



## EXECUTIVE BOARD MEETING MINUTES

<b>DATE:</b>	September 14, 2021	<b>TIME:</b>	10:00 A.M.
	City of Coolidge – Council Chambers, 911 S. Arizona Blvd., Coolidge, AZ 85128		
<b>PLACE:</b>	Call in Number - 1-408-418-9388 Access Code – 24555467#		
<b>CONTACT:</b>	Irene Higgs 520-705-5143		
<b>MEMBERS PRESENT:</b>	Supervisor Steve Miller, Pinal Co Mayor Craig McFarland, Casa Grande Mayor Jon Thompson, Coolidge Mayor Micah Powell, Eloy	<b>OTHERS PRESENT:</b>	Doug Moseke, ADOT (Telephonic) Kevin Adams, RTAC Jason Bottjen, Pinal County (Telephonic)
<b>MEMBERS ABSENT:</b>	Steve Stratton, ADOT District 4 Rep		Matt Rencher, Coolidge Duane Eitel, Casa Grande (Telephonic)
<b>STAFF PRESENT:</b>	Irene Higgs, Executive Director Jason Hafner, Transportation Planner		Myrna Bondoc, ADOT (Telephonic) Ed Stillings, FHWA (Telephonic)

## REGULAR MEETING

ITEM	AGENDA ITEM	
1	Call to Order and Introductions	<b>10:01 AM</b>
	<i>The meeting was called to order by Chairman Miller at 10:01 a.m.</i>	
2	Title VI - Notice to the Public	
	<i>SCMPO Executive Director, Irene Higgs, read the Title VI Public Notice.</i>	
3	Call to the Public: This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments SHALL be limited to three (3) min	
	<i>No comments from the Public.</i>	
4	Discussion and Possible Action to Approve the Meeting Minutes: July 13, 2021.	<b>APPROVED 4 - 0</b>
	<i>Board Member Jon Thompson presented a motion to approve the meeting minutes for July 13, 2021. Motion was seconded by Secretary/Treasurer Craig McFarland.</i>	
5	Regional Transportation Advocacy Council (RTAC) (Information Only)	
	<i>Kevin Adam provided an update on the State/Federal Transportation Funding.</i>	
6	Transportation Advisory Committee (TAC) Update (Information Only):	
	<i>Duane Eitel provided the following update:</i>	
	<b>Coolidge Route Optimization Study</b> - The project was advertised on August 2, 2021 and Proposals were due August 26, 2021. SCMPO staff is currently negotiating the Professional Services Agreement with the Scoring Panel's top choice. Notice to Proceed is expected in early October.	
	<b>HSIP Application Project</b> - The HSIP Application project is on hold until ADOT releases the Call for Projects. The Professional Services Agreement has already been reviewed and approved by the Consultant so once the Call happens, Notice to Proceed can occur quickly.	
7	Air Quality (AQ) Update (Information Only)	
	<i>Jason Hafner provided the following update:</i>	
	<b>Winter 2021 AQ Conformity Analysis</b> - Approval to move forward with the Public Review and Comment Period will be on the September Board Agenda. The Public Comment dates are Sept. 21, 2021 – Oct. 21, 2021. Approval of the Finding of Conformity and associated TIP Amendment will be on the November Board Agenda.	
	<b>Pinal County Update</b> - The PM10 Nonattainment Resolution passed the Board of Supervisors on August 4, 2021. The Resolution is a commitment by the County to implement rules in the future for the reduction of PM10. This effort is necessary for the State Implementation Plan (SIP), which is currently being worked on by MAG, Pinal County and the Sun Corridor MPO. The SIP is due in January 2022.	
8	Arizona Department of Transportation (ADOT) Planner Update (Information Only)	
	<i>Irene Higgs provided the following update:</i>	
	<i>The Highway Safety Improvement Program (HSIP) Call for Projects is tentatively scheduled for January 10, 2022, and the application deadline sometime in June 2022. Changes are being made to the HSIP application process. Training on the new application/process is scheduled in December 2021.</i>	



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9	Federal Highways Administration (FHWA) Update (Information Only)
	<p><i>Ed Stillings provided the following update:</i></p> <p><i>Federal Highway Administration (FHWA) staff are busy closing out FY2021 program. September 24, 2021 the financial system closes down. The RAISE Grant evaluation from the USDOT is on-going. The RAISE Grant results are expected to be announced by November 24, 2021. There is 2 weeks until a new Transportation Bill and Appropriation Act is needed, otherwise, a continuing resolution will be required. FHWA staff continues to be working from home with only 4 staff allowed in the office at a time.</i></p>
10	ADOT Southcentral District Engineer Update (Information Only)
	<p><i>Doug Moseke provided an update on all ADOT projects within the region.</i></p>
11	Pinal Regional Transportation Authority (RTA) Update (Information Only)
	<p><i>Irene Higgs provided the following update:</i></p> <p><i>There is currently \$66 million in the escrow account. Work continues with the PRTA team, member entities and legal counsel in preparation for a successful launch of the PRTA, in hopes of a favorable ruling received from the Supreme Court. At this time no updates received from the Supreme Court. IGAs have been developed and distributed for local adoption with the goal of approval by the Pinal RTA Board in late October early November. PRTA Board meets today at 1:00pm to approve the FY 22-26 Transportation Improvement Program.</i></p>
12	I-10 Widening Update (Information Only)
	<p><i>Irene Higgs provided the following update to the I-10 Widening Study:</i></p> <ul style="list-style-type: none"> <li>• A Stakeholder's meeting was held on August 25, 2021.</li> <li>• There are 2 segments of the Design in Pinal County that are programmed and are being funded with State Funds (to avoid the requirement of 01C needing to be programmed as well.             <ul style="list-style-type: none"> <li>o SR587-Dirk Lay Rd (\$5 mil)</li> <li>o Dirk Lay Rd – South of SR387 (\$4.1 mil)</li> </ul> </li> <li>• There is one segment of the roadway that is not currently programmed for Design.             <ul style="list-style-type: none"> <li>o Riggs Rd – SR587 (8 miles)</li> </ul> </li> <li>• A Public Hearing is planned for summer 2022.</li> <li>• An alignment has been approved by both the Gila River Indian Tribe and the BIA.</li> </ul>
13	BUILD Grant Update - Inland Port Arizona (Information Only)
	<p><i>Jason Bottjen provided the following update:</i></p> <p><i>Received approval for the Categorical Exclusion on August 16, 2021. Working through Final PS&amp;E submittal due September 24, 2021. ROW appraisal process started on August 23; offer letters are anticipated by October 18, 2021.</i></p> <p><b>Project Milestones:</b></p> <ul style="list-style-type: none"> <li>• FHWA PS&amp;E Approval: October 1, 2021</li> <li>• ROW &amp; Utility Clearance: December 10, 2021</li> </ul>
14	<p>MPO Update - Information Only</p> <ul style="list-style-type: none"> <li>• Metropolitan Planning Organization (MPO) Progress Report (14.0)</li> <li>• Federal Fiscal Year (FFY) 2021 Ledger (14.1)</li> <li>• Design/Construction Report (14.2)</li> <li>• Unified Planning Work Program Amendment #1 (14.3)</li> <li>• Arizona Corporation Commission Report (14.4)</li> <li>• Administrative TIP Amendment #9 (14.5)</li> <li>• Arizona Rural Transportation Summit Update</li> </ul> <p><b>• Metropolitan Planning Organization (MPO) Update (14.0)</b> - Irene Higgs stated that staff had a busy couple of months in July 2021 - September 2021.</p> <p><b>• Federal Fiscal Year (FFY) 2020 Ledger (14.1)</b> - Irene Higgs stated the following changes were made to the FY2022 Ledger: Combined the Coolidge Ave design projects into one design for FY22 and changed the name of the project. Combined and advance the FY24 and FY25 Coolidge Ave Construction Projects to FY23. Added the FY2023 Design funding to FY23 construction.</p> <p><b>• Design/Construction Report (14.2)</b> - Jason Hafner provided a detailed update on all design/construction projects within the Sun Corridor MPO Region.</p> <p><b>• Unified Planning Work Program (UPWP) Amendment #1 (14.3)</b> - Irene Higgs stated that Administrative Amendment to the FY2022 - 2023 UPWP was required to add the HSIP Application Project budget and schedule. Sun Corridor MPO staff submitted the UPWP Amendment #1 to ADOT on August 5, 2021. ADOT/FHWA reviewed the Amendment and provided concurrence on August 11, 2021.</p> <p><b>• Arizona Corporation Commission Report (14.4)</b> - Irene Higgs stated that the Arizona Corporation Commission requires that the Annual Report is completed and submitted by August 20th each year. The Report requests an update of physical location, statutory agent, capitalization and officers. Failure to submit the requested report will result in a month penalty until the MPO is ultimately administratively dissolved by the Arizona Corporation Commission. The report was submitted on August 11, 2021.</p> <p><b>• Administrative TIP Amendment #9 (14.5)</b> - Jason Hafner stated that Administrative TIP Amendment #9 was needed to add \$750,000 of State Earmark Funding to the Houser Road; SR87-Vail Road and Hanna Road; SR87-Vail Road project.</p> <p><b>• AZ Rural Transportation Summit (14.6)</b> - Irene Higgs stated that the Rural Transportation Summit will be held at Harrah's Ak-Chin Hotel and Casino October 13, 2021 - October 14, 2021. There is an RTAC Board Retreat scheduled from 10:00 am - 3:00 pm on Wednesday. A Welcome Reception will be held on Wednesday, October 13th from 5:00 pm - 7:00 pm. The Thursday event will begin with Registration and Breakfast at 7:00 am and the full day event beginning at 8:00 am and ending around 2:00 pm. All the COG/MPOs will be show casing the RTAC Priority Projects. NARC, FHWA, State Transportation Board members and ADOT have confirmed speaking. Twelve State Legislators have RSVP'd to date and approximately 70 people have registered. We have \$15k in sponsorships.</p>



## EXECUTIVE BOARD MEETING MINUTES

Consent Agenda	
ALL ITEMS LISTED BELOW WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE MOTION AND ONE VOTE OF THE BOARD. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER OR MEMBER OF THE PUBLIC SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.	
15	<p style="text-align: center;">Business: Possible Discussion and/or Action on the Following:</p> <p><i>A motion was made by Vice Chairman Micah Powell to accept the Consent Agenda items as presented. The motion was seconded by Board Member Jon Thompson.</i></p>
*15.A	<p>Discussion and Possible Action to Approve the Joint Project Agreement between Sun Corridor MPO and Central Arizona Governments for Mobility Management</p> <p style="text-align: right;"><b>APPROVED CONSENT AGENDA</b> <b>4 - 0</b></p> <p><i>By a 4-0 vote under the Consent Agenda, the Board approved the Joint Project Agreement between Sun Corridor MPO and Central Arizona Governments for Mobility Management.</i></p>
*15.B	<p>Discussion and Possible Action to Approve the Winter 2021 Air Quality Conformity Project List for Public Comment</p> <p style="text-align: right;"><b>APPROVED CONSENT AGENDA</b> <b>4 - 0</b></p> <p><i>By a 4-0 vote under the Consent Agenda, the Board approved the Winter 2021 Air Quality Conformity Project List for Public Comment period.</i></p>
16	<p>Discussion and Possible Action to Approve and Adopt Resolution 2021-01 in Support of the Regional Transportation Advocacy Council Priority Project List</p> <p style="text-align: right;"><b>ADOPTED</b> <b>4 - 0</b></p> <p><i>A motion was made by Secretary/Treasurer Craig McFarland to Approve and Adopt Resolution 2021-01 in Support of the Regional Transportation Advocacy Council Priority Project List. The motion was seconded by Vice Chairman Micah Powell.</i></p>
17	<p>Discussion and Possible Action to Approve and Adopt Resolution 2021-02 in Support of the Widening of Interstate 10 Between Casa Grande and Chandler</p> <p style="text-align: right;"><b>ADOPTED</b> <b>4 - 0</b></p> <p><i>A motion was made by Secretary/Treasurer Craig McFarland to Approve and Adopt Resolution 2021-02 in Support of the Widening of Interstate 10 Between Casa Grande and Chandler. The motion was seconded by Vice Chairman Micah Powell.</i></p>
18	<p>Discussion and Possible Action to Approve the Amendment #2 to the 2022-2023 Unified Planning Work Program (UPWP)</p> <p style="text-align: right;"><b>APPROVED</b> <b>4 - 0</b></p> <p><i>A motion was made by Vice Chairman Micah Powell to Approve the Amendment #2 to the 2022-2023 Unified Planning Work Program (UPWP). The motion was seconded by Board Member Jon Thompson</i></p>
19	<p>Member Jurisdiction Reports (Casa Grande, Coolidge, Eloy and Pinal County)</p> <p><b>City of Casa Grande</b> - Mayor McFarland stated that they are hoping for a positive PRTA release. Lucid has began Phase II expansion -- 2.7M sq feet. Phase II is located south of the property towards Selma Rd. Lucid is averaging 10 trucks per day and expecting 100+ trucks when Phase II is complete. Working on improvements on Peters Rd, Burris Rd, and Kortsen TI. The Maricopa Casa Grande Hwy pavement improvements is under construction. The City has done \$63 million in bonds at a 2.2% interest rate.</p> <p><b>City of Coolidge</b> - Nothing to report.</p> <p><b>City of Eloy</b> - Mayor Powell stated that decision for the North South Corridor was not Eloy's preference, but Eloy is adjusting to plan ahead. The Eloy Fiesta is this Friday and Saturday come join in on the concerts, food and dancing.</p> <p><b>Pinal County</b> - Supervisor Miller stated that a plan needs to be put in place if the Arizona Supreme Court does not rule in favor of the Pinal RTA.</p>
20	<p>Future Agenda Items</p> <p><i>No Future Agenda Items.</i></p>
21	<p>Upcoming Meetings:</p> <ul style="list-style-type: none"> <li>• AMPO Conference, October 4-8, Scottsdale</li> <li>• Roads and Streets, October 6-8, Tucson</li> <li>• Rural Transportation Summit, October 13-14, Maricopa</li> <li>• State Transportation Board, October 15, Casa Grande/Online</li> <li>• State Transportation Board Study Session, October 26, Online</li> <li>• AzTA/ADOT Az Statewide Transit Conference, November 15-19, Mesa</li> </ul>
22	<p>Next SCMPO Executive Board Meeting Dates:</p> <p>November 9, 2021, City of Eloy – City Hall, 595 N. C St., Eloy, AZ 85131</p>
23	<p>Adjourn</p> <p style="text-align: right;"><b>11:02 AM</b></p> <p><i>Meeting Adjourned at 11:02 a.m.</i></p>
<p>Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the meeting so that accommodations may be arranged.</p>	



## SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM

**Please Sign. Your Time Counts!**

**Group/Committee Name:** EXECUTIVE BOARD MEETING

**Activity Code:**  
**Acct No:**

**Activity/Meeting Date:** Tuesday, September 14, 2021

**Location:** City of Coolidge – Council Chambers, 911 S. Arizona Blvd., Coolidge, AZ 85128 Call in

ATTENDANCE					IN-KIND MATCH					Miles Traveled	Initials
Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project Preparation Meeting Travel					
Craig McFarland	Mayor	City of Casa Grande	cmcfarland@casagrandeaz.gov	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	1		43	SM	
Micah Powell	Mayor	City of Eloy	mpowell@eloyaz.gov	<input checked="" type="checkbox"/>	<input type="checkbox"/>		1	1	36.2	MP	
Jon Thompson	Mayor	City of Coolidge	jthompson@coolidgeaz.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	1	0	0	JT	
Steve Miller	Supervisor	Pinal County	steve.miller@pinal.gov	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	1	1	43	SM	
Steve Stratton	State Transportation Board - District 4	ADOT	sestratton@hotmail.com	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0	0	Absent	
Andrea Robles	Interim Director	CAG	ARobles@cagaz.org	<input type="checkbox"/>	<input type="checkbox"/>						
Andy Smith	Assistant Public Works Director	Pinal County	Andrew.Smith@pinalcountyaz.gov	<input type="checkbox"/>	<input type="checkbox"/>						
Dedrick Denton	Senior Planner	Pinal County	dedrick.denton@pinal.gov	<input type="checkbox"/>	<input type="checkbox"/>						
Douglas Moseke	Assistant District Engineer	ADOT Southcentral District	dmoseke@azdot.gov	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0	0	X phone	
Duane Eitel	Transportation Engineer	City of Casa Grande	deitel@casagrandeaz.gov	<input type="checkbox"/>	<input type="checkbox"/>					phone	
Ed Stillings	Senior Transportation Planner	FHWA - Region 1	ed.stillings@fhwa.dot.gov	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0	0	phone	
Harvey Krauss	Manager	City of Eloy	hkrauss@ci.eloy.az.us	<input type="checkbox"/>	<input type="checkbox"/>						
Irene Higgs	Executive Director	SCMPO	ihiggs@scmpo.org	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0	0	phone	
Jason Bottjen	Transportation Planning Supervisor	Pinal County	Jason.Bottjen@pinal.gov	<input type="checkbox"/>	<input type="checkbox"/>	1	1	0	0	phone	
Jason Hafner	Planner	SCMPO	jhafner@scmpo.org	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0	0		
Jon Vlaming	Community Dev. Director	City of Eloy	jvlaming@EloyAZ.gov	<input type="checkbox"/>	<input type="checkbox"/>						





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ATTENDANCE						IN-KIND MATCH				
Name	Title	Organization	Email Address	Elected Official	Federal Funded	Hours Worked On Project			Miles Traveled	Initials
				(✓ if yes)	(✓ if yes)	Preparation	Meeting	Travel		
Keith Brown	Public Works Director	City of Eloy	kbrown@EloyAZ.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Kevin Adam	Director	RTAC	kadam@rtac.net	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0	0	KA
Kevin Louis	PW Director	City of Casa Grande	klouis@casagrandeaz.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Leo Lew	County Manager	Pinal County	leo.lew@pinal.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Matt Rencher	PW Director	City of Coolidge	mrencher@coolidgeaz.com	<input type="checkbox"/>	<input type="checkbox"/>	1	1	0	0	MR
Mike Blankenship	PE/Principal	Greenlight Traffic Engineering	mikeb@greenlightte.com	<input type="checkbox"/>	<input type="checkbox"/>					
Mike Sundblom	Director	Pinal County - Air Quality	mike.sundblom@pinalcountyaz.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Myrna Bondoc	Planner	ADOT	MBondoc@azdot.gov	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0	0	MB
Rod Lane	District Engineer	ADOT Southcentral District	rlane@azdot.gov	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>					
TOTAL										