



EXECUTIVE BOARD MEETING MINUTES

DATE:	November 9, 2021	TIME:	10:00 A.M.
	City of Eloy – City Hall, 595 N. C St., Eloy, AZ 85131		
PLACE:	Call in Number - 1-408-418-9388 Access Code – 24555467#		
CONTACT:	Irene Higgs 520-705-5143		
MEMBERS PRESENT:	Supervisor Steve Miller, Pinal Co Mayor Craig McFarland, Casa Grande Mayor Jon Thompson, Coolidge Mayor Micah Powell, Eloy	OTHERS PRESENT:	Andrea Robles, CAG (Telephonic) Doug Moseke, ADOT (Telephonic) Kevin Adams, RTAC Jason Bottjen, Pinal County (Telephonic)
MEMBERS ABSENT:	Steve Stratton, ADOT District 4 Rep		Matt Rencher, Coolidge Duane Eitel, Casa Grande Myrna Bondoc, ADOT (Telephonic)
STAFF PRESENT:	Irene Higgs, Executive Director Jason Hafner, Transportation Planner		Ed Stillings, FHWA (Telephonic) Harvey Krauss, Eloy

REGULAR MEETING

ITEM	AGENDA ITEM
1	Call to Order and Introductions 10:00 AM
	<i>The meeting was called to order by Chairman Miller at 10:00 a.m.</i>
2	Title VI - Notice to the Public
	<i>SCMPO Executive Director, Irene Higgs, read the Title VI Public Notice.</i>
3	Call to the Public: This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments SHALL be limited to three (3) min
	<i>Jason Hafner recognized that Irene Higgs, Executive Director of the Sun Corridor MPO, received the National Award of Excellence in MPO Staff Achievement award.</i>
4	Discussion and Possible Action to Approve the Meeting Minutes: September 14, 2021. APPROVED 4 - 0
	<i>Board Member Jon Thompson presented a motion to approve the meeting minutes for September 14, 2021. Motion was seconded by Secretary/Treasurer Craig McFarland.</i>
5	Regional Transportation Advocacy Council (RTAC) (Information Only)
	<i>Kevin Adam provided an update on the State/Federal Transportation Funding.</i>
6	Transportation Advisory Committee (TAC) Update (Information Only):
	<i>Duane Eitel provided the following update:</i> Coolidge Route Optimization Study - Kimley Horn was selected by the Review Panel to conduct the study; Notice to Proceed was issued on 10/21/2021. The Project Management kickoff meeting was held on 11/08/2021. The Project Management and Public Involvement plans will be ready for staff review by the end of next week. Traffic Count Project - Professional Services Agreement Amendment #2 was completed on 10/11/2021. New locations were added per the TAC request. The new locations were paid for by moving the contingency line item into the agreement. There is a total of 165 locations to count this year. All Traffic Data plans to begin counts the week of November 17, 2021. Counts will be completed by December 17, 2021.
7	Air Quality (AQ) Update (Information Only)
	<i>Jason Hafner provided the following update:</i> Winter 2021 AQ Conformity Analysis - The Conformity Analysis and TIP Amendment are on today's consent agenda for approval. The documents will be sent to ADOT, FHWA and FTA for review and acceptance of the new Finding of Conformity. Spring 2022 AQ Conformity Analysis - SCMPO staff will send out the project lists to the TAC by January 14, 2021. The updated project list is due to MAG by February 16, 2021. Pinal County Update - MAG, Pinal County and the Sun Corridor MPO continue to work on the Serious Area SIP. The SIP is due to EPA January 2022.
8	Arizona Department of Transportation (ADOT) Planner Update (Information Only)
	<i>Irene Higgs provided the following update:</i> State Freight Plan Update - ADOT held the first Technical Advisory Committee meeting for the State Freight Plan Update on October 12, 2021. The purpose of the update is to identify trends, needs and issues regarding Freight flow in the state. The study will also help identify priority freight projects that could access approximately \$23M in National Highway Freight Program funds. State Highway-Rail Grade Crossing Action Plan or SHARP - This study will look at Railroad crossings that present potential conflicts between trains and users of the transportation system. Improving safety on Arizona's roads is a top priority for ADOT. SHARP is a plan to promote safety at the nearly 700 active public highway/railroad crossings in Arizona. ADOT will be updating the SHARP and is currently in the process of developing the scope for the study update. ADOT sent out a survey to gather input from stakeholders. SCMPO staff sent the survey out to the TAC this morning. Survey responses are due to ADOT by November 14, 2021. P2P Workshops - The P2P workshops have concluded. The next step in the P2P process is re-evaluating the projects discussed during the District Workshops such as bundling projects that make sense to combine, re-scoring and/or re-ranking



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9	Federal Highways Administration (FHWA) Update (Information Only)
	<p><i>Ed Stillings provided the following update:</i></p> <p><i>Passing of the new Transportation Bill is huge to Federal Highway Administration (FHWA). FHWA will be busy over the next month figuring implementation. There is still no appropriations, so FHWA is still working off of a continuing resolution that expires end of calendar year.</i></p> <p><i>Irene Higgs stated that the RAISE Grant results should be announced by November 22, 2021.</i></p>
10	ADOT Southcentral District Engineer Update (Information Only)
	<p><i>Doug Moseke provided an update on all ADOT projects within the region.</i></p>
11	Pinal Regional Transportation Authority (RTA) Update (Information Only)
	<p><i>Irene Higgs provided the following update:</i></p> <p><i>No update from the Arizona Supreme Court. There is currently \$72 million in the escrow account. The Pinal RTA Board met in September to approve the FY 22-26 Transportation Improvement Program. Most of the IGAs have been received from the local agencies. When all the IGAs have been received, a Pinal RTA Board meeting will be held to approve. Mayor McFarland stated that a meeting with Pinal County staff is being planned to discuss a plan to stop paying attorney fees and staff. Chairman Miller asked to be included in the meeting.</i></p>
12	I-10 Widening Update (Information Only)
	<p><i>Irene Higgs provided the following update to the I-10 Widening Study:</i></p> <p><i>A Public Hearing is planned for summer 2022. An alignment has been approved by both the Gila River Indian Tribe and the BIA.</i></p>
13	BUILD Grant Update - Inland Port Arizona (Information Only)
	<p><i>Jason Bottjen provided the following update:</i></p> <p><i>Sealed PS&E were submitted for Hanna and Houser Roads and SR87 on October 29 with FHWA approval expected in the next few weeks. We are awaiting the project agreement from Union Pacific Railroad with the expectation that we will receive it before Thanksgiving. Right-of-way appraisals have been completed and offers have been made. Utility relocation plans have been submitted. Vice Chairman Powell asked if there is a cost estimate of the project. Jason Bottjen is to send Irene the cost estimate for distribution to the Board.</i></p>
14	<p>MPO Update - Information Only</p> <ul style="list-style-type: none"> • Metropolitan Planning Organization (MPO) Progress Report (14.0) • Federal Fiscal Year (FFY) 2021 Ledger (14.1) • Design/Construction Report (14.2) • Arizona Rural Transportation Summit Update
	<p>• Metropolitan Planning Organization (MPO) Update (14.0) - Irene Higgs stated that staff had a busy couple of months in September - November 2021.</p> <p>• Federal Fiscal Year (FFY) 2020 Ledger (14.1) - Irene Higgs stated the following changes were made to the FY2022 Ledger: The loan with ADOT for the Coolidge Ave, (9th St – Skousen and Vah Ki Inn Rd; 9th St- Kenworthy has been completed.</p> <p>• Design/Construction Report (14.2) - Jason Hafner provided a detailed update on all design/construction projects within the Sun Corridor MPO Region.</p> <p>• AZ Rural Transportation Summit (14.3) - Irene Higgs stated that the Rural Transportation Summit was held at Harrah's Ak-Chin Hotel and Casino October 13, 2021 - October 14, 2021. Planned for 100 to attend, had a total of 140 people register. CAG and SCMPO has received very positive comments from ADOT, State Transportation Board members and elected officials on both format, content and food.</p>
15	<p style="text-align: center;">Consent Agenda</p> <p>ALL ITEMS LISTED BELOW WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE MOTION AND ONE VOTE OF THE BOARD. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER OR MEMBER OF THE PUBLIC SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.</p> <p style="text-align: center;">Business: Possible Discussion and/or Action on the Following:</p> <p><i>A motion was made by Vice Chairman Micah Powell to accept the Consent Agenda items as presented. The motion was seconded by Secretary/Treasurer Craig McFarland.</i></p>
*15.A	<p>Discussion and Possible Action to Approve Amendment #10 to the FY 2020-2029 TIP and RTP 2040 Update</p> <p style="text-align: right;">APPROVED CONSENT AGENDA 4 - 0</p> <p><i>By a 4-0 vote under the Consent Agenda, the Board approved Amendment #10 to the FY 2020-2029 TIP and RTP 2040 Update</i></p>
*15.B	<p>Discussion and Possible Action to Approve the new Finding of Conformity for the FY 2020-2029 TIP and RTP Update</p> <p style="text-align: right;">APPROVED CONSENT AGENDA 4 - 0</p> <p><i>By a 4-0 vote under the Consent Agenda, the Board approved the new Finding of Conformity for the FY 2020-2029 TIP and RTP Update.</i></p>
*15.C	<p>Discussion and Possible Action to Approve Amendment #11 to the FY 2020-2029 TIP and RTP 2040 Update (Contingent on the New Finding of Conformity)</p> <p style="text-align: right;">APPROVED CONSENT AGENDA 4 - 0</p> <p><i>By a 4-0 vote under the Consent Agenda, the Board approved Amendment #11 to the FY 2020-2029 TIP and RTP 2040 Update (Contingent on the New Finding of Conformity).</i></p>
*15.D	<p>Discussion and Possible Action to Approve the 2022 Executive Board and Technical Advisory Committee Meeting Schedule</p> <p style="text-align: right;">APPROVED CONSENT AGENDA 4 - 0</p> <p><i>By a 4-0 vote under the Consent Agenda, the Board approved the 2022 Executive Board and Technical Advisory Committee Meeting Schedule.</i></p>



EXECUTIVE BOARD MEETING MINUTES

16	Discussion and Possible Action to Elect the 2022 Executive Board Officers (Chair, Vice Chair and Secretary/Treasurer)	APPROVED 4 - 0
	<p><i>A motion was made by Secretary/Treasurer Craig McFarland to Approve the Election of the 2022 Executive Board Officers as presented. The motion was seconded by Board Member Jon Thompson.</i></p> <p><i>Chairman - Mayor Micah Powell, City of Eloy</i> <i>Vice-Chairman - Mayor Craig McFarland, City of Casa Grande</i> <i>Secretary/Treasurer - Mayor Jon Thompson, City of Coolidge</i></p>	
17	Member Jurisdiction Reports (Casa Grande, Coolidge, Eloy and Pinal County)	
	<p>City of Casa Grande - Mayor McFarland stated the need for additional infrastructure. There is an increase in action at the industrial park. Need Pinal RTA dollars to widen Thornton Rd is critical. Ethington/Burris Rd is also being looked at because of the new Kohler facility. The City is working with the County to help support. A special meeting is being held tonight to discuss their needs. The City is looking at truck routes, reversible lanes (Thornton) to help with congestion and impact on the roadways. There are 3,000 new apartments and 2,000 home permits planned. Need the Kortsven/I-10 TI to help take the strain of existing infrastructure. Waste water treatment facilities are being planned and built in a smaller fashion on the East and West side.</p> <p>City of Coolidge - Nothing to report.</p> <p>City of Eloy - Mayor Powell stated that Eloy is moving right along. Harvey Krauss, City Manager, announced that he is retiring and his last day will be Friday.</p> <p>Pinal County - Supervisor Miller stated to look to the County to partner with you on projects. Economic Development, storm water, infrastructure, etc..</p>	
18	Future Agenda Items	
	<i>Secretary/Treasurer Craig McFarland requested an update on I-11.</i>	
19	<p>Upcoming Meetings:</p> <ul style="list-style-type: none"> • AzTA/ADOT Az Statewide Transit Conference, November 15-19, Mesa • State Transportation Board, November 19, Wickenburg/Virtual • State Transportation Board, December 17, Globe/Virtual 	
	Next SCMPO Executive Board Meeting Dates:	
20	January 11, 2022, City of Casa Grande Council Chambers, 510 E Florence Blvd., Casa Grande, AZ 85122	
21	Adjourn	11:06 AM
	<i>Meeting Adjourned at 11:06 a.m.</i>	
	Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the meeting so that accommodations may be arranged.	



SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM

Please Sign. Your Time Counts!

Group/Committee Name: EXECUTIVE BOARD MEETING

**Activity Code/
Acct No:**

Activity/Meeting Date: Tuesday, November 9, 2021

Location: City of Eloy – City Hall, 595 N. C St., Eloy, AZ 85131 Call in Number - 1-408-418-9388

ATTENDANCE					IN-KIND MATCH					
Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project Preparation Meeting Travel			Miles Traveled	Initials
Craig McFarland	Mayor	City of Casa Grande	cmcfarland@casagrandeaz.gov	✓	☐	1	1	1	31	CM
Micah Powell	Mayor	City of Eloy	mpowell@eloyaz.gov	✓	☐	1	1		0	MP
Jon Thompson	Mayor	City of Coolidge	jthompson@coolidgeaz.com	✓	☐	1	1	1	43	JT
Steve Miller	Supervisor	Pinal County	steve.miller@pinal.gov	✓	☐	1	1	1	31	SM
Steve Stratton	State Transportation Board - District 4	ADOT	sestratton@hotmail.com	☐	☐					Absent
Andrea Robles	Interim Director	CAG	ARobles@cagaz.org	☐	✓					x-phone
Andy Smith	Assistant Public Works Director	Pinal County	Andrew.Smith@pinalcountyyaz.gov	☐	☐					
Dedrick Denton	Senior Planner	Pinal County	dedrick.denton@pinal.gov	☐	☐					
Douglas Moseke	Assistant District Engineer	ADOT Southcentral District	dmoseke@azdot.gov	☐	✓					x-phone
Duane Eitel	Transportation Engineer	City of Casa Grande	deitel@casagrandeaz.gov	☐	☐					DE
Ed Stillings	Senior Transportation Planner	FHWA - Region 1	ed.stillings@fhwa.dot.gov	☐	✓					x-phone
Harvey Krauss	Manager	City of Eloy	hkrauss@ci.eloy.az.us	☐	☐	1	1		0	HK
Irene Higgs	Executive Director	SCMPO	ihiggs@scmpo.org	☐	✓					IH
Jason Bottjen	Transportation Planning Supervisor	Pinal County	Jason.Bottjen@pinal.gov	☐	☐	1	1		0	x-phone
Jason Hafner	Planner	SCMPO	jhafner@scmpo.org	☐	✓					JH
Jon Vlaming	Community Dev. Director	City of Eloy	jvlaming@EloyAZ.gov	☐	☐					



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ATTENDANCE				IN-KIND MATCH						
Name	Title	Organization	Email Address	Elected Official	Federal Funded	Hours Worked On Project			Miles Traveled	Initials
				(✓ if yes)	(✓ if yes)	Preparation	Meeting	Travel		
Keith Brown	Public Works Director	City of Eloy	kbrown@EloyAZ.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Kevin Adam	Director	RTAC	kadam@rtac.net	<input type="checkbox"/>	<input type="checkbox"/>					
Kevin Louis	PW Director	City of Casa Grande	klouis@casagrandeaz.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Leo Lew	County Manager	Pinal County	leo.lew@pinal.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Matt Rencher	PW Director	City of Coolidge	mrencher@coolidgeaz.com	<input type="checkbox"/>	<input type="checkbox"/>					
Mike Blankenship	PE/Principal	Greenlight Traffic Engineering	mikeb@greenlightte.com	<input type="checkbox"/>	<input type="checkbox"/>					
Mike Sundblom	Director	Pinal County - Air Quality	mike.sundblom@pinalcountyaz.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Myrna Bondoc	Planner	ADOT	MBondoc@azdot.gov	<input type="checkbox"/>	<input checked="" type="checkbox"/>					x-phone
Rod Lane	District Engineer	ADOT Southcentral District	rlane@azdot.gov	<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>					
				<input type="checkbox"/>	<input type="checkbox"/>					
TOTAL										