



## EXECUTIVE BOARD MEETING MINUTES

<b>DATE:</b>	November 10, 2020	<b>TIME:</b>	10:00 A.M.
<p>Pinal County Complex, 820 E. Cottonwood Lane, Casa Grande, AZ 85122</p> <p>Due to the impacts of the federal, state, and local declarations of public health emergency due to the COVID-19 pandemic, the Sun Corridor MPO has implemented measures to protect the community, including holding Executive Board meetings remotely by technological means, as permitted by State law. Until further notice, Executive Board members may attend in person, participate telephonically or via other technological means. In addition, the Executive Board meeting at 10:00 will be closed to all members of the public in order to prevent a large or close gathering of the public and to promote adequate social distancing in accordance with the recommendations of the CDC. Members of the public are encouraged to participate telephonically.</p> <p>Call in Number - 1-408-418-9388 Access Code – 24555467#</p>			
<b>PLACE:</b>			
<b>CONTACT:</b>	Irene Higgs 520-705-5143		
<b>MEMBERS PRESENT:</b>	Supervisor Steve Miller, Pinal Co Mayor Craig McFarland, Casa Grande Mayor Jon Thompson, Coolidge Mayor Micah Powell, Eloy	<b>OTHERS PRESENT:</b>	Jason James, ADOT (Telephonic) Doug Moseke, ADOT (Telephonic) Kevin Adams, RTAC (Telephonic) Jason Bottjen, Pinal County (Telephonic) Matt Rencher, Coolidge Harvey Krauss, Eloy Ed Stillings, FHWA (Telephonic) Andrea Robles, CAG (Telephonic) Angela Gotto, CAG (Telephonic)
<b>MEMBERS ABSENT:</b>	Steve Stratton, ADOT District 4 Rep		
<b>STAFF PRESENT:</b>	Irene Higgs, Executive Director Jason Hafner, Transportation Planner		
REGULAR MEETING			
ITEM	AGENDA ITEM		
1	Call to Order and Introductions		<b>10:07 AM</b>
	<i>The meeting was called to order by Chairman Jon Thompson at 10:07 a.m.</i>		
2	Title VI - Notice to the Public		
	<i>SCMPO Executive Director, Irene Higgs, read the Title VI Public Notice and reminded all attendees to please fill out the optional survey card to assist the Sun Corridor MPO in gathering Title VI data.</i>		
3	Call to the Public: This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments SHALL be limited to three (3) minutes or less.		
	<i>No comments from the Public.</i>		
4	Discussion and Possible Action to Approve the Meeting Minutes: September 8, 2020		<b>APPROVED 4 - 0</b>
	<i>Board member Craig McFarland presented a motion to approve the meeting minutes for September 8, 2020. Motion was seconded by Secretary/Treasurer Steve Miller.</i>		
5	Regional Transportation Advocacy Council (RTAC) (Information Only)		
	<i>Kevin Adam provided an update on 2020 Election and State/Federal Transportation Funding.</i>		
6	Transportation Advisory Committee (TAC) Update (Information Only):		
	<i>Jason Hafner provided the following update:</i>  SCMPO Traffic Count Project - Regional Traffic Count project is currently underway. Traffic Research & Analysis (TRA) is under contract to compete 552 counts between this Fall and next Fall. Angela Gotto (CAG) stated that MAG has an agreement in place to do all the remaining counts in Pinal County. As of 11/03/2020: TRA has counted 180 locations • Casa Grande – 153 • Eloy – 25 • Pinal County – 2 This week TRA is counting • Coolidge – 24 • Casa Grande - 60		
7	Air Quality (AQ) Update (Information Only)		
	<i>Jason Hafner provided the following update:</i>  <b>Winter 2020 AQ Conformity Analysis</b> - Project lists were submitted to MAG on 09/24/2020. MAG submitted follow-up questions to SCMPO staff on 10/27/2020. Responses were sent on 10/29/2020. The Conformity and list of projects will go out for 30-day review in December. Board approval of the Conformity Determination is planned for March 2021.		



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8	<p>Arizona Department of Transportation (ADOT) Planner Update (Information Only)</p> <p>Jason James provided the following update:</p> <p><b>P2P (FY22-26):</b> ADOT completed all the district workshops in October 2020. The list of projects will be finalized and submitted to programming by this Friday. Planning Level Scoping will be done on each project. The final list will be distributed to districts and participants in the next two weeks.</p> <p><b>MPO/COG Manual Update:</b> The Final Draft manual will be completed by WSP in the next few weeks. The final Manual will be presented at the December 11, 2020 AZ COG/MPO Planners Meeting.</p>
9	<p>Federal Highways Administration (FHWA) Update (Information Only)</p> <p>Ed Stillings provided the following update:</p> <p>FHWA office is closed and staff is 100% working from home. Absolutely no travel is allowed due to COVID-19. The FY2020 BUILD Grants were announced. Two grants were awarded in Arizona. Gila County Tonto Bridge and 35th Ave Safety Corridor project in Phoenix. Also, FHWA announced round 6 of the Every Day Counts Initiative. There will be 7 Initiatives this year. A virtual Summit will be held on December 8, 2020 - December 10, 2020.</p>
10	<p>ADOT Southcentral District Engineer Update (Information Only)</p> <p>Doug Moseke provided an update on all ADOT projects within the region.</p>
11	<p>Pinal Regional Transportation Authority (RTA) Update (Information Only)</p> <p>Andrea Robles provided the following update:</p> <p>Andrea thanked Pinal County for their partnership in hiring Wilson and Company to do General Manager work; things are moving along very well. The PRTA TAC has been reestablished and is holding their second meeting today at 2:00. Wilson and Company is working with the local communities on the IGA process. Working to reestablish Transit Technical Committee. The next Pinal RTA Board meeting is scheduled for November 17, 2020. A presentation to PCBOS is in the planning stages. Meeting with Pinal County, Attorney and Bond Council regularly. There is currently \$43.8 million in the escrow account.</p>
12	<p>I-10 Widening Update (Information Only)</p> <p>Irene Higgs provided the following update to the I-10 Widening Study:</p> <ul style="list-style-type: none"> <li>• A live, call-in/online public meeting will be held Nov. 18 between 5:30 and 7 p.m. to provide details about the alternatives being evaluated and provide an opportunity for the public to provide feedback.</li> <li>• ADOT is advancing design from SR587 to the south end of project for the mainline only.</li> </ul>
13	<p>BUILD Grant Update - Inland Port Arizona (Information Only)</p> <p>Jason Bottjen provided the following update:</p> <p>On October 30, 2020; Pinal County received the Notice to Proceed for the design consultant, T.Y. Lin to begin the base phase of the Inland Port AZ BUILD Grant project. The project Kick-Off Meeting is scheduled for November 13, 2020 from 10:00 am to 11:30 am via Microsoft Meets.</p>
14	<p>MPO Update - Information Only</p> <ul style="list-style-type: none"> <li>• Metropolitan Planning Organization (MPO) Progress Report (14.0)</li> <li>• Federal Fiscal Year (FFY) 2020 Ledger (14.1)</li> <li>• Design/Construction Report (14.2)</li> <li>• Support Letter Cotton Express (14.3)</li> <li>• Title VI Plan Compliance/Goals and Accomplishment Report Acceptance (14.4)</li> <li>• SCMPO 2020-2029 TIP Amendment #1 (14.5)</li> <li>• Sun Cloud Data Portal</li> </ul> <p>• <b>Metropolitan Planning Organization (MPO) Update (14.0)</b> - Irene Higgs stated that staff had a busy couple of months in September, October and a portion of November.</p> <p>• <b>Federal Fiscal Year (FFY) 2020 Ledger (14.1)</b> - Irene Higgs stated that there has been no change to the ledger.</p> <p>• <b>Design/Construction Report (14.2)</b> - Jason Hafner provided a detailed update on all design/construction projects within the Sun Corridor MPO Region. Mayor McFarland stated that Lucid will begin Phase II by December 2020 and expressed the importance of getting Thornton Road widened.</p> <p>• <b>Support Letter Cotton Express (14.3)</b> - Irene Higgs stated that the City of Coolidge applied for FTA 5307/5339 grant funds to purchase a new bus for the Cotton Express route. The new bus will replace a 2009 model w/ over 200,000 miles</p> <p>• <b>Title VI Plan Compliance/Goals and Accomplishment Report Acceptance (14.4)</b> - Irene Higgs stated that the Sun Corridor MPO received acceptance from the ADOT Civil Rights Office on the Title VI Plan (August 24, 2020) and Goals and Accomplishment Annual Report (August 25, 2020). Both items meets the FHWA/FTA guidelines.</p>



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• **SCMPO 2020-2029 TIP Amendment #2 (14.5)** - Jason Hafner noted that this was Administrative Amendment #2 not Amendment #1. The amendment was needed to move \$15k from the design phase of the Jimmie Kerr Blvd from Casa Grande Ave to Milligan Rd safety project to the construction phase. The bid amount of the project came in \$61k over the ADOT Engineers estimate. MPO staff were able to get ADOT to move funding off of an old completed HSIP project to cover the remaining \$46k of funding needed for this project. The City of Eloy and Casa Grande will not be required to provide any funds on this project.

• **Sun Cloud Data Portal** - MAG received a \$1 million Accelerating Innovation Deployment planning grant from FHWA. The timeline to complete the project is September 1, 2019 to August 31, 2021

Sun Corridor MPO is partnering with Maricopa Association of Governments (MAG), Pima Association of Governments (PAG), ADOT and SVMPO to create the Sun Cloud data portal.

The Sun Cloud data portal will share transportation, socioeconomic and IT data and serve as a common data platform. The portal will strengthen regional alignment and planning for smart infrastructure investments to help improve mobility and safety in the fast-growing Sun Corridor megaregion that extends from Phoenix to the Mexico border. The goal is to build a tool that can be used to streamline and enhance work that supports transportation planning, including socioeconomic and information technology data. Streamlining planning will save money, improve outcomes, and coordinate diverse priorities more effectively.

MAG is partnering with AZGEO to display the data and make it available to Sun Corridor partners.

Meetings have taken place with the City Eloy and Casa Grande and Eloy has already began uploading data to the shared drive.

15	Consent Agenda	
	ALL ITEMS LISTED BELOW WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE MOTION AND ONE VOTE OF THE BOARD. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER OR MEMBER OF THE PUBLIC SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.	
	Business: Possible Discussion and/or Action on the Following:	
	A motion was made by Secretary/Treasurer Steve Miller to accept the Consent Agenda items as presented. The motion was seconded by Board Member Craig McFarland.	
*15.A	Discussion and Possible Action to Approve of the 2021 SCMPO Executive Board and Technical Advisory Committee Meeting Schedule	<b>APPROVED CONSENT AGENDA</b> <b>4 - 0</b>
	By a 4-0 vote under the Consent Agenda, the Board approved the 2021 SCMPO Executive Board and Technical Advisory Committee Meeting Schedule.	
*15.B	Discussion and Possible Action to Approve the 2020 Air Quality Conformity Project List and Conformity Analysis to be Advertised for 30-Day Public Review and Comment Period	<b>APPROVED CONSENT AGENDA</b> <b>4 - 0</b>
	By a 4-0 vote under the Consent Agenda, the Board approved the 2020 Air Quality Conformity Project List and Conformity Analysis to be Advertised for 30-Day Public Review and Comment Period	
*15.C	Discussion and Possible Action to Approve the 2021 Human Services Transportation Coordination Plan to be Advertised for Public Comment Period	<b>APPROVED CONSENT AGENDA</b> <b>4 - 0</b>
	By a 4-0 vote under the Consent Agenda, the Board approved the 2021 Human Services Transportation Coordination Plan to be Advertised for Public Comment Period.	
16	Discussion and Possible Action to Elect the 2021 Executive Board Officers (Chair, Vice-Chair and Secretary/Treasurer)	<b>APPROVED 4 - 0</b>
	Chairman Thompson stated that the officer positions have rotated every year and that Eloy is next in line to be the Chairman. Mayor Micah Powell requested that he skip the Chairman position for this year and be Vice-Chairman. This will allow him time to get established in his new role. A motion was made by Board Member Craig McFarland to accept the 2021 Officers as follows:	
	Chairman - Steve Miller, Pinal County Supervisor Vice-Chairman - Micah Powell, Mayor City of Eloy Secretary/Treasurer - Craig McFarland, Mayor City of Casa Grande	
	The motion was seconded by Secretary/Treasurer Steve Miller.	



EXECUTIVE BOARD MEETING MINUTES	
17	<p>Member Jurisdiction Reports (Casa Grande, Coolidge, Eloy and Pinal County)</p> <p><b>City of Casa Grande</b> - Mayor McFarland stated the City is annexing 1000 acres South of the Union Pacific RR. There is still a need for the Burris Rd overpass. Abbott to donate ROW to the City for the Burris Rd project. Mayor McFarland asked MPO staff to work with ADOT see if the City can restrict access to biohazard/non-biohazard materials - put up signage. A route specified to keep off Pinal Avenue. Irene Higgs stated that she will reach out to Duane Eitel to see if he has contacted ADOT. The General Plan goes out to the public for vote on May 18, 2021. Council to approve the General Plan on January 4, 2021. Four public hearings to be held over the next few weeks through January 4, 2021. A Transit Study was completed a while ago. A technical update is going to be done to look at a demand response option. Council is anxious to get started.</p> <p><b>City of Coolidge</b> - Mayor Thompson had nothing to report.</p> <p><b>City of Eloy</b> - Mayor Powell stated that the DCR for Sunland Gin Rd/ Arica Rd is complete and pre-design of the project is underway. Sunland Gin/Jimmie Kerr Blvd traffic signal is in the City of Casa Grande CIP. Jason Hafner stated that a meeting with ADOT has been set-up by the City of Eloy to discuss the Sunland Gin Rd/Arica Rd improvements. Irene Higgs stated that the meeting is scheduled for December 9, 2020</p> <p><b>Pinal County</b> - Supervisor Miller stated that staff met to discuss ways to improve MCG Hwy without the RTA funds. The Pinal County Board will have three new Supervisors in January 2020. The County will also be looking for a new County Manager after the first of the year. An interim County manager will be appointed today.</p>
18	<p>Future Agenda Items</p> <p>No future agenda items requested.</p>
19	<p>Upcoming Meeting Schedule:</p> <ul style="list-style-type: none"> <li>• Pinal RTA Board Meeting, November 18, TBD</li> <li>• State Transportation Board, November 20, Wickenburg</li> <li>• State Transportation Board, December 18, Tucson</li> </ul>
20	<p>Next SCMPO Executive Board Meeting Date:</p> <p>January 12, 2021 City of Coolidge – Council Chambers, 911 S. Arizona Blvd., Coolidge, AZ 85128</p>
21	<p>Adjourn <span style="float: right;">11:40 AM</span></p>
	<p>Meeting Adjourned at 11:40 a.m.</p>
	<p>Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the meeting so that accommodations may be arranged.</p>



## SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM

Please Sign. Your Time Counts!

Group/Committee Name: EXECUTIVE BOARD MEETING

Activity Code/  
Acct No:

Activity/Meeting Date: Tuesday, November 10, 2020

Location: Pinal County Complex, 820 E. Cottonwood Lane, Casa Grande, AZ 85122 Due to the i

ATTENDANCE						IN-KIND MATCH				Miles Traveled	Initials
Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project Preparation Meeting Travel					
Craig McFarland	Mayor	City of Casa Grande	cmcfarland@casagrandeaz.gov	<input checked="" type="checkbox"/>	<input type="checkbox"/>						
<del>Joel Belloc</del> Micah Powell	Mayor	City of Eloy	jbelloc@eloyaz.gov	<input checked="" type="checkbox"/>	<input type="checkbox"/>						
Jon Thompson	Mayor	City of Coolidge	jthompson@coolidgeaz.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>						
Steve Miller	Supervisor	Pinal County	steve.miller@pinal.gov	<input checked="" type="checkbox"/>	<input type="checkbox"/>						
Steve Stratton	State Transportation Board - District 4	ADOT	sestratton@hotmail.com	<input type="checkbox"/>	<input type="checkbox"/>						
Andrea Robles	Interim Director	CAG	ARobles@cagaz.org	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0			
Andy Smith	Assistant Public Works Director	Pinal County	Andrew.Smith@pinalcountyaz.gov	<input type="checkbox"/>	<input type="checkbox"/>						
Brent Crowther	Project Manager	Kimley Horn	Brent.Crowther@kimley-horn.com	<input type="checkbox"/>	<input type="checkbox"/>						
Dedrick Denton	Senior Planner	Pinal County	dedrick.denton@pinal.gov	<input type="checkbox"/>	<input type="checkbox"/>						
Douglas Moseke	Assistant District Engineer	ADOT Southcentral District	dmoseke@azdot.gov	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0			
Duane Eitel	Transportation Engineer	City of Casa Grande	deitel@casagrandeaz.gov	<input type="checkbox"/>	<input type="checkbox"/>						
Ed Stillings	Senior Transportation Planner	FHWA - Region 1	ed.stillings@fhwa.dot.gov	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0			
Eric Gudino	Assistant to Director	ADOT	egudino@azdot.gov	<input type="checkbox"/>	<input type="checkbox"/>						
Harvey Krauss	Manager	City of Eloy	hkrauss@ci.eloy.az.us	<input type="checkbox"/>	<input type="checkbox"/>	1	1	1	31		
Irene Higgs	Executive Director	SCMPO	ihiggs@scmpo.org	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0			
Jason Bottjen	Transportation Planning Supervisor	Pinal County	Jason.Bottjen@pinal.gov	<input type="checkbox"/>	<input type="checkbox"/>	1	1	0	0		
Jason Hafner	Planner	SCMPO	jhafner@scmpo.org	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0			
Jason James	Planner	ADOT	james6@azdot.gov	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0			
Jon Vlaming	Community Dev. Director	City of Eloy	jvlaming@EloyAZ.gov	<input type="checkbox"/>	<input type="checkbox"/>						
Kathy Borquez	Senior Trans. Planner	Pinal County	kathy.borquez@pinal.gov	<input type="checkbox"/>	<input type="checkbox"/>						

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## SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM

**Please Sign. Your Time Counts!**

**Group/Committee Name:** EXECUTIVE BOARD MEETING

**Activity Code/**  
**Acct No:**

**Activity/Meeting Date:** Tuesday, November 10, 2020

**Location:** Pinal County Complex, 820 E. Cottonwood Lane, Casa Grande, AZ 85122 Due to the i

ATTENDANCE						IN-KIND MATCH				
Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project			Miles Traveled	Initials
						Preparation	Meeting	Travel		
Keith Brown	Public Works Director	City of Eloy	kbrown@EloyAZ.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Kevin Adam	Director	RTAC	kadam@rtac.net	<input type="checkbox"/>	<input type="checkbox"/>					✓
Kevin Louis	PW Director	City of Casa Grande	klouis@casagrandeaz.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Louis Anderson	Manager	Pinal County	Louis.Andersen@pinal.gov							
Matt Rencher	PW Director	City of Coolidge	mrencher@coolidgeaz.com	<input type="checkbox"/>	<input type="checkbox"/>	1	1	1	23.1	MR
Mike Blankenship	PE/Principal	Greenlight Traffic Engineering	mikeb@greenlightte.com	<input type="checkbox"/>	<input type="checkbox"/>					
Mike Sundblom	Director	Pinal County - Air Quality	mike.sundblor@mike.su/ mike.su/ mike.sund	<input type="checkbox"/>	<input type="checkbox"/>					
Rod Lane	District Engineer	ADOT Southcentral District	rlane@azdot.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Velyjha Southern	Trainee	FHWA	velyjha.southern@fhwa.dot.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Angela Gatto		CAG		<input type="checkbox"/>	✓					X
				<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>					
TOTAL										

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