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## EXECUTIVE BOARD MEETING AGENDA

<b>DATE:</b>	September 8, 2020	<b>TIME:</b>	10:00 A.M.
	<p>City of Casa Grande Council Chambers, 510 E. Florence Blvd., Casa Grande, AZ 85122</p> <p><i>Due to the impacts of the federal, state, and local declarations of public health emergency due to the COVID-19 pandemic, the Sun Corridor MPO has implemented measures to protect the community, including holding Executive Board meetings remotely by technological means, as permitted by State law. Until further notice, Executive Board members may attend in person, participate telephonically or via other technological means. In addition, the Executive Board meeting at 10:00 will be closed to all members of the public in order to prevent a large or close gathering of the public and to promote adequate social distancing in accordance with the recommendations of the CDC. Members of the public are encouraged to participate telephonically.</i></p>		
<b>PLACE:</b>	<p>Call in Number - 1-408-418-9388 Access Code – 24555467#</p>		
<b>CONTACT:</b>	Irene Higgs 520-705-5143		
<b>Executive Board Members</b>			
<b>Chairman</b>	Jon Thompson, Mayor Coolidge	<b>Member</b>	Craig McFarland, Mayor Casa Grande
<b>Vice Chair</b>	Joel Belloc, Mayor Eloy	<b>Member</b>	Steve Stratton, ADOT District 4 Rep
<b>Sec/Treas</b>	Steve Miller, Pinal County Supervisor		
One or More Board Members May Attend Telephonically			
<p><i>The Sun Corridor MPO Executive Board may vote to hold an Executive Session for the purposes of obtaining legal advice from the Attorney on any matter listed on the agenda under A.R.S §38-431.03(A)(3)</i></p>			
ITEM	MEETING AGENDA	PRESENTER	PAGE
1	Call to Order and Introductions	Mayor Jon Thompson	
2	Title VI - Notice to the Public	Irene Higgs	
3	Call to the Public: This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments SHALL be limited to three (3) minutes or less.	Mayor Jon Thompson	
4	Discussion and Possible Action to Approve the Meeting Minutes: July 14, 2020	Mayor Jon Thompson	1 - 20
5	Regional Transportation Advocacy Council (RTAC) (Information Only)	Kevin Adams	
6	Transportation Advisory Committee (TAC) Update (Information Only): • Regional Traffic Count Project	Duane Eitel	
7	Air Quality (AQ) Update (Information Only)	Jason Hafner Mike Sundblom	
8	Arizona Department of Transportation (ADOT) Planner Update (Information Only)	Jason James	
9	Federal Highways Administration (FHWA) Update (Information Only)	Ed Stillings	
10	ADOT Southcentral District Engineer Update (Information Only)	Rod Lane Doug Moseke	
11	Pinal Regional Transportation Authority (RTA) Update (Information Only)	Andrea Robles	



12	I-10 Widening Update (Information Only)	Irene Higgs Tom Dorn/Patti King	
13	BUILD Grant Update - Inland Port Arizona (Information Only)	Steve Miller Jason Bottjen	
14	MPO Update - Information Only • Metropolitan Planning Organization (MPO) Progress Report (14.0) • Federal Fiscal Year (FFY) 2020 Ledger (14.1) • Design/Construction Report (14.2) • Arizona Corporation Commission Annual Update (14.3)	Irene Higgs Jason Hafner	21 - 22 23 - 28 29 - 33 34 - 38
15	<p><b>Consent Agenda</b> ALL ITEMS LISTED BELOW WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE MOTION AND ONE VOTE OF THE BOARD. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER OR MEMBER OF THE PUBLIC SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.</p> <p><b>Business: Possible Discussion and/or Action on the Following:</b></p>		Mayor Jon Thompson
*15.A	Approval of Jason James as the ADOT Representative to the Technical Advisory Committee		39 - 40
*15.B	Approval of the Joint Project Agreement Between Sun Corridor MPO and CAG for Mobility Management		41 - 45
*15.C	Approval of the Public Participation Plan Update		46 - 63
16	Member Jurisdiction Reports (Casa Grande, Coolidge, Eloy and Pinal County)	Mayor Jon Thompson	
17	Future Agenda Items	Mayor Jon Thompson	
18	Upcoming Meeting Schedule: • State Transportation Board meeting, September 18 • Roads & Streets Virtual Conference, September 22-25 • State Transportation Board meeting, October 18 • AzTA ADOT Statewide Virtual Transit Conference, October 20-21 • State Transportation Board meeting, November 20 • State Transportation Board meeting, December 18	Mayor Jon Thompson	
19	Next SCMPO Executive Board Meeting Date: November 10, 2020 Pinal County Complex, 820 E. Cottonwood Lane, Casa Grande, AZ 85122	Mayor Jon Thompson	
20	Adjourn	Mayor Jon Thompson	

*Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the meeting so that accommodations may be arranged.*



EXECUTIVE BOARD MEETING MINUTES			
<b>DATE:</b>	July 14, 2020	<b>TIME:</b>	Executive Session: 9:00 A.M. Regular Meeting 10:00 A.M.
			City of Eloy Community Room, 595 N. C. St., Eloy, AZ 85131
			Due to the impacts of the federal, state, and local declarations of public health emergency due to the COVID-19 pandemic, the Sun Corridor MPO has implemented measures to protect the community, including holding Executive Board meetings remotely by technological means, as permitted by State law. Until further notice, Executive Board members may attend in person, participate telephonically or via other technological means. In addition, the Executive Board meeting at 10:00 will be closed to all members of the public in order to prevent a large or close gathering of the public and to promote adequate social distancing in accordance with the recommendations of the CDC. Members of the public are encouraged to participate telephonically.
<b>PLACE:</b>	Call in Number - 1-408-418-9388 Access Code – 24555467#		
<b>CONTACT:</b>	Irene Higgs 520-705-5143		
<b>MEMBERS PRESENT:</b>	Supervisor Steve Miller, Pinal Co Mayor Craig McFarland, Casa Grande (Telephonic) Mayor Jon Thompson, Coolidge Mayor Joel Belloc, Eloy Steve Stratton, ADOT District 4 Rep (Did not attend Executive Session - Attended Board Meeting - Telephonic)	<b>OTHERS PRESENT:</b>	Jason James, ADOT (Telephonic) Doug Moseke, ADOT (Telephonic) Kevin Lewis, Casa Grande (Telephonic) Duane Eitel, Casa Grande (Telephonic) Kevin Adams, RTAC (Telephonic) Travis Ashbaugh, CAG (Telephonic) Jason Bottjen, Pinal County (Telephonic) Andy Smith, Pinal County (Telephonic) Matt Rencher, Coolidge Mike Sudblom, Pinal County Harvey Krauss, Eloy
<b>MEMBERS ABSENT:</b>	N/A		
<b>STAFF PRESENT:</b>	Irene Higgs, Executive Director Jason Hafner, Transportation Planner		

## EXECUTIVE SESSION

ITEM	AGENDA ITEM
1	Call to Order and Introductions <b>9:06 AM</b>
	<i>The meeting was called to order by Chairman Jon Thompson at 9:06 a.m.</i>
2	<b>ADJOURN INTO EXECUTIVE SESSION</b> <b>4 - 0</b>
	<i>A motion was made by Vice-Chairman Joel Belloc to adjourn into Executive Session. The motion was seconded by Secretary/Treasurer Steve Miller. The meeting adjourned into Executive Session at 9:07 a.m.</i>
3	Adjourn to Executive Session Arizona Revised Statutes A.R.S. §38-431.03(A)
	<i>A. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of public officer, appointee, or employee (A.R.S § 38-431 (A)(1))</i>
	<i>A.1) Discussion of Executive Director Evaluation</i>
4	<i>The public body shall provide appointee with written notice of the executive session as is appropriate, but not less than twenty-four hours for appointee to determine whether the discussion or consideration should occur at a public meeting. Except for salary discussions, appointee may demand the discussion or consideration to occur in public.</i>
	<i>Any records or documents distributed to the Executive Board or any conversations occurring during executive session shall be kept confidential. Legal action involving a final vote or decision shall not be taken at an executive session.</i>
5	<b>9:41 AM</b>
	<i>A motion was made by Secretary/Treasurer Steve Miller to adjourn the Executive Session. The motion was seconded by Board Member Craig McFarland. The meeting adjourned out of Executive Session at 9:41 a.m. Passed by a 4-0 vote.</i>

## REGULAR BOARD MEETING

ITEM	AGENDA ITEM
1	Call to Order and Introductions <b>10:03 AM</b>
	<i>The meeting was called to order by Chairman Jon Thompson at 10:03 a.m.</i>
2	Title VI - Notice to the Public
	<i>SCMPO Executive Director, Irene Higgs, read the Title VI Public Notice and reminded all attendees to please fill out the optional survey card to assist the Sun Corridor MPO in gathering Title VI data.</i>

<b>EXECUTIVE BOARD MEETING MINUTES</b>	
3	<p>Call to the Public: This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments SHALL be limited to three (3) minutes or less.</p> <p><i>No comments from the Public.</i></p>
4	<p>Discussion and Possible Action to Approve the Meeting Minutes: May 12, 2020 June 16, 2020</p> <p style="text-align: right;"><b>APPROVED 5 - 0</b></p> <p><i>Secretary/Treasurer Steve Miller presented a motion to approve the meeting minutes for May 12, 2020 and June 16, 2020. Motion was seconded by Vice-Chairman Joel Belloc.</i></p>
5	<p>Regional Transportation Advocacy Council (RTAC) (Information Only)</p> <p><i>Kevin Adam provided an update on State and Federal Transportation Funding.</i></p>
6	<p>Transportation Advisory Committee (TAC) Update (Information Only):</p> <p><i>Duane Eitel provided the following update:</i></p> <ul style="list-style-type: none"> <li>• <b>Traffic Count Project</b> - SCMPD staff is currently working on finalizing the Scope of Work and the Traffic Count Location List based on TAC review and feedback. Traffic Counts are tentatively scheduled to begin in October of 2020 and include approximately 450 locations within the Sun Corridor MPO planning area.</li> </ul>
7	<p>Air Quality (AQ) Update (Information Only)</p> <p><i>Jason Hafner provided the following update:</i></p> <p><b>Spring 2020 AQ Conformity Analysis</b> - Received the Finding of Conformity from FHWA and FTA on July 8, 2020.</p> <p><b>Fall 2020 AQ Conformity Analysis</b> - SCMPD Staff will be sending out the lists for update in mid-August. The TAC and Pinal RTA will submit their updated project lists back to SCMPD Staff by mid-September.</p> <p><b>Pinal County AQ Update</b> - Mike Sundblom will be doing a presentation on Air Quality later in today's meeting.</p>
8	<p>Arizona Department of Transportation (ADOT) Planner Update (Information Only)</p> <p><i>Jason James provided the following update:</i></p> <p><b>FY22-26 P2P Update:</b> The call for project nominations occurred earlier in the year. The project nomination from Pinal County (Intersection Improvements – Traffic Signal/Turn Lanes @ SR 87/Houser Road) has been added to the P2P list for consideration (although funding is not guaranteed). P2P projects are currently being reviewed by ADOT Bridge Group, Modernization Technical Group, and Preservation Technical Group. Call for District Top 5 Modernization Projects will occur around the beginning of August 2020. District Workshops will take place in October 2020. Final P2P List to be complete by mid November 2020. Submittal of Finalized Project List to Programming is tentative for the end of February 2021.</p> <p>Andy Smith asked Jason Bottjen to provide an update on the SR87/Houser Rd BUILD Grant. Jason Bottjen provided the following update:</p> <ul style="list-style-type: none"> <li>• Pinal County was selected to receive \$15.3 of Federal funds with \$2.7 million matching funds to improve access to and from the Inland Port</li> <li>• Road improvements along Hanna and Houser Roads</li> <li>• Railroad intersection improvements at Hanna and Houser Roads</li> <li>• Road intersection improvements at State Route 87 - Eligible includes environmental review, design work, other pre-construction activities, construction, environmental mitigation, and construction contingencies</li> <li>• Pinal County has elected to be the direct recipient of the BUILD grant funds</li> <li>• Second round of comments on the Grant Agreement Template are approved and the template was sent to USDOT/OST Chief Counsel for final review and drafting June 19, 2020</li> <li>• Second round of comments on the Budget Narrative document were addressed and submitted to the BUILD PM June 23, 2020</li> </ul> <p>Once the agreement is signed a Notice to Proceed will be issued.</p> <ul style="list-style-type: none"> <li>• Third round of comments on the Grant Agreement Template from the USDOT/OST Chief Counsel were received on June 28. Comments were addressed and submitted back to USDOT/OST Chief Counsel for final review and drafting on June 29.</li> <li>• A Design Services contract was awarded to TY Lin on July 1.</li> <li>• Received an update from Ammon Heier with FHWA Arizona Division on July 9 stating that the Grant Agreement is with the Office of the Secretary of Transportation for review.</li> </ul> <p>Once the review is completed, the Chairman of the Pinal County Board of Supervisors will sign the agreement with the agreement being ratified at the next regular session Pinal County Board of Supervisors meeting scheduled for August 5.</p> <p>Once the agreement is signed a Notice to Proceed will be issued.</p>
9	<p>Federal Highways Administration (FHWA) Update (Information Only)</p>

<b>EXECUTIVE BOARD MEETING MINUTES</b>		
		<i>Ed Stillings was unable to attend.</i>
10	ADOT Southcentral District Engineer Update (Information Only)	<i>Doug Moseke provided an update on all ADOT projects within the region.</i>
11	Pinal Regional Transportation Authority (RTA) Update (Information Only)	<p><i>Travis Ashbaugh, CAG Transportation Planning Manager, stated that the escrow account is currently at \$37million as of end of June 2020. The Pinal RTA Board met in June to accept the resignation of the General Manager. The Board gave CAG direction to hire a consultant to for getting Pinal RTA off the ground. CAG is currently working with Pinal County to utilize the Pinal County On-call list to select a consultant to look at the By-laws, IGAs, TIP, Policy and Procedures and committee support. The list of consultants will be presented to the Pinal RTA Executive Committee in the near future.</i></p> <p><i>Travis thanked everyone that participated in the Pinal Transit Governance Workshops.</i></p>
12	I-10 Widening Update (Information Only)	<p><i>Irene Higgs provided the following update to the I-10 Widening Study:</i></p> <p><i>ADOT did not get awarded the 2020 Infrastructure for Rebuilding America (INFRA) grant to fund Interstate 10 (I-10) corridor widening project. USDOT reached out to ADOT regarding the state match. Due to COVID-19 related economic impact, ADOT could not commit to the match requirement that we originally put in the application before the pandemic.</i></p> <p><i>The range of alternatives along the I-10 mainline, existing interchanges, and overpasses have been established. The study team is coordinating with the Gila River Indian Community on the alternatives as they have easement and cultural resource considerations. A formal submittal to agencies on the alternatives and evaluation is anticipated this fall for agency review. The study team is proposing a virtual meeting for this next round of outreach anticipated fall 2020. The draft EA, initial DCR, and public hearing anticipated late 2021.</i></p>
13	West Pinal PM10 Non-Attainment Area: Emission Sources - Presentation	<i>Mike Sundblom presented the West Pinal PM10 Non-Attainment Area Emission Sources. Presentation is attached.</i>
14	MPO Update - Information Only <ul style="list-style-type: none"> <li>• Metropolitan Planning Organization (MPO) Progress Report (14.0)</li> <li>• Federal Fiscal Year (FFY) 2020 Ledger (14.1)</li> <li>• Design/Construction Report (14.2)</li> <li>• 22nd Rural Transportation Summit Update (14.3)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Metropolitan Planning Organization (MPO) Update (14.0)</b> - Irene Higgs stated that staff had a busy couple of months in May, June and a portion of July.</li> <li>• <b>Federal Fiscal Year (FFY) 2017 Ledger (14.1)</b> - Irene Higgs stated that a loan for STBG funding in the amount of \$98,062 was submitted to ADOT for FY21 w/ repayment in FY22. This is to cover the total cost of the Maricopa CG Hwy Project. The FY20 ledger balanced out to zero for the end of the year.</li> <li>• <b>Design/Construction Report (14.2)</b> - Jason Hafner provided a detailed update on all design/construction projects within the Sun Corridor MPO Region.</li> <li>• <b>Rural Transportation Summit Update (14.3)</b> - Irene Higgs stated that she has signed a new contract with Harrah's Casino back in June. Waiting for a signed copy of the contract from Harrah's.</li> </ul>
15	Discussion and Possible Action to Approve to Advertise RFP, Select Consultant and Award Contract for the Casa Grande Transit Development Plan Update	<b>APPROVED 5 - 0</b>
		<i>Secretary/Treasurer Steve Miller presented a motion to Advertise RFP, Select Consultant and Award Contract for the Casa Grande Transit Development Plan Update. The motion was seconded by Vice-Chairman Joel Belloc.</i>
16	Discussion and Possible Action to Amend the 2020-2021 Unified Planning Work Program	<b>APPROVED 5 - 0</b>
		<i>Vice-Chairman Joel Belloc presented a motion to Amend the 2020-2021 Unified Planning Work Program. The motion was seconded by Secretary/Treasurer Steve Miller.</i>
17	Member Jurisdiction Reports (Casa Grande, Coolidge, Eloy and Pinal County)	

### **EXECUTIVE BOARD MEETING MINUTES**

**City of Casa Grande** - Mayor McFarland stated that the number of cases of COVID-19 are going up. The City is encouraging citizens to stay home and meet remotely. Lucid is moving forward. Nacero is working on getting overpass built over rail and Maricopa Casa Grande Hwy and hopefully they will receive grant to help fund. Nacero did submit PDA and the City is beginning the annexation process.

**Pinal County** - Supervisor Miller stated that he is pleased that Hunt Hwy on the Gila River section is moving forward.

**City of Eloy** - Mayor Belloc stated that Toltec Rd is getting a 2 mile chip seal.

**City of Coolidge** - Mayor Thompson stated that Nikola is planning to ground breaking on July 23rd. Nikola has pulled permits to move dirt.

18	Future Agenda Items	
	<i>No future agenda items requested.</i>	
19	Upcoming Meeting Schedule:	
	<ul style="list-style-type: none"> <li>• State Transportation Board meeting, July 17</li> <li>• State Transportation Board meeting, September 18</li> <li>• State Transportation Board meeting, October 18</li> <li>• State Transportation Board meeting, November 20</li> <li>• State Transportation Board meeting, December 18</li> </ul>	
20	Next SCMPO Executive Board Meeting Date:	
	September 8, 2020 - City of Casa Grande Council Chambers, 510 E. Florence Blvd., Casa Grande, AZ 85122	
21	Adjourn	<b>11:22 AM</b>
	<p><i>At 11:22 a.m. a motion to adjourn the meeting was made by Vice-Chairman Joel Belloc. Motion was seconded by Secretary/Treasurer Steve Miller. Motion passed 5 - 0.</i></p>	
	<p>Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the meeting so that accommodations may be arranged.</p>	



## SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM

Please Sign. Your Time Counts!

Activity Code/  
Acct No:

Group/Committee Name: EXECUTIVE BOARD MEETING

Activity/Meeting Date: Tuesday, July 14, 2020

Location: City of Eloy Community Room, 595 N. C. St., Eloy, AZ 85131 Due to the impacts of the

ATTENDANCE							IN-KIND MATCH				Initials
Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project	Preparation	Meeting	Travel	Miles Traveled	Initials
Craig McFarland	Mayor	City of Casa Grande	cmcfarland@casagrandeaz.gov	✓	□						
<del>Joe E. Bello</del> Micah Powell	<del>Mayor</del> Vice Mayor	City of Eloy	mpowell@ci.eloy.az.us	✓	□						
Jon Thompson	Mayor	City of Coolidge	jthompson@coolidgeaz.com	✓	□						
Steve Miller	Supervisor	Pinal County	steve.miller@pinal.gov	✓	□						
Steve Stratton	State Transportation Board - District 4	ADOT	sestratton@hotmail.com	✓	□						
Andrea Robles	Interim Director	CAG	ARobles@cagaz.org	□	□						
Andy Smith	General Manager	Pinal RTA	Andrew.Smith@pinalcountyaz.gov	□	□	1	1.5	0	0		
Brent Crowther	Project Manager	Kimley Horn	Brent.Crowther@kimley-horn.com	□	□						
Dedrick Denton	Senior Planner	Pinal County	dedrick.denton@pinal.gov	□	□						
Douglas Moseke	Assistant District Engineer	ADOT Southcentral District	dmoseke@azdot.gov	□	✓	0	0	0	0		
Duane Eitel	Transportation Engineer	City of Casa Grande	deitel@casagrandeaz.gov	□	□						
Ed Stillings	Senior Transportation Planner	FHWA - Region 1	ed.stillings@fhwa.dot.gov	□	□						
Eric Gudino	Assistant to Director	ADOT	egudino@azdot.gov	□	□						
Harvey Krauss	Manager	City of Eloy	hkrauss@ci.eloy.az.us	□	□	1	1.5				
Irene Higgs	Executive Director	SCMPO	ihiggs@scmpo.org	□	✓	0	0	0	0		
Jason Bottjen	Planner	ADOT - Pinal County	jbottjen@azdot.gov	□	□	1	1.5				
Jason Hafner	Planner	SCMPO	jhafner@scmpo.org	□	✓	0	0	0	0		
Jon Vlaming	Community Dev. Director	City of Eloy	jvlaming@EloyAZ.gov	□	□						
Kathy Borquez	Senior Trans. Planner	Pinal County	kathy.borquez@pinal.gov	□	□						
Keith Brown	Public Works Director	City of Eloy	kbrown@EloyAZ.gov	□	□						



## SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM

Please Sign. Your Time Counts!

Group/Committee Name: EXECUTIVE BOARD MEETING

Activity Code/  
Acct No:

Activity/Meeting Date: Tuesday, July 14, 2020

Location: City of Eloy Community Room, 595 N. C. St., Eloy, AZ 85131 Due to the impacts of the

ATTENDANCE					IN-KIND MATCH				
Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project	Miles Traveled	Initials	
Preparation	Meeting	Travel							
Kevin Adam	Director	RTAC	kadam@rtac.net	<input type="checkbox"/>	<input type="checkbox"/>	1 1.5 0	0	X	
Kevin Louis	PW Director	City of Casa Grande	klouis@casagrandeaz.gov	<input type="checkbox"/>	<input type="checkbox"/>	1 1.5 0	0	X	
Louis Anderson	Manager	Pinal County	Louis.Andersen@pinal.gov	<input type="checkbox"/>	<input type="checkbox"/>				
Matt Rencher	PW Director	City of Coolidge	mrencher@coolidgeaz.com	<input type="checkbox"/>	<input type="checkbox"/>	1 1 1	30	UR	
Mike Blankenship	PE/Principal	Greenlight Traffic Engineering	mikeyb@greenlightte.com	<input type="checkbox"/>	<input type="checkbox"/>				
Mike Sundblom	Director	Pinal County - Air Quality	mike.sundblom mike.sundblom mike.sundblom mike.sundblom	<input type="checkbox"/>	<input type="checkbox"/>	3 1.5 1.25	60	SR	
Patrick Stone	Program/Project Funding Administrator	ADOT	pstone@azdot.gov	<input type="checkbox"/>	<input type="checkbox"/>				
Rod Lane	District Engineer	ADOT Southcentral District	rlane@azdot.gov	<input type="checkbox"/>	<input type="checkbox"/>				
Velyjha Southern	Trainee	FHWA	velyjha.southern@fhwa.dot.gov	<input type="checkbox"/>	<input type="checkbox"/>				
Travis Ashbaugh		CAG		<input type="checkbox"/>	<input checked="" type="checkbox"/>				
Jason James		ADOT		<input type="checkbox"/>	<input checked="" type="checkbox"/>				
Keisha				<input type="checkbox"/>	<input type="checkbox"/>				
TOTAL									

# West Pinal PM10 Non-Attainment Area: Emission Sources

## Sun Corridor MPO

Mike Sundblom  
Director  
Pinal County Air Quality Control  
July 14, 2020

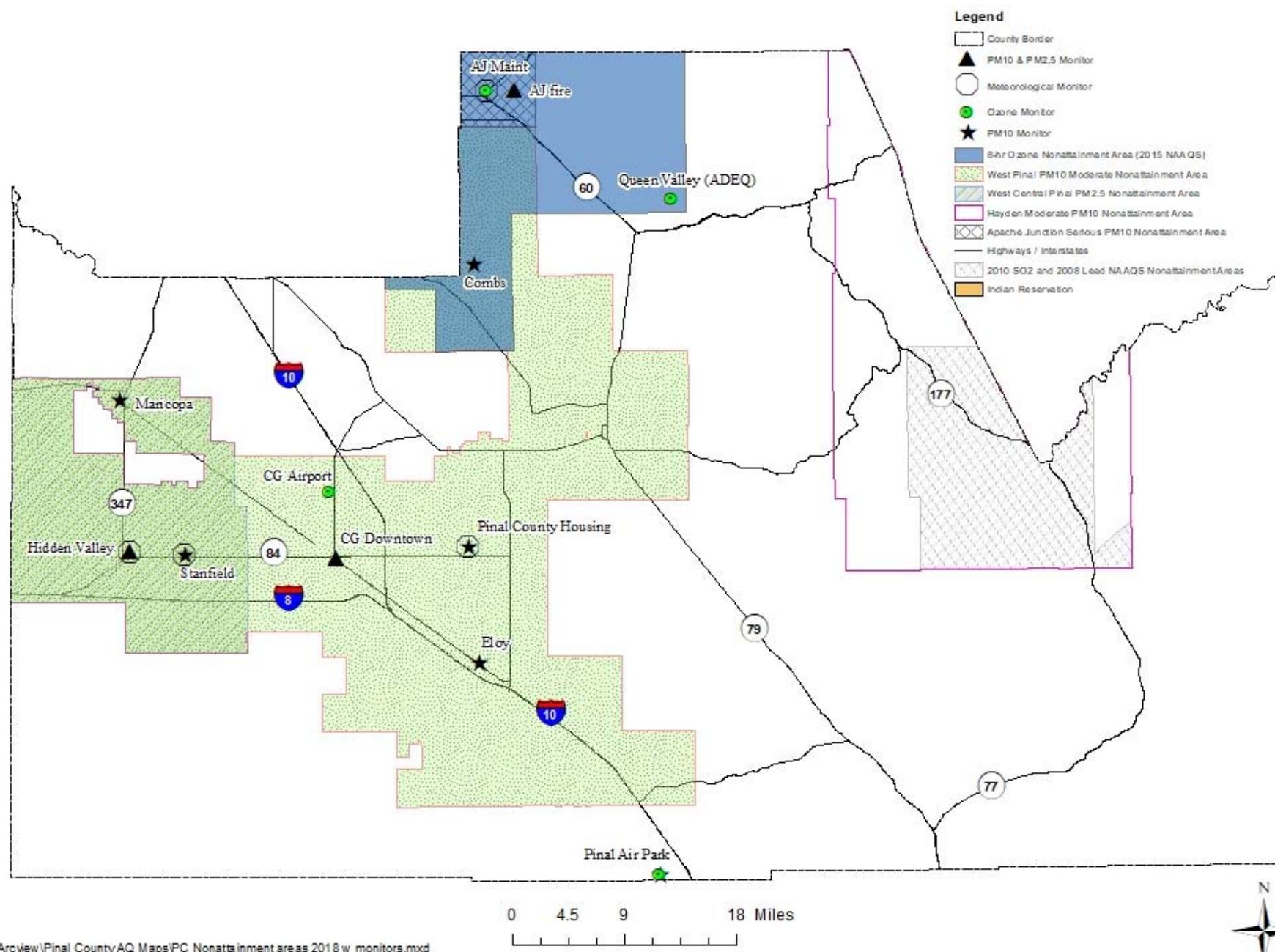
# Pinal PM10 Non-Attainment

- PM-10 nonattainment
  - NAA Designation - July, 2012
  - Serious Area Redesignation July 24, 2020
  - SIP development ongoing
    - Maricopa Association of Governments is the lead agency in SIP development (Governor's designation)
    - Components include:
      - Inventory
      - Modeling (Source Apportionment)
      - BACM Analysis
      - Control Evaluation (what is needed to show attainment)
      - Control measures (BACM)

# PM10 Exceedance Summary

Site	# Exceedance Days Per Site 2017-2019		
	Stagnation	Wind	Combo (wind/stagnation/transport)
HV	53	17	9
Stanfield	2	25	2
PCH	1	16	2
Eloy	1	8	2
CG	0	10	1
MCPA	0	9	0
Combs	0	4	0
AJ	0	4	0

# Pinal County Air Quality Control District Monitoring Network and Nonattainment Areas



# Emissions Inventory

2008 base year

- Design Days for 2 scenarios:
  - Stagnation / Low Wind – Activity driven emissions
  - High Wind (over 12 mph) – Surface condition driven emissions
- Separate modeling domains were defined and emissions inventories were developed for each
- Developed a Nonattainment Area-wide Inventory

# Summary of 2008 Annual High Wind Emissions in West Pinal Nonattainment Area

*Preliminary Numbers*

Land Use Category	Emissions (Tons/Year)	Percentage
Developed Urban Lands	201	0.27%
Developed Rural Lands (low density residential)	1,960	2.59%
Unpaved Roads	4,689	6.20%
Cleared Areas	399	0.53%
Residential Construction	1,335	1.76%
CAFOs and Dairies	723	0.96%
Desert Shrubland	38,277	50.58%
Agricultural Croplands	22,397	29.59%
Commercial Construction	624	0.82%
Other	4,244	5.61%
Site Development	835	1.10%
Total Emissions	75,682	100%

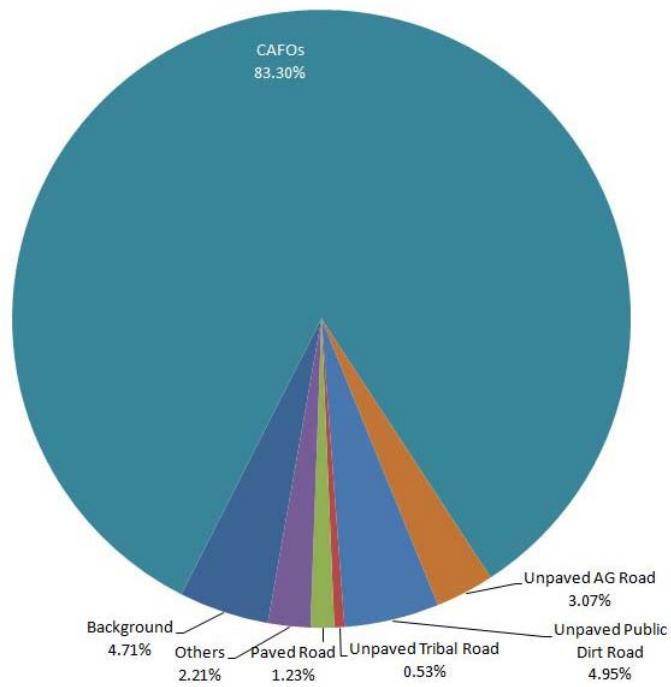
# Summary of 2008 Annual PM10 Emissions in the West Pinal County

## Nonattainment Area

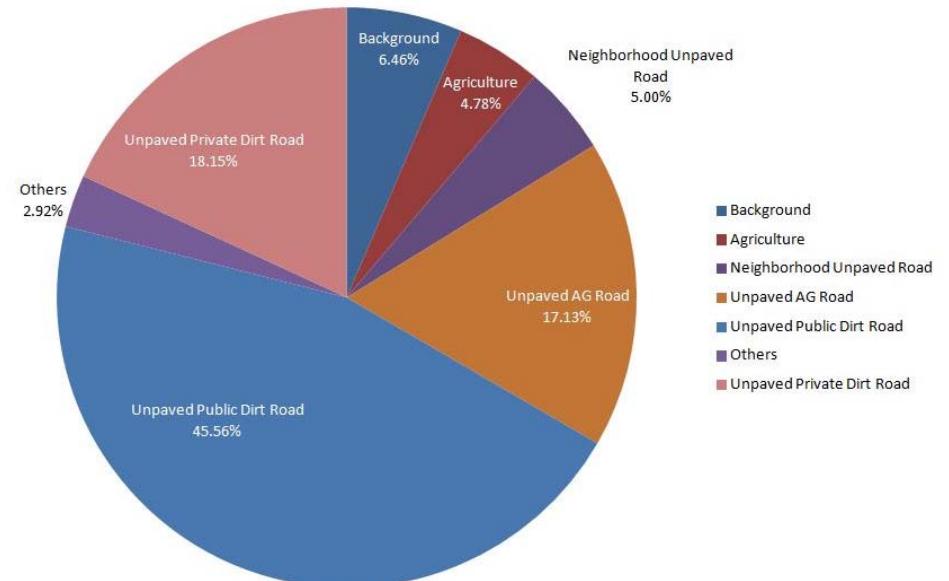
### *Preliminary Numbers*

Source Category	PM <sub>10</sub> Emissions		
	(Tons/Year)	% of Total	
Agriculture	Harvesting	313	0.23%
	Tilling	2,540	1.88%
CAFOs		2,614	1.94%
Paved Road		905	0.67%
Unpaved Road		46,297	34.33%
Fuel Combustion		28	0.02%
Fires		20	0.01%
Open Burning		14	0.01%
Nonroad		121	0.09%
Railroad		86	0.06%
Construction		5,553	4.12%
Dairy		184	0.14%
Permitted Sources		516	0.38%
Sub-Total: Low Wind Emissions		59,192	43.89%
Windblown Emissions		75,682	56.11%
Total Emissions		134,873	100%

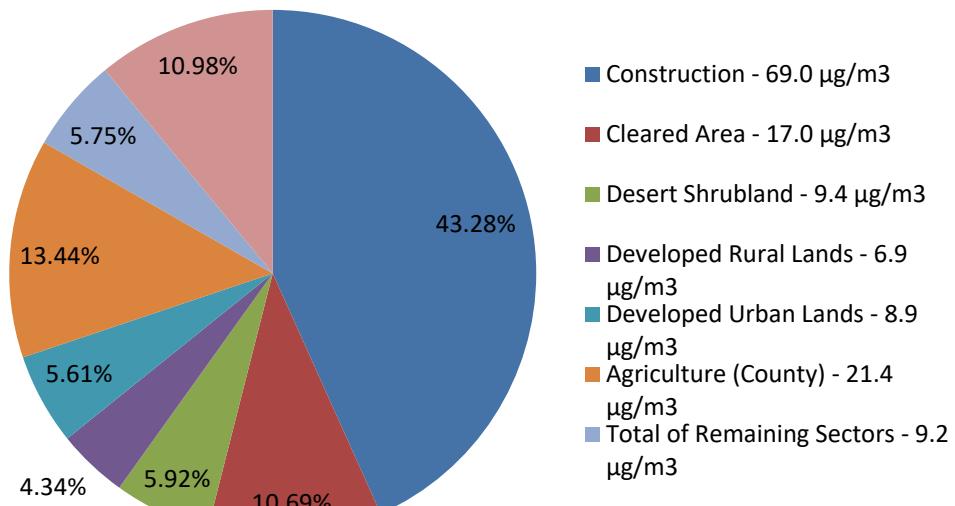
# Stagnation Day Modeled Contributions



Pinal County Housing 10/29/2008

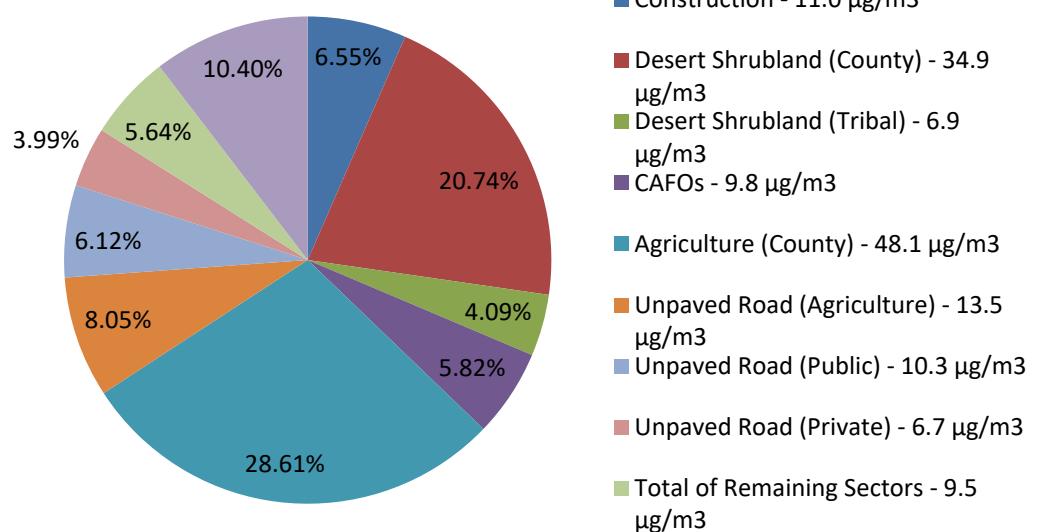


# High Wind Day Modeled Contributions

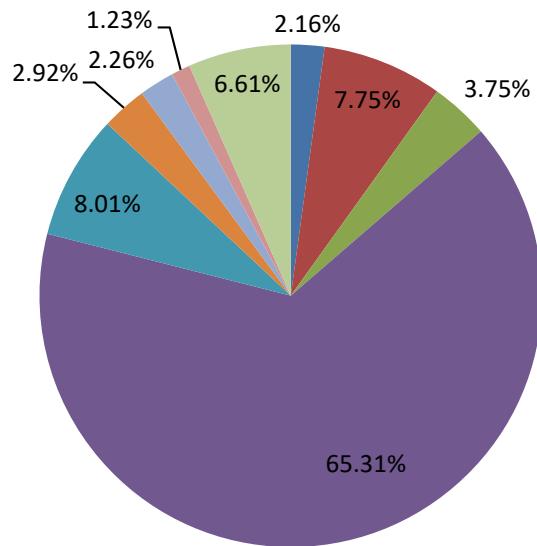


Maricopa 10/27/2008

Cowtown 4/27/2008

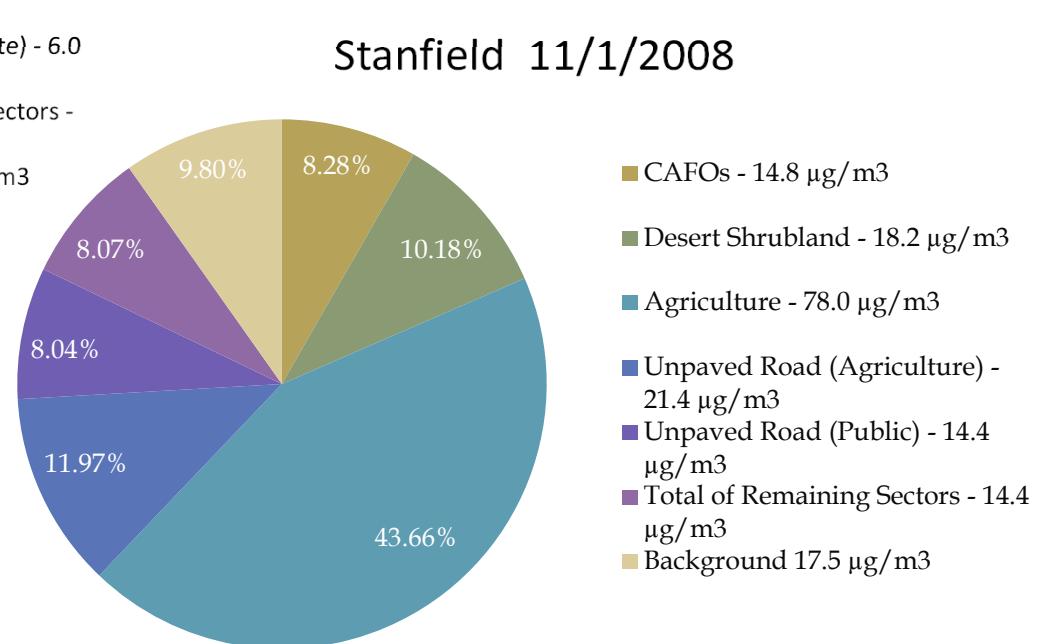


# High Wind Day Modeled Contributions



Pinal Co Housing 11/1/2008

- Cleared Area - 5.7  $\mu\text{g}/\text{m}^3$
- Desert Shrubland - 20.5  $\mu\text{g}/\text{m}^3$
- Developed Rural Lands - 9.9  $\mu\text{g}/\text{m}^3$
- Agriculture - 173.0  $\mu\text{g}/\text{m}^3$
- Unpaved Road (Agriculture) - 21.2  $\mu\text{g}/\text{m}^3$
- Unpaved Road (Public) - 7.7  $\mu\text{g}/\text{m}^3$
- Unpaved Road (Private) - 6.0  $\mu\text{g}/\text{m}^3$
- Total of Remaining Sectors - 3.2  $\mu\text{g}/\text{m}^3$
- Background 17.5  $\mu\text{g}/\text{m}^3$



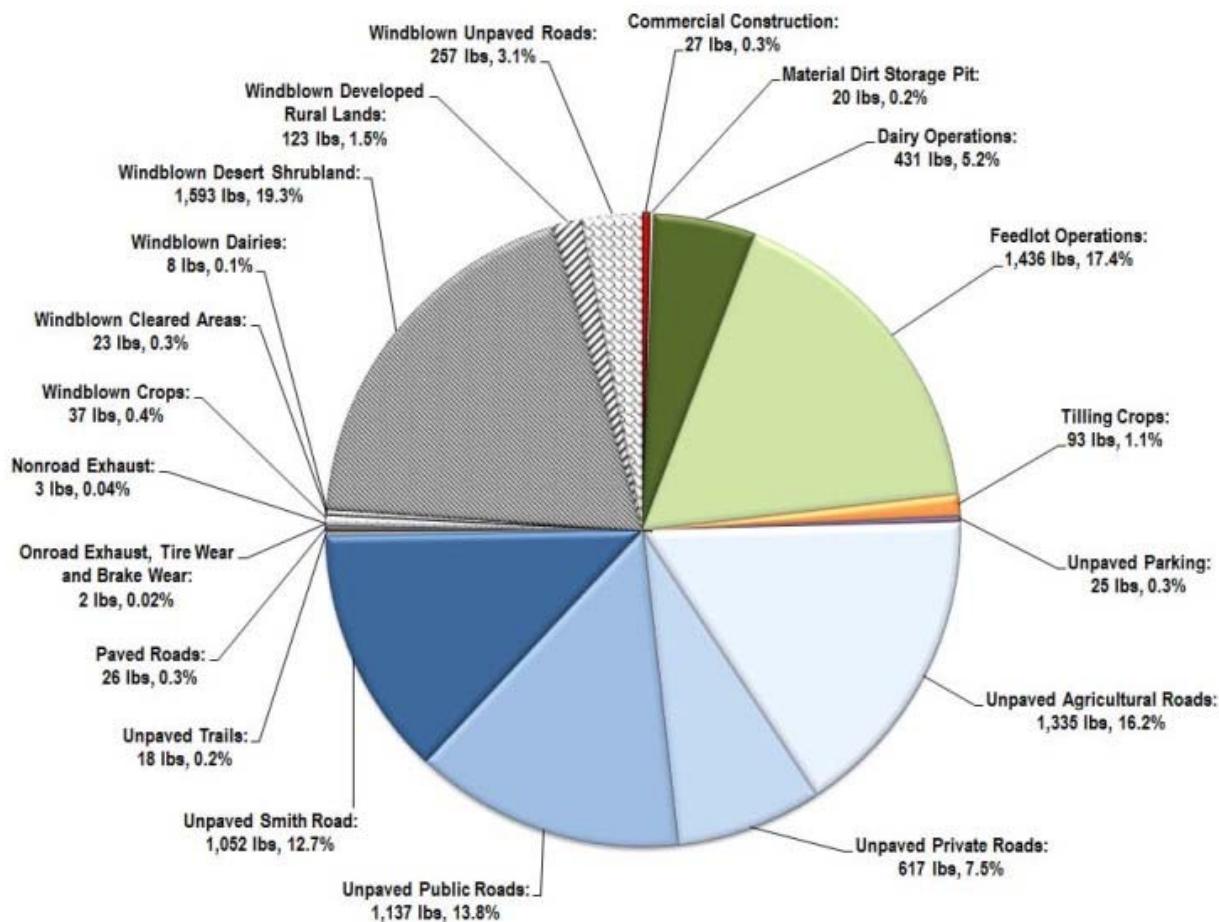
Stanfield 11/1/2008

# Cowtown Monitor Relocation

- Data collection and replacement site began on January 1, 2016 at the Hidden Valley site..
- Preliminary Emission Inventory developed 2017 for Hidden Valley (Does not include Impact Analysis - Modeling)

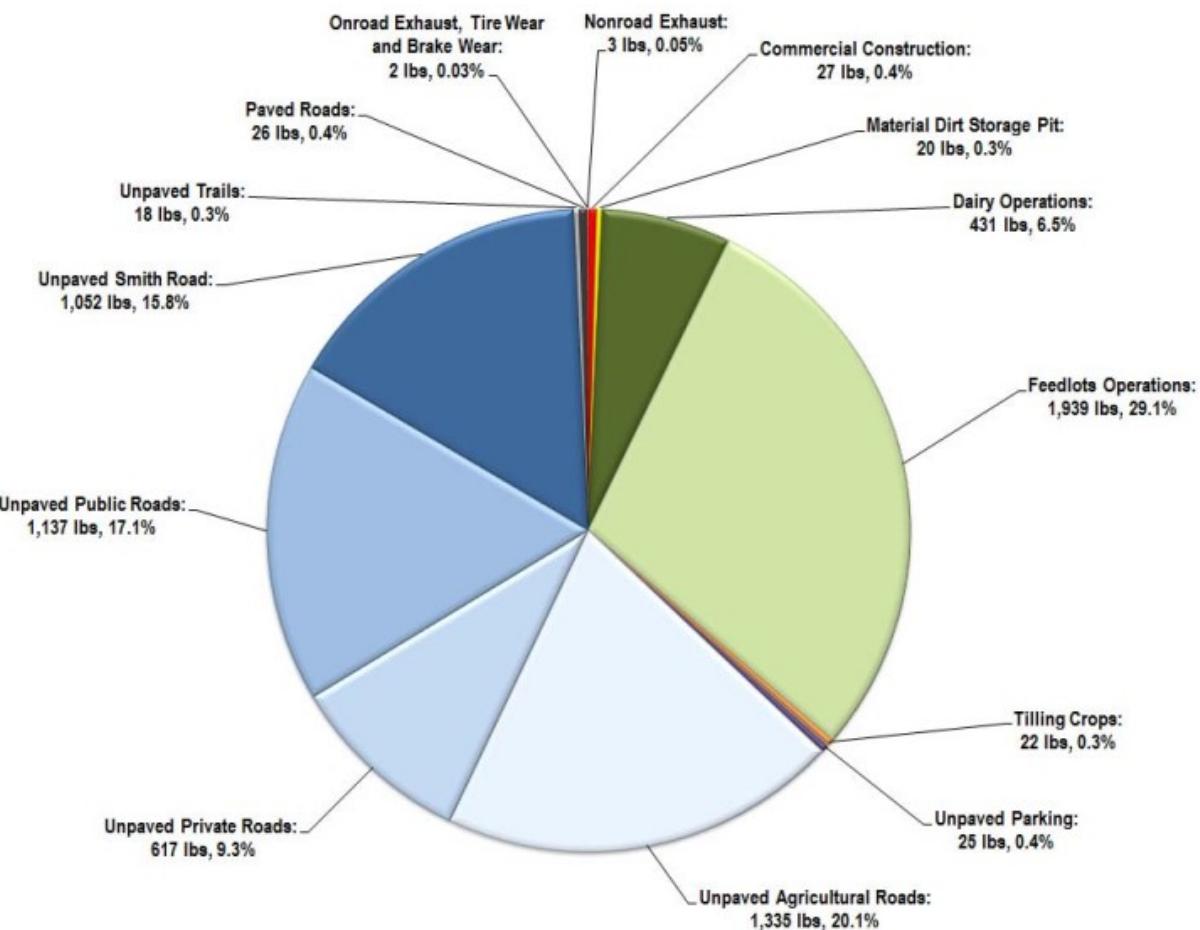
# Hidden Valley Emission Inventory

**Figure ES-3**  
**Hidden Valley Monitor Area PM-10 Emissions on April 7, 2016 (high wind day)**  
**Daily Total PM-10 Emissions = 8,263 pounds**



# Hidden Valley Emission Inventory

Figure ES-1  
Hidden Valley Monitor Area PM-10 Emissions on March 17, 2016 (low wind day)  
Daily Total PM-10 Emissions = 6,654 pounds



# Contact Information

Mike Sundblom

[Michael.Sundblom@pinalcountyaz.gov](mailto:Michael.Sundblom@pinalcountyaz.gov)

(520)866-6915



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**MEMO TO:** SUN CORRIDOR MPO EXECUTIVE BOARD  
**FROM:** Irene Higgs, Sun Corridor MPO Executive Director  
**DATE:** September 8, 2020  
**SUBJECT:** MPO Update

**Progress Report** - Below is a listing of some of the activities staff attended for the months of July, August and a portion of September. Staff also prepared documentation for monthly ADOT reimbursement invoicing, attended various meetings with consultants, and general business activities for the MPO.

- Sun Corridor MPO Executive Board meeting, July 14, Irene and Jason attended
- Gila Pinal Rides Committee, July 15, Jason attended
- Casa Grande General Plan Update TAC meeting, July 16, Jason attended
- State Transportation Board meeting, July 17, Irene attended
- Value Impact Analysis meeting, July 21, Irene attended
- Pinal County Transit Governance Study TWG meeting, July 22, Jason attended
- Nikola Groundbreaking Ceremony, July 23, Irene attended
- Transit Conversation with ADOT, July 23, Irene attended
- Transit Conversation with Casa Grande, July 23, Irene attended
- CARES Act 5307 Transit funding meeting, July 28, Irene and Jason attended
- Pedestrian Emphasis Area meeting, July 30, Jason attended
- CARES Act 5307 Transit funding meeting, August 4, Irene and Jason attended
- COG and MPO Planners meeting, August 7, Irene and Jason attended
- COG and MPO Working Group, August 7, Irene and Jason attended
- West Pinal County Serious Area PM-10 Plan meeting, August 7, Jason attended
- RTAC Management Committee meeting, August 10, Irene attended
- NEP SCVIA Monthly Coordination call, August 11, Irene attended
- CARES Act 5307 Transit funding meeting, August 12, Irene and Jason attended
- SCMPO TAC Meeting, August 13, Irene and Jason attended
- Gila Pinal Coordination meeting, August 16, Jason attended
- Winter Air Quality Meeting w/ Wilson & Co, August 17, Jason attended
- Pinal Governance Study Presentation to CG Study Session, August 17, Irene attended
- VIA Meeting, August 18, Jason attended
- CG Finance Meeting, August 19, Irene attended
- Meeting w/ FTA, August 20, Irene attended
- Pinal Partnership, August 21, Jason attended
- State Transportation Board meeting, August 21, Jason attended
- COG/MPO Director's meeting, August 24, Irene attended

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- Rural Transportation Incubator (RTI) Leadership meeting, August 25, Irene attended
- West Pinal PM10 meeting, August 26, Irene and Jason attended
- Coolidge Route Optimization Study w/ ADOT, August 31, Jason attended
- VIA meeting, September 2, Irene attended
- COG/MPO Director meeting, September 3, Irene attended
- Meeting w/ Mayor Thompson, September 3, Irene attended
- SCMPD Executive Board meeting, September 8, Irene and Jason attended
- - **Sun Corridor MPO Federal Ledger (14.1)**
  - **Sun Corridor MPO Project Update (14.2)**
  - **Arizona Corporation Commission Annual Update (14.3)**

Board Action Requested:	<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Action Requested Below
<b>Information Only</b>		

# Sun Corridor MPO Running Ledger

## Federal Funding At A Glance

	Description	HURF Ex	STBG	SPR	PL	Total Amount	
FY21	Obligation Authority (OA)	\$ 26,918	\$ 1,875,291	\$ 118,625	\$ 119,793	\$ 2,074,652	Remaining OA in FY21
	Programmed Projects		\$ 1,875,292	\$ 112,187	\$ 126,231	\$ 2,113,710	
	Remaining Balance OA	\$ 26,918	\$ (1)	\$ 6,438	\$ (6,438)	\$ (39,058)	
FY22	HURF Ex	STBG	SPR	PL	Total Amount		Remaining OA in FY22
	Obligation Authority (OA)		\$ 294,661	\$ 118,625	\$ 119,793	\$ 454,655	
	Programmed Projects		\$ 196,500	\$ 112,187	\$ 126,231	\$ 434,918	
FY23	Remaining Balance OA		\$ 98,161	\$ 6,438	\$ (6,438)	\$ 19,737	\$ 99
	HURF Ex	STBG	SPR	PL	Total Amount		Remaining OA in FY23
	Obligation Authority (OA)		\$ 321,661	\$ 118,625	\$ 119,793	\$ 820,079	
FY24	Programmed Projects		\$ 201,500	\$ 112,187	\$ 126,231	\$ 439,918	Remaining OA in FY24
	Remaining Balance OA		\$ 120,161	\$ 6,438	\$ (6,438)	\$ 380,161	\$ 120,161
	HURF Ex	STBG	SPR	PL	Total Amount		
FY25	Obligation Authority (OA)		\$ 711,661	\$ 118,625	\$ 119,793	\$ 943,449	Remaining OA in FY25
	Programmed Projects		\$ 711,500	\$ 112,187	\$ 126,231	\$ 949,918	
	Remaining Balance OA		\$ 161	\$ 6,438	\$ (6,438)	\$ (6,469)	\$ 161
FY26	HURF Ex	STBG	SPR	PL	Total Amount		Remaining OA in FY26
	Obligation Authority (OA)		\$ 711,661	\$ 118,625	\$ 119,793	\$ 943,449	
	Programmed Projects		\$ 711,500	\$ 112,187	\$ 126,231	\$ 949,918	
FY27	Remaining Balance OA		\$ 161	\$ 6,438	\$ (6,438)	\$ (6,469)	\$ 161
	HURF Ex	STBG	SPR	PL	Total Amount		Remaining OA in FY27
	Obligation Authority (OA)		\$ 581,661	\$ 118,625	\$ 119,793	\$ 820,079	
FY28	Programmed Projects		\$ 36,500	\$ 112,187	\$ 126,231	\$ 274,918	Remaining OA in FY28
	Remaining Balance OA		\$ 545,161	\$ 6,438	\$ (6,438)	\$ 545,161	\$ 545,161
	HURF Ex	STBG	SPR	PL	Total Amount		
FY29	Obligation Authority (OA)		\$ 581,661	\$ 118,625	\$ 119,793	\$ 820,079	Remaining OA in FY29
	Programmed Projects		\$ 36,500	\$ 112,187	\$ 126,231	\$ 274,918	
	Remaining Balance OA		\$ 545,161	\$ 6,438	\$ (6,438)	\$ 545,161	\$ 545,161
Notes	<p><b>Apportionments</b> represent the amount of federal funding based on formula. Apportionments generally exceed obligation authority (OA), resulting in excess apportionments that cannot be obligated. Over the life of a multi-year federal transportation program authorization, apportionments may accumulate but cannot be utilized unless Congress approves a matching amount of OA. There is no guarantee Congress will provide the OA necessary to fully utilize apportionments.</p> <p><b>Obligation Authority (OA)</b> is the amount of authorized apportionments which Congress allows states to obligate in an individual year. This is the amount which FHWA will reimburse. Effective 10/01/16 the OA to apportionments is estimated at 90% changed from 94.93%.</p>						

# Sun Corridor MPO Running Ledger

## Federal Funding At A Glance

**FFY 2021**

DESCRIPTION	APPORTIONMENTS				OA Rate =	0.9490	
	HSIP	STBG	SPR	PL			
Carry Forward **Lapses on 6/30							
Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30	
Loans/Transfers/Repayments in (ADOT 2020)	\$ 28,364.55	\$ 1,195,568.00			\$ 1,223,932.55	\$ 1,223,932.55	
Loans in (Payback 2022)		\$ 98,062.00			\$ 98,062.00	\$ 98,062.00	
FFY Total Available **Lapses on 6/30	\$ 28,364.55	\$ 1,906,550.00	\$ 125,000.00	\$ 126,231.00	\$ 2,186,145.55		
FFY Obligation Authority by Funding	\$ 26,917.96	\$ 1,875,291.08	\$ 118,625.00	\$ 119,793.22	\$ 2,074,652.13	\$ 2,142,073.85	
FEDERAL SHARE							
TIP #	Project Name	HURF EX	STBG	SPR	PL	Total Spent	Declining Balance of OA
	LTAP		\$ 500.00			\$ 500.00	\$ 2,141,573.85
	SPR - Not Requested			\$ 112,187.00		\$ 112,187.00	\$ 2,029,386.85
	PL - Not Requested				\$ 126,231.00	\$ 126,231.00	\$ 1,903,155.85
ELY 17-02C		\$ 516,792.00				\$ 516,792.00	\$ 1,386,363.85
CSG 17-01C	MCG Hwy; N Biaco Rd - Russell Rd, Casa Grande	\$ 1,250,000.00				\$ 1,250,000.00	\$ 136,363.85
	HPMS Data Collection	\$ 108,000.00				\$ 108,000.00	\$ 28,363.85
	Total Federal Funding Used	\$ 1,875,292.00	\$ 112,187.00	\$ 126,231.00	\$ 2,113,710.00		
	Remaining Apportionments	\$ 28,364.55	\$ 31,258.00	\$ 12,813.00		\$ 72,435.55	
	Remaining OA	\$ 26,918	\$ (1)	\$ 6,438	\$ (6,438)	Remaining OA	\$ 28,363.85

**FFY 2022**

DESCRIPTION	APPORTIONMENTS				OA Rate =	0.9490	
	HURF EX	STBG	SPR	PL			
Carry Forward **Lapses on 6/30							
Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30	
Loans/ Out ( Payback 2021)		\$ (98,062.00)			\$ (98,062.00)	\$ (98,062.00)	
Repayments Out to ADOT (Payback 2020)		\$ (287,000.00)			\$ (287,000.00)	\$ (287,000.00)	
FFY Total Available **Lapses on 6/30	\$ 227,858.00	\$ 125,000.00	\$ 126,231.00	\$ 479,089.00			
FFY Obligation Authority by Funding	\$ 294,661.08	\$ 118,625.00	\$ 119,793.22	\$ 454,655.46		\$ 435,017.30	
FEDERAL SHARE							
TIP #	Project Name	HURF EX	STBG	SPR	PL	Total Spent	Declining Balance of OA
	LTAP		\$ 500.00			\$ 500.00	\$ 434,517.30
	SPR - Not Requested			\$ 112,187.00		\$ 112,187.00	\$ 322,330.30
	PL - Not Requested				\$ 126,231.00	\$ 126,231.00	\$ 196,099.30
CLG 17-01	Coolidge Ave; 9th St - Skousen (Design)	\$ 160,000.00				\$ 160,000.00	\$ 36,099.30
	HPMS Data Collection	\$ 36,000.00				\$ 36,000.00	\$ 99.30
	Total Federal Funding Used	\$ 196,500.00	\$ 112,187.00	\$ 126,231.00	\$ 434,918.00		
	Remaining Apportionments	\$ 31,358.00	\$ 12,813.00			\$ 44,171.00	
	Remaining OA	\$ 98,161	\$ 6,438	\$ (6,438)	Remaining OA	\$ 99.30	

# Sun Corridor MPO Running Ledger

## Federal Funding At A Glance

**FFY 2023**

DESCRIPTION	APPORTIONMENTS				OA Rate =	0.9490
	HURF EX	STBG	SPR	PL	Total Allocated	FFY Obligation Authority
Carry Forward <b>**Lapses on 6/30</b>						
Current FFY Apportionments	\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30	
Loans/Transfers/Repayments In						
Loans/Transfers/Repayments Out						
Loans/Transfers/Repayments Out (Repay in FY24/FY25)	\$ (260,000.00)			\$ (260,000.00)	\$ (260,000.00)	
FFY Total Available <b>**Lapses on 6/30</b>	\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00		
FFY Obligation Authority by Funding	\$ 321,661.08	\$ 118,625.00	\$ 119,793.22	\$ 820,079.30	\$ 560,079.30	
FEDERAL SHARE						
TIP #	Project Name	HURF EX	STBG	SPR	PL	Total Spent
	LTAP		\$ 500.00			\$ 500.00
	SPR - Not Requested			\$ 112,187.00		\$ 112,187.00
	PL - Not Requested				\$ 126,231.00	\$ 126,231.00
CLG 17-02	Vah Ki Inn Rd; 9th St - Kenworthy Rd (Design)	\$ 165,000.00				\$ 165,000.00
	HPMS Data Collection	\$ 36,000.00				\$ 36,000.00
						\$ 120,161.30
						\$ 120,161.30
	Total Federal Funding Used	\$ 201,500.00	\$ 112,187.00	\$ 126,231.00	\$ 439,918.00	
	Remaining Apportionments	\$ 411,420.00	\$ 12,813.00		\$ 424,233.00	
	Remaining OA	\$ 120,161	\$ 6,438	\$ (6,438)	Remaining OA	\$ 120,161.30

**FFY 2024**

DESCRIPTION	APPORTIONMENTS				OA Rate =	0.9490
	HURF EX	STBG	SPR	PL	Total Allocated	FFY Obligation Authority
Carry Forward <b>**Lapses on 6/30</b>						
Current FFY Apportionments	\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30	
Loans/Transfers/Repayments In (Repay FY23)	\$ 130,000.00				\$ 130,000.00	\$ 130,000.00
Loans/Transfers/Repayments Out						
FFY Total Available <b>**Lapses on 6/30</b>	\$ 742,920.00	\$ 125,000.00	\$ 126,231.00	\$ 994,151.00		
FFY Obligation Authority by Funding	\$ 711,661.08	\$ 118,625.00	\$ 119,793.22	\$ 943,449.30	\$ 950,079.30	
FEDERAL SHARE						
TIP #	Project Name	HURF EX	STBG	SPR	PL	Total Spent
	LTAP		\$ 500.00			\$ 500.00
	SPR - Not Requested			\$ 112,187.00		\$ 112,187.00
	PL - Not Requested				\$ 126,231.00	\$ 126,231.00
CLG 17-01	Coolidge Ave; 9th St - Skousen (Construction)	\$ 675,000.00				\$ 675,000.00
	HPMS Data Collection	\$ 36,000.00				\$ 36,000.00
						\$ 161.30
						\$ 161.30
	Total Federal Funding Used	\$ 711,500.00	\$ 112,187.00	\$ 126,231.00	\$ 949,918.00	
	Remaining Apportionments	\$ 31,420.00	\$ 12,813.00		\$ 44,233.00	
	Remaining OA	\$ 161	\$ 6,438	\$ (6,438)	Remaining OA	\$ 161.30

# Sun Corridor MPO Running Ledger

## Federal Funding At A Glance

**FFY 2025**

DESCRIPTION	APPORTIONMENTS				OA Rate =	0.9490	
	HURF EX	STBG	SPR	PL	Total Allocated	FFY Obligation Authority	
Carry Forward <b>**Lapses on 6/30</b>							
Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30	
Loans/Transfers/Repayments In (Repay 2023)		\$ 130,000.00			\$ 130,000.00	\$ 130,000.00	
Loans/Transfers/Repayments Out							
FFY Total Available <b>**Lapses on 6/30</b>		\$ 742,920.00	\$ 125,000.00	\$ 126,231.00	\$ 994,151.00		
FFY Obligation Authority by Funding		\$ 711,661.08	\$ 118,625.00	\$ 119,793.22	\$ 943,449.30	\$ 950,079.30	
FEDERAL SHARE							
TIP #	Project Name	HURF EX	STBG	SPR	PL	Total Spent	Declining Balance of OA
	LTAP		\$ 500.00			\$ 500.00	\$ 949,579.30
	SPR - Not Requested			\$ 112,187.00		\$ 112,187.00	\$ 837,392.30
	PL - Not Requested				\$ 126,231.00	\$ 126,231.00	\$ 711,161.30
CLG 17-02	Vah Ki Inn Rd; 9th St - Kenworthy Rd (Construction)	\$ 675,000.00				\$ 675,000.00	\$ 36,161.30
	HPMS Data Collection	\$ 36,000.00				\$ 36,000.00	\$ 161.30
	Total Federal Funding Used	\$ 711,500.00	\$ 112,187.00	\$ 126,231.00		\$ 949,918.00	
	Remaining Apportionments	\$ 31,420.00	\$ 12,813.00			\$ 44,233.00	
	Remaining OA	\$ 161	\$ 6,438	\$ (6,438)	Remaining OA	\$ 161.30	

**FFY 2026**

DESCRIPTION	APPORTIONMENTS				OA Rate =	0.9490	
	HURF EX	STBG	SPR	PL	Total Allocated	FFY Obligation Authority	
Carry Forward <b>**Lapses on 6/30</b>							
Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30	
Loans/Transfers/Repayments In							
Loans/Transfers/Repayments Out							
FFY Total Available <b>**Lapses on 6/30</b>		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00		
FFY Obligation Authority by Funding		\$ 581,661.08	\$ 118,625.00	\$ 119,793.22	\$ 820,079.30	\$ 820,079.30	
FEDERAL SHARE							
TIP #	Project Name	HURF EX	STBG	SPR	PL	Total Spent	Declining Balance of OA
	LTAP		\$ 500.00			\$ 500.00	\$ 819,579.30
	SPR - Not Requested			\$ 112,187.00		\$ 112,187.00	\$ 707,392.30
	PL - Not Requested				\$ 126,231.00	\$ 126,231.00	\$ 581,161.30
	HPMS Data Collection	\$ 36,000.00				\$ 36,000.00	\$ 545,161.30
	Total Federal Funding Used	\$ 36,500.00	\$ 112,187.00	\$ 126,231.00		\$ 274,918.00	
	Remaining Apportionments	\$ 576,420.00	\$ 12,813.00			\$ 589,233.00	
	Remaining OA	\$ 545,161	\$ 6,438	\$ (6,438)	Remaining OA	\$ 545,161.30	

# Sun Corridor MPO Running Ledger

## Federal Funding At A Glance

**FFY 2027**

DESCRIPTION	APPORTIONMENTS				OA Rate =	0.9490
	HURF EX	STBG	SPR	PL	Total Allocated	FFY Obligation Authority
Carry Forward <b>**Lapses on 6/30</b>						
Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30
Loans/Transfers/Repayments In						
Loans/Transfers/Repayments Out						
FFY Total Available <b>**Lapses on 6/30</b>		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	
FFY Obligation Authority by Funding		\$ 581,661.08	\$ 118,625.00	\$ 119,793.22	\$ 820,079.30	\$ 820,079.30
FEDERAL SHARE						
TIP #	Project Name	HURF EX	STBG	SPR	PL	Total Spent
	LTAP		\$ 500.00			\$ 500.00
	SPR - Not Requested			\$ 112,187.00		\$ 112,187.00
	PL - Not Requested				\$ 126,231.00	\$ 126,231.00
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00
	Total Federal Funding Used		\$ 36,500.00	\$ 112,187.00	\$ 126,231.00	\$ 274,918.00
	Remaining Apportionments		\$ 576,420.00	\$ 12,813.00		\$ 589,233.00
	Remaining OA	\$ 545,161	\$ 6,438	\$ (6,438)	Remaining OA	\$ 545,161.30

**FFY 2028**

DESCRIPTION	APPORTIONMENTS				OA Rate =	0.9490
	HURF EX	STBG	SPR	PL	Total Allocated	FFY Obligation Authority
Carry Forward <b>**Lapses on 6/30</b>						
Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30
Loans/Transfers/Repayments In						
Loans/Transfers/Repayments Out						
FFY Total Available <b>**Lapses on 6/30</b>		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	
FFY Obligation Authority by Funding		\$ 581,661.08	\$ 118,625.00	\$ 119,793.22	\$ 820,079.30	\$ 820,079.30
FEDERAL SHARE						
TIP #	Project Name	HURF EX	STBG	SPR	PL	Total Spent
	LTAP		\$ 500.00			\$ 500.00
	SPR - Not Requested			\$ 112,187.00		\$ 112,187.00
	PL - Not Requested				\$ 126,231.00	\$ 126,231.00
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00
	Total Federal Funding Used		\$ 36,500.00	\$ 112,187.00	\$ 126,231.00	\$ 274,918.00
	Remaining Apportionments		\$ 576,420.00	\$ 12,813.00		\$ 589,233.00
	Remaining OA	\$ 545,161	\$ 6,438	\$ (6,438)	Remaining OA	\$ 545,161.30

# Sun Corridor MPO Running Ledger

## Federal Funding At A Glance

**FFY 2029**

DESCRIPTION	APPORTIONMENTS				OA Rate =	0.9490
	HURF EX	STBG	SPR	PL		
Carry Forward <b>**Lapses on 6/30</b>						
Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	\$ 820,079.30
Loans/Transfers/Repayments In						
Loans/Transfers/Repayments Out						
FFY Total Available <b>*Lapses on 6/30</b>		\$ 612,920.00	\$ 125,000.00	\$ 126,231.00	\$ 864,151.00	
FFY Obligation Authority by Funding		\$ 581,661.08	\$ 118,625.00	\$ 119,793.22	\$ 820,079.30	\$ 820,079.30
FEDERAL SHARE						
TIP #	Project Name	HURF EX	STBG	SPR	PL	Total Spent
	LTAP		\$ 500.00			\$ 500.00
	SPR - Not Requested			\$ 112,187.00		\$ 112,187.00
	PL - Not Requested				\$ 126,231.00	\$ 126,231.00
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00
Total Federal Funding Used			\$ 36,500.00	\$ 112,187.00	\$ 126,231.00	\$ 274,918.00
Remaining Apportionments			\$ 576,420.00	\$ 12,813.00		\$ 589,233.00
Remaining OA			\$ 545,161	\$ 6,438	\$ (6,438)	Remaining OA
						\$ 545,161.30

## EXECUTIVE BOARD UPDATE

## DESIGN/CONSTRUCTION PROGRESS REPORT

<b><i>City of Casa Grande</i></b>					
1.	ADOT TRACS:	T0164 03D	Federal No:	CSG-0(207)S	
	Project Name:	<b>I-10; Kortsen TI</b>			
	Type of Work:	DCR - Traffic Interchange			
	Project Manager:	Eric Prosnier 602.712.8495			
	Project Status:	The Categorical Exclusion (CE) was signed by Paul O'Brien June 15, 2020. The project team is working through the comments received from the initial review of the Change of Access Report and barring additional comments will be ready to submit to FHWA in August. (07/30/2020)			
2.	ADOT TRACS:	T0181 01D/01C	Federal No:	N/A	
	Project Name:	<b>MCG Hwy; N Bianco Rd – Russell Rd, Casa Grande</b>			
	Type of Work:	Pavement Preservation, Add Turn Lane			
	Project Manager:	Duane Eitel 520.421.8625 x3300			
	Project Status:	Final Design of the project is underway. ROW Acquisition has been completed. Initiation paperwork and Bid Documents are anticipated to be completed by the end of September. Project completion is scheduled for March 2021. (08/14/2020)			
3.	ADOT TRACS:	T0180 01D/01C	Federal No:	N/A	
	Project Name:	<b>Pearl Rd; Jimmie Kerr Blvd – Avenida Ellena, Casa Grande</b>			
	Type of Work:	Illumination, Add Turn Lane, Traverse Rumble Strips			
	Project Manager:	Bharat Kandel 602.712.8736			
	Project Status:	Project was awarded to CS Technologies for \$113,369. The project is scheduled for Construction from 7/22/2020 – 12/03/2020. Construction is now underway for this project. (08/14/2020)			
4.	ADOT TRACS:	N/A	Federal No:	N/A	
	Project Name:	<b>Thornton Rd; SR84 – Interstate 8</b>			
	Type of Work:	Roadway Widening			
	Project Manager:	Duane Eitel 520.421.8625			

<b>Project Status:</b>		Horrocks Engineering was awarded Design of the widening project; they expect to complete Design by the end of the year. No date has been set for Construction.  Ellison Mills is constructing the 2 Driveways from Lucid onto Thornton as a CMAR project; the first driveway is expected to be completed by the end of the year.  Construction of the Peters/Thornton intersection is expected for Fall 2021. (07/13/2020)		
<b>5.</b>	<b>ADOT TRACS:</b>	TBD	<b>Federal No:</b>	TBD
<b>Project Name:</b>		<b>Cottonwood Ln/Kadota Ave</b>		
<b>Type of Work:</b>		Pedestrian Hybrid Beacon		
<b>Project Manager:</b>		TBD		
<b>Project Status:</b>		The initiation paperwork was submitted to ADOT on August 7, 2020. There is concern that the awarded HSIP funds are not sufficient to cover the costs of the project. (08/14/2020)		

<b><i>City of Coolidge</i></b>				
<b>1.</b>	<b>ADOT TRACS:</b>	SL713 01C	<b>Federal No:</b>	TEA CLG-0(201)T
<b>Project Name:</b>		<b>Central Ave; Arizona Ave to Main St</b>		
<b>Type of Work:</b>		Installation of Landscape/Irrigation, Sidewalks, ADA Ramps, Curb/Gutter and Lighting		
<b>Project Manager:</b>		Gregory Johnson 602.712.7774		
<b>Project Status:</b>		Awarded by STB on November 20, 2015 to Grey Mountain Construction. Construction was completed on 5/30/16. Field Reports is missing the Record Drawings. Project was sent to Final Voucher for closeout on 10/10/2018. (10/10/2018)		
<b>2.</b>	<b>ADOT TRACS:</b>	SZ130 02D/01C	<b>Federal No:</b>	STP CLG-0(207)T
<b>Project Name:</b>		<b>Traffic Signal at SR87 and Ruins Dr</b>		
<b>Type of Work:</b>		Removal and replacement of full width of pavement, curb/gutter, sidewalk and minor storm drain improvements, lighting.		
<b>Project Manager:</b>		Gregory Johnson 602.712.7774		

<b>Project Status:</b>		The project Advertised for bids on 03/14/2017. Bid Opening was on 05/26/2017. Nesbitt Contracting Co. (Tempe) was the low bidder. The project is complete, and the City is considering submitting the project for an ADOT Partnering Award. This project has outstanding close out items that are being researched by Field Reports. (10/02/2018)		
<b>3.</b>	<b>ADOT TRACS:</b>	H8838 01D/01C	<b>Federal No:</b>	HSIP 087-A(208)T
<b>Project Name:</b>		<b>Traffic Signal at SR87 and Ruins Dr</b>		
<b>Type of Work:</b>		Installation of a new traffic signal at SR87 (AZ Blvd) at Ruins Drive, MP 134.28, including minor median improvements.		
<b>Project Status:</b>		Signal was activated October 2, 2019. Motorists were informed that lane closures may still happen while construction crews complete the necessary work in the area. (10/02/2019)		
<b>4.</b>	<b>ADOT TRACS:</b>	H8877 01D/01C	<b>Federal No:</b>	HSIP 087-A(204)S
<b>Project Name:</b>		<b>SR87 and Randolph Rd Intersection Improvement</b>		
<b>Type of Work:</b>		Installation a left turn lane and the intersection lighting.		
<b>Project Manager:</b>		Josiah Roberts 602.712.4032		
<b>Project Status:</b>		The project was submitted to the Final Voucher Queue on 12/11/2018. (04/10/2020)		
<b>5.</b>	<b>ADOT TRACS:</b>	T0169 01D/01C	<b>Federal No:</b>	CLG-0(208)T
<b>Project Name:</b>		<b>Macrae and Woodruff Rds, Coolidge</b>		
<b>Type of Work:</b>		Centerline and Edgeline Rumble Strips		
<b>Project Manager:</b>		Bharat Kandel 602.712.8736		
<b>Project Status:</b>		The project was awarded by the State Transportation Board to Sunline Contracting, LLC at the 01/17/2020 meeting. Construction of this project has been completed. (04/23/2020)		
<b>6.</b>	<b>ADOT TRACS:</b>	T0266 01D/01C	<b>Federal No:</b>	CLG-0(209)T
<b>Project Name:</b>		<b>Skousen Rd/Eleven Mile Corner; SR87-Battaglia Rd</b>		
<b>Type of Work:</b>		Rumble Strips and Stop Signs		
<b>Project Manager:</b>		Bharat Kandel 602.712.8736		
<b>Project Status:</b>		Project Initiation paperwork was submitted to ADOT on June 9, 2020. Initiation was received on June 17, 2020. The ADOT PM will initiate the JPA and send it to the City for review and		

	approval. (07/31/2020)
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***City of Eloy***

<b>1.</b>	<b>ADOT TRACS:</b>	T0214 01D/01C	<b>Federal No:</b>	HSIP ELY-0(204)T
	<b>Project Name:</b>	<b>Battaglia Rd; Sunshine Blvd – La Palma, Eloy</b>		
	<b>Type of Work:</b>	Pavement Preservation		
	<b>Project Manager:</b>	Keith Brown 520.464.3163		
	<b>Project Status:</b>	City staff is working with ADOT to prepare to Authorize funds for Construction. ADOT has informed Eloy that Authorization of funds will not occur until October 2020. (08/14/2020)		
<b>2.</b>	<b>ADOT TRACS:</b>	T0168 01D/01C	<b>Federal No:</b>	N/A
	<b>Project Name:</b>	<b>Jimmie Kerr Blvd; Casa Grande Ave – Milligan Rd, Eloy</b>		
	<b>Type of Work:</b>	Advanced Warning Dilemma Zone Protection and Rumble Strips		
	<b>Project Manager:</b>	Bharat Kandel 602.712.8736		
	<b>Project Status:</b>	Bid Opening was on 02/28/2020. No bids were received. Project was re-bid on 07/31/2020. Bid opening is scheduled for 09/18/2020. (07/31/2020)		

***Pinal County***

<b>1.</b>	<b>ADOT TRACS:</b>	SH645 03D/01C	<b>Federal No:</b>	HSIP PNL-0(212)T
	<b>Project Name:</b>	<b>Sign Upgrade</b>		
	<b>Type of Work:</b>	Procure regulatory, warning and street name signs		
	<b>Project Manager:</b>	Mike Andazola 602.712.7629		
	<b>Project Status:</b>	Pinal County crew completed installation of the 1,638 signs on 01/23/2019. The project was added to the Final Voucher Queue on 12/31/2019. (04/10/2020)		
<b>2.</b>	<b>ADOT TRACS:</b>	TBD	<b>Federal No:</b>	TBD
	<b>Project Name:</b>	<b>Pinal County Systemic Road Departure</b>		
	<b>Type of Work:</b>	Rumble Strip Installation		
	<b>Project Manager:</b>	TBD		
	<b>Project Status:</b>	Pinal County is working with ADOT Traffic Safety Section and ADOT LPA Group to make adjustments to the project. Some of the roadway edges identified on the project list have		

	deteriorated more rapidly than expected making them bad candidates for rumble strips. (07/31/2020)
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**MEMO TO:** **SUN CORRIDOR MPO EXECUTIVE BOARD**

**FROM:** **Irene Higgs, Sun Corridor MPO Executive Director**

**DATE:** **September 8, 2020**

**SUBJECT:** **Arizona Corporation Commission Annual Report**

Article 15 of the Arizona Constitution establishes the Arizona Corporation Commission. Arizona is one of only seven States that have constitutionally formed Commissions. The Corporations Division approves for filing all articles of incorporation for Arizona businesses; all articles of organization for limited liability companies; grants authority to foreign corporations to transact business in this state; propounds interrogatories when necessary to determine a company's lawful purpose; and revokes the corporate charters of those corporations which choose to not comply with Arizona law. The Division collects from every corporation an annual report which reflects its current status, business, and financial condition; maintains this information in a format conducive to public access; responds to public questions concerning Arizona businesses and corporation law; and responds to the needs of the business sector by disseminating whatever information is mission-critical to them in the most expedient and cost-effective manner possible.

The Arizona Corporation Commission requires that the Annual Report be submitted by October 28, 2020. The Report requests an update of physical location, statutory agent, capitalization and officers. Failure to submit the requested report will result in a \$10.00 per month penalty until the MPO is ultimately administratively dissolved by the Arizona Corporation Commission.

Board Action Requested:	<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Action Requested Below
<b>Information only.</b>		

Document Type: <b>2020 Annual Report</b>	Document Fee: <b>\$10.00</b>
Entity Name: <b>SUN CORRIDOR METROPOLITAN PLANNING ORGANIZATION</b>	Additional Fee: <b>\$0.00</b>

<b>ENTITY INFORMATION</b>		<a href="#"><u>EDIT</u></a>
Entity Name: SUN CORRIDOR METROPOLITAN PLANNING ORGANIZATION	Entity Type: Domestic Nonprofit Corporation	
Entity ID: 18813950	Formation Date: 08/20/2014	
Entity Email Address: ihiggs@scmpo.org	Status: Active	
Effective Date: 07/30/2020		
Effective Time: 9:57 AM		
Character of Business: Other METROPOLITAN PLANNING ORGANIZATION - TRA		
Character of Business Sub Code:		
State or Country of Incorporation: AZ		
<input type="checkbox"/> The Corporation is a unit owner's association or a planned community association subject to title 33 of the Arizona Revised Statutes.		
<b>MEMBER STATEMENT</b>		
<input checked="" type="checkbox"/> The Corporation will have members.		
<input type="checkbox"/> The Corporation WILL NOT have members.		

<b>STATUTORY AGENT INFORMATION</b>			<a href="#"><u>EDIT</u></a>
Name	Attention	Address	Email
IRENE HIGGS		211 N FLORENCE ST STE 103 , CASA GRANDE, AZ, 85122, USA	ihiggs@scmpo.org
Attention	Mailing Address		
		211 N FLORENCE ST STE 103 CASA GRANDE, AZ, 85122, USA	

<b>KNOWN PLACE OF BUSINESS</b>		<a href="#"><u>EDIT</u></a>
Attention	Address	
		211 N FLORENCE ST STE 103 , CASA GRANDE, AZ, 85122, USA

<b>PRINCIPAL INFORMATION</b>					<u><a href="#">EDIT</a></u>
Title	Name	Attention	Address	Email	Date Taking Office
Director	IRENE HIGGS		211 N FLORENCE STREET #103 , CASA GRANDE, AZ 85122, USA		6/26/2016
Other Officer	STEVE STRATTON		526 E. CARICO ST. , GLOBE, AZ 85501, USA		3/8/2016
Secretary	STEPHEN MILLER		820 COTTONWOOD LANE , CASA GRANDE, AZ 85122, USA		1/1/2020
Other Officer	CRAIG MCFARLAND		510 E Florence Blvd, CASA GRANDE, AZ 85122, USA	Craig_McFarland@casagrandeaz.gov	1/1/2020
Vice-President	JOEL BELLOC		628 N MAIN STREET , ELOY, AZ 85131, USA		1/1/2020
President	JON THOMPSON		130 W CENTRAL AVENUE , COOLIDGE, AZ 85128, USA		1/1/2020

**CERTIFICATE OF DISCLOSURE** [EDIT](#)**FELONY/JUDGEMENT QUESTIONS:**

Has any person (a) who is currently an officer, director, trustee, or incorporator, or (b) who controls or holds over ten percent of the issued and outstanding common shares or ten percent of any other proprietary, beneficial or membership interest in the corporation been:

Convicted of felony involving a transaction in securities, consumer fraud or antitrust in any state or federal jurisdiction within the five year period immediately preceding the signing of this certificate?

Yes  
 No

Convicted of a felony, the essential elements of which consisted of fraud, misrepresentation, theft by false pretenses or restraint of trade or monopoly in any state or federal jurisdiction within the five year period immediately preceding the signing of this certificate?

Yes  
 No

Subject to an injunction, judgement, decree or permanent order of any state or federal court entered within the five year period immediately preceding the signing of this certificate, involving any of the following:

- a. The violation of fraud or registration provisions of the securities law of that jurisdiction;
- b. The violation of the consumer fraud laws of that jurisdiction;
- c. The violation of the antitrust or restraint of trade laws of that jurisdiction?

Yes  
 No

#### **BANKRUPTCY QUESTION:**

Has any person (a) Who is currently an officer, director, trustee, incorporator, or (b) who controls or holds over twenty percent of the issued and outstanding common shares or twenty percent of any other proprietary, beneficial or membership interest in the corporation, served in any such capacity or held a twenty percent interest in any other corporation (not the one filing this Certificate) on the bankruptcy or receivership of the other corporation?

Yes  
 No

**SIGNATURE**

[EDIT](#)

By typing/entering my name, I intend to affix my electronic signature acknowledging that this electronic document is submitted in compliance with Arizona law. I certify that the information on the electronic document is true, complete, and accurate as of the date the electronic filing is submitted.



I Agree

**Signature:** Jon Thompson

**Title:** President




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**MEMO TO:** SUN CORRIDOR MPO EXECUTIVE BOARD  
**FROM:** Irene Higgs, Sun Corridor MPO Executive Director  
**DATE:** September 8, 2020  
**SUBJECT:** Approval to add Jason James as the ADOT Representative to the SCMPO Technical Advisory Committee

Per Sun Corridor Metropolitan Planning Organization Technical Advisory Committee (TAC) By-Laws, Section III.C:

*"Nominations (of TAC Membership) originating from a local jurisdiction shall be accompanied by a letter from the appropriate city/town/county administrator approving membership to the Committee. Nominations shall be referred by the Committee to the Sun Corridor MPO Executive Board for approval."*

On June 18, 2020, Daniel Gabiou, the Arizona Department of Transportation Regional Planning Manager signed a letter requesting the addition of Jason James to the Sun Corridor MPO Technical Advisory Committee. Jason James has been hired by ADOT into the position previously held by Jason Bottjen.

Sun Corridor MPO staff recommends the approval to add Jason James as the ADOT Representative to the Sun Corridor MPO Technical Advisory Committee.

Board Action Requested:	<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Action Requested Below
<b>A motion to approve the addition of Jason James as the ADOT representative to the SCMPO Technical Advisory Committee.</b>		



Multimodal Planning

Our True North: *Safely Home*

Douglas A. Ducey, Governor

John S. Halikowski, Director

Dallas Hammit, State Engineer

Gregory Byres, Division Director

June 18, 2020

To: Irene Higgs, SCMP Executive Director  
From: Dan Gabiou, ADOT Regional Planning Manager  
Subject: ADOT Representative – SCMP TAC

Dear Ms. Higgs,

I am pleased to notify you that ADOT has hired Mr. Jason James as its newest Regional Transportation Planner. As such, Mr. James would be replacing me as the ADOT representative on the SCMP Technical Advisory Committee pending SCMP TAC acceptance.

Please let me know if you have any questions.

Sincerely,

Dan Gabiou  
Regional Planning Manager



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**MEMO TO:** SUN CORRIDOR MPO EXECUTIVE BOARD  
**FROM:** Irene Higgs, Sun Corridor MPO Executive Director  
**DATE:** September 8, 2020  
**SUBJECT:** Approval of the Joint Project Agreement for Mobility Management between Sun Corridor MPO and Central Arizona Governments (CAG)

The Joint Project Agreement outlines the roles, responsibilities, coordination and administration for Mobility Management between Sun Corridor MPO and CAG.

CAG will continue to provide Mobility Management for the Sun Corridor MPO; will be responsible for the Coordination Plan and updates; and will hold a monthly or bi-monthly Pinal Gila Rides Committee meeting. This meeting will be held, on a rotational basis, at Gila County and Pinal County.

The Sun Corridor MPO looks forward to a continuing partnership with CAG on Mobility Management.

Sun Corridor MPO staff recommends the approval of the Joint Project Agreement for Mobility Management between the Sun Corridor MPO and CAG.

Board Action Requested:	<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Action Requested Below
<b>A motion to approve the Joint Project Agreement for Mobility Management between the Sun Corridor MPO and CAG.</b>		

**JOINT PROJECT AGREEMENT**  
**Mobility Management Services**

---

THIS AGREEMENT is made and entered into this day October 1, 2020, by and between the Sun Corridor Metropolitan Planning Organization, a statutory legal entity established pursuant to the laws of the State of Arizona, hereinafter called "SCMPO", AND the Central Arizona Governments, a statutory legal entity established pursuant to the laws of the State of Arizona, hereinafter called "CAG".

***RECITALS***

WHEREAS, SCMPO and CAG are entities established pursuant to ARS§11-952, by Intergovernmental Agreement and consists of duly-constituted governmental entities located within the boundaries of Pinal County, Arizona; and

WHEREAS, SCMPO and CAG as provided in ARS § 11-952.02(B)(I) are deemed political subdivisions of the State of Arizona authorized to exercise the powers specified in the Intergovernmental Agreement including, but not limited to, execution of Agreements and expenditure of allocated funds in support of its activities; and

WHEREAS, SCMPO and CAG are administrated by an Executive Board and Regional Council, composed of designees from each member agency, which is responsible for planning, program implementation and control, budgeting and employment of staff; and

WHEREAS, in order to carry out the Mobility Management function for Pinal County, SCMPO and CAG have agreed to enter into a Joint Project Agreement whereby CAG will provide the Mobility Management services for all Transit Programs within the Sun Corridor MPO planning boundaries, within Pinal County; and

WHEREAS, the Mobility Management program is an ADOT reimbursable program, CAG agrees to function as the fiscal agent for this program, and follow all ADOT requirements for reimbursement.

WHEREAS, SCMPO and CAG agree that the management of said program for the Sun Corridor MPO boundaries, within Pinal County, will be under CAG, with input and suggestions from SCMPO staff.

**JOINT PROJECT AGREEMENT**  
**Mobility Management Services**

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***NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:***

- 1. Administration of the Program:** The parties agree that the day to day administration of the program will be the responsibility of CAG;
  - a. Monthly invoicing and reports to ADOT will be the responsibility of CAG;
  - b. Monthly reporting in the ADOT LPA DBE System will be the responsibility of CAG;
  - c. CAG will gather all monthly or quarterly reports from sub-recipients and submit to ADOT within 45 days;
  - d. Management of the Mobility Manager will be the responsibility of CAG, with input, if needed, from SCMPO staff;
  - e. CAG agrees that all deadlines for submission of key documents to ADOT be met in order to keep all SCMPO sub-recipients (programs) eligible for funding.
- 2. Program Activities:** The parties agree that the following activities and services (at a minimum) will be provide by the Mobility Manager within the SCMPO Planning Boundaries;
  - a. A monthly or bi-monthly Coordination Council meeting will be held, on a rotating basis, one in Gila County and one in Pinal County. Items on the agenda for the meetings should be specific to the needs of the transit programs;
  - b. The Mobility Manager will visit the 5310 and 5311 programs, and potential programs within the region at least two times a year, and at a minimum;
    - i. Develop a good working relationship with each program;
    - ii. Gather detailed data and service/program information;
    - iii. Prepare programs for ADOT/FTA site visits;
    - iv. Provide technical assistance for ADOT e-Grant submission;
    - v. Determine gaps in service and needs for service;
    - vi. Review driver training logs, and provide assistance for training
    - vii. Hold workshops and/or trainings at Coordination Meetings
    - viii. Keep all programs up-to-date with the latest ADOT/FTA information through email or other means.
  - c. CAG will be responsible for the Coordination Plan and updates, to include SCMPO region and their programs.
    - i. SCMPO will provide information and input, if needed.
- 3. Term of Agreement; Renewal.** The initial term of this Agreement shall commence on October 1, 2020, and shall expire on September 30, 2021. The agreement may be renewed annually with the award of an ADOT Mobility Management Grant to CAG.

**JOINT PROJECT AGREEMENT**  
**Mobility Management Services**

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4. **Termination:** This Agreement may be terminated:
  - a. At any time by mutual agreement of the Parties
  - b. By either Party without cause upon 180 days written notice to the other Party of intent to terminate.
  - c. For breach of contract upon 10 days written notice by the Party claiming breach to the breaching party; said notice to specify the acts or omissions constituting the alleged breach.
5. **Notices.** Notices to be sent pursuant to this Agreement shall be sent regular mail, and/or email, to the following addresses:

**Sun Corridor MPO (SCMPO)**

Irene Higgs, Executive Director  
211 N. Florence Street, Suite 103  
Casa Grande, AZ 85122  
520-705-5143  
[IHiggs@scmpo.org](mailto:IHiggs@scmpo.org)

**Central Arizona Governments (CAG):**

Andrea Robles, Executive Director  
2540 W. Apache Trail, Suite 108  
Apache Junction, AZ 85120  
(480) 474-9300  
[ARobles@cagaz.org](mailto:ARobles@cagaz.org)

Or to such other addresses as the parties may officially designate in writing.

6. **Entire Agreement.** This Agreement contains the entire agreement between the parties and no modifications to the terms and conditions of the agreement shall be binding upon the parties unless evidenced by a written agreement approved and executed by CAG and SCMPO.
7. **Conflicts of Interest.** This agreement is subject to the provisions of A.R.S. §38-511 pertaining to conflicts of interest, the pertinent provisions of which are incorporated herein.

*Approvals on Following Page*

JOINT PROJECT AGREEMENT  
Mobility Management Services

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**BY SIGNITURE BELOW, THE PARTIES** have caused this instrument to be executed as of the date first above written.

**Sun Corridor Metropolitan Planning Organization:**

Irene Higgs  
Executive Director  
211 N. Florence Street, Suite 103  
Casa Grande, AZ 85122

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Central Arizona Governments**

Andrea Robles  
Executive Director  
2540 W. Apache Trail, Suite 108  
Apache Junction, AZ 85120

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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**MEMO TO:** SUN CORRIDOR MPO EXECUTIVE BOARD  
**FROM:** Irene Higgs, Sun Corridor MPO Executive Director  
**DATE:** September 8, 2020  
**SUBJECT:** Approval of the Public Participation Plan (PPP)

Each MPO and COG must develop and use a documented participation plan that defines a process for providing citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, people with disabilities, and other interested parties with reasonable opportunities to be involved in the transportation planning process.

The minor changes included:

- Added additional language for Virtual Public Meetings (e.g. WebEx, Go-To-Meeting, Google Teams, Zoom, etc.).
- Updated the Title VI and Environmental Justice section to match the Title VI Implementation Plan.

The Public Participation Plan requires a 45-day public review and comment period. No comments were received from the public.

Sun Corridor MPO staff recommends the approval of the Draft Public Participation Plan (PPP) update.

Board Action Requested:	<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Action Requested Below
<b>A motion to approve the Public Participation Plan (PPP) update.</b>		



**Sun Corridor Metropolitan Planning Organization**  
211 North Florence Street, Suite 103  
Casa Grande, AZ 85122  
[www.scmpo.org](http://www.scmpo.org)

# PUBLIC PARTICIPATION PLAN

A Public Participation Process for the Development of the Transportation Improvement Program, Regional Transportation Plan, Human Services Transportation Plan and Unified Planning Work Program

Public Participation Plan Endorsed and Approved By:  
Sun Corridor Metropolitan Planning Organization  
Executive Board  
On: **September 8, 2020**

Public Participation Plan Endorsed and Approved By:  
Sun Corridor Metropolitan Planning Organization  
Technical Advisory Committee  
On: **August 13, 2020**

**2021**

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The Sun Corridor Metropolitan Planning Organization (Sun Corridor MPO) hereby gives public notice that it is the Agency's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans Disabilities Act of 1990 (ADA), and related authorities in all of its programs and activities. The Sun Corridor MPO's Title VI and ADA Programs requires that no person shall, on the grounds of race, color, national origin, or disability, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Federal Aid Highway program or other activity for which Sun Corridor MPO receives Federal financial assistance. Any person, who believes his/her Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with the Sun Corridor MPO, Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. Title VI Discrimination Complaint Forms may be obtained from the Sun Corridor MPO Office or website. For more information, or to file a complaint, please contact the Title VI Coordinator at (520) 705-5143.

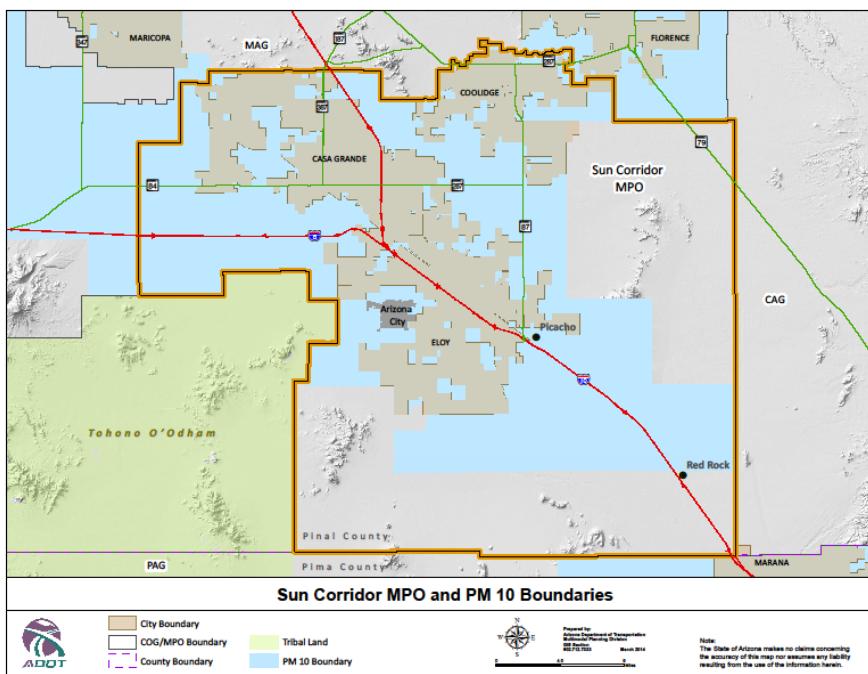


## 1. Introduction

Sun Corridor Metropolitan Planning Organization (MPO) was created in 2013 in response to a Federal mandate that requires an urbanized area with a Census-designated population of 50,000 or more residents to form such an organization in order to be eligible for Federal transportation funds. The MPO provides transportation planning services to the cities of Casa Grande, Coolidge, Eloy, and a portion of Pinal County. The MPO planning boundary (**Figure 1**) covers 1,155 square miles and includes approximately 118,503 Pinal County residents.

The Sun Corridor MPO objective is to provide continuing, cooperative, and comprehensive short and long-range transportation planning that improves the performance of the transportation network. The Sun Corridor MPO engages in cooperative decision-making through working relationships and financial partnerships among the member governments, the Arizona Department of Transportation (ADOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA).

**Figure 1**



## 2. Purpose

Governmental agencies recognize the importance of involving the public as they plan, organize, and implement transportation plans and programs. The purpose of a public participation plan is to ensure a proactive public involvement procedure that allows the public to be involved in all phases of the planning process by providing complete information, timely public notice, opportunities for making comments, full access to key decisions, and early and continuing involvement in developing transportation plans and programs.

Within these plans and programs, the following components are defined for establishing the proper participation protocols:

**Regional Transportation Plan (RTP):** For the long-range plan, the Sun Corridor MPO is responsible for preparing a 20-year Regional Transportation Plan (RTP). Federal law requires that these documents be updated at least once every four years. Both the TIP and RTP must undergo an annual air quality conformity analysis to ensure that transportation activities do not contribute to violations of the federal air quality standards. The Sun Corridor MPO will consult with the Maricopa Association of Governments (MAG) on all air quality conformity activities to ensure continued coordination of public involvement activities within the Sun Corridor MPO planning boundary.

**Transportation Improvement Program (TIP):** For its short-range plan, the Sun Corridor MPO develops a Transportation Improvement Program (TIP) that programs the most immediate implementation priorities for transportation projects as outlined in the Regional Transportation Plan. All transportation projects must be included, regardless of how they are funded. Under federal guidelines, the TIP is a sequential, ten-year program with the first five years financially constrained.

**Coordinated Public Transit – Human Services Transportation Plan:** This plan establishes goals, criteria, and strategies for delivering efficient, coordinated services to elderly, underemployed, or otherwise financially disadvantaged persons and persons with disabilities.

**Public Participation Plan (PPP):** The public participation plan is to ensure a proactive public involvement procedure that allows the public to be involved in all phases of the planning process by providing complete information, timely public notice, opportunities for making comments, full access to key decisions, and early and continuing involvement in developing transportation plans and programs.



**Unified Planning Work Program (UPWP):** The UPWP documents the transportation studies and tasks performed by the Sun Corridor MPO along with the corresponding budget in each fiscal year.

The goals of public involvement are to ensure that:

- Residents are given the opportunity (through their respective community representative) to participate in the transportation planning process.
- The issues and concerns of residents are given consideration in the selection of transportation investments.
- Transportation investments do not disproportionately burden any population with adverse impacts.

### **Amendments to Adopted Documents**

Amendments to the RTP and the TIP are occasionally necessary after they have been adopted. With the exception of emergency or exempt projects, amendments will utilize the following process:

- Amendment will go out for a minimum 15 day consultation period for Air Quality Conformity Analysis;
- Sun Corridor MPO will announce the proposed amendment via agenda posting;
- Amendments will be reviewed by the TAC with a recommendation to the Executive Board for approval;
- Upon review by Executive Board, the amendment will either be approved or denied;
- If approved by the Executive Board, the amendment will be sent to state and federal partners for review and approval.

### **Amendments Exempt from the Public Participation Plan**

Certain amendments to adopted documents will be exempt from the public involvement process:

- Emergency projects, necessary for the safety and welfare of the citizenry;
- Movement of a project from the Parking Lot to the main body of the TIP;
- Minor revisions or technical amendments, such as:
  - Minor cost changes to locally funded projects
  - Changes in cost shares between agencies

## **Interested Parties, Participation, and Consultation**

As part of the public involvement process, the Sun Corridor MPO conducts agency consultation directly with local, state, and federal resource agencies. The Sun Corridor MPO also consults, as appropriate, with agencies and officials responsible for other planning activities within the metropolitan planning area that are affected by transportation. To coordinate the planning functions to the maximum extent practicable, such consultation includes the comparison of the Sun Corridor MPO RTP and TIP, as they are developed, with the plans, maps, inventories, and planning documents developed by other agencies. This consultation includes, as appropriate, consultations with state, federal, tribal, local, and private agencies responsible for planned growth, economic development, environmental protection, public transportation, airport operations, freight movements, land use management, natural resources, conservation, historic preservation, tourism, and natural disaster risk reduction. The Sun Corridor MPO also seeks input and comment from neighboring counties or planning areas as appropriate.

Additionally, Sun Corridor MPO reaches out to federal, state, tribal, regional, local, and private agencies to consult on environmental and resource issues and concerns. Specific topics of interest include: land use management, wildlife, natural resources, environmental protection, conservation, historic preservation, and potential environmental mitigation activities. An important consideration in the consultation process is the recognition that previously adopted projects in the RTP undergo extensive environmental and resource assessment by the implementing agencies, such as the Arizona Department of Transportation, public transportation, cities, Pinal County, and the Pinal Regional Transportation Authority (RTA). With these processes already well established, including requirements for input on mitigation and resource issues, the primary goal of the consultation effort is to gain insight regarding concerns that may involve future transportation planning efforts.

## **3. Public Participation**

Public participation implies an open process. This means that anyone who is potentially affected, or is just interested in the process, is welcome to participate. Some of the reasons for encouraging this openness are:

- Project leaders may gain new information;

- Participants, who want a project to be completed, can provide additional resources in the form of assistance, goods, or services;
- Public participation can be a forum for dispute resolution.
- Progress can be made and implementation occur because:
  - The project itself will be better designed with public input;
  - The community better understands what the project is about;
  - Input can be a warning mechanism for potential problems.
- Participant comments help the project leaders understand areas where additional people may have concerns or misunderstandings. This can be used to provide better information to others who are not participating.

#### 4. Public Involvement Procedures

To have a proactive public involvement process, the Sun Corridor MPO will provide time for public comment at each public meeting. The procedures (**Table 1**) will inform the public about how, when, and where they may participate.

The public involvement plan contains the following elements:

- Involvement Opportunities – Provide the opportunity for the public to be involved in all phases of the planning process.
- Communication – Establish mechanisms for maintaining communications between the public and local officials such as process like legal ads, web site notifications, and displays.
- Information – Assure that technical information is available and in a simplified, understandable form.
- Response to Public Input – A description of the methods used to respond to comments from the public.
- Advisory Committees – The use of committees and the means of providing a cross-section of affected citizens on the advisory committees.

**Table 1 – Summary of Sun Corridor MPO Public Participation Procedures**

Public Participation Component	Meetings	Public Comment Period	Typical Public Participation Techniques	Additional Comment
<b>Federal Required Documents, Plans, and Programs</b>				
Regional Transportation Plan (RTP)	Initial & Subsequent Public Meetings TAC Executive Board	30 Days	Legal Notice Website	Update Every 4 Years; Requires Air Quality Conformity Analysis; Public Comments Included in Final RTP
Transportation Improvement Program (TIP)	Initial & Subsequent Public Meetings TAC Executive Board	30 Days	Legal Notice Website	Updated At least Every 2 Years; Requires Air Quality Conformity Analysis; Public Comments Provided to Executive Board
Human Services Transportation Plan	TAC Executive Board	30 Days	Legal Notice Website	Update Annually; Full Update Every 3 Years
Public Participation Plan	TAC Executive Board	45 Days	Legal Notice Website	Updated As Required Public Comments Provided to Executive Board
Unified Planning Work Program (UPWP)	TAC Executive Board	N/A	N/A	Annually; Amended as Necessary; Developed in Cooperation with ADOT and Transit Operators
Amendments To Adopted Documents	TAC Executive Board	N/A	Legal Notice Website	Non-Exempt Amendments
Amendments Exempt from Public Participation	N/A	N/A	N/A	Emergency Projects and Minor Revisions
<b>Open Public Meetings</b>				
Executive Board Meetings	Every Second Tuesday of Every Other Month	Public Comment Accepted at Meeting	Public Notice; Master Distribution List; Website	Held at 10:00; Location Rotates Between Member Agencies
Technical Advisory Committee (TAC)	Fourth Thursday of Every Other Month	Public Comment Accepted at Meeting	Public Notice; Master Distribution List; Website	Held at 1:00; Casa Grande Public Safety Complex (Room 128) 373 E. Val Vista Blvd. Casa Grande, AZ

## 5. Public Notification Tools, Techniques and Activities

There are numerous and varied tools/techniques/activities to provide the opportunity for public involvement. Any combination and number of these may be used depending on the scope of the specific plan, program, or project. These techniques/activities are defined in detail in **Table 2**. As funding permits, the Sun Corridor MPO will select from the various activities to provide the most effective public participation in each particular situation.

### Virtual Public Involvement

Virtual public involvement is a new opportunity for information sharing and public involvement in the transportation planning, programming, and project development process. These new opportunities include, but are not limited to techniques, such as telephone town halls and online meetings, pop-up outreach, social meetings/meeting-in-a box kits, story maps, quick videos, crowdsourcing, survey tools, real-time polling tools, social media following, and visualization. These techniques offer convenient, efficient, and low-cost methods for informing the public, encouraging participation, and receiving input.

**Table 2**

Activity	Description
Brochure	Written material to distribute generally contains more information than a flyer. It is often folded to create a small piece for distribution.
Charrette	An intensive brainstorming session using visual methods to define alternatives.
Conference	A meeting with two or more people where the participants confer and discuss. (This can also be a series of meetings and/or events focused on a unifying subject.)
Display	Information and materials are displayed in an informal setting where people are free to move about and consider whatever is of interest to them.
Email	Using the Internet to contact people with electronic mail addresses.
Social Media	Various; Facebook, Twitter, others
Focus Group	A small carefully selected group of individuals who meet together to give feedback to the organizer on a specific topic.

Activity	Description
Forums	A public meeting that is designed to help attendants better understand a subject by hearing different points of view. Usually several people with differing opinions, each make a short presentation and then answer questions. It is not designed for decision making.
Information Booths	Place an information exhibit at fair-type events.
Meetings	These are opportunities for larger groups of people to get together for a multitude of purposes. The meetings may be done in person, telephonic, or using online tools for video and audio conferencing (e.g. Go-To-Meetings, Zoom, Webex, Google Teams, etc.).
Modeling	Computer and/or physical modeling can be used to help people better visualize or better understand a particular concept or project.
Newspaper Advertisement	Information that a newspaper prints in their paper that is not part of the news. The person/group placing the advertisement has control of the content.
Press Releases	This official release tells the press there is news they might be interested in reporting. It generally follows a specific format and includes who, what, when, where, and a contact for more information.
List of local Newspapers	Casa Grande Dispatch; Maricopa Monitor; Coolidge Examiner; Eloy Enterprise; Arizona City Independent; Tri Valley Dispatch
Posters	A large written announcement posted in a public place.
Presentation Meetings	These meetings allow the organizer to provide information and answer questions for a large group at once.
Public Hearings (Meetings)	This is a legal meeting that is often required to make sure there is some opportunity for public comment. It is normally done with elected officials sitting at the front and allowing community members very specific conditions to speak under. The meetings may be done in person, telephonic, or using online tools for video and audio conferencing (e.g. Go-To-Meetings, Zoom, Webex, Google Teams, etc.).
Public Notice	These are official notices posted prior to meetings. The notice is posted on the Sun Corridor MPO website and Office, and select locations and local newspapers.
Public Service Announcements	These are short announcements usually on radio or television, for which there is no charge and announce something important for the public to know. (use all newspapers)
Web Site	A series of pages on the Internet that relate to a specific subject.

Activity	Description
	They can be reached by anyone who has access to the Internet by typing a particular address or by doing a search.

## Visualization Techniques

The Sun Corridor MPO will utilize a variety of tools to educate and inform the public, which may include the interweaving of *visualization techniques* (**Table 3**). Use of these individual techniques or a combination thereof, will assist in the communication process.

**Table 3**

Maps	Chart/Flow Charts
Drawings/ Sketches	Illustrations
Tables/Graphs	PowerPoint Presentation
Video	Diagrams
Graphics	Photographs
Geographic Information Systems (GIS)	Narrative Description

## Master Distribution List

A master email distribution list will be developed and maintained; interested persons may ask to be placed on or removed from the list by contacting Sun Corridor MPO office. This continuously updated list will be used to notify interested parties of upcoming meetings and other opportunities for public involvement. Furthermore, this list will include news media, community groups, business and professional groups, special interest groups, elected and appointed officials, affected public agencies, representatives of public transportation employees, public ports, freight shippers, providers of freight transportation services, private providers of transportation (including intercity bus operators, employer-based commuting programs, such as carpool program, vanpool program, transit benefit program, parking cash-out program, shuttle program, or telework program), representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.

## **Sun Corridor MPO Website**

The Sun Corridor MPO will develop and maintain an Internet website to provide the most current information available on various topics. The website contents are expected to include:

- Contact Information
- Current Executive Board and Technical Advisory Committee Information
- Meeting Calendars
- Meeting Agendas and Minutes
- Public Notices
- Work Products and Publications
- Title VI Policy
- Federally Required Documents
- Request for Proposals
- Employment Opportunities

## **Media Contact and Advertising**

The media plays a crucial role in getting information regarding significant transportation activities and issue to the public. The Sun Corridor MPO will maintain ongoing communication with the media through various means, including press releases and interviews.

The Tri-Valley Dispatch newspapers will be utilized as the primary print medium for advertising transportation issues of interest to the general population. Public service announcement and interviews may be broadcast on local radio stations.

## **Public Meetings**

Meetings and hearings, which are open for public participation, will be scheduled to allow the best opportunity for attendance by the general public and other entities whenever possible. These meetings are used to both inform the public of the planning process and solicit input, ideas, and feedback. The Sun Corridor MPO Executive Board and Technical Advisory Committee meetings each include time on the agenda for general public comment on transportation related items.

Meetings may include informal presentation at regional sites, open house, round tables, or other community forums, virtual meetings, and formal presentations to various service clubs, civic, and professional groups.

Transportation meeting dates, times, and locations are available on the Sun Corridor MPO website at [www.scmopo.org](http://www.scmopo.org)

Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the meeting so that accommodations may be arranged.

### **Public Comment and Response to Comments**

Written comments received through the public involvement process will be included along with responses as an appendix to the document under review, as appropriate, or will otherwise be summarized and presented to the Executive Board or other body for awareness purposes.

### **Title VI and Environmental Justice**

Title VI of the Civil Rights Act of 1964 requires outreach to underserved groups. *"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."*

*A further 1994 Presidential directive dictates, "Each Federal agency shall make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations."* Executive Order 12898

Public participation implies an open process. This means that anyone who is potentially affected, or is just interested in the process, is welcome to participate.

Just opening the process to the public is not enough. There are numerous populations that are not likely to get involved unless a special effort is made to reach out to them. In this Plan, groups that need a more focused effort to get involved are referred to as "underserved populations". These include, but are not limited to:

- Minority (Hispanic and/or non-white) community members;
- Low-Income community members;
- Physically and mentally challenged community members;
- People who rely on alternative transportation;
- People with limited English proficiency;
- Aging populations.

The Sun Corridor MPO will make every effort to hold public meetings in facilities that are compliant with the Americans with Disabilities Act (ADA); and, arrange for reasonable accessibility and accommodation to persons with disabilities. Further, to provide equally effective communication, Sun Corridor MPO will make do preparation, when appropriate, for persons requiring assistance, such as the hearing or visually impaired, upon request.

The Sun Corridor MPO will assist persons with limited English proficiency (LEP) to participate in the transportation planning process. Staff will make every effort to provide Spanish translators and document translation, where feasible, upon request. Elderly persons or zero vehicle households who are not able to attend meetings may make a request for the information at Sun Corridor MPO offices for delivery of materials to their homes. Sun Corridor MPO staff, coordinating availability, is willing to go speak to groups to eliminate participation barriers and involve citizens in the transportation process. By making a reasonable extra effort to include these populations, the Sun Corridor MPO hopes to ensure that the interests and input of all residents are given equal consideration.

The Sun Corridor MPO has provided other means of outreach other than from the traditional methods. One method used was providing a survey in English and in Spanish to seek input on a transit study, with a chance to win a Gift Card. Surveys were available on-line and provided to the local agencies and to specific site locations that were identified having heavy foot traffic such as community centers, senior centers, libraries, after school programs, and schools. Other untraditional methods will be used pending the nature of the project to engage LEP persons and environmental justice populations.

Listed below are various outreach processes that may be used by the Sun Corridor MPO to ensure Title VI, Limited English Proficiency (LEP) persons and Environmental Justice (EJ) populations have access to participate in Sun Corridor MPO transportation decision-making process:

- Translate outreach materials based on a LEP Four-Factor analysis conducted on a project-by-project basis.
- Advertise meetings, public notices, and other materials in the Tri-Valley newspapers, SCMPO and local agency websites, and other high traffic locations frequented by the public.
- Advance demographic research of potentially impacted communities for transportation-related study projects to determine the level and targeted outreach tools needed for public involvement based on LEP, EJ and Title VI Data collection.

- Include Spanish text on Sun Corridor MPO materials to the public notifying them of the opportunity to request language services, if needed.
- Forming partnerships between member entities, public and private sectors.
- Consider the proximity to public transportation routes when selecting a meeting location.
- Schedule public meetings at the appropriate time of day based on community assessments.
- Use of Title VI Self-identification cards at meetings.
- Use of various types of modes to communicate Sun Corridor MPO meetings.

## 6. Evaluating Public Involvement Activities

A continuing focus on evaluation and enhancement of the public participation process should help to improve the outcome of each new Sun Corridor MPO plan, project, or program. Evaluating public participation is a multi-dimensional task.

- First, there is the quantitative aspect which uses measurements such as the number of activities held, the number of notices sent, and/or the number of people who participated. While valid and important, these factors may not show the complete picture.
- Second, it is important to evaluate the qualitative aspects relating to perceptions, attitudes, and effectiveness. Did the people who participated feel they were heard? Were all the potentially affected interests (including the underserved) actually represented? Were the materials provided easy to understand? Were announcements received in a timely manner?
- Third, is the question of how the public input was used. This information needs to be recorded and made available. It also needs to be considered in the decision-making process.
- Fourth, is the need to evaluate the reason something happened. Understanding why there was good or poor participation is important to assessing effectiveness.

The ultimate point to consider in an evaluation is the existence of respect and trust. It is not possible to please everyone, but it should be possible to proceed forward with an atmosphere of respect and trust, and Sun Corridor MPO intends to earn this by being fair and open with everyone at all times.



## 7. Development, Adoption, and Revision of the Public Participation Plan

This Public Participation Plan has gone through several stages during its development:

### Preparation of a preliminary draft plan

- Evaluation of this plan to ensure compliance with all federal regulations;
- Review of the plan by Sun Corridor MPO Technical Advisory Committee;
- Review of the plan by stakeholders including the general public, governmental entities, and transportation professionals/businesses, for 45 days;
- Circulation of the draft plan for at least 45 calendar days. This includes notice to all potentially affected interests that this final draft plan is available for review, including posting on the Sun Corridor MPO website and hard copies of the document available at the Sun Corridor MPO office.

### Plan Revisions

- Revision of the plan based on the above reviews;
- Completion of a final draft plan;
- Review and evaluation of any further recommended changes;
- Adoption of the final plan by the Sun Corridor MPO TAC, and Executive Board;
- Ongoing implementation of the plan by the Sun Corridor MPO;
- Availability of alternative formats i.e. large prints, Braille, audio/video cassettes (as appropriate) upon request for individuals who are blind or individuals with hearing/vision impairments. Due to the time and expense required to develop such materials, this will only be done upon request and a minimum of **two weeks' notice must be provided to ensure timely preparation of such materials.**

The plan will be officially reviewed at a minimum of every five (5) years. This re-evaluation will involve significant public input and a minimum 45 calendar day review period prior to adopting any changes. All efforts to involve the public and other organizations will follow the steps outlined in the current plan.

Other periodic revisions may occur, as new and better approaches are determined. Each time any significant content revisions are made (other than technical or grammatical revisions) the public will be given a 45-calendar day review and comment period prior to implementing the changes. Sun Corridor MPO will update the plan as needed and submit an annual accomplishment and goal report to the Arizona Department of Transportation (ADOT) Civil Rights Office.

## 8. Sun Corridor MPO's Commitment

This plan contains background material, guidelines, and commitments that the MPO is undertaking to incorporate an effective public process into future plans, projects, and programs. Specifically the Sun Corridor MPO is committed to:

- Inclusive and meaningful public involvement;
- Open and honest communications with all individuals and entities;
- Timely public notice;
- Full public access to information and key decisions;
- Creating a sense of shared responsibility and ownership for regional transportation/congestion problems and a shared sense of pride in the development of solutions to those problems;
- Helping form partnerships between member entities, and the private and public sectors to plan and implement transportation/congestion solutions;
- Establishing policies and prioritizing needs based on valid data and using objective, fair, and consistent processes;
- Providing information and gathering input so that decision makers will be able to make informed decisions.

## 9. Contact Information:

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