project Status:		The project was awarded by the State Transportation Board to Sunline Contracting, LLC at the 01/17/2020 meeting. Construction of this project has been completed. (04/23/2020)		
6.	ADOT TRACS:	T0266 01D/01C	Federal No:	CLG-0(209)T
Project Name:		Skousen Rd/Eleven Mile Corner; SR87-Battaglia Rd		
Type of Work:		Rumble Strips and Stop Signs		
Project Manager:		Bharat Kandel 602.712.8736		
Project Status:		Project Initiation paperwork was submitted to ADOT on June 9, 2020. Initiation was received on June 17, 2020. The ADOT		

	PM will initiate the JPA and send it to the City for review and approval. (07/31/2020)
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City of Eloy				
1.	ADOT TRACS:	T0214 01D/01C	Federal No:	HSIP ELY-0(204)T
	Project Name:	Battaglia Rd; Sunshine Blvd – La Palma, Eloy		
	Type of Work:	Pavement Preservation		
	Project Manager:	Keith Brown 520.464.3163		
	Project Status:	City staff received 90% plans on 04/03/2020 and hope to return comments by 04/17/2020. City staff is working with ADOT to prepare to Authorize funds for Construction. (04/17/2020)		
2.	ADOT TRACS:	T0168 01D/01C	Federal No:	N/A
	Project Name:	Jimmie Kerr Blvd; Casa Grande Ave – Milligan Rd, Eloy		
	Type of Work:	Advanced Warning Dilemma Zone Protection and Rumble Strips		
	Project Manager:	Bharat Kandel 602.712.8736		
	Project Status:	Bid Opening was on 02/28/2020. No bids were received. Project was re-bid on 07/31/2020. Bid opening is scheduled for 09/18/2020. (07/31/2020)		

Pinal County				
1.	ADOT TRACS:	SH645 03D/01C	Federal No:	HSIP PNL-0(212)T
	Project Name:	Sign Upgrade		
	Type of Work:	Procure regulatory, warning and street name signs		
	Project Manager:	Mike Andazola 602.712.7629		
	Project Status:	Pinal County crew completed installation of the 1,638 signs on 01/23/2019. The project was added to the Final Voucher Queue on 12/31/2019. (04/10/2020)		
2.	ADOT TRACS:	TBD	Federal No:	TBD
	Project Name:	Pinal County Systemic Road Departure		
	Type of Work:	Rumble Strip Installation		
	Project Manager:	TBD		
	Project Status:	Pinal County is working with ADOT Traffic Safety Section and		

	ADOT LPA Group to make adjustments to the project. Some of the roadway edges identified on the project list have deteriorated more rapidly than expected making them bad candidates for rumble strips. (07/31/2020)
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MEMO TO: SCMPO TECHNICAL ADVISORY COMMITTEE
FROM: Jason Hafner, SCMPO Deputy Director
DATE: August 13, 2020
SUBJECT: Arizona Corporation Commission Annual Report

Article 15 of the Arizona Constitution establishes the Arizona Corporation Commission. Arizona is one of only seven States that have constitutionally formed Commissions. The Corporations Division approves for filing all articles of incorporation for Arizona businesses; all articles of organization for limited liability companies; grants authority to foreign corporations to transact business in this state; propounds interrogatories when necessary to determine a company's lawful purpose; and revokes the corporate charters of those corporations which choose to not comply with Arizona law. The Division collects from every corporation an annual report which reflects its current status, business, and financial condition; maintains this information in a format conducive to public access; responds to public questions concerning Arizona businesses and corporation law; and responds to the needs of the business sector by disseminating whatever information is mission-critical to them in the most expedient and cost-effective manner possible.

The Arizona Corporation Commission requires that the Annual Report be submitted by October 28, 2020. The Report requests an update of physical location, statutory agent, capitalization and officers. Failure to submit the requested report will result in a \$10.00 per month penalty until the MPO is ultimately administratively dissolved by the Arizona Corporation Commission.

Committee Action Requested:	☒ Information Only	☐ Action Requested Below
Information only.		

Document Type: **2020 Annual Report**Document
Fee: **\$10.00**Entity Name: **SUN CORRIDOR METROPOLITAN PLANNING
ORGANIZATION**Additional
Fee: **\$0.00**

ENTITY INFORMATION		EDIT
Entity Name: SUN CORRIDOR METROPOLITAN PLANNING ORGANIZATION	Entity Type: Domestic Nonprofit Corporation	
Entity ID: 18813950	Formation Date: 08/20/2014	
Entity Email Address: ihiggs@scmpo.org	Status: Active	
Effective Date: 07/30/2020		
Effective Time: 9:57 AM		
Character of Business: Other METROPOLITAN PLANNING ORGANIZATION - TRA		
Character of Business Sub Code:		
State or Country of Incorporation: AZ		
☐ The Corporation is a unit owner's association or a planned community association subject to title 33 of the Arizona Revised Statutes.		
MEMBER STATEMENT		
☒ The Corporation will have members.		
☐ The Corporation WILL NOT have members.		

STATUTORY AGENT INFORMATION				EDIT
Name	Attention	Address	Email	
IRENE HIGGS		211 N FLORENCE ST STE 103 , CASA GRANDE, AZ, 85122, USA	ihiggs@scmpo.org	
Attention	Mailing Address			
	211 N FLORENCE ST STE 103 CASA GRANDE, AZ, 85122, USA			

KNOWN PLACE OF BUSINESS		EDIT
Attention	Address	
	211 N FLORENCE ST STE 103 , CASA GRANDE, AZ, 85122, USA	

PRINCIPAL INFORMATION					EDIT
Title	Name	Attention	Address	Email	Date Taking Office
Director	IRENE HIGGS		211 N FLORENCE STREET #103 , CASA GRANDE, AZ 85122, USA		6/26/2016
Other Officer	STEVE STRATTON		526 E. CARICO ST. , GLOBE, AZ 85501, USA		3/8/2016
Secretary	STEPHEN MILLER		820 COTTONWOOD LANE , CASA GRANDE, AZ 85122, USA		1/1/2020
Other Officer	CRAIG MCFARLAND		510 E Florence Blvd, CASA GRANDE, AZ 85122, USA	Craig_McFarland@casagrandeaz.gov	1/1/2020
Vice-President	JOEL BELLOC		628 N MAIN STREET , ELOY, AZ 85131, USA		1/1/2020
President	JON THOMPSON		130 W CENTRAL AVENUE , COOLIDGE, AZ 85128, USA		1/1/2020

CERTIFICATE OF DISCLOSURE	EDIT
FELONY/JUDGEMENT QUESTIONS:	
Has any person (a) who is currently an officer, director, trustee, or incorporator, or (b) who controls or holds over ten percent of the issued and outstanding common shares or ten percent of any other proprietary, beneficial or membership interest in the corporation been:	

Convicted of felony involving a transaction in securities, consumer fraud or antitrust in any state or federal jurisdiction within the five year period immediately preceding the signing of this certificate?

☐ Yes

☒ No

Convicted of a felony, the essential elements of which consisted of fraud, misrepresentation, theft by false pretenses or restraint of trade or monopoly in any state or federal jurisdiction within the five year period immediately preceding the signing of this certificate?

☐ Yes

☒ No

Subject to an injunction, judgement, decree or permanent order of any state or federal court entered within the five year period immediately preceding the signing of this certificate, involving any of the following:

a. The violation of fraud or registration provisions of the securities law of that jurisdiction;

b. The violation of the consumer fraud laws of that jurisdiction;

c. The violation of the antitrust or restraint of trade laws of that jurisdiction?

☐ Yes

☒ No

BANKRUPTCY QUESTION:

Has any person (a) Who is currently an officer, director, trustee, incorporator, or (b) who controls or holds over twenty percent of the issued and outstanding common shares or twenty percent of any other proprietary, beneficial or membership interest in the corporation, served in any such capacity or held a twenty percent interest in any other corporation (not the one filing this Certificate) on the bankruptcy or receivership of the other corporation?

☐ Yes

☒ No

SIGNATURE

EDIT

By typing/entering my name, I intend to affix my electronic signature acknowledging that this electronic document is submitted in compliance with Arizona law. I certify that the information on the electronic document is true, complete, and accurate as of the date the electronic filing is submitted.



I Agree

Signature: Jon Thompson

Title: President



MEMO TO: SUN CORRIDOR MPO TECHNICAL ADVISORY COMMITTEE
FROM: Jason Hafner, Sun Corridor MPO Deputy Director
DATE: August 13, 2020
SUBJECT: Recommended approval to add Jason James as the ADOT Representative to the SCMPO Technical Advisory Committee

Per Sun Corridor Metropolitan Planning Organization Technical Advisory Committee (TAC) By-Laws, Section III.C:

"Nominations (of TAC Membership) originating from a local jurisdiction shall be accompanied by a letter from the appropriate city/town/county administrator approving membership to the Committee. Nominations shall be referred by the Committee to the Sun Corridor MPO Executive Board for approval."

On June 18, 2020, Daniel Gabiou, the Arizona Department of Transportation Regional Planning Manager signed a letter requesting the addition of Jason James to the Sun Corridor MPO Technical Advisory Committee. Jason James has been hired by ADOT into the position previously held by Jason Bottjen.

Sun Corridor MPO staff recommends the approval to add Jason James as the ADOT Representative to the Sun Corridor MPO Technical Advisory Committee.

Committee Action Requested:	☐ Information Only	☒ Action Requested Below
A motion to approve the addition of Jason James as the ADOT representative to the SCMPO Technical Advisory Committee and submit to the Executive Board for approval.		



Multimodal Planning

Our True North: *Safely Home*

Douglas A. Ducey, Governor
John S. Halikowski, Director
Dallas Hammit, State Engineer
Gregory Byres, Division Director

June 18, 2020

To: Irene Higgs, SCMPO Executive Director
From: Dan Gabiou, ADOT Regional Planning Manager
Subject: ADOT Representative – SCMPO TAC

Dear Ms. Higgs,

I am pleased to notify you that ADOT has hired Mr. Jason James as its newest Regional Transportation Planner. As such, Mr. James would be replacing me as the ADOT representative on the SCMPO Technical Advisory Committee pending SCMPO TAC acceptance.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dan Gabiou", is written over a light blue horizontal line.

Dan Gabiou
Regional Planning Manager



MEMO TO: SCMPO TECHNICAL ADVISORY COMMITTEE
FROM: Jason Hafner, Sun Corridor MPO Deputy Director
DATE: August 13, 2020
SUBJECT: Recommend approval of the Joint Project Agreement for Mobility Management between Sun Corridor MPO and Central Arizona Governments (CAG)

The Joint Project Agreement outlines the roles, responsibilities, coordination and administration for Mobility Management between Sun Corridor MPO and CAG.

CAG will continue to provide Mobility Management for the Sun Corridor MPO; will be responsible for the Coordination Plan and updates; and will hold a monthly or bi-monthly Pinal Gila Rides Committee meeting. This meeting will be held, on a rotational basis, at Gila County and Pinal County.

The Sun Corridor MPO looks forward to a continuing partnership with CAG on Mobility Management.

Sun Corridor MPO staff recommends the approval of the Joint Project Agreement for Mobility Management between the Sun Corridor MPO and CAG.

Committee Action Requested:	☐ Information Only	☒ Action Requested Below
A motion to recommend approval of the Joint Project Agreement for Mobility Management between the Sun Corridor MPO and CAG and submit to the Executive Board for review and approval.		

JOINT PROJECT AGREEMENT Mobility Management Services

THIS AGREEMENT is made and entered into this day **October 1, 2020**, by and between the Sun Corridor Metropolitan Planning Organization, a statutory legal entity established pursuant to the laws of the State of Arizona, hereinafter called "SCMPO", AND the Central Arizona Governments, a statutory legal entity established pursuant to the laws of the State of Arizona, hereinafter called "CAG".

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RECITALS

WHEREAS, SCMPO and CAG are entities established pursuant to ARS§11-952, by Intergovernmental Agreement and consists of duly-constituted governmental entities located within the boundaries of Pinal County, Arizona; and

WHEREAS, SCMPO and CAG as provided in ARS § 11-952.02(B)(I) are deemed political subdivisions of the State of Arizona authorized to exercise the powers specified in the Intergovernmental Agreement including, but not limited to, execution of Agreements and expenditure of allocated funds in support of its activities; and

WHEREAS, SCMPO and CAG are administrated by an Executive Board and Regional Council, composed of designees from each member agency, which is responsible for planning, program implementation and control, budgeting and employment of staff; and

WHEREAS, in order to carry out the Mobility Management function for Pinal County, SCMPO and CAG have agreed to enter into a Joint Project Agreement whereby CAG will provide the Mobility Management services for all Transit Programs within the Sun Corridor MPO planning boundaries, within Pinal County; and

WHEREAS, the Mobility Management program is an ADOT reimbursable program, CAG agrees to function as the fiscal agent for this program, and follow all ADOT requirements for reimbursement.

WHEREAS, SCMPO and CAG agree that the management of said program for the Sun Corridor MPO boundaries, within Pinal County, will be under CAG, with input and suggestions from SCMPO staff.

JOINT PROJECT AGREEMENT
Mobility Management Services

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Administration of the Program:** The parties agree that the day to day administration of the program will be the responsibility of CAG;
 - a. Monthly invoicing and reports to ADOT will be the responsibility of CAG;
 - b. Monthly reporting in the ADOT LPA DBE System will be the responsibility of CAG;
 - c. CAG will gather all monthly or quarterly reports from sub-recipients and submit to ADOT within 45 days;
 - d. Management of the Mobility Manager will be the responsibility of CAG, with input, if needed, from SCMPO staff;
 - e. CAG agrees that all deadlines for submission of key documents to ADOT be met in order to keep all SCMPO sub-recipients (programs) eligible for funding.
2. **Program Activities:** The parties agree that the following activities and services (at a minimum) will be provide by the Mobility Manager within the SCMPO Planning Boundaries;
 - a. A monthly or bi-monthly Coordination Council meeting will be held, on a rotating basis, one in Gila County and one in Pinal County. Items on the agenda for the meetings should be specific to the needs of the transit programs;
 - b. The Mobility Manager will visit the 5310 and 5311 programs, and potential programs within the region at least two times a year, and at a minimum;
 - i. Develop a good working relationship with each program;
 - ii. Gather detailed data and service/program information;
 - iii. Prepare programs for ADOT/FTA site visits;
 - iv. Provide technical assistance for ADOT e-Grant submission;
 - v. Determine gaps in service and needs for service;
 - vi. Review driver training logs, and provide assistance for training
 - vii. Hold workshops and/or trainings at Coordination Meetings
 - viii. Keep all programs up-to-date with the latest ADOT/FTA information through email or other means.
 - c. CAG will be responsible for the Coordination Plan and updates, to include SCMPO region and their programs.
 - i. SCMPO will provide information and input, if needed.
3. **Term of Agreement; Renewal.** The initial term of this Agreement shall commence on October 1, 2020, and shall expire on September 30, ~~2019~~2020. The agreement may be renewed annually with the award of an ADOT Mobility Management Grant to CAG.

JOINT PROJECT AGREEMENT
Mobility Management Services

4. **Termination:** This Agreement may be terminated:
- a. At any time by mutual agreement of the Parties
 - b. By either Party without cause upon 180 days written notice to the other Party of intent to terminate.
 - c. For breach of contract upon 10 days written notice by the Party claiming breach to the breaching party; said notice to specify the acts or omissions constituting the alleged breach.
5. **Notices.** Notices to be sent pursuant to this Agreement shall be sent regular mail, and/or email, to the following addresses:

Sun Corridor MPO (SCMPO)

Irene Higgs, Executive Director
211 N. Florence Street, Suite 103
Casa Grande, AZ 85122
520-705-5143
IHiggs@scmpo.org

Central Arizona Governments (CAG):

Andrea Robles, Executive Director
2540 W. Apache Trail, Suite 108
Apache Junction, AZ 85120
(480) 474-9300
ARobles@cagaz.org

Or to such other addresses as the parties may officially designate in writing.

6. **Entire Agreement.** This Agreement contains the entire agreement between the parties and no modifications to the terms and conditions of the agreement shall be binding upon the parties unless evidenced by a written agreement approved and executed by CAG and SCMPO.
7. **Conflicts of Interest.** This agreement is subject to the provisions of A.R.S. §38-511 pertaining to conflicts of interest, the pertinent provisions of which are incorporated herein.

Approvals on Following Page

JOINT PROJECT AGREEMENT
Mobility Management Services

BY SIGNATURE BELOW, THE PARTIES have caused this instrument to be executed as of the date first above written.

Sun Corridor Metropolitan Planning Organization:

Irene Higgs
Executive Director
211 N. Florence Street, Suite 103
Casa Grande, AZ 85122

Signature: _____

Date: _____

Central Arizona Governments

Andrea Robles
Executive Director
2540 W. Apache Trail, Suite 108
Apache Junction, AZ 85120

Signature: _____

Date: _____

MEMO TO: SCMPO TECHNICAL ADVISORY COMMITTEE
FROM: Jason Hafner, Transportation Planner
DATE: August 13, 2020
SUBJECT: Recommend approval of the Public Participation Plan (PPP)

Each MPO and COG must develop and use a documented participation plan that defines a process for providing citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, people with disabilities, and other interested parties with reasonable opportunities to be involved in the transportation planning process.

The minor changes included:

- Added additional language for Virtual Public Meetings (e.g. WebEx, Go-To-Meeting, Google Teams, Zoom, etc.).
- Updated the Title VI and Environmental Justice section to match the Title VI Implementation Plan.

The Public Participation Plan requires a 45-day public review and comment period. No comments were received from the public.

Sun Corridor MPO staff recommends the approval of the Draft Public Participation Plan (PPP) update.

Committee Action Requested:	☐ Information Only	☒ Action Requested Below
A motion to recommend approval of the Public Participation Plan (PPP) update and submit to the Executive Board for review and approval.		



Metropolitan Planning Organization

Sun Corridor Metropolitan Planning Organization

211 North Florence Street, Suite 103

Casa Grande, AZ 85122

www.scmpo.org

PUBLIC PARTICIPATION PLAN

A Public Participation Process for the Development of the Transportation Improvement Program,
Regional Transportation Plan, Human Services Transportation Plan and Unified Planning Work
Program

Public Participation Plan Endorsed and Approved By:
Sun Corridor Metropolitan Planning Organization
Executive Board
On: **DATE**

Public Participation Plan Endorsed and Approved By:
Sun Corridor Metropolitan Planning Organization
Technical Advisory Committee
On: **DATE**

A large, 3D, light blue box with a white border, tilted slightly to the right. The year "2021" is printed in large, bold, black numbers on the right side of the box.

2021

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The Sun Corridor Metropolitan Planning Organization (Sun Corridor MPO) hereby gives public notice that it is the Agency's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans Disabilities Act of 1990 (ADA), and related authorities in all of its programs and activities. The Sun Corridor MPO's Title VI and ADA Programs requires that no person shall, on the grounds of race, color, national origin, or disability, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Federal Aid Highway program or other activity for which Sun Corridor MPO receives Federal financial assistance. Any person, who believes his/her Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with the Sun Corridor MPO, Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. Title VI Discrimination Complaint Forms may be obtained from the Sun Corridor MPO Office or website. For more information, or to file a complaint, please contact the Title VI Coordinator at (520) 705-5143.

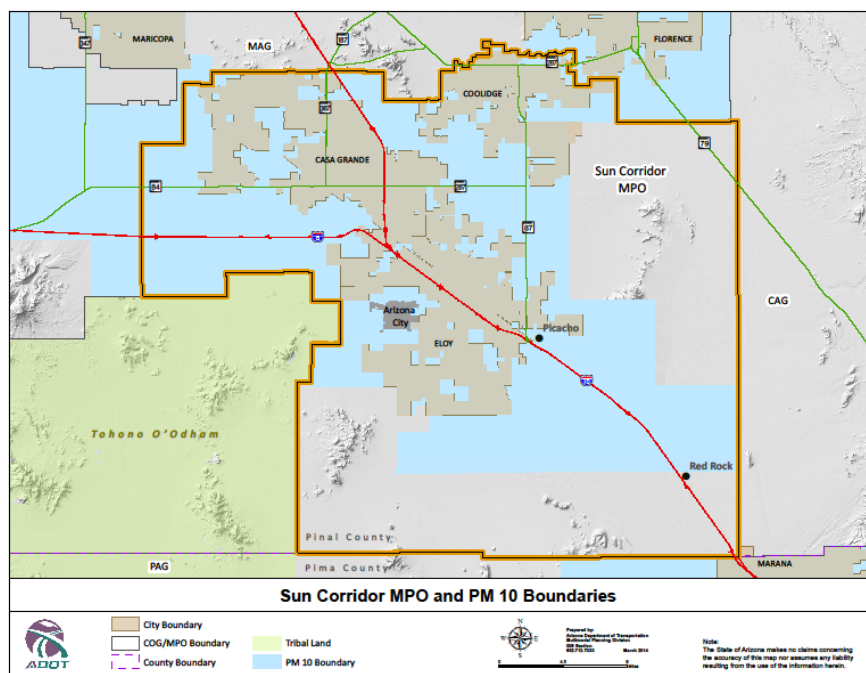


1. Introduction

Sun Corridor Metropolitan Planning Organization (MPO) was created in 2013 in response to a Federal mandate that requires an urbanized area with a Census-designated population of 50,000 or more residents to form such an organization in order to be eligible for Federal transportation funds. The MPO provides transportation planning services to the cities of Casa Grande, Coolidge, Eloy, and a portion of Pinal County. The MPO planning boundary (**Figure 1**) covers 1,155 square miles and includes approximately 118,503 Pinal County residents.

The Sun Corridor MPO objective is to provide continuing, cooperative, and comprehensive short and long-range transportation planning that improves the performance of the transportation network. The Sun Corridor MPO engages in cooperative decision-making through working relationships and financial partnerships among the member governments, the Arizona Department of Transportation (ADOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA).

Figure 1



2. Purpose

Governmental agencies recognize the importance of involving the public as they plan, organize, and implement transportation plans and programs. The purpose of a public participation plan is to ensure a proactive public involvement procedure that allows the public to be involved in all phases of the planning process by providing complete information, timely public notice, opportunities for making comments, full access to key decisions, and early and continuing involvement in developing transportation plans and programs.

Within these plans and programs, the following components are defined for establishing the proper participation protocols:

Regional Transportation Plan (RTP): For the long-range plan, the Sun Corridor MPO is responsible for preparing a 20-year Regional Transportation Plan (RTP). Federal law requires that these documents be updated at least once every four years. Both the TIP and RTP must undergo an annual air quality conformity analysis to ensure that transportation activities do not contribute to violations of the federal air quality standards. The Sun Corridor MPO will consult with the Maricopa Association of Governments (MAG) on all air quality conformity activities to ensure continued coordination of public involvement activities within the Sun Corridor MPO planning boundary.

Transportation Improvement Program (TIP): For its short-range plan, the Sun Corridor MPO develops a Transportation Improvement Program (TIP) that programs the most immediate implementation priorities for transportation projects as outlined in the Regional Transportation Plan. All transportation projects must be included, regardless of how they are funded. Under federal guidelines, the TIP is a sequential, ten-year program with the first five years financially constrained.

Coordinated Public Transit – Human Services Transportation Plan: This plan establishes goals, criteria, and strategies for delivering efficient, coordinated services to elderly, underemployed, or otherwise financially disadvantaged persons and persons with disabilities.

Public Participation Plan (PPP): The public participation plan is to ensure a proactive public involvement procedure that allows the public to be involved in all phases of the planning process by providing complete information, timely public notice, opportunities for making comments, full access to key decisions, and early and continuing involvement in developing transportation plans and programs.



Unified Planning Work Program (UPWP): The UPWP documents the transportation studies and tasks performed by the Sun Corridor MPO along with the corresponding budget in each fiscal year.

The goals of public involvement are to ensure that:

- Residents are given the opportunity (through their respective community representative) to participate in the transportation planning process.
- The issues and concerns of residents are given consideration in the selection of transportation investments.
- Transportation investments do not disproportionately burden any population with adverse impacts.

Amendments to Adopted Documents

Amendments to the RTP and the TIP are occasionally necessary after they have been adopted. With the exception of emergency or exempt projects, amendments will utilize the following process:

- Amendment will go out for a minimum 15 day consultation period for Air Quality Conformity Analysis;
- Sun Corridor MPO will announce the proposed amendment via agenda posting;
- Amendments will be reviewed by the TAC with a recommendation to the Executive Board for approval;
- Upon review by Executive Board, the amendment will either be approved or denied;
- If approved by the Executive Board, the amendment will be sent to state and federal partners for review and approval.

Amendments Exempt from the Public Participation Plan

Certain amendments to adopted documents will be exempt from the public involvement process:

- Emergency projects, necessary for the safety and welfare of the citizenry;
- Movement of a project from the Parking Lot to the main body of the TIP;
- Minor revisions or technical amendments, such as:
 - o Minor cost changes to locally funded projects
 - o Changes in cost shares between agencies



Interested Parties, Participation, and Consultation

As part of the public involvement process, the Sun Corridor MPO conducts agency consultation directly with local, state, and federal resource agencies. The Sun Corridor MPO also consults, as appropriate, with agencies and officials responsible for other planning activities within the metropolitan planning area that are affected by transportation. To coordinate the planning functions to the maximum extent practicable, such consultation includes the comparison of the Sun Corridor MPO RTP and TIP, as they are developed, with the plans, maps, inventories, and planning documents developed by other agencies. This consultation includes, as appropriate, consultations with state, federal, tribal, local, and private agencies responsible for planned growth, economic development, environmental protection, public transportation, airport operations, freight movements, land use management, natural resources, conservation, historic preservation, tourism, and natural disaster risk reduction. The Sun Corridor MPO also seeks input and comment from neighboring counties or planning areas as appropriate.

Additionally, Sun Corridor MPO reaches out to federal, state, tribal, regional, local, and private agencies to consult on environmental and resource issues and concerns. Specific topics of interest include: land use management, wildlife, natural resources, environmental protection, conservation, historic preservation, and potential environmental mitigation activities. An important consideration in the consultation process is the recognition that previously adopted projects in the RTP undergo extensive environmental and resource assessment by the implementing agencies, such as the Arizona Department of Transportation, public transportation, cities, Pinal County, and the Pinal Regional Transportation Authority (RTA). With these processes already well established, including requirements for input on mitigation and resource issues, the primary goal of the consultation effort is to gain insight regarding concerns that may involve future transportation planning efforts.

3. Public Participation

Public participation implies an open process. This means that anyone who is potentially affected, or is just interested in the process, is welcome to participate. Some of the reasons for encouraging this openness are:

- Project leaders may gain new information;



- Participants, who want a project to be completed, can provide additional resources in the form of assistance, goods, or services;
- Public participation can be a forum for dispute resolution.
- Progress can be made and implementation occur because:
 - o The project itself will be better designed with public input;
 - o The community better understands what the project is about;
 - o Input can be a warning mechanism for potential problems.
- Participant comments help the project leaders understand areas where additional people may have concerns or misunderstandings. This can be used to provide better information to others who are not participating.

4. Public Involvement Procedures

To have a proactive public involvement process, the Sun Corridor MPO will provide time for public comment at each public meeting. The procedures (**Table 1**) will inform the public about how, when, and where they may participate.

The public involvement plan contains the following elements:

- Involvement Opportunities – Provide the opportunity for the public to be involved in all phases of the planning process.
- Communication – Establish mechanisms for maintaining communications between the public and local officials such as process like legal ads, web site notifications, and displays.
- Information – Assure that technical information is available and in a simplified, understandable form.
- Response to Public Input – A description of the methods used to respond to comments from the public.
- Advisory Committees – The use of committees and the means of providing a cross-section of affected citizens on the advisory committees.



Table 1 – Summary of Sun Corridor MPO Public Participation Procedures

Public Participation Component	Meetings	Public Comment Period	Typical Public Participation Techniques	Additional Comment
Federal Required Documents, Plans, and Programs				
Regional Transportation Plan (RTP)	Initial & Subsequent Public Meetings TAC Executive Board	30 Days	Legal Notice Website	Update Every 4 Years; Requires Air Quality Conformity Analysis; Public Comments Included in Final RTP
Transportation Improvement Program (TIP)	Initial & Subsequent Public Meetings TAC Executive Board	30 Days	Legal Notice Website	Updated At least Every 2 Years; Requires Air Quality Conformity Analysis; Public Comments Provided to Executive Board
Human Services Transportation Plan	TAC Executive Board	30 Days	Legal Notice Website	Update Annually; Full Update Every 3 Years
Public Participation Plan	TAC Executive Board	45 Days	Legal Notice Website	Updated As Required Public Comments Provided to Executive Board
Unified Planning Work Program (UPWP)	TAC Executive Board	N/A	N/A	Annually; Amended as Necessary; Developed in Cooperation with ADOT and Transit Operators
Amendments To Adopted Documents	TAC Executive Board	N/A	Legal Notice Website	Non-Exempt Amendments
Amendments Exempt from Public Participation	N/A	N/A	N/A	Emergency Projects and Minor Revisions
Open Public Meetings				
Executive Board Meetings	Every Second Tuesday of Every Other Month	Public Comment Accepted at Meeting	Public Notice; Master Distribution List; Website	Held at 10:00; Location Rotates Between Member Agencies
Technical Advisory Committee (TAC)	Fourth Thursday of Every Other Month	Public Comment Accepted at Meeting	Public Notice; Master Distribution List; Website	Held at 1:00; Casa Grande Public Safety Complex (Room 128) 373 E. Val Vista Blvd. Casa Grande, AZ



5. Public Notification Tools, Techniques and Activities

There are numerous and varied tools/techniques/activities to provide the opportunity for public involvement. Any combination and number of these may be used depending on the scope of the specific plan, program, or project. These techniques/activities are defined in detail in **Table 2**. As funding permits, the Sun Corridor MPO will select from the various activities to provide the most effective public participation in each particular situation.

Virtual Public Involvement

Virtual public involvement is a new opportunity for information sharing and public involvement in the transportation planning, programming, and project development process. These new opportunities include, but are not limited to techniques, such as telephone town halls and online meetings, pop-up outreach, social meetings/meeting-in-a box kits, story maps, quick videos, crowdsourcing, survey tools, real-time polling tools, social media following, and visualization. These techniques offer convenient, efficient, and low-cost methods for informing the public, encouraging participation, and receiving input.

Table 2

Activity	Description
Brochure	Written material to distribute generally contains more information than a flyer. It is often folded to create a small piece for distribution.
Charrette	An intensive brainstorming session using visual methods to define alternatives.
Conference	A meeting with two or more people where the participants confer and discuss. (This can also be a series of meetings and/or events focused on a unifying subject.)
Display	Information and materials are displayed in an informal setting where people are free to move about and consider whatever is of interest to them.
Email	Using the Internet to contact people with electronic mail addresses.
Social Media	Various; Facebook, Twitter, others
Focus Group	A small carefully selected group of individuals who meet together to give feedback to the organizer on a specific topic.



Activity	Description
Forums	A public meeting that is designed to help attendants better understand a subject by hearing different points of view. Usually several people with differing opinions, each make a short presentation and then answer questions. It is not designed for decision making.
Information Booths	Place an information exhibit at fair-type events.
Meetings	These are opportunities for larger groups of people to get together for a multitude of purposes. The meetings may be done in person, telephonic, or using online tools for video and audio conferencing (e.g. Go-To-Meetings, Zoom, Webex, Google Teams, etc.).
Modeling	Computer and/or physical modeling can be used to help people better visualize or better understand a particular concept or project.
Newspaper Advertisement	Information that a newspaper prints in their paper that is not part of the news. The person/group placing the advertisement has control of the content.
Press Releases	This official release tells the press there is news they might be interested in reporting. It generally follows a specific format and includes who, what, when, where, and a contact for more information.
List of local Newspapers	Casa Grande Dispatch; Maricopa Monitor; Coolidge Examiner; Eloy Enterprise; Arizona City Independent; Tri Valley Dispatch
Posters	A large written announcement posted in a public place.
Presentation Meetings	These meetings allow the organizer to provide information and answer questions for a large group at once.
Public Hearings (Meetings)	This is a legal meeting that is often required to make sure there is some opportunity for public comment. It is normally done with elected officials sitting at the front and allowing community members very specific conditions to speak under. The meetings may be done in person, telephonic, or using online tools for video and audio conferencing (e.g. Go-To-Meetings, Zoom, Webex, Google Teams, etc.).
Public Notice	These are official notices posted prior to meetings. The notice is posted on the Sun Corridor MPO website and Office, and select locations and local newspapers.
Public Service Announcements	These are short announcements usually on radio or television, for which there is no charge and announce something important for the public to know. (use all newspapers)
Web Site	A series of pages on the Internet that relate to a specific subject.



Activity	Description
	They can be reached by anyone who has access to the Internet by typing a particular address or by doing a search.

Visualization Techniques

The Sun Corridor MPO will utilize a variety of tools to educate and inform the public, which may include the interweaving of *visualization techniques* (**Table 3**). Use of these individual techniques or a combination thereof, will assist in the communication process.

Table 3

Maps	Chart/Flow Charts
Drawings/ Sketches	Illustrations
Tables/Graphs	PowerPoint Presentation
Video	Diagrams
Graphics	Photographs
Geographic Information Systems (GIS)	Narrative Description

Master Distribution List

A master email distribution list will be developed and maintained; interested persons may ask to be placed on or removed from the list by contacting Sun Corridor MPO office. This continuously updated list will be used to notify interested parties of upcoming meetings and other opportunities for public involvement. Furthermore, this list will include news media, community groups, business and professional groups, special interest groups, elected and appointed officials, affected public agencies, representatives of public transportation employees, public ports, freight shippers, providers of freight transportation services, private providers of transportation (including intercity bus operators, employer-based commuting programs, such as carpool program, vanpool program, transit benefit program, parking cash-out program, shuttle program, or telework program), representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.



Sun Corridor MPO Website

The Sun Corridor MPO will develop and maintain an Internet website to provide the most current information available on various topics. The website contents are expected to include:

- Contact Information
- Current Executive Board and Technical Advisory Committee Information
- Meeting Calendars
- Meeting Agendas and Minutes
- Public Notices
- Work Products and Publications
- Title VI Policy
- Federally Required Documents
- Request for Proposals
- Employment Opportunities

Media Contact and Advertising

The media plays a crucial role in getting information regarding significant transportation activities and issue to the public. The Sun Corridor MPO will maintain ongoing communication with the media through various means, including press releases and interviews.

The Tri-Valley Dispatch newspapers will be utilized as the primary print medium for advertising transportation issues of interest to the general population. Public service announcement and interviews may be broadcast on local radio stations.

Public Meetings

Meetings and hearings, which are open for public participation, will be scheduled to allow the best opportunity for attendance by the general public and other entities whenever possible. These meetings are used to both inform the public of the planning process and solicit input, ideas, and feedback. The Sun Corridor MPO Executive Board and Technical Advisory Committee meetings each include time on the agenda for general public comment on transportation related items.

Meetings may include informal presentation at regional sites, open house, round tables, or other community forums, virtual meetings, and formal presentations to various service clubs, civic, and professional groups.



Transportation meeting dates, times, and locations are available on the Sun Corridor MPO website at www.scmpo.org

Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the meeting so that accommodations may be arranged.

Public Comment and Response to Comments

Written comments received through the public involvement process will be included along with responses as an appendix to the document under review, as appropriate, or will otherwise be summarized and presented to the Executive Board or other body for awareness purposes.

Title VI and Environmental Justice

Title VI of the Civil Rights Act of 1964 requires outreach to underserved groups. *"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."*

A further 1994 Presidential directive dictates, "Each Federal agency shall make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations." Executive Order 12898

Public participation implies an open process. This means that anyone who is potentially affected, or is just interested in the process, is welcome to participate.

Just opening the process to the public is not enough. There are numerous populations that are not likely to get involved unless a special effort is made to reach out to them. In this Plan, groups that need a more focused effort to get involved are referred to as "underserved populations". These include, but are not limited to:

- Minority (Hispanic and/or non-white) community members;
- Low-Income community members;
- Physically and mentally challenged community members;
- People who rely on alternative transportation;
- People with limited English proficiency;
- Aging populations.



The Sun Corridor MPO will make every effort to hold public meetings in facilities that are compliant with the Americans with Disabilities Act (ADA); and, arrange for reasonable accessibility and accommodation to persons with disabilities. Further, to provide equally effective communication, Sun Corridor MPO will make do preparation, when appropriate, for persons requiring assistance, such as the hearing or visually impaired, upon request.

The Sun Corridor MPO will assist persons with limited English proficiency (LEP) to participate in the transportation planning process. Staff will make every effort to provide Spanish translators and document translation, where feasible, upon request. Elderly persons or zero vehicle households who are not able to attend meetings may make a request for the information at Sun Corridor MPO offices for delivery of materials to their homes. Sun Corridor MPO staff, coordinating availability, is willing to go speak to groups to eliminate participation barriers and involve citizens in the transportation process. By making a reasonable extra effort to include these populations, the Sun Corridor MPO hopes to ensure that the interests and input of all residents are given equal consideration.

The Sun Corridor MPO has provided other means of outreach other than from the traditional methods. One method used was providing a survey in English and in Spanish to seek input on a transit study, with a chance to win a Gift Card. Surveys were available on-line and provided to the local agencies and to specific site locations that were identified having heavy foot traffic such as community centers, senior centers, libraries, after school programs, and schools. Other untraditional methods will be used pending the nature of the project to engage LEP persons and environmental justice populations.

Listed below are various outreach processes that may be used by the Sun Corridor MPO to ensure Title VI, Limited English Proficiency (LEP) persons and Environmental Justice (EJ) populations have access to participate in Sun Corridor MPO transportation decision-making process:

- Translate outreach materials based on a LEP Four-Factor analysis conducted on a project-by-project basis.
- Advertise meetings, public notices, and other materials in the Tri-Valley newspapers, SCMPO and local agency websites, and other high traffic locations frequented by the public.
- Advance demographic research of potentially impacted communities for transportation-related study projects to determine the level and targeted outreach tools needed for public involvement based on LEP, EJ and Title VI Data collection.



- Include Spanish text on Sun Corridor MPO materials to the public notifying them of the opportunity to request language services, if needed.
- Forming partnerships between member entities, public and private sectors.
- Consider the proximity to public transportation routes when selecting a meeting location.
- Schedule public meetings at the appropriate time of day based on community assessments.
- Use of Title VI Self-identification cards at meetings.
- Use of various types of modes to communicate Sun Corridor MPO meetings.

6. Evaluating Public Involvement Activities

A continuing focus on evaluation and enhancement of the public participation process should help to improve the outcome of each new Sun Corridor MPO plan, project, or program. Evaluating public participation is a multi-dimensional task.

- First, there is the quantitative aspect which uses measurements such as the number of activities held, the number of notices sent, and/or the number of people who participated. While valid and important, these factors may not show the complete picture.
- Second, it is important to evaluate the qualitative aspects relating to perceptions, attitudes, and effectiveness. Did the people who participated feel they were heard? Were all the potentially affected interests (including the underserved) actually represented? Were the materials provided easy to understand? Were announcements received in a timely manner?
- Third, is the question of how the public input was used. This information needs to be recorded and made available. It also needs to be considered in the decision-making process.
- Fourth, is the need to evaluate the reason something happened. Understanding why there was good or poor participation is important to assessing effectiveness.

The ultimate point to consider in an evaluation is the existence of respect and trust. It is not possible to please everyone, but it should be possible to proceed forward with an atmosphere of respect and trust, and Sun Corridor MPO intends to earn this by being fair and open with everyone at all times.



7. Development, Adoption, and Revision of the Public Participation Plan

This Public Participation Plan has gone through several stages during its development:

Preparation of a preliminary draft plan

- Evaluation of this plan to ensure compliance with all federal regulations;
- Review of the plan by Sun Corridor MPO Technical Advisory Committee;
- Review of the plan by stakeholders including the general public, governmental entities, and transportation professionals/businesses, for 45 days;
- Circulation of the draft plan for at least 45 calendar days. This includes notice to all potentially affected interests that this final draft plan is available for review, including posting on the Sun Corridor MPO website and hard copies of the document available at the Sun Corridor MPO office.

Plan Revisions

- Revision of the plan based on the above reviews;
- Completion of a final draft plan;
- Review and evaluation of any further recommended changes;
- Adoption of the final plan by the Sun Corridor MPO TAC, and Executive Board;
- Ongoing implementation of the plan by the Sun Corridor MPO;
- Availability of alternative formats i.e. large prints, Braille, audio/video cassettes (as appropriate) upon request for individuals who are blind or individuals with hearing/vision impairments. Due to the time and expense required to develop such materials, this will only be done upon request and a minimum of **two weeks' notice must be provided to ensure timely preparation of such materials.**

The plan will be officially reviewed at a minimum of every five (5) years. This re-evaluation will involve significant public input and a minimum 45 calendar day review period prior to adopting any changes. All efforts to involve the public and other organizations will follow the steps outlined in the current plan.



Other periodic revisions may occur, as new and better approaches are determined. Each time any significant content revisions are made (other than technical or grammatical revisions) the public will be given a 45-calendar day review and comment period prior to implementing the changes. Sun Corridor MPO will update the plan as needed and submit an annual accomplishment and goal report to the Arizona Department of Transportation (ADOT) Civil Rights Office.

8. Sun Corridor MPO's Commitment

This plan contains background material, guidelines, and commitments that the MPO is undertaking to incorporate an effective public process into future plans, projects, and programs. Specifically the Sun Corridor MPO is committed to:

- Inclusive and meaningful public involvement;
- Open and honest communications with all individuals and entities;
- Timely public notice;
- Full public access to information and key decisions;
- Creating a sense of shared responsibility and ownership for regional transportation/congestion problems and a shared sense of pride in the development of solutions to those problems;
- Helping form partnerships between member entities, and the private and public sectors to plan and implement transportation/congestion solutions;
- Establishing policies and prioritizing needs based on valid data and using objective, fair, and consistent processes;
- Providing information and gathering input so that decision makers will be able to make informed decisions.

9. Contact Information:

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