



## TRANSPORTATION ADVISORY COMMITTEE AGENDA

DATE:	April 27, 2023	TIME:	1:00 PM
PLACE:	Vista Grande Library, 1556 N Arizola Road, Casa Grande, Arizona Call in Number - 1-408-418-9388 Access Code – 24555467# 520-705-5153 Jason's Cell		
<b>Shaded items are action items: Action may not be taken on any other items on the agenda.</b>			
TAC MEMBERS	Duane Eitel, Casa Grande - Chair Matt Rencher, Eloy - Vice Chair	Tara Harman - Pinal County Ben Navarro, Coolidge Will Randolph, ADOT	
ITEM	AGENDA ITEM	PRESENTER	PAGE
1	Call to Order, Roll Call, and Introductions	Duane Eitel	
2	Title VI Statement	Jason Bottjen	
3	Call to the Public: This item is to provide an opportunity for citizens wishing to address the Technical Advisory Committee on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments shall be limited to three (3) minutes or less.	Duane Eitel	
4	ADOT Emergency Relief Fund Presentation (Information Only)	Jerry James	1 - 16
5	RTAC Update (Information Only)	Kevin Adam	
6	ADOT Planner Report (Information Only)	Will Randolph	
7	ADOT Southcentral District Report (Information Only)	Doug Moseke	
8	FHWA Report (Information Only)	Ed Stillings	



ITEM	AGENDA ITEM	PRESENTER	PAGE
9	Pinal County RTA Update (Information Only)	Andrea Robles	
10	Air Quality Update (Information Only)	Scott DiBiase Jason Bottjen	
11	MPO Update (Information Only): <ul style="list-style-type: none"> <li>• MPO Progress Report (11.0)</li> <li>• Federal Ledger (11.1)</li> <li>• Project Update (11.2)</li> <li>• ADOT P2P Call For Projects (11.3)</li> <li>• Letters of Support - Community Project Funding (11.4)</li> <li>• Letters of Support - Congressionally Directed Spending (11.5)</li> <li>• ADOT Title VI Compliance Review (11.6)</li> </ul>	Jason Bottjen	17 - 20 21 - 22 23 - 30 31 32 33 34 - 45
12	BUILD Grant Update - Inland Port Arizona	Tara Harmon	
13	Title VI Training (Information Only)	Irene Higgs	
14	Carbon Reduction Program Funding Discussion (Information Only)	Jason Bottjen	
15	<p style="text-align: center;"><b>Consent Agenda</b></p> <p>All items listed below with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one vote of the Technical Advisory Committee. There will be no separate discussion of these items unless a TAC member or member of the public so requests. In the event of a request, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.</p> <p><b>Business: Possible Discussion and/or Action on the Following:</b></p>	Duane Eitel	
15.1*	Approval of the Meeting Minutes from the February 23, 2023 TAC Meeting		46 - 57
15.2*	Recommend Approval of Amendment #23 to the FY 2020-2029 Sun Corridor MPO Transportation Improvement Program		58 - 64
16	Recommended approval of the FY 2024-2025 Sun Corridor MPO Unified Planning Work Program (UPWP)	Jason Bottjen	65 - 113



ITEM	AGENDA ITEM	PRESENTER	PAGE
17	Local Government Project Report: Casa Grande, Coolidge, Eloy, Pinal County	Duane Eitel	
18	Upcoming Meetings: <ul style="list-style-type: none"> <li>• Sun Corridor MPO Executive Board meeting, May 9, Casa Grande</li> <li>• State Transportation Board meeting, May 19, Gilbert</li> <li>• SCMPO Technical Advisory Committee meeting, June 8</li> </ul>	Duane Eitel	
19	Future Agenda Items	Duane Eitel	
20	Next SCMPO TAC Meeting Date - June 8, 2023	Duane Eitel	
21	Adjourn	Duane Eitel	

Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, the Sun Corridor Metropolitan Planning Organization (SCMPO) does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable accommodation based on language or disability should contact Irene Higgs, SCMPO's Title VI Coordinator at [ihiggs@scmpo.org](mailto:ihiggs@scmpo.org) or (520)705-5143. Requests should be made at least 48 hours prior to the meeting so that accommodations may be arranged.

En conformidad con el Título VI del Decreto de los Derechos Civiles de 1964, el Decreto de Americanos con Discapacidades (ADA por sus siglas en inglés), y otras leyes y autoridades contra la discriminación, la organización de planificación metropolitana Sun Corridor Metropolitan Planning Organization (SCMPO por sus siglas en inglés) no discrimina basándose en raza, color, origen nacional, género/sexo, edad o discapacidad. Las personas que requieran una adaptación razonable basada en idioma o discapacidad se deben comunicar con Irene Higgs, Coordinadora del Título VI de SCMPO en [ihiggs@scmpo.org](mailto:ihiggs@scmpo.org) ó llamando al (520)705-5143. Las solicitudes se deben hacer por lo menos 48 horas antes de la reunión para que se puedan organizar las adaptaciones.

In an effort to determine who attends our meetings and to improve participation in the planning process, the SCMPO ask that you please fill out the following voluntary survey:

Survey - English <https://forms.gle/M2grgU4HQtc2v9QA>

En un esfuerzo por determinar quién asiste a nuestras reuniones y a fin de mejorar la participación en el proceso de planificación, la organización SCMPO le pide que por favor llene la siguiente encuesta voluntaria:

Survey - Spanish <https://forms.gle/NLaJxW25RU6bSsQ19>

# FHWA Emergency Relief Program LPA Process



Sun Corridor MPO  
Technical Advisory Committee Meeting

Presented by:  
Jerry James, P.E.  
Assistant State Engineer  
April 27, 2023

# Brief Summary

- Background of FHWA ER Program
- Eligibility for ER Funding
- Steps in the LPA ER Process
- Method of Repairs
- Lessons Learned
- Other ER Resources
- Arizona ER Program Contacts



# Background of FHWA ER Program

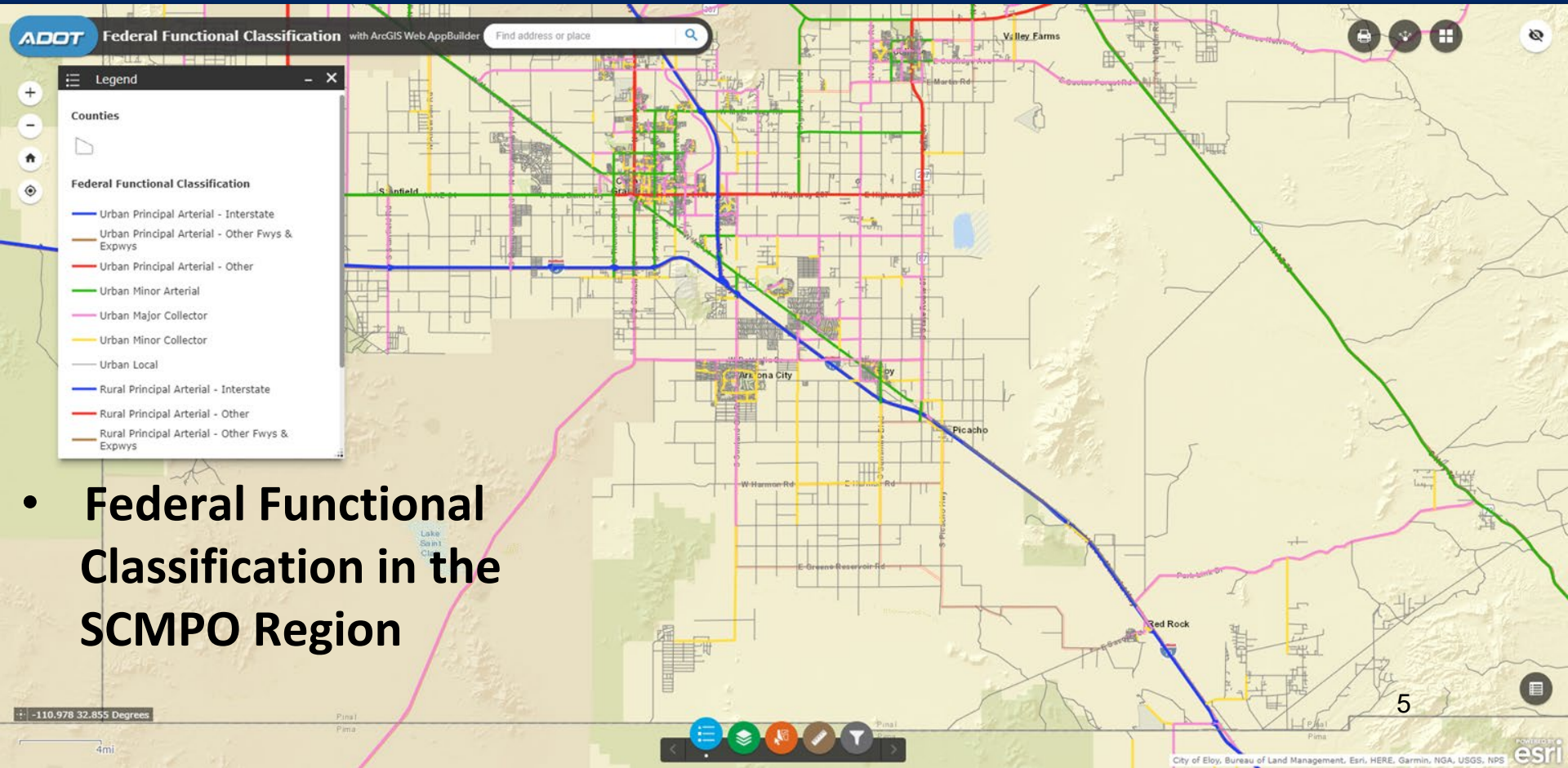
- Federal reimbursable, replace “in-kind” program
- Funds provided for repairs to damages caused by
  - Natural Disasters
  - Catastrophic Events due to an external cause



# Eligibility for ER Funding

- **Damages** sustained by Natural Disaster or Catastrophic Event from an External Cause
- **\$700,000** in Eligible Damage
  - total is accumulative and include State and other agencies
- **\$5,000 minimum** in Eligible Damage per site
- Declaration of Emergency
- Functional Classification:
  - Rural Major Collector or above





- **Federal Functional Classification in the SCMPO Region**



# Steps in the LPA ER Process

- Initial Assessment
- LPA Request
- IGA Development
- Federal Authorization Request
- Reimbursement Process
- Final Voucher





# Initial Assessment\*

- **In addition to contacting AZDEMA, reach out to ADOT as well**
  - Provide information that includes location, type of damages, photo(s)
  - **If damages potentially meets FHWA criteria, take next steps**
- **Schedule on-site visit** for inspection
- **Develop and provide cost estimate** for damages (per locations)
- **If FHWA criteria are not met, LPA will be deferred to AZDEMA**

**\* This step is critical in determining next steps in the ER process**

# LPA Request

- A Detailed Damage Inspection Report(DDIR) (FHWA 1547) Form will need to be **filled out and signed for each site**, with supporting documents of associated costs for review
  - ADOT ER Liaison will review and verify and send off to FHWA for acknowledgement
- **Project Initiation Request Form**, with the signed FHWA 1547 packet to ADOT LPA Group
- ADOT LPA Group will acknowledge receipt
  - **Establish a Project Number and ADOT Tracs Number**
  - **Assign an ADOT Project Manager**
- **LPA contacts COG** to request for a TIP amendment to add the project

# IGA Development

- Project Manager **coordinates** with LPA
  - For Non-CA Agencies only, **Intergovernmental Agreement (IGA)** is required
  - ADOT LPA Group coordinates with ADOT's JPA Group to initiate an IGA
- ADOT JPA Section will be assigned to draft and coordinate the execution of the IGA
- Once we have a fully executed IGA in place,
  - ADOT Project Manager will coordinate the necessary steps to move forward with the Project Development Process

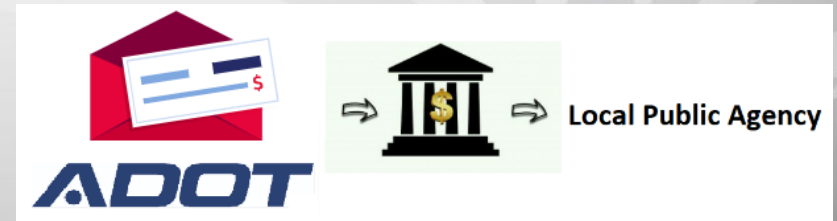
# FHWA Authorization Request

- Prior to FHWA Authorization, **Local Public Agency will submit all supporting documentation for reimbursement** to the ER Liaison
  - ER Liaison will verify information and send to PM
- PM prepares authorization documents and submits to ADOT FMS
- FMS submits the **Letter of Authorization and Project Agreement** to FHWA for authorization for funding allocation



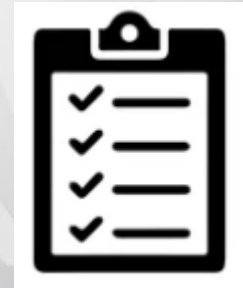
# Reimbursement Process

- Once Authorization is issued by FHWA, PM will process LPA request submit to ADOT FMS for reimbursement payment
- LPA is reimbursed by ADOT



# Final Voucher Process

- ER Liaison will work with LPA to gather all documentation for project close-out to verify federal requirements are met:
  - Final Acceptance Letter
  - All invoices paid
  - Close out Letter to ADOT
  - Certified Payrolls (Davis Bacon wages)
  - Buy America Certs, if applicable
  - Other federally required documents
- PM will provide documentation for Final Voucher
- Final Voucher is submitted to FHWA
- FHWA closes project



# Method of Repairs

- **Emergency Repairs**
  - Eligible for 100% reimbursement within 270 days
- *Force Account* - In-house forces
- *Solicited Contract*\* – LPA contacts a few contractors by phone and solicits quotes for a specific SOW
- *Negotiated Contract*\* – LPA reaches out to one contractor only
  - FHWA must agree to selection and price
  - Only used when competitive bidding is not feasible
- **\* All Federal-aid Requirements applies and shall be included in the contract**



# Lessons Learned

- **Communication is Critical** - early involvement, we're here to help.
- **Take before and after photos**
- FHWA 1547 Form is **signed and complete** with all costs are agreed upon early on in the process
- If using a contract for repairs, **contracts shall consist of Federal requirements** to be considered eligible
- **Environmental clearance is required** - contact ADOT's Environmental Planning Group in the LPA Request stage
- Complete as much work within first 270 days
- Reach out to other local agencies

# Other ER Resources

- The Emergency Relief for Federally Owned Roads (ERFO) Disaster Assistance Manual, Publication Number FHWA-FLH-11-001 has guidance for repair of roads on Federal lands that are not Federal-aid highways. It is available at <http://www.efl.fhwa.dot.gov/programs/erfo.aspx>.
- The FEMA Public Assistance Policy Digest, January 2008, Publication Number FEMA 321 provides program guidance, authorized by the Stafford Act, P. L. 93-288, for highways that are neither Federal-aid highways nor on Federal lands. It is available at <http://www.fema.gov/pdf/government/grant/pa/pdigest08.pdf>.

# Arizona ER Program Contacts

Ammon Heier, FHWA  
ER Coordinator  
Ammon.Heier@dot.gov  
602-382-8983  
801-885-0833 (Cell)

Jerry James, ADOT  
Assistant State Engineer  
ADOT ER Liaison  
jjames@azdot.gov  
602-712-7972

Jennifer Cannon, ADOT  
TSMO - Systems Management  
Services Manager  
jcannon@azdot.gov  
480-486-6656

Bret Anderson, ADOT  
Project Resource Office and  
Local Public Agency Manager  
banderson@azdot.gov  
602-712-8088

FHWA ER Manual

<https://www.fhwa.dot.gov/reports/erm/er.pdf>



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**MEMO TO:** SUN CORRIDOR MPO TECHNICAL ADVISORY COMMITTEE  
**FROM:** Jason Bottjen, Sun Corridor MPO Deputy Director  
**DATE:** April 27, 2023  
**SUBJECT:** MPO Update

**Progress Report** - Below is a listing of some of the activities staff attended for the months of February, March, and April. Staff also prepared documentation for monthly ADOT reimbursement invoicing, attended various meetings with consultants, and general business activities for the MPO.

- SCMPO RTP 2050 Weekly Meeting, February 23, Irene and Jason attended
- RAISE Grant Meeting with Casa Grande, February 23, Irene and Jason attended
- Pinal Partnership Transportation Committee Meeting, February 24, Jason attended
- Justice40 - Updated Tool and Request for Information Webinar, February 24, Irene attended
- ADOT TA Program Meeting, February 27, Irene attended
- RTAC Board Meeting, February 27, Irene and Jason attended
- Arizona DOT RDIP Workshop and Roundtable Discussions, February 28, Irene and Jason attended
- Arizona DOT RDIP Workshop and Roundtable Discussions, March 1, Irene and Jason attended
- AzTA Conference Committee Meeting, March 1, Irene attended
- The Future of Transportation Funding: Session Working Group, March 1, Irene attended
- SCMPO RTP 2050 Weekly Meeting, March 2, Irene and Jason attended
- Kortsen TI SMART Grant meeting, March 2, Irene attended
- Meeting with Kristine Ward, March 2, Irene attended
- FY 24 CDS Briefing, March 3, Irene attended
- Meeting with ADOT RR (Section 103), March 6, Irene attended
- FY24 Congressionally Directed Spending - Transportation Projects, March 7, Irene attended
- Sun Cloud Technical Advisory Group Meeting, March 8, Jason attended
- State of the City Casa Grande, March 8, Irene and Jason attended
- ADOT Procurement Discussion meeting, March 8, Jason attended
- AzTA Conference Committee Meeting, March 9, Irene attended
- Meeting with Mayor Thompson, March 9, Irene attended
- SCMPO RTP 2050 Weekly Meeting, March 9, Irene and Jason attended

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- Meeting with Kohinoor Kar, March 10, Irene attended
  - Meeting with Mayor McFarland, March 13, Irene attended
  - Coolidge Ave and Skousen Road Meeting, March 13, Irene and Jason attended
  - Sun Corridor MPO Executive Board Meeting, March 14, Irene and Jason attended
  - Pinal County Safety Plan Discussion, March 14, Jason attended
  - AMPO MPO Leadership Forum, March 15, Irene attended
  - SCMPO RTP 2050 Weekly Meeting, March 16, Irene and Jason attended
  - CYMPO/State Transportation Board Dinner, March 16, Irene attended
  - Arizona State Transportation Board Meeting, March 17, Irene attended
  - Sun Cloud Data Portal Training Workshop, March 22, Irene and Jason attended
  - Open House and Reception for Ed Zuercher, March 22, Irene attended
  - Meeting with ADOT Finance, March 23, Irene and Jason attended
  - SCMPO RTP 2050 Weekly Meeting, March 23, Irene and Jason attended
  - CG LINK Monthly Meeting, March 23, Irene and Jason attended
  - Pinal County District 3 Community Forum, March 23, Irene and Jason attended
  - RTAC Board Meeting, March 27, Irene attended
  - SCMPO RTP Mapping Tool Review, March 28, Jason attended
  - Gila-Pinal Rides Transportation Coordination Committee Meeting, March 29, Jason attended
  - SCMPO/ADOT CRP Update Meeting, March 29, Irene and Jason attended
  - SCMPO RTP Website Meeting, March 30, Jason attended
  - F0373- Stage IV-R1 Comment Resolution Meeting, March 30, Jason attended
  - SCMPO RTP 2050 Weekly Meeting, March 30, Irene and Jason attended
  - Pinal Partnership Meeting, March 31, Irene attended
  - IMW MPO Meeting, March 31, Irene attended
  - Chamber Luncheon - I-10 Widening, March 31, Irene attended
  - Casa Grande Public Safety Day, April 1, Irene and Jason attended
  - WTS 2023 Annual Scholarship & Awards Ceremony, April 1, Irene attended
  - Arizona's 36th Annual Statewide Transit Conference presented by AzTA & ADOT, April 3 – 5, Irene and Jason attended
  - Pinal Partnership Aviation Forum, April 6, Jason attended
  - SCMPO FY24-25 UPWP Review with ADOT, FHWA and FTA, April 10, Irene and Jason attended
  - Sun Corridor MPO RTP Stakeholder Interview with Pinal Partnership, April 11, Irene and Jason attended
  - I-10 Curve Communication Briefing, April 11, Irene attended
  - COG/MPO Directors Meeting, April 12, Irene attended
  - SCMPO Title VI On-site Compliance Review 30-Day Meeting, April 12, Irene attended

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- Application to Scope Pinal County Bridge Structures Meeting, April 13, Irene and Jason attended
  - SCMPO RTP 2050 Weekly Meeting, April 13, Irene and Jason attended
  - COG/MPO Planner Meeting, April 14, Irene and Jason attended
  - Sun Corridor MPO RTP Stakeholder Interview with Arizona National Guard Silverbell Army Heliport, April 17, Jason attended
  - RTAC Advisory Committee Meeting, April 17, Jason attended
  - Sun Corridor MPO RTP Stakeholder Interview with Union Pacific, April 18, Irene and Jason attended
  - Coolidge State of the City, April 19, Irene and Jason attended
  - Meeting w/ Bullhead City – New MPO, April 19, Irene attended
  - Sun Corridor MPO RTP Stakeholder Interview with Casa Grande Planning and Economic Development Directors, April 20, Irene and Jason attended
  - SCMPO RTP 2050 Weekly Meeting, April 20, Irene attended
  - State Transportation Board meeting, April 21, Irene attended
  - Meeting w/ Interim MetroPlan Director, April 21, Irene attended
  - Sun Corridor MPO RTP Stakeholder Interview with AZ Game and Fish, April 24, Irene and Jason attended
  - Sun Corridor MPO RTP Stakeholder Interview with AZ State Land, April 24, Irene and Jason attended
  - RTAC Board Meeting, April 24, Irene and Jason attended
  - Sun Cloud Project Update Meeting, April 25, Irene attended
  - Sun Corridor MPO RTP Stakeholder Interview with Pinal County Planning and Economic Development Directors, April 25, Irene and Jason attended
  - Pinal County Safety Plan/SCMPO Network Screening Crash and Analysis Tools Update Consultant Selection Panel Meeting, April 26, Jason attended
  - Sun Corridor MPO RTP Stakeholder Interview with City of Casa Grande Planning and Economic Development Directors, April 27, 7 Jason attended
  - ADOT/AzTA Conference Debrief, April 27, Irene attended
  - SCMPO RTP 2050 TAC Meeting #2, April 27, Irene and Jason attended
  - ADOT Transportation Alternatives Program Development Oversight Committee Meeting, April 27, Irene attended

- **Federal Ledger (11.1)**
- **Project Update (11.2)**
- **ADOT P2P Call for Projects (11.3)**
- **Letters of Support - Community Project Funding (11.4)**
- **Letters of Support - Congressionally Directed Spending (11.5)**
- **ADOT Title VI Compliance Review (11.6)**

Committee Action Requested:	<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Action Requested Below
<b>Information Only</b>		

# Sun Corridor MPO Running Ledger Federal Funding At A Glance

		HSIP	CRP	HURF Ex	STBG	SPR	PL	Total Amount	
<b>FY23</b>	Obligation Authority (OA)	\$ 59,871	\$ 12,124		\$ 1,510,883	\$ 118,625	\$ 149,446	\$ 1,731,585	Remaining OA in FY23
	Programmed Projects	\$ 43,559		\$ 1,361,000	\$ 151,722	\$ 114,294	\$ 118,880	\$ 1,789,454	
	<b>Remaining Balance OA</b>		\$ 12,124	\$ (1,361,000)	\$ 1,359,161	\$ 4,331	\$ 30,566	\$ (57,870)	\$ 43,675
<b>FY24</b>	Obligation Authority (OA)		\$ 325,766		\$ 136,069	\$ 118,625	\$ 146,516	\$ 749,722	Remaining OA in FY24
	Programmed Projects				\$ 500	\$ 110,751	\$ 154,390	\$ 265,641	
	<b>Remaining Balance OA</b>		\$ 325,766		\$ 135,569	\$ 7,874	\$ (7,874)	\$ 484,081	\$ 247,249
<b>FY25</b>	Obligation Authority (OA)		\$ 111,679		\$ 136,069	\$ 118,625	\$ 146,516	\$ 535,636	Remaining OA in FY25
	Programmed Projects				\$ 500	\$ 110,751	\$ 154,390	\$ 265,641	
	<b>Remaining Balance OA</b>		\$ 111,679		\$ 135,569	\$ 7,874	\$ (7,874)	\$ 269,995	\$ 247,249
<b>FY26</b>	Obligation Authority (OA)		\$ 111,679		\$ 582,069	\$ 118,625	\$ 146,516	\$ 958,890	Remaining OA in FY26
	Programmed Projects				\$ 500	\$ 110,751	\$ 154,390	\$ 265,641	
	<b>Remaining Balance OA</b>		\$ 111,679		\$ 581,569	\$ 7,874	\$ (7,874)	\$ 693,249	\$ 693,249
<b>FY27</b>	Obligation Authority (OA)		\$ 111,679		\$ 582,069	\$ 118,625	\$ 146,516	\$ 958,890	Remaining OA in FY27
	Programmed Projects				\$ 500	\$ 110,751	\$ 154,390	\$ 265,641	
	<b>Remaining Balance OA</b>		\$ 111,679		\$ 581,569	\$ 7,874	\$ (7,874)	\$ 693,249	\$ 693,249
<b>FY28</b>	Obligation Authority (OA)		\$ 111,679		\$ 582,069	\$ 118,625	\$ 146,516	\$ 958,890	Remaining OA in FY28
	Programmed Projects				\$ 500	\$ 110,751	\$ 154,390	\$ 265,641	
	<b>Remaining Balance OA</b>		\$ 111,679		\$ 581,569	\$ 7,874	\$ (7,874)	\$ 693,249	\$ 693,249
<b>FY29</b>	Obligation Authority (OA)		\$ 111,679		\$ 582,069	\$ 118,625	\$ 146,516	\$ 958,890	Remaining OA in FY29
	Programmed Projects				\$ 500	\$ 110,751	\$ 154,390	\$ 265,641	
	<b>Remaining Balance OA</b>		\$ 111,679		\$ 581,569	\$ 7,874	\$ (7,874)	\$ 693,249	\$ 693,249
<b>Notes</b>	<p><b>Apportionments</b> represent the amount of federal funding based on formula. Apportionments generally exceed obligation authority (OA), resulting in excess apportionments that cannot be obligated. Over the life of a multi-year federal transportation program authorization, apportionments may accumulate but cannot be utilized unless Congress approves a matching amount of OA. There is no guarantee Congress will provide the OA necessary to fully utilize apportionments.</p> <p><b>Obligation Authority (OA)</b> is the amount of authorized apportionments which Congress allows states to obligated in an individual year. This is the amount which FHWA will reimburse. The OA to apportionments is estimated at 90% changed from 94.90%.</p>								



# Sun Corridor MPO Running Ledger Federal Funding At A Glance

DESCRIPTION		APPORTIONMENTS						OA Rate =	0.9490
		HSIP	CRP	HURF Ex	STBG	SPR	PL	Total Allocated	FFY Obligation Authority
Carry Forward <b>**Lapses on 6/30</b>			\$ 6,002.00					\$ 6,002.00	
Current FFY Apportionments			\$ 231,714.00		\$ 613,350.00	\$ 125,000.00	\$ 157,477.00	\$ 1,127,541.00	\$ 1,070,036.37
Loans Out (Repay FY24)			\$ (225,592.00)					\$ (225,592.00)	\$ (225,592.00)
Loans/ in (Repay in FY24/25)					\$ 892,000.00			\$ 892,000.00	\$ 892,000.00
Loans/ in (Repay in FY22)		\$ 59,871.24			\$ 36,814.28			\$ 96,685.52	\$ 96,685.52
FFY Total Available <b>**Lapses on 6/30</b>		\$ 59,871.24	\$ 12,124.00		\$ 1,542,164.28	\$ 125,000.00	\$ 157,477.00	\$ 1,824,641.28	
FFY Obligation Authority by Funding		\$ 59,871.24	\$ (5,695.41)		\$ 1,510,883.43	\$ 118,625.00	\$ 149,445.67	\$ 1,731,584.57	\$ 1,833,129.89
TIP #		FEDERAL SHARE						Total Spent	Declining Balance of OA
		HSIP	CRP	HURF Ex	STBG	SPR	PL		
LTAP					\$ 500.00			\$ 500.00	\$ 1,832,629.89
SPR - Not Requested						\$ 114,313.33		\$ 114,313.33	\$ 1,718,316.56
PL - Not Requested							\$ 115,792.50	\$ 115,792.50	\$ 1,602,524.06
PL 2.5							\$ 3,087.00	\$ 3,087.00	\$ 1,599,437.06
CLG 17-02	Coolidge Ave; 9th St - Skousen and Vah Ki Inn Rd; 9th St - Kenworthy (Construction)			\$ 1,363,500.00	\$ 151,500.00			\$ 1,515,000.00	\$ 84,437.06
CSG 18-031	Cottonwood Ln & Kadota Ave, Casa Grande	\$ 59,871.00						\$ 59,871.00	\$ 24,566.06
FV MPA	Macrae Rd - Woodruff Rd to Vah Ki Inn Rd	\$ (16,312.44)						\$ (16,312.44)	\$ 40,878.50
FV MPA	Battaglia Rd; Sunshine Blvd - La Palma Rd			\$ (2,500.00)	\$ (278.00)			\$ (2,778.00)	\$ 43,656.50
FV MPA	SCMPO 2016 WP - SPR					\$ (0.02)		\$ (0.02)	\$ 43,656.52
FV MPA	SCMPO 2017 REGIONAL TRAFFIC COUNT, DATA COLLECTION & MAPPING PROJECT					\$ (18.95)		\$ (18.95)	\$ 43,675.47
Total Federal Funding Used		\$ 43,558.56		\$ 1,361,000.00	\$ 151,722.00	\$ 114,294.36	\$ 118,879.50	\$ 1,789,454.42	
Remaining Apportionments		\$ 16,312.68	\$ 12,124.00	\$ (1,361,000.00)	\$ 1,390,442.28	\$ 10,705.64	\$ 38,597.50	\$ 35,186.86	
Remaining OA		\$ 16,313		\$ (1,361,000)	\$ 1,359,161	\$ 4,331	\$ 30,566	Remaining OA	\$ 43,675.47

**DESIGN/CONSTRUCTION PROGRESS REPORT**

<i>City of Casa Grande</i>			
1.	ADOT TRACS:	T0164 03D	Federal No: CSG-0(207)S
	Project Name:	<b>I-10; Kortsen TI</b>	
	Type of Work:	DCR - Traffic Interchange	
	Project Manager:	Eric Prosnier 602.712.8495	
	Project Status:	The sealed Final Report was submitted to ADOT on June 30, 2021. All ADOT and FHWA comments were addressed as part of the sealed submittal. The Final DCR is completed, and the Project Determination has been signed. (10/21/2021)	
2.	ADOT TRACS:	N/A	Federal No: N/A
	Project Name:	<b>Thornton Rd; SR84 – Interstate 8</b>	
	Type of Work:	Roadway Widening	
	Project Manager:	Duane Eitel 520.421.8625	
	Project Status:	<p>Construction has started on Thornton Road from Selma Hwy to Peters Rd with the undergrounding of the irrigation facility. The 2nd phase of the roadway improvements was approved and should be completed in the Spring of 2023. Thornton Road from Selma Hwy to I-8 will start in 2023. And Thornton Road from Peters Rd. to Hwy 84 should start in 2024/2025.</p> <p>The City is also studying the corridor from Lucid on Thornton Rd to W. Cottonwood Lane and onto Pinal Ave. The corridor is experiencing congestion that is likely to worsen as development increases. The City is looking to additional roadway and intersection improvements to improve traffic issues. (04/20/2022)</p>	

<p><b>Project Status:</b></p>	<p>Beginning Wednesday, February 22nd, and continuing for approximately eight weeks, the intersection of Thornton Road and Peters Road is closed to all through traffic to accommodate the final phase of street rebuilding operations as part of the Thornton Road Reconstruction Project. Thornton Road between Selma Road and Peters Road will be accessible to local traffic only. (03/09/2023)</p> <p>The completion of the work at the Peters Road intersection has been delayed due to a conflict with the concrete back-fill APS placed in a trench on the west leg of the intersection. We're waiting for SCIP Power to relocate their power lines on the south side of Peters Road. APS has completed their work, so the underground construction elements are done. There was a field design change request to use a different foundation style for a traffic signal pole on the Southwest corner of the intersection that was recently approved. Ellison-Mills is working with SCIP to relocate their power poles at Thornton &amp; Peters. SCIP is estimating a week for the relocation of their facilities. They are targeting the last week in April for this work. The contractor is moving forward with their first pavement installation this Saturday. Their goal is to have all of the work completed by May 12. South of Peters Road the road construction is complete. (04.13.2023)</p>			
<p><b>3.</b></p>	<p><b>ADOT TRACS:</b></p>	<p>T0277 01D/01C</p>	<p><b>Federal No:</b></p>	<p>N/A</p>
<p><b>Project Name:</b></p>	<p><b>Cottonwood Ln/Kadota Ave</b></p>			
<p><b>Type of Work:</b></p>	<p>Pedestrian Hybrid Beacon</p>			
<p><b>Project Manager:</b></p>	<p>Kirstin Huston 602.712.2167</p>			

<p><b>Project Status:</b></p>	<p>The designer received the permit for utility relocation and completed the work on 05/04/2022. Stage IV plans were distributed for review on 05/26/2022 with comments due 06/15/2022. A comment resolution meeting is scheduled for 06/22/2022. The project is now targeting July 2022 for advertisement. (05/26/2022)</p> <p>Sealed plans were submitted to ADOT C&amp;S. Project should advertise in the next couple weeks. (08/25/2022)</p> <p>The project advertised on September 6, and bid opening is scheduled for 11/04/2022. (10/07/2022)</p> <p>Bid opening was on November 4, 2022 @ 11am. Low bid came in at \$357,866.13 (William Charles Construction Co.) which is \$214,480.53 over department estimate. There is \$28,482.00 in Design phase funding that can be transferred to the construction phase. SCMPO has \$59,871.00 in HSIP funding that can be added to the project. SCMPO is working with ADOT to see if any additional ADOT HSIP funding can be leveraged for the project. (11.7.2022)</p> <p>On December 5, 2022, the SCMPO Executive Board approved Amendment #20 to add additional funding which includes moving \$28,482 in HSIP funding from the Design phase to the Construction phase, adding \$59,871 in SCMPO HSIP funding, and \$131,519 in local funding from Casa Grande. (12.7.2022)</p> <p>Received the updated HSIP eligibility letter and associated documentation on January 11, 2023. (1.11.2023)</p> <p>ADOT is working with the City of Casa Grande on the local funding for the project. The contractor is procuring equipment and is estimated to be onsite in early April. (03/06/2023)</p> <p>ADOT received the local match funding from Casa Grande on March 20, 2023. ADOT is in the process of authorizing the additional Federal funding added to the project via TIP Amendment #20 and approved by the Sun Corridor MPO</p>
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		Executive Board on December 5, 2022. The contractor plans to be onsite starting June 12, 2023. (04/17/2023)		
<b>4.</b>	<b>ADOT TRACS:</b>	T0310 01D/01C	<b>Federal No:</b>	CSG-0(210)T
<b>Project Name:</b>		<b>Pinal County Systemic Road Departure</b>		
<b>Type of Work:</b>		Rumble Strip Installation		
<b>Project Manager:</b>		Pedram Shafieian 602.712.8166 ( <a href="mailto:Pshafieian@azdot.gov">Pshafieian@azdot.gov</a> )		
<b>Project Status:</b>		<p>The Contract with Wood was executed on 04/12/2022. The kickoff meeting should be scheduled soon. (04/20/2022)</p> <p>The project kick-off meeting was held on May 12. The stage III submission was received in August and the Stage IV submittal was received October 11 with comments due October 31. (10/11/2022)</p> <p>The bid opening is scheduled for March 24, 2023. (02.13.2023)</p> <p>The bid opening was rescheduled by ADOT for April 21, 2023. (03/24/2023)</p>		

<b>City of Coolidge</b>				
<b>1.</b>	<b>ADOT TRACS:</b>	SL713 01C	<b>Federal No:</b>	TEA CLG-0(201)T
<b>Project Name:</b>		<b>Central Ave; Arizona Ave to Main St</b>		
<b>Type of Work:</b>		Installation of Landscape/Irrigation, Sidewalks, ADA Ramps, Curb/Gutter and Lighting		
<b>Project Manager:</b>		Gregory Johnson 602.712.7774		
<b>Project Status:</b>		<p>Awarded by STB on November 20, 2015, to Grey Mountain Construction. Construction was completed on 5/30/16. Field Reports is missing the Record Drawings. Project was sent to Final Voucher for closeout on 10/10/2018. (10/10/2018). The final voucher is complete, and the project is officially closed-out!</p>		
<b>2.</b>	<b>ADOT TRACS:</b>	T0266 01D/01C	<b>Federal No:</b>	HSIP 087-A(204)S
<b>Project Name:</b>		<b>Skousen Rd/Eleven Mile Corner; SR87-Battaglia Rd</b>		
<b>Type of Work:</b>		Rumble Strips and Stop Signs		

<b>Project Manager:</b>	Bharat Kandel 602.712.8736 Davis Reinhart (ADOT RE) 520.838.2985, Construction Contact		
<b>Project Status:</b>	The project is currently advertised for construction. Bid Opening is scheduled for 05/06/2022. (04/20/2022) Lowest Bid was \$445,461.40 Pavement Marking LLC (55.4% over the ADOT Engineers Estimate of \$286,597.60). The total amount of HSIP funding programmed for construction is \$555,525. Project was awarded by the State Transportation Board on June 17, 2022. (08/04/2022) Construction is completed; substantial completion date was October 2, 2022. (03/06/2023)		
<b>3. ADOT TRACS:</b>	F0373 01D/01C	<b>Federal No:</b>	HSIP 087-A(213)T
<b>Project Name:</b>	<b>SR87 at Kenworthy &amp; SR287 at Christensen</b>		
<b>Type of Work:</b>	Add Turn Lanes		
<b>Project Manager:</b>	Rehnuma Rahman 602.712.7342		
<b>Project Status:</b>	The project is at the final stage (Stage V) of PS&E. Some environmental evaluation needs to be completed by the end of February 2023. The project team is currently anticipating estimated advertisement may be around the end of April 2023. (08/04/2022) ADOT received confirmation that there are no cultural impacts at the Kenworthy and SR 287 intersection, a meeting is scheduled for December 15 to discuss the advertisement date for the project. (12/07/2022) Meeting with ADOT on December 15. Project team working through a utility issue with El Paso Natural Gas. It is expected that final PS&E submittal will be in late January with a mid-March advertisement. (12/15/2022) Due to utility issues with El Paso Natural Gas, Stage IV Revised plans are being reviewed with comments due March 16. The project is expected to advertise on 04/28/2023. (03/06/2023) There was a comment resolution meeting for the Stage IV Revised Plans on March 30, 2023. The project is expected to be advertised on 04/28/2023. (03/30/2023)		

	The project advertisement date has been pushed out to May 31. The project team is currently working on finalizing design and specifications. (04/12/2023)		
<b>4.</b>	<b>ADOT TRACS:</b>	T0350 01D	<b>Federal No:</b> N/A - HURF
	<b>Project Name:</b>	<b>Coolidge Ave; 9th St - Skousen Rd</b>	
	<b>Type of Work:</b>	Roadway Widening and Pathway	
	<b>Project Manager:</b>	Ben Navarro 520.723.6094	
	<b>Project Status:</b>	<p>The IGA was executed on May 31, 2022. On June 16 the City submitted the initiation packet for this project. On July 6, 2022, the project was authorized for HURF funding. The City must begin work, initiate selection of consultants or advertise the project, as applicable, within 60 days of the date of this authorization (08/04/2022)</p> <p>An RFQ went before the Coolidge City Council on Monday, August 22. The project will be advertised soon thereafter. (08/17/2022)</p> <p>The project has been advertised and a quote for engineering services will be brought to the Coolidge City Council on October 24. (10/07/2022)</p> <p>Design is at 60% plans and expected to be at 95% in the next couple weeks. Construction is expected to start by the end of March. (02/21/2023)</p> <p>95% plans were received on March 13, 2023. The project was programmed at \$144,000.00 for Design and \$1,363,500.00 for Construction (total programmed funding of \$1,507,500.00). The project cost estimate came in at a total of \$1,703,711.29 (design: \$180,745.58 and construction: \$1,522,965.71) creating a shortfall of \$196,211.29 for the project. Sun Corridor MPO has \$36,814 in Surface Transportation Block Grant Program (STBGP) that can be exchanged for \$33,132.85 in HURF Exchange (HURF Ex) funding that will reduce the shortfall to \$163,078.44 for the project. The associated TIP Amendment (#23) will go to the SCMPO TAC on April 27, and the SCMPO Executive Board on May 9, 2023. Final Plans (100%) are expected by the end of</p>	

	April. ADOT has started working on the Intergovernmental Agreement (IGA) amendment. (04/18/2023)		
<b>5.</b>	<b>ADOT TRACS:</b>	F0521 01D/01C	<b>Federal No:</b> N/A
	<b>Project Name:</b>	<b>SR87 at Skousen Rd (MP 136.62)</b>	
	<b>Type of Work:</b>	Traffic Signal w/ Intersection Improvements	
	<b>Project Manager:</b>	Chris Rodriguez 602.617.9560	
	<b>Project Status:</b>	<p>FHWA approved the STIP Amendment to add the HSIP project to the STIP on 05/23/2022. FY2022 Design \$400k FY23 Construction \$1.5M. ADOT has advertised for an on-call consultant for Design and hopes to have the Design firm on board by the end of June. Programmed for construction in FY2023. (08/04/2022)</p> <p>The project Kick-off meeting for Design was held on 9/13/2022. James Beier with the EPS Group is the consultant PM. Topographical Survey work has begun. (10/07/2022)</p> <p>A Design Progress meeting occurred on November 28, 2022. Scoping exhibits were submitted on November 18; Stage III Plans are expected the first week of January 2023, with Stage IV Plans expected in March. (12/07/2022)</p> <p>Stage III Comments were received, and a Stage III (60%) Comment Resolution &amp; Design Progress Meeting occurred on February 10. Stage IV Plans are expected in late March. (03/06/2023)</p> <p>The Consultant is working on Stage IV plans. The ADOT Project Manager expressed doubt that all clearances (ROW, Environmental, Utilities) can be obtained by the end of June so at this point, the project advertisement will be pushed to the early part of the next Fiscal Year. (04/12/2023)</p> <p>ADOT is working with the San Carlos Irrigation District (SCID) on prior rights on Skousen Rd. If SCID has prior rights, they have requested that ADOT underground pipes at the states expense. It has not been determined if this will delay the project because a resolution has not been finalized. (04/17/2023)</p>	



**City of Eloy**

**All Eloy Projects have been completed.**

<b>Pinal County</b>				
<b>1.</b>	<b>ADOT TRACS:</b>	SH645 03D/01C	<b>Federal No:</b>	HSIP PNL-0(212)T
	<b>Project Name:</b>	<b>Sign Upgrade</b>		
	<b>Type of Work:</b>	Procure regulatory, warning and street name signs		
	<b>Project Manager:</b>	Mike Andazola 602.712.7629		
	<b>Project Status:</b>	Pinal County crew completed installation of the 1,638 signs on 01/23/2019. The project was added to the Final Voucher Queue on 12/31/2019. (07/26/2022)		
<b>3.</b>	<b>ADOT TRACS:</b>	T0249 01D/01X	<b>Federal No:</b>	
	<b>Project Name:</b>	<b>Pinal County LED Stop Sign Installation</b>		
	<b>Type of Work:</b>	Installation of LED Stop Signs at multiple locations		
	<b>Project Manager:</b>	Damaris (Susy) Gomez 928.503.7095		
	<b>Project Status:</b>	<p>Pinal County has agreed to add the GRIC signs to their IGA with ADOT and is currently working on an MOU with the tribal partners for the signs. ADOT Procurement is currently working on the creation of materials for review by the County. The project will install LED Stop Signs at 13 intersections in Pinal County (02/17/2022)</p> <p>Pinal County is working with ADOT on the Procurement documentation. Pinal is coordinating with the GRIC on the project IGA. (10/13/2022)</p> <p>ADOT is in the procurement process for this project. ADOT internally is deciding if this project needs to be advertised or if the signs should be procured through Contracts &amp; Specs. No timetable for completing the procurement process was given. (03/10/2023).</p> <p>No change to the project (04/18/2023)</p>		



**MEMO TO:** SUN CORRIDOR MPO TECHNICAL ADVISORY COMMITTEE  
**FROM:** Jason Bottjen, Sun Corridor MPO Deputy Director  
**DATE:** April 27, 2023  
**SUBJECT:** ADOT Planning to Programming (P2P) Call for Projects

On April 6, 2023, ADOT announced a formal ADOT Planning to Programming (P2P) Call for Projects. Project nominations are due by **May 5, 2023**.

The P2P process will prioritize all highway construction projects for consideration in ADOT's FY 2025 - 2029 Five Year Construction Program.

Program Notes:

- Nominating a project does not guarantee project selection but ensures it will be considered in ADOT's performance-based P2P process.
- If you have previously submitted a project nomination, you do not need to resubmit the same project again; it is still on the P2P list and will be reevaluated.
- ADOT's Draft Tentative FY 2024 - 2028 Program is currently available for review and public comment.
- Pavement Preservation projects may be submitted without a cost estimate if unavailable. All other project types require a cost estimate to be considered.
- The Federal Aid Network includes the roads where federal funding is available. Funding varies for urban and rural areas. In urban areas, federal funding eligibility is available for roads that are functionally classified as urban minor collectors or higher. In rural areas, federal funding eligibility is available for roads functionally classified as rural major collectors and higher. While there are rare exceptions, local roads and rural minor collectors are not eligible for federal funding.

Committee Action Requested:	<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Action Requested Below
<b>Information only.</b>		



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**MEMO TO:** SUN CORRIDOR MPO TECHNICAL ADVISORY COMMITTEE  
**FROM:** Jason Bottjen, Sun Corridor MPO Deputy Director  
**DATE:** April 27, 2023  
**SUBJECT:** Letters of Support - Community Project Funding

Community Project Funding (CPF) is generally defined as a spending provision in federal appropriations legislation that provides a designated amount of discretionary funding to a specific entity for a specific purpose.

The Sun Corridor MPO provided Letters of Support for the following projects submitted to the Transportation, Housing and Urban Development (T-HUD) Sub-Committee.

Casa Grande:

- Thornton Road Widening
- Peters Road Widening
- Left Turn Lane Lengthening
- Ash Avenue Roundabout
- Alley Improvement Program

Coolidge:

- Inland Port Arizona Industrial Park Rail Crossing Safety Improvement Project

Pinal County:

- Sunland Gin Road Bridge at Green Canal

Committee Action Requested: <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Action Requested Below
<b>Information only.</b>



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**MEMO TO: SUN CORRIDOR MPO TECHNICAL ADVISORY COMMITTEE**  
**FROM: Jason Bottjen, Sun Corridor MPO Deputy Director**  
**DATE: April 27, 2023**  
**SUBJECT: Letters of Support - Congressionally Directed Spending**

Congressionally Directed Spending (CDS) is generally defined as a spending provision in federal appropriations legislation included primarily at the request of a Member of Congress providing, authorizing, or recommending a specific amount of discretionary funding to a specific State, locality, or Congressional district for a specific purpose.

The Sun Corridor MPO provided Letters of Support for the following projects submitted to the Transportation, Housing and Urban Development (T-HUD) Sub-Committee.

Casa Grande:

- Thornton Road Widening
- Peters Road Widening
- Left Turn Lane Lengthening
- Ash Avenue Roundabout
- Alley Improvement Program

Coolidge:

- Inland Port Arizona Industrial Park Rail Crossing Safety Improvement Project

Pinal County:

- Sunland Gin Road Bridge at Green Canal

Committee Action Requested: <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Action Requested Below
<b>Information only.</b>

# ARIZONA DEPARTMENT OF TRANSPORTATION

## Title VI Nondiscrimination On-site Compliance Review Report

### Sun Corridor Metropolitan Planning Organization



***Submitted to:***

Irene Higgs  
Executive Director  
Sun Corridor Metropolitan Planning Organization

Eddie Edison  
Civil Rights Administrator  
Arizona Department of Transportation

Lucy Schrader  
Civil Rights Deputy Administrator  
Arizona Department of Transportation

Danielle Valentine  
Civil Rights Title VI Coordinator  
Arizona Department of Transportation

Date Submitted:  
March 22, 2023

Submitted by: Sara Martinez, Civil Rights Specialist

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<b>Subrecipient Program Name</b>	Sun Corridor Metropolitan Planning Organization (SCMPO)
<b>Address</b>	211 N Florence Street, Ste 103, Casa Grande, Arizona 85122
<b>On-Site Visit Date</b>	February 22, 2023
<b>SCMPO Contact Person</b>	Irene Higgs, Executive Director/Title VI Coordinator
<b>ADOT Civil Rights Office Site Visit Team Member(s)</b>	Jesus Zaragoza, Title VI/Environmental Justice Program Manager Sara Martinez, Civil Rights Specialist

<b>Sun Corridor Metropolitan Planning Organization Team Members</b>	
Irene Higgs	Executive Director/Title VI Coordinator
Jason Bottjen	Deputy Executive Director

## Executive Summary

Title 23 Code of Federal Regulations (CFR) Part 200.9 requires States to conduct reviews of planning agencies and other recipients of Federal Highway Administration (FHWA) funds to determine compliance with Title VI of the Civil Rights Act of 1964 (Title VI) which includes Environmental Justice matters. Federal Transit Administration (FTA) Circular 4702.1B holds States responsible for monitoring the Title VI compliance of the Councils of Governments (COG) and Metropolitan Planning Organizations (MPO).

Sun Corridor Metropolitan Planning Organization (SCMPO) is a governmental non-profit metropolitan planning organization serving the communities of Casa Grande, Coolidge, Eloy, rural portions of Pinal County and the state highway system within its boundaries. As a recipient of FHWA and FTA financial assistance from the Arizona Department of Transportation (ADOT), SCMPO is a subrecipient of ADOT. SCMPO has a service area population of 112,807 with a minority population of 57.5%, according to the 2016 - 2021 American Community Survey 5-year estimate. SCMPO serves a population racially comprised of non-Hispanic: 42.5% White, 3.2% American Indian and Alaskan Native, 4.5% Black, 1.0% Asian, 0.4% Native Hawaiian and Other Pacific Islander, 0.1% other race, 3.7% two or more races; and 44.8% Hispanic. SCMPO's highest Limited English Proficiency (LEP) language is Spanish; with an overall LEP of 9.1%

An assessment of SCMPO's FHWA and FTA Title VI Nondiscrimination program was conducted on February 22, 2023 by the ADOT Civil Rights Office (CRO) to assess if SCMPO is meeting the FHWA and FTA requirements for Title VI as a metropolitan planning organization. This summary contains the overall program observations of this assessment. The assessment includes recommendations to assist SCMPO's leadership and Executive Director/Title VI Coordinator in identifying potential strategies for Title VI program improvements.

Effective assessment of a Title VI program should involve five core elements: Civil Rights organization and staffing; program plans and documents; program implementation (including policies and procedures); demographic data collection and analysis and Title VI program personnel interviews. To determine if these five core elements are adequately addressed, ADOT CRO reviewed the following for Title VI compliance: transportation related boards and commissions, complaint procedures, Title VI dissemination, training, public involvement, Environmental Justice (EJ), Limited English Proficiency (LEP) procedures, demographic data collection and analysis and contract compliance. Additionally, at the conclusion of the on-site ADOT CRO conducted interviews with the SCMPO personnel.

The following are observations from the five areas of inquiry for SCMPO's FHWA and FTA Title VI program:

### **1. Civil Rights Organization and Staffing**

SCMPO's Executive Director/Title VI Coordinator, Irene Higgs, serves as a centralized person to ensure that all the Title VI requirements are met. Irene Higgs also functions as the lead person to initiate the Title VI nondiscrimination program improvements for SCMPO employees and the public they serve. Irene Higgs supervises Deputy Executive Director Jason Bottjen. Jason Bottjen is responsible for leading the Technical Advisory Board Meetings and reading the Title VI Nondiscrimination Notice to the Public during those meetings. During the on-site review, there was an expressed commitment by both Irene Higgs and Jason Bottjen to support SCMPO's efforts in enforcing Title VI.

### **2. Program Plans and Documents**

#### *Complaint Policy and Procedures*

SCMPO reported that no Title VI complaints have been filed against SCMPO within the last three years. Standardized policies like the complaint procedures, complaint form, complaint log, and Notice to the Public

are being utilized to address and track complaints. These documents are also posted on SCMPO's website as individual links, as well as located within the SCMPO 2023 Title VI Implementation Plan that is posted on the website. The Title VI web page followed the 2-click rule and it was easy to identify the Title VI program in SCMPO's home webpage. During the on-site, SCMPO reported that for offsite public meetings and outreach activities, SCMPO carries a box with copies of the Title VI Nondiscrimination Notice to the Public for display and self-identification surveys. During in-person meetings, both the Executive Director/Title VI Coordinator Irene Higgs and Deputy Executive Director Jason Bottjen are responsible for ensuring that the Title VI Nondiscrimination Notice to the Public is readily available, and included as a standard agenda item. They are both also responsible for reading the Title VI Nondiscrimination Notice to the Public during in-person and virtual meetings; and ensuring self-identification surveys are available to the public.

#### *Committee Membership*

Per the SCMPO By-laws, adopted on May 9, 2017, the Executive Board membership is composed by the official representatives of each member entity. SCMPO does not control whom member agencies select as their official representative. The SCMPO Transportation Advisory Committee (TAC) is composed of an appointed representative from each public works department of each member entity and an ADOT representative. In addition, there is an ex-officio non-voting member from FHWA. SCMPO also does not control whom member agencies appoint as a voting member to the TAC.

#### *Dissemination of Title VI Information*

The SCMPO Title VI Nondiscrimination Notice to the Public is posted in the lobby of the SCMPO office and in the main conference rooms where public meetings are held. Public meetings are held in different locations to allow for the members of the public to have more accessibility. However, SCMPO ensures that a copy of the SCMPO Title VI Nondiscrimination Notice to the Public is available the day of the public meeting. During the on-site review, ADOT CRO observed that SCMPO Title VI Nondiscrimination Notice to the Public, in both English and Spanish, was posted on their website. As cited earlier during offsite meetings and outreach activities, SCMPO carries a box with copies of the SCMPO Title VI Nondiscrimination Notice to the Public for display and the Notice is read by SCMPO staff during virtual meetings.

### **3. Program Implementation-Policies and Procedures**

#### *Title VI Training*

The SCMPO Title VI training was provided to the TAC and the Executive Board by the Executive Director/Title VI Coordinator Irene Higgs and Deputy Executive Director Jason Bottjen. The training to the TAC and the Executive Board took place on June 9, 2022, July 12, 2022 and August 29, 2022. During these training sessions the following topics were covered: Title VI complaints, language assistance, and public involvement processes. To document attendance, SCMPO took a screenshot of the Zoom meeting towards the end of the meeting. Every year, SCMPO staff receive Title VI training; the Executive Director/Title VI Coordinator Irene Higgs documents Title VI training with a training log. The training log was reviewed and approved by ADOT during the on-site visit. The next training is anticipated to take place on March 14, 2023 in conjunction with ADOT CRO.

ADOT CRO reviewed the Title VI PowerPoint presentation that SCMPO used for these training sessions. While reviewing the slides for complaint procedures, ADOT CRO recommended that SCMPO include the differences between complaints filed under FHWA and FTA, specifically, to clarify who will be responsible for the review and investigation of the complaint. On March 20, 2023, SCMPO submitted a corrected copy of the Title VI Powerpoint presentation used for training. The new slides contained talking points explaining the differences between FHWA and FTA complaints; these slides were approved by ADOT CRO. SCMPO Contractors receive



Title VI training by reading and signing the Request for Proposal Certifications Form attesting that their practices will be compliant with FHWA assurances and provisions. This form is retained by the Executive Director/Title VI Coordinator and kept in SCMPO's internal drive. The ADOT CRO recommended that in addition to the language in contracts, SCMPO should disseminate their Title VI PowerPoint training to contractors, to ensure contractors are also being provided Title VI training that goes beyond the assurances.

**Recommendations:**

- **23 CFR 200.9(b)(9), FTA Circular 4702.1B:** As a best practice, ADOT CRO recommends SCMPO provide consultants and subconsultants copies of the Title VI PowerPoint presentations for training purposes.

*Public Participation*

SCMPO's Public Participation Plan demonstrates a proactive public involvement process; SCMPO will update its Public Participation Plan this year. During the long-range planning process, SCMPO worked on identifying the mobility needs of minority and low-income populations through extensive in-person and online data collection methods. To accomplish this, SCMPO worked in collaboration with other agencies such as the City of Casa Grande, City of Coolidge and City of Eloy. To identify and consider the mobility needs in the planning process, SCMPO receives input from the public through the City of Casa Grande, City of Coolidge and City of Eloy's Facebook account. Using this social media platform, SCMPO disseminated survey links in English and Spanish for the public to send comments to SCMPO. In addition to using social media to receive input for the long-range planning process, SCMPO visited the Dorothy Power Senior Center, Seeds of Hope and other non-profit agencies. CRO commended SCMPO on this hybrid public involvement approach in the in-person and online formats used and noted this as a best practice.

Following the long-range planning process, SCMPO continues these public engagement activities to gather input for a potential new Traffic Interchange at I-10 and Korsten Road. Specifically, SCMPO continues to visit the establishments mentioned above and sends hard-copy and electronic surveys to individuals who live in proximity to the new Traffic Interchange to gather project feedback. Individuals who provide input get the chance to win a gift card. When visiting these locations, SCMPO carries a box with physical copies of the SCMPO Title VI Nondiscrimination Notice to the Public for display, a sign in sheet to document contacts made with the public, and Title VI materials for the public to take home. Additionally, an email blast is sent to SCMPO's email list that contains members of the public, stakeholders, and local officials. SCMPO also utilizes the Tri-Valley newspaper to advertise meetings, public notices and other materials.

*Environmental Justice (EJ), Executive Order 12898*

SCMPO stated that elderly persons or zero vehicle households that wish to have transportation-related planning materials sent to their homes or email addresses may make such requests via mail, email, and/or phone. SCMPO has not received any requests to date, but a process has been established for it. As SCMPO will be updating its Public Involvement Plan in 2023, ADOT CRO recommended changing the language of "elderly persons or zero vehicle households" to "individuals". This recommendation was made to ensure all individuals have the opportunity to have materials delivered to their homes; instead of "elderly persons or zero vehicle households" only. ADOT CRO asked SCMPO if any reasonable ADA or language accommodations were requested this past year during a public meeting. SCMPO indicated that no reasonable accommodation requests were received last year. Meetings are conducted outside of SCMPO's facility and SCMPO has a process to ensure that offsite meetings take place at premises that are ADA compliant and public transit friendly. Members of the public that are not able to attend public meetings physically may join the meeting by phone. Notices of public meetings are posted in the website, social media and local newspapers like the Tri-Valley newspaper. ADOT CRO reviewed two meeting notices that were posted in the website and on

SCMPO's bulletin board, ADOT CRO recommended that all notices include Title VI language. Following the on-site visit, SCMPO notified ADOT CRO that the template for all future public announcements was updated to include Title VI language. SCMPO corrected the public meeting schedule notice for the TAC and Executive Board meetings; the corrected documents were received and approved by ADOT CRO on February 23, 2023.

**Recommendation:**

- **FTA Circular 4702.1B, Executive Order 12898:** As SCMPO will be updating its Public Involvement Plan in 2023, ADOT CRO recommended changing the language of "elderly persons or zero vehicle households" to "individuals".

*Limited English Proficiency (LEP) Policy and Procedures, Executive Order 13166*

Second to English, the 2016 - 2021 American Community Survey (ACS) 5-year estimate identifies Spanish as being the primary language spoken within the SCMPO service region. SCMPO recognized that LEP information from the US 2020 Census was used in the 2023 Title VI Implementation Plan. However, when completing the Title VI On-site Compliance Review questionnaire, SCMPO utilized LEP information from the 2016 - 2021 ACS 5-year estimate. SCMPO indicated that for this upcoming August 1st Implementation Plan submittal date, SCMPO anticipates gathering LEP information from the 2016 - 2021 ACS 5-year estimate.

SCMPO currently provides Spanish versions of their SCMPO Title VI Nondiscrimination Notice to the Public, Title VI Complaint Form, and provides language services upon request. During the personnel interviews, SCMPO staff described the process of utilizing bilingual staff from the City of Casa Grande or vendors if approached by the public for language assistance. During in-person and virtual meetings, both the Executive Director/Title VI Coordinator Irene Higgs and Deputy Executive Director Jason Bottjen are responsible for reading the Title VI and language accommodation statement during meetings and providing Title VI materials for the public to take home during in-person meetings.

ADOT CRO commended SCMPO for the methods established to ensure LEP individuals are provided meaningful access to participate in the transportation planning process. Specifically, how LEP individuals are being provided access to information in the public involvement process as stated in the paragraph above. SCMPO includes a tagline in Spanish on who to contact for language assistance on most public facing documents, such as notices, newspaper advertisements, social media and the website; ADOT CRO also commended SCMPO for including a language tagline in meeting invites and agendas.

While reviewing the SCMPO website, ADOT CRO noticed that the LEP Plan uploaded in the website was last endorsed and approved on January 8, 2019. SCMPO does not update the LEP Plan annually. ADOT CRO advised that the LEP Plan should be updated annually in conjunction with the Title VI Implementation Plan; this is to ensure that the most recent LEP data is available in both documents. ADOT CRO recommended to either update both documents and upload them separately to the website; or combine both files and upload them to the website once approved by ADOT CRO and SCMPO's Executive Board.

**Deficiency:**

- **23 CFR 200.9(b)(12), FTA Circular 4702.1B, Executive Order 13166:** SCMPO should update the LEP Plan annually in conjunction with the Title VI Implementation Plan to ensure that the most recent LEP data is available in both documents. ADOT CRO recommended to either update both documents and upload them separately to the website; or combine both files and upload them to the website once approved by ADOT CRO and SCMPO's Executive Board.

#### 4. **Data Collection and Analysis**

During the on-site review, ADOT CRO commended SCMPO's practices to collect and analyze demographic data of FHWA-funded program areas for potential disparate impacts. The demographic data reported to the Executive Director/Title VI Coordinator from internal program areas is continuous, current, and analyzed periodically to determine internal reviews and a means to address potential discriminatory processes.

SCMPO indicated that a Contractor Demographic Profile Request Form is used to collect race and sex of all bidders and contract awardees to ensure Disadvantaged Business Enterprise (DBE) program compliance using a self-identification form. There is not enough demographic information collected by the Executive Director/Title VI Coordinator Irene Higgs to conduct disparate impact analyses.

Self-identification surveys in in-person meetings have allowed SCMPO to have a better understanding of how effective the public outreach is. SCMPO works with member agencies such as the cities of Casa Grande, Coolidge, and Eloy to ensure that outreach is done in English and Spanish. ADOT CRO commended SCMPO for creating a process for including self-identification surveys in virtual meetings and analyzing the demographic data received. Specifically, SCMPO adds a Google Form link to the chat feature during virtual meetings; the link is also available in the agendas for the meetings. SCMPO stated that the public comment forms used in 2019 had the self-identification survey combined. ADOT CRO recommended for SCMPO to include a link to the self-identification survey to the public comment forms instead of adding the questions as part of the comment form to preserve anonymity.

SCMPO shared with ADOT CRO the development of a demographic data analysis tool for Justice40. This tool has been created in conjunction with other agencies such as the Maricopa Association of Governments (MAG). The purpose of the tool is to assist agencies generating reports that contain demographic information for the Justice40 grant. ADOT CRO commended SCMPO for its efforts preparing such detailed reports; ADOT CRO looks forward to the official launch of the tool in March 2023.

#### **Recommendation:**

- **23 CFR 200.9(b)(4)(5):** As a best practice, ADOT CRO recommends SCMPO include a link to the self-identification survey to the public comment forms instead of adding the questions as part of the comment form to preserve anonymity.

#### *Contract Language*

ADOT CRO reviewed two of SCMPO's procured contracts for FHWA Title VI Assurance language compliance: 1) Regional Transportation Plan dated November 22, 2023 (SCMPO Contract #SCMPO 2023-0100233366; ADOT Project #MPD2181164-4.1-1), and 2) the CART Route Optimization Study Professional Services Agreement dated October 21, 2021 (SCMPO Contract #00175720). It was observed that both contracts did not include the required FHWA Title VI Assurance language in accordance with USDOT Order 1050.2A. However, both contracts had Appendices A & E of the Title VI Assurance. In addition ADOT CRO requested to review either a Request for Proposals (RFP), or a Request for Quotations (RFQ). SCMPO provided an RFP for Consulting Services for the Regional Transportation Plan, issued on October 13, 2022 (SCMPO Contract #SCMPO 2023-01; ADOT Project #MPD2181164-4.1-1); it was observed that the RFP had the erroneous required FHWA Title VI Assurance language in accordance with USDOT Order 1050.2A. The RFP contained Appendices A & E. This deficiency was addressed on March 20, 2023; ADOT CRO received a copy of an RFP for Consulting Services for the Pinal County Safety Plan/SCMPO Network Screening Crash and Analysis Tools Update issued on March 16, 2023. ADOT CRO reviewed and approved the RFP; it was observed that the RFP

contained the required FHWA Title VI Assurance language and Appendices A & E in accordance with USDOT Order 1050.2A.

**5. Title VI Program Personnel Interviews**

Personnel interviews were conducted by ADOT CRO in order to measure compliance and understanding by staff of the Agency's Title VI procedures as prescribed in their FHWA Title VI Implementation Plan. Interviews were conducted with the subrecipient's Executive Director/Title VI Coordinator Irene Higgs and the Deputy Executive Director Jason Bottjen. Both interviewees demonstrated a strong knowledge of SCMPO's Title VI program to include processes for language assistance and discrimination complaint procedures. Both personnel interviewees were also able to identify the location of SCMPO's Notice to the Public.

## FHWA Title VI Program Checklist

In order for the Sun Corridor Metropolitan Planning Organization (SCMPO) to demonstrate compliance with FHWA's Title VI of the Civil Rights Act of 1964, the following changes are needed:

- Update the LEP Plan annually in conjunction with the Title VI Implementation Plan; this is to ensure that the most recent LEP data is available in both documents. ADOT CRO recommended to either update both documents and upload them separately to the website; or combine both files and upload them to the website once approved by ADOT CRO and SCMPO's Executive Board.

Additionally, the following changes are strongly encouraged:

- Provide consultants and subconsultants copies of the Title VI PowerPoint presentations for training purposes.
- As SCMPO will be updating its Public Involvement Plan in 2023, ADOT CRO recommended changing the language of "elderly persons or zero vehicle households" to "individuals".
- Include a link to the self-identification survey to the public comment forms instead of adding the questions as part of the comment form to preserve anonymity.

March 30, 2023

Sara Martinez, Civil Rights Specialist  
ADOT Civil Rights Office  
206 S. 17th Ave., MD 155A  
Phoenix, AZ 85007

Subject: SCMPO Title VI On-site Compliance Review Action Plan

Dear Sara Martinez:

On February 22, 2023 the Sun Corridor MPO Title VI Program had a Title VI Nondiscrimination On-site Compliance Review by the ADOT Civil Rights Office (CRO). During the review, there was one deficiency and three recommendations listed in the final report received on March 22, 2023. Below is the Sun Corridor MPO action plan to address the one deficiency and three recommendations found during the on-site review.

**Deficiency:**

**Limited English Proficiency (LEP) Policy and Procedures, Executive Order 13166: 23 CFR 200.9(b)(12), FTA Circular 4702.1B, Executive Order 13166:** SCMPO should update the LEP Plan annually in conjunction with the Title VI Implementation Plan to ensure that the most recent LEP data is available in both documents. ADOT CRO recommended to either update both documents and upload them separately to the website; or combine both files and upload them to the website once approved by ADOT CRO and SCMPO's Executive Board.

**SCMPO Action Plan:** *SCMPO will combine the LEP Plan into the Title VI Implementation Plan during the annual update to the 2024 Title VI Implementation Plan. The updated Plan will go to the SCMPO Technical Advisory Committee on June 8, 2023 and SCMPO Executive Board on July 11, 2023 for approval. The final Plan will be submitted to the ADOT CRO for review and approval by August 1, 2023. Once approved, the Title VI Plan will be uploaded to the SCMPO website.*

**Recommendations:**

**Program Implementation-Policies and Procedures - 23 CFR 200.9(b)(9), FTA Circular 4702.1B:** As a best practice, ADOT CRO recommends SCMPO provide consultants and subconsultants copies of the Title VI PowerPoint presentations for training purposes.

**SCMPO Action Plan:** *SCMPO is committed to ensuring that consultants and subconsultants are being provided training beyond the assurances. SCMPO will begin providing a copy of the Title VI PowerPoint presentation to the consultants and subconsultants at the time the contract is being negotiated.*

**Public Participation: FTA Circular 4702.1B, Executive Order 12898:** As SCMPO will be updating its Public Involvement Plan in 2023, ADOT CRO recommended changing the language of "elderly persons or zero vehicle households" to "individuals".


**SCMPO Action Plan:** *SCMPO will update the Public Participation Plan in 2023 from “elderly persons or zero vehicle households” to “individuals”.*

**Data Collection and Analysis: 23 CFR 200.9(b)(4)(5):** As a best practice, ADOT CRO recommends SCMPO include a link to the self-identification survey to the public comment forms instead of adding the questions as part of the comment form to preserve anonymity.

**SCMPO Action Plan:** *SCMPO will include a link to the self-identification survey in the public comment forms when conducting surveys for transportation related studies instead of adding the self-identification questions as part of the comment form to preserve anonymity.*

We appreciate the ADOT CRO staff coming to the Sun Corridor MPO office to conduct the Title VI review and look forward to continuing our partnership to enhance the Sun Corridor MPO Title VI Program. Should you have any questions, please feel free to contact me at (520) 705-5143.

Sincerely,



Irene Higgs, Executive Director  
Sun Corridor Metropolitan Planning Organization

April 12, 2023

Irene Higgs  
Executive Director  
Sun Corridor Metropolitan Planning Organization  
211 North Florence Street, Suite 103  
Casa Grande, AZ 85122

**Subject: Title VI On-Site Compliance Review**

Dear Ms. Higgs:

In accordance with the Federal Highway Administration (FHWA) Title 23 Code of Federal Regulations (CFR) Part 200.9 and Title 49 CFR Part 21; and the Federal Transit Administration (FTA) Circular 4702.1B, the Arizona Department of Transportation's (ADOT) Civil Rights Office (CRO) maintains the responsibility to monitor and enforce that Title VI Nondiscrimination procedures are followed by all Councils of Government and Metropolitan Planning Organizations. In order for ADOT to ensure your compliance, it was necessary for the ADOT CRO to conduct a Title VI On-Site Compliance Review.

The necessary information to support your commitment to ensure non-discrimination in the programs of Sun Corridor Metropolitan Planning Organization (SCMPO) has been received and is found to be adequate for this office to grant compliant status. Therefore, SCMPO's review is now closed. Please include all updated processes in SCMPO's upcoming FY2024 FHWA/FTA Title VI Implementation Plan.

Thank you for your assistance in ensuring your Agency's continued compliance with Title VI reporting requirements for FHWA and FTA. We continue in our shared responsibility for Title VI/Nondiscrimination compliance under FHWA and FTA guidelines. If you require further assistance, please contact me at 602-712-8674 or at smartinez5@azdot.gov.

Sincerely,

DocuSigned by:



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Sara Martinez, MBA  
Civil Rights Specialist

cc: Eddie Edison, Civil Rights Administration Manager, ADOT  
Lucy Schrader, Deputy Civil Rights Administrator, ADOT  
Danielle Valentine, Civil Rights Compliance Manager, ADOT  
Jesus Zaragoza, Title VI Program Manager, ADOT  
Will Randolph, Regional Transportation Planner, ADOT  
Jennifer Catapano, Local Public Agency Oversight and Monitoring Manager, ADOT  
Tremaine L. Wilson, Civil Rights/Realty Specialist, FHWA





**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

DATE:	February 23, 2023	TIME:	1:00 PM
PLACE:	Casa Grande Public Safety Facility, 373 E. Val Vista Blvd., Casa Grande, Arizona Call in Number - 1-408-418-9388 Access Code – 24555467# 520-705-5153 Jason's Cell		
Shaded items are action items: Action may not be taken on any other items on the agenda.			
	<b>TAC Members</b>	<b>Guests/Staff</b>	
Attendees:	Duane Eitel, Casa Grande Tara Harman, Pinal County Matt Rencher, Eloy Will Randolph, ADOT (T)	Jason Bottjen, SCMPO Amy Moran, Wilson & Co. (T) Ed Stillings, FHWA (T)	Doug Moseke, ADOT (T) Deb Brunner (T)
(T): Attended by phone			
<b>ITEM</b>	<b>AGENDA ITEM</b>		
1	Call to Order, Roll Call, and Introductions	<b>1:01 PM</b>	
2	Title VI Statement		
3	<p>Call to the Public: This item is to provide an opportunity for citizens wishing to address the Technical Advisory Committee on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments shall be limited to three (3) minutes or less.</p> <p><i>A Call to the Public was made and no member of the public was present.</i></p>		
4	<p>SCMPO Regional Transportation Plan Update 2050 (Information Only)</p> <p><i>Amy Moran with Wilson &amp; Co. provided the following update: Amy Moran provided a status update on current work activities associated with the Regional Transportation Plan 2050 update. The project Technical Advisory Committee kicked-off the project on January 26th. Since then, the following has occurred:</i></p> <ul style="list-style-type: none"> <li><i>• Performance targets discussed at the TAC meeting were amended to incorporate new transit targets. A summary of all targets were transmitted to ADOT for the TAC review. ADOT confirmed that all targets were correct.</i></li> <li><i>• The project team transmitted data requests to the TAC. Some data has been received. Still awaiting some GIS datasets.</i></li> <li><i>• A comprehensive list of potential project stakeholders was identified at the TAC meeting. The project team has reached out to the PIOs at both the City of Casa Grande and Pinal County regarding a potential existing stakeholder list. One is available from the City of Casa Grande. The comprehensive list of stakeholders was also refined to identify priorities for interviews. These interviews will be scheduled in March and include transit, freight, aviation, housing, emergency response, environmental, ASLD representatives. The project team will also be meeting with economic development and planning representatives from each member agency.</i></li> <li><i>• The Public Involvement Plan and study webpage are under development. The first round of engagement will be virtual via the study webpage.</i></li> </ul>		
5	<p>RTAC Update (Information Only)</p> <p><i>Kevin Adam was not in attendance.</i></p>		
6	<p>ADOT Planner Report (Information Only)</p> <p><i>Will Randolph provided the attached update.</i></p>		
7	<p>ADOT Southcentral District Report (Information Only)</p> <p><i>Doug Moseke provided the following update: F0521: SR87 and Skousen Road - Stage III Comment Resolution Meeting has been completed. Stage IV submittal anticipated at the end of March. F0553: SR87 and Skousen Road (Left Turn Lanes) - Kick-off Meeting was held on January 5. Field visit is planned for February 28. Construction is anticipated early 2025. T0250: Marsh Rd: Russell to Midway and Russell Rd: Marsh to Arica Rd. (Pave Dirt Roads) - Construction is completed. F0373: SR87 @ Kenworthy Rd &amp; SR287 @ Christensen Rd (Westbound right turn lane on SR87 at Kenworthy Rd. and an eastbound left turn lane on SR287 at Christensen Rd.) - Anticipating advertisement in March/April 2023.</i></p>		
8	<p>FHWA Report (Information Only)</p> <p><i>Ed Stillings provided the following update:</i></p> <ul style="list-style-type: none"> <li><i>• FHWA and FTA are working with ADOT to make initial outreach to the two new Urbanized areas over 50,000. Those being Maricopa and Bullhead City. Preliminary feedback we have received is that the Mayor of Maricopa has indicated they would likely remain part of MAG. Bullhead City has some complexities to work through with a small piece of the urbanized area identified falling across the river in Nevada.</i></li> <li><i>• FHWA staff attended the Work Plan subgroup meeting at MAG on January 31st to discuss streamlining of the small MPO work plans and that meeting was very productive.</i></li> <li><i>• A couple of items relating to the Bipartisan Infrastructure Law: On February 21st, the Federal Highway Administration published a Federal Register notice that it is establishing a temporary public interest waiver to waive Buy America requirements for steel, iron, manufactured products, and construction materials in electric vehicle (EV) chargers. Comments may be submitted by February 27, 2023; the temporary waiver is effective starting on March 23, 2023.</i></li> <li><i>• FHWA issued the National Electric Vehicle Infrastructure Standards and Requirements final rule on February 15th which establishes regulations setting minimum standards and requirements for projects funded under the National Electric Vehicle Infrastructure (NEVI) Formula Program and projects for the construction of publicly accessible electric vehicle (EV) chargers under certain statutory authorities, including any EV charging infrastructure project funded with Federal funds that is treated as a project on a Federal-aid highway. This final rule will take effect 30 days after published in the Federal Register which has not occurred yet. FHWA has two external webinars planned to provide more detail on this. We were told originally that these would happen on February 21st and 23rd but I think these may have been delayed due to the Federal Register notice not coming out yet. We also anticipate some NOFOs for the discretionary funds allocated to this program should be coming out very soon.</i></li> </ul>		
9	<p>Pinal County RTA Update (Information Only)</p>		



**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

	<p><i>Andrea Robles was not in attendance.</i></p>
10	<p><b>Air Quality Update (Information Only)</b></p> <p><i>Scott DiBiase with Pinal County Air Quality provided the following update:</i></p> <ul style="list-style-type: none"> <li>• <i>Pinal County continues to work on the implementation of the Pinal County Board adopted and impending West Pinal fugitive dust rules which go into effect June 1st. They're developing online training and tests for basic and comprehensive dust control required with the new rules. Additionally, they're working on developing a new West Pinal construction dust permit application which will include the required dust control plan. The plan is to have everything ready to go in advance of the June 1st start date.</i></li> <li>• <i>All but one entity (non SCMPO Member) has submitted their West Pinal unpaved roads report for 2022. Scott wants to thank all who provided the required report. He looks forward to working with all of us moving forward for the required annual West Pinal roads reporting.</i></li> <li>• <i>The Phoenix metro Ozone Nonattainment Area (2015 ozone NAAQS) which includes a portion of Pinal County (Apache Junction to Queen Valley and San Tan Valley) has been bumped up to moderate.</i></li> </ul> <p><i>MAG is developing the MAG State Implementation Plan (SIP). MAG has hired a consultant to compile a list of control measures to evaluate. The final list (after approval through the MAG Committees process) will be provided to implementing entities including Pinal County to determine which control measures can be implemented (through a rulemaking). In the past for the previous ozone standard (2008 ozone NAAQS), Pinal County developed rules for surface coating operations and gas stations (in the smaller Apache Junction portion of the 2008 ozone NAAQS nonattainment area). The initial plan was to do a rulemaking to expand the applicability for these two rules to the new, larger ozone nonattainment area. However, at the last MAG AQ/TAC meeting it was suggested that implementing entities can expand these control measures to areas outside of the ozone nonattainment area which could be Countywide, similar to what Maricopa County does with some of their rules. Pinal County was specifically mentioned so Pinal County Air Quality is looking at this as a possibility for any ozone control measures rulemaking. It is expected that MAG will have the final list of potential control measures out to implementing entities in the Spring.</i></p>
	<p><i>Jason Bottjen provided the following update:</i></p> <ul style="list-style-type: none"> <li>• <i>SCMPO Winter 2022 Air Quality Conformity</i> <ul style="list-style-type: none"> <li>□ <i>On February 15, 2023, FHWA and FTA made a new finding of conformity for the MAG and SCMPO planning regions. This includes the West Pinal PM-10 and West Central Pinal PM-2.5 non-attainment areas.</i></li> <li>□ <i>A STIP Amendment request related to the new finding of conformity was sent to ADOT MPD on February 21, 2023.</i></li> <li>□ <i>The Winter 2022 Air Quality Conformity cycle is now completed.</i></li> </ul> </li> <li>• <i>SCMPO Spring 2023 Air Quality Conformity</i> <ul style="list-style-type: none"> <li>□ <i>Spring 2023 project lists were received from member agencies in early January, compiled into one project list and submitted to MAG on January 13.</i></li> <li>□ <i>AQ Modelling is underway and SCMPO staff has been working with the MAG AQ &amp; Transportation Modeling sections to address comments received.</i></li> <li>□ <i>As part of the Consent Agenda, we will be asking the TAC to approve the advertisement of the Air Quality Conformity project list and Conformity Analysis for 30-day public review and comment period (tentatively scheduled for April 20, 2023, through May 20, 2023).</i></li> </ul> </li> </ul>
11	<p><b>MPO Update (Information Only):</b></p> <ul style="list-style-type: none"> <li>• <b>MPO Progress Report (11.0)</b></li> <li>• <b>Federal Ledger (11.1)</b></li> <li>• <b>Project Update (11.2)</b></li> <li>• <b>SCMPO UPWP Amendment (11.3)</b></li> <li>• <b>SCMPO Funding Overview (11.4)</b></li> <li>• <b>Sun Cloud Overview (11.5)</b></li> <li>• <b>Pinal County Coordinated Mobility Gap Analysis Support Letter (11.6)</b></li> <li>• <b>Casa Grande RAISE Grant Support Letter (11.7)</b></li> <li>• <b>Pinal County RAISE Grant Support Letter (11.8)</b></li> <li>• <b>Carbon Reduction Program Loan (11.9)</b></li> </ul>
	<p><i>Jason Bottjen provided an update:</i></p> <p><b>11.1 - Federal Ledger:</b></p> <ul style="list-style-type: none"> <li>• <i>Added Additional \$31,250 of SPR funding</i></li> <li>• <i>Reduced STBG by \$500 (went from \$152,000 to \$151,500)</i></li> <li>• <i>Added \$278 to STBG funding (Closeout of T021401D: Battaglia Rd; Sunshine Blvd - La Palma Rd)</i></li> <li>• <i>Added \$59,871 to the CG Kadota/Cottonwood project</i></li> </ul> <p><b>11.3 – SCMPO UPWP Amendment</b></p> <ul style="list-style-type: none"> <li>• <i>Amendment #4 of the FY2022-2023 UPWP (Unified Planning Work Program).</i></li> <li>• <i>The amendment encompasses minor administrative adjustments to the FY2022-2023 UPWP; FY22 - 23 UPWP Work Elements Budget (Estimated vs Actual) for roll-over and Apportionments adjustments received from ADOT Management Financial Services.</i></li> <li>• <i>Specific changes are shown on pages 12 &amp; 13 of the agenda packet.</i></li> </ul> <p><b>11.4 - SCMPO Funding Overview</b></p> <ul style="list-style-type: none"> <li>• <i>This overview is specific to HSIP funding. (Highway Safety Improvement Program)</i></li> <li>• <i>Historically, HSIP funding was distributed to COG &amp; MPOs via an apportionment similar to how STBGP is distributed. The yearly HSIP apportionment was \$520,000.</i></li> <li>• <i>It went to a competitive process in 2018.</i></li> <li>• <i>\$6,240,000 represents the amount of HSIP funding the SCMPO Region would have received under the apportionment distribution structure through 2025.</i></li> <li>• <i>\$29,398,144 represents the amount of HSIP funding that the SCMPO Region has received through 2025.</i></li> <li>• <i>That is \$23,158,144 more in HSIP funding the region has received.</i></li> </ul>



**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

	<p>11.5 - Sun Cloud Overview</p> <ul style="list-style-type: none"> <li>The Sun Corridor MPO in partnership with MAG and PAG are developing a web-based tool called "Sun Cloud" to serve as a central transportation data portal for the "Sun Corridor" Mega Region.</li> <li>The Arizona Sun Corridor is made up of Maricopa, Pinal, and Pima counties, along with parts of Santa Cruz and Cochise counties. It is home to over 86 percent of Arizona's population.</li> <li>The data portal will increase and improve the accessibility, usability and quality of data and analytical tools that are vital to the transportation planning needs of the five counties within the Sun Corridor.</li> <li>The data portal will consist of many layers of transportation data which will include:             <ul style="list-style-type: none"> <li>Safety Data, Travel Demand, MS2 Traffic Counts, Traffic Analysis Zones, Long Range Plan Projects, Broadband Access, Transit Ridership, Justice 40 Census Tracts, Freight Corridors, ATRI Freight Data, Pavement Conditions, NEPA, Travel Time Reliability, Disadvantaged Facility Users, and Bridge Conditions.</li> </ul> </li> <li>Once the data portal is completed, it will result in facilitated sharing and coordination of data, a better understanding of the big picture transportation needs in the Sun Corridor, greater alignment of policies, and more strategic investments in transportation projects.</li> <li>Casa Grande used data from the Justice 40 Census Tracts layer that was included in their RAISE grant application.</li> <li>There was a Sun Cloud Data Portal roadshow on November 17th where the portal was introduced to the participating COG &amp; MPOs, and member agencies.</li> <li>Next steps include:             <ul style="list-style-type: none"> <li>Wrapping up data layer development.</li> <li>Next Sun Cloud TAC Meeting is March 8 (TAC will give feedback on the Safety Data &amp; Disadvantaged Facility User).</li> <li>The Sun Cloud Consulting Team is setting up a training for SCMPO and member agencies wishing to participate. The training is tentatively scheduled for Wednesday March 22. The time is to be determined. Once I hear back from the consultant team, I will push out that information to the SCMPO TAC.</li> </ul> </li> </ul>
	<p>11.6 - Pinal County Coordinated Mobility Gap Analysis Support Letter</p> <ul style="list-style-type: none"> <li>CAG, in partnership with Pinal County, MAG, and SCMPO has applied for a 5310 Transit Planning Grant.</li> <li>The Pinal County Coordinated Mobility Gap Analysis study will:             <ul style="list-style-type: none"> <li>Look at current transportation providers for the disabled and/or the elderly to reevaluate their current programs,</li> <li>To identify the gaps between current transportation services, and</li> <li>To develop and prioritize strategies to improve where deficiencies are identified.</li> <li>Examine the financial gaps that would strengthen and increase services of current providers, with the potential of establishing new providers for those portions of Pinal County that have been identified as having little to no transportation service.</li> </ul> </li> </ul> <p>11.7 - Casa Grande RAISE Grant Support Letter</p> <ul style="list-style-type: none"> <li>RAISE Grant Application for the I-10/Kortsen Traffic Interchange in Casa Grande.</li> </ul> <p>11.8 - Pinal County RAISE Grant Support Letter</p> <ul style="list-style-type: none"> <li>RAISE Grant Application for the Central Arizona Parkway</li> <li>A new high-capacity roadway facility that will run west of the CAP canal, the first phase will extend the SR-24 to the CAP Canal and then connect the SR-25 extension south to Ocotillo Road.</li> </ul> <p>11.9 - Carbon Reduction Program Loan</p> <ul style="list-style-type: none"> <li>CRP is a new funding source.</li> <li>SCMPO receives approximately \$117,681 in CRP funding starting in FY22</li> <li>Currently there is little guidance from FHWA on how the funding can be programmed.</li> <li>SCMPO has loaned two Fiscal years' worth of funding (FY22 &amp; FY23 - \$225,592) to ADOT with a payback to SCMPO in FY24. (\$225,592 + \$117,681 = \$343,273)</li> </ul>
12	<p>BUILD Grant Update - Inland Port Arizona</p>
	<p>Tara Harman provided the following update: Construction is underway at Houser and SR87 intersection, to include the signal, with a detour in place. Intersection construction is expected to last approximately 2 months with completion early July.</p>
13	<p align="center"><b>Consent Agenda</b></p> <p>All items listed below with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one vote of the Technical Advisory Committee. There will be no separate discussion of these items unless a TAC member or member of the public so requests. In the event of a request, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.</p> <p align="center">Business: Possible Discussion and/or Action on the Following:</p>
	<p>Matt Rencher made a motion to approve items 13.1 - 13.3 on the Consent Agenda. Tara Harman seconded.</p>
13.1*	<p>Approval of the Meeting Minutes from the December 15, 2022 TAC Meeting</p> <p align="right"><b>APPROVED 4-0 as part of the Consent Agenda</b></p>
	<p>By a 4-0 vote under the Consent Agenda, the Meeting Minutes from the December 15, 2022 TAC meeting were approved.</p>
13.2*	<p>Recommend Approval to Advertise the Spring 2023 Air Quality Project List and Conformity Analysis for 30-Day Public Review and Comment Period</p> <p align="right"><b>APPROVED 4-0 as part of the Consent Agenda</b></p>
	<p>By a 4-0 vote under the Consent Agenda, Advertising the Spring 2023 Air Quality Project List and Conformity Analysis for a 30-Day Public Review and Comment Period was approved.</p>
13.3*	<p>Recommend Approval of Amendment #22 to the FY 2020-2029 Sun Corridor MPO Transportation Improvement Program</p> <p align="right"><b>APPROVED 4-0 as part of the Consent Agenda</b></p>



**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

	<i>By a 4-0 vote under the Consent Agenda, Amendment #22 to the FY 2020-2029 Sun Corridor MPO was approved.</i>	
14	Local Government Project Report: Casa Grande, Coolidge, Eloy, Pinal County	
	<p><i>Tara Harman provided the attached update for Pinal County.</i></p> <p><i>Matt Rencher provided the following update for Eloy:</i></p> <ul style="list-style-type: none"> <li>• <i>Eloy Submitted a Planning Grant application for Sunland Gin Road.</i></li> </ul> <p><i>Duane Eitel provided the following update for Casa Grande:</i></p> <ul style="list-style-type: none"> <li>• <i>Sunland Gin Road &amp; Jimmie Kerr Blvd. Traffic Signal: Traffic Signal mostly complete, no signal heads have been installed. Casa Grande is working with the UPRR and has been told it will take 1 to 7 months for UPRR to complete their work.</i></li> </ul>	
15	<p>Upcoming Meetings:</p> <ul style="list-style-type: none"> <li>• Sun Corridor MPO Executive Board meeting, March 14, Eloy</li> <li>• State Transportation Board meeting, March 17, Prescott Valley</li> <li>• SCMPO Technical Advisory Committee meeting, April 27</li> </ul>	
16	Future Agenda Items	
17	Next SCMPO TAC Meeting Date - April 27, 2023	
18	Adjourn	<b>1:46 PM</b>

February 23, 2023

ATTN: SCMPO TAC Members

Subject: ADOT MPD Report

- 1. FY24-28 Planning to Programming Cycle:** The FY24-28 Tentative Five Year Construction Program was approved by the AZ state transportation board on Friday Feb. 17th and will move forward with its typical review for public comments this spring.
- 2. The HSIP call for projects for the FY25-26 program:** Eligibility letters have been sent to the MPOs by ADOT Traffic Safety Section and provided to MPD for the five year construction plan.
- 3. FY24-25 COG/MPO Work Program:** Draft MPO/TMA Work Program Agreements have been sent out to the MPOs for comment. A Unified Planning Work Program (UPWP) group workshop was held January 31st at the MAG office to discuss WP revisions and simplifications.
- 4. Federal Discretionary Grants:** RAISE grants are due next Tuesday Feb.28th, and please visit USDOT's website or the ADOT grant coordination page for the NOFOs and deadlines this spring.
- 5. ADOT SMART Program:** Please continue to work with your local agencies to submit any applications for the SMART program. The website continues to be host of useful information found at <https://azdot.gov/planning/grant-coordination/az-smart-fund>.

Status of ADOT studies:

- 1. Long Range Transportation Plan:** The ADOT LRTP Public Survey closed January 4th and was extended past its original date. Over 7800 responses had been received. The Public Survey Website will continue to serve as a repository for completed LRTP working papers and accompanying summary sheets (2-3 page bullet point reports of said working papers). In-person meetings for the ADOT LRTP will take place in February/March 2023. The city locations for these in-person meetings will be Tucson, Phoenix, and Flagstaff. Nearest in person meetings will be at:
  - 2/28/23: LRTP Update Public Meeting - Central Region (5:30 pm to 7:30 pm - Gateway Community College, Copper Room, Phoenix, AZ)
  - 3/2/23: LRTP Update Public Meeting - South Region (5:30 pm to 7:30 pm - Pima Community College Downtown, Amethyst Room, Tucson, AZ).
  - 3/8/23: LRTP Update Public Meeting - North Region (5:30 pm to 7 pm - Flagstaff Aquaplex, Flagstaff, AZ)
  - 3/9/23: LRTP Update Public Virtual Meeting (5:30 pm to 7:30 pm)

If you have any questions or comments regarding the ADOT LRTP, please reach out to Jason James ([jjames6@azdot.gov](mailto:jjames6@azdot.gov), 602-712-6166).

2. **Statewide Rest Area Study:** The draft Final Report was submitted February 20 for ADOT Review. Review comments are due to the consultant on February 27. March 6, 2023 - March 23, 2023 the draft-final report will be posted on the project website for TAC/Stakeholder and Public comment.

3. **Electric Vehicle Infrastructure Plan:** The EV plan was approved in September, and the final rulemaking in regards to EV implementation from the Joint Office of Energy and Transportation was released Feb. 15th . We will continue to meet with stakeholders, vendors, and have further public involvement meetings. For more information visit our EV plan website, and feel free to sign up to the mailing list to receive study updates by email and opportunities to provide input on the plan. <https://azdot.gov/planning/transportation-studies/arizona-electric-vehicle-program>

4. **Transportation Alternatives Program:** Three committee meetings and workshops have occurred. Topics covered so far include the program vision and priorities, possible funding options, peer state DOT interviews, program application administration, and project selection criteria. Please contact the ADOT PM Bret Anderson with any additional questions.

5. Other technical studies have been completed including the **Overhead Traffic Sign Structure Study**, with new ones underway with the ADOT ROW **Wireless Communications Facilities Program Guidelines Study** and the **Statewide ITS Architecture Update**.



## Sun Corridor Metropolitan Planning Organization

*TAC Meeting: August 25, 2022*

### IPAZ BUILD Grant Update

#### Summary:

- Project Name: Inland Port Arizona Improvement Project
  - Pinal County was selected to receive \$15.3 million of Federal funds with \$2.7 million matching funds to improve access to and from the Inland Port
  - Road improvements along Hanna and Houser Roads
  - Railroad intersection improvements at Hanna and Houser Roads
  - Road intersection improvements at State Route 87
    - Eligible includes environmental review, design work, other pre-construction activities, construction, environmental mitigation, and construction contingencies
- Pinal County has elected to be the direct recipient of the BUILD grant funds
- Second round of comments on the Grant Agreement Template are approved and the template was sent to USDOT/OST Chief Counsel for final review and drafting June 19, 2020
- Second round of comments on the Budget Narrative document were addressed and submitted to the BUILD PM June 23, 2020
- Third round of comments on the Grant Agreement Template from the USDOT/OST Chief Counsel were received on June 28. Comments were addressed and submitted back to USDOT/OST Chief Counsel for final review and drafting on June 29.
- A Design Services contract was awarded to TY Lin on July 1.
- Received an update from Ammon Heier with FHWA Arizona Division on July 9 stating that the Grant Agreement is with the **Office of the Secretary of Transportation (OST)** for review.
- Third round of comments on the Budget Narrative were received on July 21, 2020. Comments were addressed and submitted on July 23, 2020.
- Received confirmation that the Office of the Secretary of Transportation (OST) has approved the Grant Agreement on August 4th.

#### Updated 6.09.2022

- The construction award to Sunland Asphalt for \$12.4M was approved by the Pinal County Board of Supervisors on June 8, 2022. Pinal County has hired Consultant Engineering, Inc. to handle construction management services. A groundbreaking event has been scheduled for June 28, 2022 to include all of the BOS, Cities (Eloy/Coolidge, FHWA, ADOT, etc.) The Notice-to-proceed for construction is expected the first week of July.

#### Updated 8.25.2022

- CEI (Construction Manager) and Sunland Asphalt (Contractor) have been working through pre-construction submittals to get things off the ground. Preconstruction coordination meetings have taken place with Union Pacific as well as Nikola Motors. 1<sup>st</sup> bi-weekly construction meeting held with stakeholders on 8/16 and full mobilization begins the week of 8/22 on Hanna Road. Hanna Road’s construction will likely last through October.

**Updated 10.27.2022**

- Construction began a little later than expected on August 22<sup>nd</sup>, originally scheduled the week of August 4<sup>th</sup>. Base asphalt course of Hanna Road phase is complete, overall project is 23% complete. Contractor has moved on to Houser Road and began earthwork, awaiting CROE form UP to complete the work on Hanna. Base course paving is scheduled for a portion of Houser Road, from Nikola entrance to Vail the week of 10/24.

**Updated 12.12.22**

- Construction underway now on Houser Road, Hanna base asphalt course completed in November. Houser Road base course paving planned for mid-December and intersection work to begin at SR87 in January. Project still on track for completion in early June.

**Updated 2.23.2023**

- Construction is underway at Houser and SR87 intersection, to include the signal, with a detour in place. Intersection construction is expected to last approximately 2 months with completion early July.

**Transportation Project Status Report**

Road Name/Project	Limits-From	Limits-To	Project Description	Update
Sunland Gin-Milligan/Battaglia Dr.	Battaglia Drive	Monaco Drive	Widening from 2-lanes to 3-lanes.	Base course asphalt done; planned driveway paving for last week but has been rescheduled to Mid-March due to rain. Project completion is now expected the end of April due to weather.
Hanna Road and Houser Road	SR 87	Vail Road	New 2/3 lane facilities surrounding Inland Port project.	Update listed above.
Red Rock Small Area Transportation Study			To establish new corridor from Red	Completed January 2023





**PINAL COUNTY**  
WIDE OPEN OPPORTUNITY

			Rock community to Pinal Airpark.	
Thornton Road	I-8	Selma Hwy	DA with Casa Grande/Lucid	90% design; ROW acquisition is underway; construction solicitation next month and construction late July.
Pinal Airpark Road	Interstate 10	Trico Road	Reconstruction project	Completed
Trekell Road	Jimmie Kerr Blvd.	Hanna Road	Rehabilitation	Project was completed in April.



**SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM**

Please Sign. Your Time Counts!

Group/Committee Name: Technical Advisory Committee

Casa Grande Public Safety Facility, 373 E. Val Vista Blvd., Casa Grande, Arizona  
Call in Number - 1-408-418-9388

Activity/Meeting Date: Thursday, February 23, 2023

Location: Access Code - 24555467#

		ATTENDANCE					IN-KIND MATCH				
Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project Preparation Meeting Travel	Miles Traveled	Initials			
Tara Harmon	Sr. Transportation Planner	Pinal County	tara.harmon@pinal.gov			1 .75 1	00	TH			
Duane Eitel	Deputy Public Works Director	City of Casa Grande	deitel@casagrandeaz.gov					DE			
Ben Navarro	Public Works Director	City of Coolidge	bnavarro@coolidgeaz.com								
Matt Rencher	Public Works Director	Eloy	mrencher@eloyaz.gov			1 .75 1	20	MR			
Will Randolph	Regional Transportation Planner	ADOT	wrandolph@azdot.gov		X			Call-in			
Adam Langford	Transportation Planner	Works	adam@worksconsulting.com								
Andy Smith	Public Works Director	Pinal County	Andrew.Smith@pinal.gov								
Bethany Whitaker	Principal	Nelson Nygaard	bwhitaker@nelsonnygaard.com								
Brent Crowther	Project Manager	Kimley Horn	Brent.Crowther@kimley-horn.com								
Brittanie Hambrick	GIS Analyst	Works	brittanie@worksconsulting.com								
Dan Marum	Principal	Wilson & Company	dan.marum@wilsonco.com								
David Do	Project Coordinator	ADOT	ddo@azdot.gov		X						
Dawn Cartier	Principal	Civtech	dcartier@civtech.com								
Deborah Brunner	Transit Manager	City of Casa Grande	deborah_brunner@casagrandeaz.gov		X			Call-in			
Douglas Eberhart	Senior Environmental Planner	Wilson & Company	douglas.eberhart@wilsonco.com								
Douglas Moseke	Assistant District Engineer	ADOT Southcentral District	dmoseke@azdot.gov		X			Call-in			



**SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM**

Please Sign. Your Time Counts!

Group/Committee Name: Technical Advisory Committee

Casa Grande Public Safety Facility, 373 E. Val Vista Blvd., Casa Grande, Arizona  
 Call in Number - 1-408-418-9388

Activity/Meeting Date: Thursday, February 23, 2023

Location: Access Code - 24555467#

Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project Preparation Meeting Travel	Miles Traveled	Initials
Ed Stillings	Senior Transportation Planner	FHWA - Region 1	ed.stillings@fhwa.dot.gov		X			call-in
Irene Higgs	Executive Director	SCMPO	ihiggs@scmpo.org		X			
James Meyer	HPMS Manager	ADOT	jmeyer@azdot.gov		X			
Jason Bottjen	Deputy Director	SCMPO	jbottjen@scmpo.org		X			AB
Jay Gomes	Traffic Engineer	ADOT	igomes@azdot.gov		X			
Jennifer Henderson	Project Coordinator	ADOT	jhenderson@azdot.gov		X			
Jennifer Love	SR. Transportation Planner	AECOM	jennifer.love@aecom.com					
Jill Dusenberry	Transit Group Manager	ADOT	jdusenberry@azdot.gov		X			
Jon Vlaming	Community Development Director	City of Eloy	jvlaming@eloyaz.gov					
Jothan Samuelson	Transportation Engineer	Works	jsamuelson@worksconsulting.com					
Kevin Adam	Director	RTAC	kadam@rtac.net					
Lucas Murray	GIS/HPMS Analyst	ADOT	lmurray@azdot.gov		X			
Mark Henige	Program Manager	ADOT	mhenige@azdot.gov		X			
Michael James	Planning Director	CivTech	mhjamies@civtech.com					
Mike Blankenship	Principal	Green Light TE	mikeb@greenlightte.com					



**MEMO TO:** SCMPO TECHNICAL ADVISORY COMMITTEE  
**FROM:** Jason Bottjen, SCMPO Deputy Director  
**DATE:** April 27, 2023  
**SUBJECT:** Transportation Improvement Program (TIP) Amendment #23

TIP Amendment #23 is being processed to add \$33,132.85 in HURF Ex funding and \$163,078.44 in local funding to the Sun Corridor MPO TIP for the City of Coolidge - Coolidge Ave; 9th St - Skousen Rd. project. The amendment also changes the preliminary award for the Replacement Cotton Express Cutaway Bus Transit project.

Project changes are summarized below:

**FY2023**

STIP ID	Sponsor	Project Name	Fed Aid Type	Local Match	Other Funds	Total	Action
CLG 17-01 101748	Coolidge	Coolidge Ave; 9th St - Skousen Rd	HURF Ex	\$163,078.44	\$1,396,632.85	\$1,559,711.29	Amend - adding \$33,132.85 in HURF Ex funding and \$163,078.44 in local funding. Corrected project name by removing " and Vah Ki Inn Rd; 9th St - Kenworthy Rd".

**FY2021 - Transit**

STIP ID	Sponsor	Project Name	Fed Aid Type	Federal Funds	Local Match	Total	Action
TBD	Cotton Express/ CART	Replacement Cotton Express Cutaway Bus	5339	\$168,885.48	\$29,803.32	\$198,688.80	Amend - changing the preliminary award to account for vehicle manufacturer pricing increases

Sun Corridor MPO staff recommends the approval of Amendment #23 to the FY 2020-2029 Sun Corridor MPO Transportation Improvement Program.

Committee Action  
Requested:

Information Only

Action Requested Below

**A motion to approve TIP Amendment #23 to the FY 2020-2029 Sun Corridor MPO TIP and submit to the Executive Board for review and approval.**

Sun Corridor MPO DRAFT 2020 - 2029 Transportation Improvement Program

Approved: TAC - April 27, 2023; EB - May 9, 2023

2022															
TIP Year TRACS	TIP ID # STIP ID #	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF WORK DESCRIPTION	FUNC CLASS	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	LOCAL MATCH	OTHER FUNDS	TOTAL COST	NOTES
01D	CLG 17-01 101748	Coolidge	Coolidge Ave; 9th St - Skousen Rd and Vah Ki Inn Rd; 9th St - Kenworthy Rd	Coolidge Ave; 9th St - Skousen Rd and Vah Ki Inn Rd; 9th St - Kenworthy Rd	2	Design Roadway Widening and Pathway	Urban Minor Arterial	2	3	HURF Ex	\$ -	\$ -	\$ 144,000	\$ 144,000	No change
01C	CLG 18-01 101741	Coolidge	Skousen Rd/Eleven Mile Corner; SR87-Battaglia Rd.	Skousen Rd/Eleven Mile Corner; SR87-Battaglia Rd.	15.5	Centerline Rumble Strips, EdgeLine Rumble Strips and 30" Stop Signs	Rural Major Collector	2	2	HSIP	\$ 555,525	\$ -	\$ -	\$ 555,525	No change
01C	DOT 18-04 101007	ADOT	SR287; Hacienda Rd - SR87	SR287; Hacienda Rd - SR87	8	Centerline Rumble Strips, EdgeLine Rumble Strips and Flashing Yellow Beacon	Rural Minor Arterial	2	2	HSIP	\$ 384,873	\$ -	\$ -	\$ 384,873	No change
F307301C	DOT 18-05 101003	ADOT	SR87 at Kenworthy Rd & SR287 at Christensen Rd	SR87 at Kenworthy Rd & SR287 at Christensen Rd	0.5	Turn Lanes	Rural Minor Arterial	2	2	HSIP	\$ 436,220	\$ 26,368	\$ -	\$ 462,588	No change
F030201C	DOT 19-01 100214	ADOT	High Line Canal, McClellain Wash and Santa Cruz Bridge	High Line Canal, McClellain Wash and Santa Cruz Bridge	3	Bridge Scour Protection, Scour Retrofit, & Deck Rehabilitation	Minor Arterial	2	2	STBG	\$ 754,400	\$ -	\$ 45,600	\$ 800,000	No Change
01C	PNL 20-01 102353	Pinal County	Inland Port Arizona Improvement Project	Houser Road, SR87-Vail Road and Hanna Road, SR87-Vail Road	2	Roadway Reconstruction, Interchange improvements, and Center Turn Lane	Multiple	2	2	BUILD	\$ 12,496,850	\$ 1,444,756	\$ 750,000	\$ 14,691,606	No change
01D	PNL 18-01 101740	Pinal County	Systemic Lane Departure	SCMPO Region Wide	5.6	Design Pavement markings and Rumble Strips	Var	Var	Var	HSIP	\$ 180,000	\$ -	\$ -	\$ 180,000	No change
F052101D	SCMPO 22-17 103262 100163	ADOT	SR-87 and Skousen Road LTAP	SR-87 and Skousen Road	0	Design Traffic Signal	Rural Minor Arterial & Rural Major Collector	0	0	HSIP STBG	\$ 400,000 500	\$ -	\$ 100,000	\$ 500,000 500	No change No change
			<b>TOTAL FOR 2022</b>								\$ 15,208,368	\$ 1,471,124	\$ 1,039,600	\$ 17,719,092	

2023															
TIP Year TRACS	TIP ID # STIP ID #	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF WORK DESCRIPTION	FUNC CLASS	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	LOCAL MATCH	OTHER FUNDS	TOTAL COST	NOTES
01C	CLG 17-01 101748	Coolidge	Coolidge Ave; 9th St - Skousen Rd	Coolidge Ave; 9th St - Skousen Rd	2	Roadway Widening and Pathway	Urban Minor Arterial	2	3	HURF Ex	\$ -	\$ 163,078.44	\$ 1,396,632.85	\$ 1,559,711.29	Amend - adding \$33,132.85 in HURF Ex funding and \$163,078.44 in local funding. Corrected project name by removing " and Vah Ki Inn Rd; 9th St - Kenworthy Rd".
01D	DOT 20-01 101747	ADOT	SR87 and Kleck Road	SR87 and Kleck Road	0	Design Left Turn Lanes	Principal Arterial	0	0	HSIP	\$ 239,703	\$ 14,489	\$ -	\$ 254,192	No change
01C	DOT 19-02 100183	ADOT	I-10 Red Rock TI Up	I-10 Red Rock TI Up	1	Bridge Rehabilitation	Interstate	4	4	NHPP	\$ 1,886,800	\$ 113,200	\$ -	\$ 2,000,000	No change
01C	PNL 18-01 101740	Pinal County	Systemic Lane Departure	SCMPO Region Wide	5.6	Pavement markings and Rumble Strips	Var	Var	Var	HSIP	\$ 311,580	\$ -	\$ -	\$ 311,580	No change
T02701C	CSG 18-03 101742	Casa Grande	Cottonwood Ln & Kadota Ave, Casa Grande	Cottonwood Ln & Kadota Ave, Casa Grande	0.1	Pedestrian Hybrid Beacon	Urban Minor Arterial	5	5	HSIP	\$ 293,835	\$ 131,519	\$ -	\$ 425,354	No Change
F052101C	SCMPO 22-17 103262	ADOT	SR-87 and Skousen Road	SR-87 and Skousen Road	0	Construct Traffic Signal	Rural Minor Arterial & Rural Major Collector	0	0	HSIP	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000	No change
	SCMPO 23-01 103567 100163	ADOT	North South Corridor Tier 2 EIS LTAP	Arizona Farms Road to I-10	33	Complete Tier 2 Environmental Impact Statement for corridor.	Future State Route	0	0	Local STBG	\$ 500	\$ -	\$ 12,000,000	\$ 12,000,000 500	No change No change
			<b>TOTAL FOR 2023</b>								\$ 4,232,418	\$ 422,286	\$ 13,396,633	\$ 18,051,337	

Sun Corridor MPO DRAFT 2020 - 2029 Transportation Improvement Program

Approved: TAC - April 27, 2023; EB - May 9, 2023

2024															
TIP Year TRACS	TIP ID # STIP ID #	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF WORK DESCRIPTION	FUNC CLASS	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	LOCAL MATCH	OTHER FUNDS	TOTAL COST	NOTES
01C	DOT 20-01 101747	ADOT	SR87 and Kleck Road	SR87 and Kleck Road	0	Left Turn Lanes	Principal Arterial	0	0	HSIP	\$ 422,205	\$ 25,520		\$ 447,725	No change
T016401R	CSG 17-02 101743	Casa Grande	I-10; Kortsen TI	I-10; Kortsen TI	1	ROW for new TI and Roadway	Interstate	2	2	Local	\$ -	\$ 300,000		\$ 300,000	No change
T016401D	CSG 17-02 101743	Casa Grande	I-10; Kortsen TI	I-10; Kortsen TI	1	Design Traffic Interchange	Interstate	2	2	Local	\$ -	\$ -	\$ 3,980,000	\$ 3,980,000	No change
01D	CSG 23-01	Casa Grande	Florence Blvd & Colorado St., Raised Medians	Florence Blvd & Colorado St.	0	Design installation of 300' of raised median on Florence Blvd.	Principal Arterial & Major Collector	0	0	HSIP	\$ 165,897	\$ 10,028		\$ 175,925	No change
01D	CSG 23-02	Casa Grande	Florence Blvd & Peart Road, Removal of Approach Medians & Extension of Left Turn Lane	Florence Blvd & Peart Road	0	Design removal of approach medians and extension of left turn lane	Principal Arterial & Minor Arterial	0	0	HSIP	\$ 165,897	\$ 10,028		\$ 175,925	No change
01D	ELY 23-01	Eloy	Battaglia Dr. & Tweedy Rd, Intersection Lighting	Battaglia Dr. & Tweedy Rd	0	Design intersection lighting	Major Collector	0	0	HSIP	\$ 147,550	\$ -		\$ 147,550	No change
01D	PNL 23-01	Pinal County	Sunland Gin Road; Battaglia Dr. to Houser Rd., Shoulder Widening & Rumble Strips	Sunland Gin Road; Battaglia Dr. to Houser Rd.	1	Design installation of 5' paved shoulders and edgeline rumble strips	Major Collector	2	2	HSIP	\$ 385,310	\$ 23,290		\$ 408,600	No change
01D	PNL 23-02 100763	Pinal County	Battaglia Drive; Henness Road to Overfield Road, Shoulder Widening	Battaglia Drive; Henness Road to Overfield Road	3	Design approx. 3 miles of 5 north side & 2' south side installation of shoulders	Major Collector	2	2	HSIP	\$ 492,340	\$ 29,760		\$ 522,100	No change
			LTAP							STBG	\$ 500			\$ 500	No change
			<b>TOTAL FOR 2024</b>								<b>\$ 1,779,699</b>	<b>\$ 398,626</b>	<b>\$ 3,980,000</b>	<b>\$ 6,158,325</b>	

2025															
TIP Year TRACS	TIP ID # STIP ID #	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF WORK DESCRIPTION	FUNC CLASS	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	LOCAL MATCH	OTHER FUNDS	TOTAL COST	NOTES
T016401C	CSG 17-02 101743	Casa Grande	I-10; Kortsen TI	I-10; Kortsen TI	1	Traffic Interchange	Interstate	2	2	Local	\$ -	\$ 20,400,000	\$ 17,120,000	\$ 37,520,000	No change
01C	CSG 23-01	Casa Grande	Florence Blvd & Colorado St., Raised Medians	Florence Blvd & Colorado St.	0	Installing 300' of raised median on Florence Blvd.	Principal Arterial & Major Collector	0	0	HSIP	\$ 388,624	\$ 23,491		\$ 412,115	No change
01C	PNL 23-01 100763	Pinal County	Sunland Gin Road; Battaglia Dr. to Houser Rd., Shoulder Widening & Rumble Strips	Sunland Gin Road; Battaglia Dr. to Houser Rd.	1	Construct installation of 5' paved shoulders and edgeline rumble strips	Major Collector	2	2	HSIP	\$ 975,613	\$ 56,297		\$ 1,031,910	No change
			LTAP							STBG	\$ 500			\$ 500	No change
			<b>TOTAL FOR 2025</b>								<b>\$ 1,364,737</b>	<b>\$ 20,479,788</b>	<b>\$ 17,120,000</b>	<b>\$ 38,964,525</b>	

2026															
TIP Year TRACS	TIP ID # STIP ID #	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF WORK DESCRIPTION	FUNC CLASS	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	LOCAL MATCH	OTHER FUNDS	TOTAL COST	NOTES
	SMP 19-02	Sun Corridor MPO	HPMS - Data Collection	Various Locations	0	Traffic Counts	Various	0	0	STBG	\$ 131,346	\$ 7,939		\$ 139,285	No change
01C	CSG 23-02	Casa Grande	Florence Blvd & Peart Road, Removal of Approach Medians & Extension of Left Turn Lane	Florence Blvd & Peart Road	0	Construct removal of approach medians and extension of left turn lane	Principal Arterial & Minor Arterial	0	0	HSIP	\$ 309,453	\$ 18,705		\$ 328,158	No change
01C	ELY 23-01	Eloy	Battaglia Dr. & Tweedy Rd, Intersection Lighting	Battaglia Dr. & Tweedy Rd	0	Install Intersection lighting	Major Collector	0	0	HSIP	\$ 160,199	\$ -		\$ 160,199	No change



Sun Corridor MPO DRAFT 2020 - 2029 Transportation Improvement Program

Approved: TAC - April 27, 2023; EB - May 9, 2023

01C	PNL 23-02 100163	Pinal County	Battaglia Drive; Henness Road to Overfield Road, Shoulder Widening	Battaglia Drive; Henness Road to Overfield Road	3	Construct approx. 3 miles of 5 north side & 2' south side installation of shoulders	Major Collector	2	2	HSIP	\$ 2,710,913	\$ 163,862		\$ 2,874,775	No change
		TOTAL FOR 2026	LTAP							STBG	\$ 500			\$ 500	No change
											\$ 3,312,411	\$ 190,506	\$ -	\$ 3,502,917	

2027															
TIP Year TRACS	TIP ID # STIP ID #	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF WORK DESCRIPTION	FUNC CLASS	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	LOCAL MATCH	OTHER FUNDS	TOTAL COST	NOTES
		TOTAL FOR 2027	LTAP							STBG	\$ 500			\$ 500	No change
											\$ 500	\$ -	\$ -	\$ 500	

2028															
TIP Year TRACS	TIP ID # STIP ID #	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF WORK DESCRIPTION	FUNC CLASS	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	LOCAL MATCH	OTHER FUNDS	TOTAL COST	NOTES
		TOTAL FOR 2028	LTAP							STBG	\$ 500			\$ 500	No change
											\$ 500	\$ -	\$ -	\$ 500	

2029															
TIP Year TRACS	TIP ID # STIP ID #	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF WORK DESCRIPTION	FUNC CLASS	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	LOCAL MATCH	OTHER FUNDS	TOTAL COST	NOTES
		TOTAL FOR 2029	LTAP							STBG	\$ 500			\$ 500	No change
											\$ 500	\$ -	\$ -	\$ 500	

TRANSIT PROJECTS												
FY	STIP ID #	SPONSOR NAME	SITE NAME	PROJECT LOCATION	URBAN/SM ALL URBAN/RURAL	PROJECT DESCRIPTION	FTA TYPE	FEDERAL FUNDS	LOCAL MATCH	OTHER FUNDS	TOTAL COST	NOTES
2021	101749	Cotton Express/CART	Coolidge	Coolidge/MPO	Small Urban	Cotton Express and CART Operating Expenses	5311	\$ 49,950	\$ 36,171		\$ 86,121	No change
2021	101749	Cotton Express/CART	Coolidge	Coolidge/MPO	Small Urban	Cotton Express and CART Preventative Maintenance	5311	\$ 11,000	\$ 2,750		\$ 13,750	No change
2021	102725	Cotton Express/CART	Coolidge	Coolidge/MPO	Small Urban	Cotton Express and CART Short-Range Transit Plan	5311	\$ 80,000	\$ 20,000		\$ 100,000	No change
2021	101749	Cotton Express/CART	Coolidge	Coolidge/MPO	Small Urban	Cotton Express and CART American Rescue Plan Intercity	5311	\$ 26,677	\$ -		\$ 26,677	No change
2021	TBD	Cotton Express/CART	Coolidge	Coolidge/MPO	Small Urban	Coolidge Transit Terminal Security Upgrade	5339	\$ 24,000	\$ 6,000		\$ 30,000	No change
2021	TBD	Cotton Express/CART	Coolidge	Coolidge/MPO	Small Urban	Replacement Cotton Express Cutaway Bus	5339	\$168,885.48	\$29,803.32		\$198,688.80	Amend - changing the preliminary award to account for vehicle manufacturer pricing increases
2022	TBD	Casa Grande Public Transit	Casa Grande	Casa Grande/MPO	Urban	Planning and Operation of a Transit Service	CARES	\$ 2,576,500	\$ -		\$ 2,576,500	No change
2022	101749	Cotton Express/CART	Coolidge	Coolidge/MPO	Small Urban	Cotton Express and CART Operating Expenses	5311	\$ 415,860	\$ 301,140		\$ 717,000	No change
2022	101749	Cotton Express/CART	Coolidge	Coolidge/MPO	Small Urban	Cotton Express and CART Intercity	5311	\$ 58,000	\$ 42,000		\$ 100,000	No change
2022	101749	Cotton Express/CART	Coolidge	Coolidge/MPO	Small Urban	Cotton Express and CART Preventative Maintenance	5311	\$ 48,000	\$ 12,000		\$ 60,000	No change
2022	101749	Cotton Express/CART	Coolidge	Coolidge/MPO	Small Urban	Cotton Express and CART Administration	5311	\$ 196,000	\$ 49,000		\$ 245,000	No change
2022	101753	The Opportunity Tree	Casa Grande	SCMPO	Urban	Minivan with Ramp Replacement #8950	5310	\$ 62,645	\$ 11,055		\$ 73,700	No change
2022	101753	The Opportunity Tree	Casa Grande	SCMPO	Urban	Cutaway with Lift; 14 Passenger; Replacement #5052	5310	\$ 130,900	\$ 23,100		\$ 154,000	No change
2023	101749	Cotton Express/CART	Coolidge	Coolidge/MPO	Small Urban	Cotton Express and CART Operating Expenses	5311	\$ 428,852	\$ 310,548		\$ 739,400	No change

Sun Corridor MPO DRAFT 2020 - 2029 Transportation Improvement Program

Approved: TAC - April 27, 2023; EB - May 9, 2023

2023	101749	Cotton Express/CART	Coolidge	Coolidge/MPO	Small Urban	Cotton Express and CART Intercity	5311	\$ 58,000	\$ 42,000		\$ 100,000	No change
2023	101749	Cotton Express/CART	Coolidge	Coolidge/MPO	Small Urban	Cotton Express and CART Preventative Maintenance	5311	\$ 48,000	\$ 12,000		\$ 60,000	No change
2023	101749	Cotton Express/CART	Coolidge	Coolidge/MPO	Small Urban	Cotton Express and CART Administration	5311	\$ 196,000	\$ 49,000		\$ 245,000	No change
		<b>TOTAL FOR TRANSIT</b>						<b>\$ 4,579,269</b>	<b>\$ 946,567</b>	<b>\$ -</b>	<b>\$ 5,525,836</b>	



**MEMO TO:** SCMPO TECHNICAL ADVISORY COMMITTEE  
**FROM:** Jason Bottjen, Sun Corridor MPO Deputy Director  
**DATE:** April 27, 2023  
**SUBJECT:** Recommended approval of the 2024-2025 Sun Corridor MPO Unified Planning Work Program (UPWP)

Each COG and MPO is required to develop a two-year work program and submit the program to ADOT, FTA, and FHWA. The work program provides detailed information on the MPO’s budget, tasks to be performed, and expected outcomes or accomplishments for the two-year period.

ADOT, FHWA, and FTA met with Sun Corridor staff on April 10, 2023 to review and comment on the draft plan. All recommended changes from ADOT, FHWA, and FTA have been incorporated into the final UPWP.

The final approved Work Program is due to ADOT by **May 22, 2023**.

The Sun Corridor MPO staff recommends TAC approval of the 2024-2025 Sun Corridor MPO Unified Planning Work Program and to submit to the Executive Board for review and approval.

Committee Action Requested: <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Action Requested Below
<b>A motion to recommend approval of the 2024-2025 Sun Corridor MPO Unified Planning Work Program and submit to the Executive Board for review and approval.</b>



# FISCAL YEAR 2024 - 2025 UNIFIED PLANNING WORK PROGRAM & BUDGET

*For a Comprehensive, Cooperative, and Continuing  
Transportation Planning Process*

**Endorsed and Approved on April 27, 2023, by the:  
Sun Corridor Metropolitan Planning Organization  
Technical Advisory Committee**

**Endorsed and Approved on May 9, 2023, by the:  
Sun Corridor Metropolitan Planning Organization  
Executive Board**

*Prepared by the Sun Corridor Metropolitan Planning Organization in cooperation with the cities of Casa Grande, Coolidge and Eloy, Pinal County, Arizona Department of Transportation, the Federal Transit Administration, and the Federal Highway Administration:*

Assistance Listing Number	Agency	Grant Program	Title
20.205	FHWA	All	Highway Planning and Construction
20.505	FTA/FHWA	5304/5305/CPG	Metropolitan Transportation Planning

July 1, 2023 – June 30, 2025

**FEDERAL CERTIFICATIONS  
METROPOLITAN TRANSPORTATION PLANNING PROCESS  
SELF-CERTIFICATION**

This document was prepared in cooperation with the U.S. Department of Transportation, the Federal Highway Administration, and the Arizona Department of Transportation.

The Sun Corridor Metropolitan Planning Organization and the Arizona Department of Transportation hereby certify that the transportation planning process addresses the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

1. 23 U.S.C. 134, 49 U.S.C. 5303;
2. In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
3. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
4. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
5. Section 11101(e) of the IJJA (Pub. L. 117-58) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in DOT funded projects;
6. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
7. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
8. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
9. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
10. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

---

Paul Patane, Division Director Multimodal Planning Division  
ARIZONA DEPARTMENT OF TRANSPORTATION

Date

---

Irene Higgs, Executive Director  
SUN CORRIDOR METROPOLITAN PLANNING ORGANIZATION

Date

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**If you have any questions, please contact:**

**Sun Corridor Metropolitan Planning Organization  
211 N Florence Street #103  
Casa Grande, Arizona – 85122  
[www.scmppo.org](http://www.scmppo.org)**

**Irene Higgs, Executive Director  
[ihiggs@scmpo.org](mailto:ihiggs@scmpo.org)  
520-705-5143**

**Or**

**Jason Bottjen, Deputy Director  
[jbottjen@scmpo.org](mailto:jbottjen@scmpo.org)  
520-705-5153**

Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, the Sun Corridor Metropolitan Planning Organization (SCMPO) does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable accommodation based on language or disability should contact Irene Higgs, SCMPO's Title VI Coordinator at [ihiggs@scmpo.org](mailto:ihiggs@scmpo.org) or (520)705-5143. Requests should be made at least 48 hours prior to the meeting so that accommodations may be arranged.

En conformidad con el Título VI del Decreto de los Derechos Civiles de 1964, el Decreto de Americanos con Discapacidades (ADA por sus siglas en inglés), y otras leyes y autoridades contra la discriminación, la organización de planificación metropolitana Sun Corridor Metropolitan Planning Organization (SCMPO por sus siglas en inglés) no discrimina basándose en raza, color, origen nacional, género/sexo, edad o discapacidad. Las personas que requieran una adaptación razonable basada en idioma o discapacidad se deben comunicar con Irene Higgs, Coordinadora del Título VI de SCMPO en [ihiggs@scmpo.org](mailto:ihiggs@scmpo.org) ó llamando al (520)705-5143. Las solicitudes se deben hacer por lo menos 48 horas antes de la reunión para que se puedan organizar las adaptaciones.



## I. INTRODUCTION

### ***Unified Planning Work Program (UPWP):***

The Unified Planning Work Program (UPWP) is a description of the transportation planning activities to be conducted in the Sun Corridor MPO area in any specified two-year period. This biennial document is the foundation for requesting federal funds as well as a control tool for scheduling, budgeting, and monitoring the transportation planning process. The UPWP is developed in cooperation with the cities of Casa Grande, Coolidge, and Eloy; Pinal County, Arizona Department of Transportation (ADOT), the Federal Transit Administration (FTA), and the Federal Highway Administration (FHWA) and is approved by the Sun Corridor Technical Advisory Committee (TAC) and Executive Board.

The Work Program identifies the planning priorities and activities to be carried out within a metropolitan planning area to include (23CFR450.104):

- A description of planning work (tasks) and measurable outcomes and products;
- Who will perform the work;
- Timeframes for completing the work;
- Cost of the work; and
- Source(s) of funds.

The UPWP not only provides the MPO with a useful budgeting, scheduling, and monitoring tool, but it acts to provide the public with an understandable expectation of what the MPO will endeavor to achieve within the next two-year timeframe.

Occasionally, amendments and revisions may occur after adoption of the two-year UPWP to reflect funding changes and various task and schedule adjustments and edits to project time frames to match current and projected efforts.

### **Revisions that trigger a WP Administrative Modification (not requiring ADOT/FHWA prior approval):**

- Change in key personnel;
- Publish reports resulting from the activities in the work program. Reports prepared for FHWA funded work shall include appropriate credits, references and disclaimer statements; and
- The use of program income as a match for Federal funds or to perform additional eligible work.

Revisions to the UPWP can be performed by MPO staff. MPO staff is to notify ADOT FTA and/or FHWA of revisions.

**Revisions that trigger a WP Amendments (requiring ADOT/FHWA prior approval):**

- Adding a new WP element, task, activity, or project (regardless of cost)
- Increase in federal funds (regardless of amount)
- Cumulative transfer among already approved work program line items greater than 10% of the total federal funds or \$100,000;
- Change in the scope or objectives of activities (e.g., adding or deleting line items)
- Extending the period of performance past the approved work program period
- Transferring substantive programmatic work to a third party (e.g., consultant work not identified in the original work program)
- Capital expenditures including general purpose equipment not in the approved work plan. (Equipment is defined as an item of non-expendable, tangible personal property, having a useful life of more than one year and an acquisition cost which equals or exceeds the lesser of the capitalization level established by the recipient organization for financial statement purposes, or \$5,000. Examples include office equipment and furnishings, telephone networks, information technology equipment and systems, reproduction and printing equipment and vehicles)

Amendments to the UPWP must be approved by FHWA/FTA, and ADOT. Once approved, amendments become part of the UPWP document.

**Description of Sun Corridor MPO area:**

The 2020 U.S. Census population of communities within the Sun Corridor MPO:

<b>Community</b>	<b>Population</b>
Eloy	15,171
Arizona City (Unincorporated)	10,483
Coolidge	13,347
Casa Grande	53,488
Pinal County (Unincorporated rural areas)	20,318
<b>TOTAL</b>	<b>112,807</b>

Source: 2020 U.S. Census

***Approval and Authorization:***

On May 6, 2013, Arizona Governor Jan Brewer sent a formal letter to the Federal Highway Administration requesting establishment of the Sun Corridor Metropolitan Planning Organization (MPO). The Sun Corridor MPO was established on this date.

***Comprehensive Transportation Planning Activities:***

The Sun Corridor MPO will lead the development of the Sun Corridor MPO area Regional Transportation Plan (RTP), the Transportation Improvement Program (TIP), Strategic Transportation Safety Plan, as well as transit planning activities within the region.

The Sun Corridor MPO activities are funded by federal aid funds from the United States Department of Transportation (FHWA and FTA), the Arizona Department of Transportation, and by member local governments, through fee or in-kind services.

***Planning Priorities:***

The Sun Corridor MPO Regional Transportation Plan defines the region's strategy for creating a regional transportation system that accommodates the current mobility needs of residents, while also looking to the future. The RTP presents a recommended investment strategy (RIS) for expenditure of federal funds within the Sun Corridor MPO region.

The RIS priorities were largely developed based on a technical analysis of recent and programmed projects, but also included public and stakeholder input received through stakeholder outreach as well as Sun Corridor TAC member directives.

The RIS recognizes the publics and stakeholders' priority to maintain existing infrastructure yet provides sufficient flexibility to modernize and expand the roadway system as needed. The RIS drives the allocation of resources and influences project selection yet is sufficiently flexible to allow Sun Corridor MPO agencies to accommodate and respond to changing needs and emerging priorities.

The funding allocations defined in the 2020 RIS underscore the goals of Sun Corridor MPO agencies to both preserve the current system and to increase roadway safety for residents and visitors, while also strategically investing to create/retain jobs.

- 35% Preservation
- 50% Modernization
- 15% Capacity

The impact of the RIS on transportation system performance will be limited because of the realities of diminishing long-range revenues. However, the RIS allocations across categories shows the commitment of Sun Corridor member agencies to:

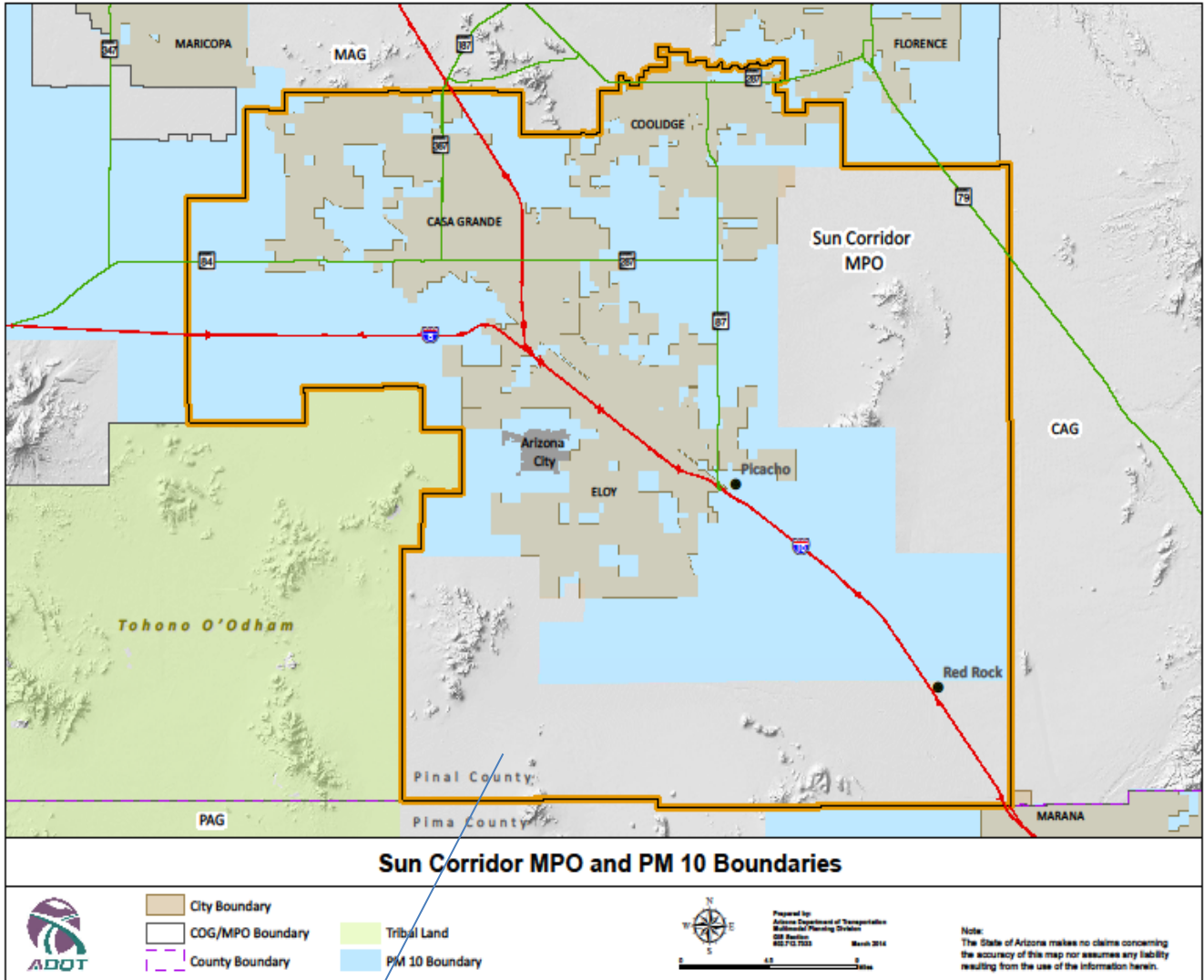
- Improve mobility and safety through modest expansion as needed to address economic development needs;
- Preserve the region’s major roadways (arterials and collectors);
- Support economic development by investing in transportation corridors that improve connectivity to employment; and
- Increase safety and efficiency via system modernization.

***Air Quality Activities:***

Both the Sun Corridor MPO and the Maricopa Association of Governments (MAG) include portions of the West Pinal PM10 Serious Nonattainment Area and West Central Pinal PM2.5 Nonattainment Area. Both nonattainment areas are covered by the boundaries of both the Sun Corridor MPO and MAG. Consequently, transportation conformity is required to be demonstrated for both nonattainment areas by both agencies.

Metropolitan transportation plans, programs, and projects in the nonattainment areas must satisfy the requirements of the federal transportation conformity rule. The principal criteria for a determination of conformity are:

- 1) The Transportation Improvement Program (TIP) and Regional Transportation Plan (RTP) must pass an emissions budget test with a budget that has been found to be adequate or approved by the EPA for transportation conformity purposes, or interim emissions tests;
- 2) The latest planning assumptions and emission models in force at the time the conformity analysis begins must be employed;
- 3) The TIP and RTP must provide for the timely implementation of transportation control measures (TCM’s) specified in the application air quality implementation plans;
- 4) Consultation with MAG, Arizona Department of Transportation (ADOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), the Arizona Department of Environmental Quality (ADEQ), and members of the Sun Corridor MPO is essential to ensuring planning and projects in the nonattainment areas conform to the rules.
- 5) A Memorandum of Understanding (MOU) was developed to ensure coordination of the transportation planning activities in MAG and the Sun Corridor MPO planning areas within the Pinal County area. The MOU was signed on September 8, 2016.
- 6) The Sun Corridor MPO and MAG currently meet bimonthly to develop and maintain a common schedule for Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP) actions that require transportation conformity determinations.
- 7) The executive directors of SCMPO and MAG, and staff from ADOT and the ADEQ will hold an annual meeting at or about the beginning of the calendar year. The purpose of the annual meeting will be to engage in discussion of mutual interests focused on the development of the Unified Planning Work Programs of MAG and SCMPO.



The Sun Corridor MPO provides multi-modal transportation planning services to the cities of Casa Grande, Coolidge, Eloy, and small urban and rural areas of Pinal County. It covers 1,155 square miles and has an estimated population of 112,807

## II. ORGANIZATION AND MANAGEMENT

### 1. Staffing Roles and Responsibilities:

The Sun Corridor MPO is staffed with an:

- Executive Director
  - Managing the day to day operations of the MPO
- Deputy Director
  - Performing transportation planning tasks and activities
- And/or possible half time or volunteer administrative assistant
  - Providing administrative support

In addition, the City of Casa Grande is the fiscal agent for the Sun Corridor MPO, and will provide the following, either for services rendered, or in-kind:

- Financial
  - Purchasing/Procurement
  - Accounting
  - Payroll
  - Accounts Payable
- Human Resources
- IT Services
- Arizona State Retirement
- Other services as needed

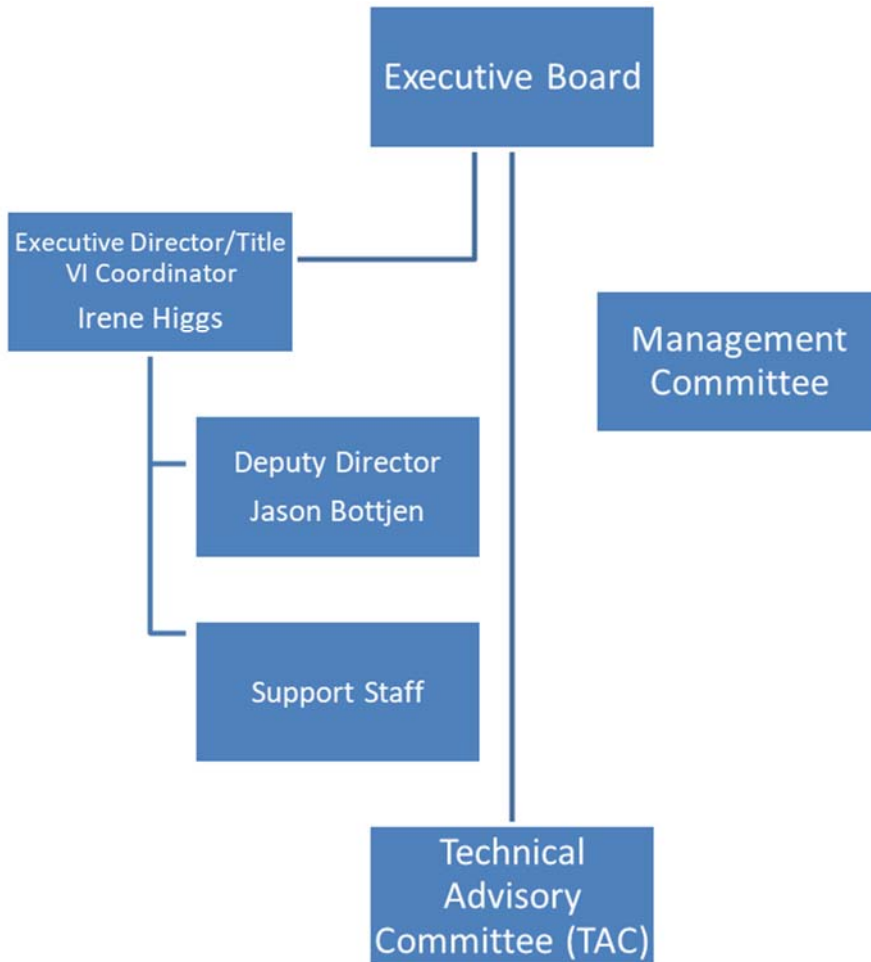
### 2. Committee Structure

As outlined in the Sun Corridor MPO Executive Board By-Laws (Adopted 05/09/17), the Executive Board consists of elected officials from the Cities of Casa Grande, Coolidge, Eloy, and Pinal County; one member from the Arizona Department of Transportation's State Transportation Board who is appointed to the State Transportation Board by the Governor; and one ex-officio from Federal Highways Administration. It is the function of the Executive Board to act as a policy body, coordinating transportation planning and related implementation activities within the Sun Corridor MPO transportation region. Currently, the Board annually rotates the position of Chair, Vice Chair, and Secretary/Treasurer.

The Sun Corridor MPO Transportation Advisory Committee (TAC) is the technical advisory committee to the Executive Board. The TAC is comprised of one voting member representing Pinal County, City of Casa Grande, City of Coolidge City of Eloy, and the Arizona Department of Transportation (ADOT), as outlined in the By-Laws (Amended 03/09/21) for the TAC. Committee representatives should have expertise in any of the following transportation subjects: highways, public works, engineering, aeronautics,

transit and planning. The committee has the authority, and primary responsibility to conduct technical reviews regarding all work activities of the Unified Planning Work Program; to recommend project awards; and to advise the Executive Board on appropriate actions to be taken for the overall planning direction of the region.

There is no Management Committee established at this time.



## FY 2023

### EXECUTIVE BOARD MEMBERS

January 1, 2023 – 12/31/2023

Mayor Craig McFarland, Chair City of Casa Grande	Mayor Jon Thompson, Vice Chair City of Coolidge
Supervisor Steve Miller Secretary/Treasurer Pinal County Supervisor	Mayor Micah Powell, Member City of Eloy
Jenny Howard, Member ADOT State Transportation Board	Ed Stillings, Ex-Officio Member Federal Highways Administration

## FY 2023

### TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

January 1, 2023 – 12/31/2023

Duane Eitel, Chair City of Casa Grande	Matt Rencher, Member City of Eloy
Tara Harmon, Vice Chair Pinal County	Will Randolph, Member ADOT MPD
Ben Navarro, Member City of Coolidge	Ed Stillings, Ex-Officio Member Federal Highways Administration

### SUN CORRIDOR STAFF

Executive Director, Irene Higgs
Deputy Director, Jason Bottjen
Admin Staff, Vacant



### 3. Operational Procedures, Bylaws, and Agreements

Sun Corridor MPO will operate under the City of Casa Grande Operating Policies & Procedures. The Sun Corridor MPO has created a standard operating procedures (SOP) manual to meet requirements set forth by Arizona Department of Transportation (ADOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA).

Sun Corridor MPO will also operate in accordance with Executive Board By-Laws established by the Executive Board and adopted September 12, 2013 and amended May 9, 2017.

#### a. DBE, Title VI, EEO, LEP, and PPP

**Disadvantage Business Enterprise (DBE):** The Sun Corridor MPO will adhere to the Arizona Department of Transportation's DBE Policy;

**Title VI and Limited English Proficiency (LEP) Plan:** Sun Corridor has developed and will maintain and adhere to the Title VI Implementation and LEP Plan. The plan is located on the Sun Corridor MPO web site ([www.scmpo.org](http://www.scmpo.org));

**Equal Employment Opportunity (EEO):** The Sun Corridor MPO through the City of Casa Grande is an EEO organization;

**Public Participation Plan (PPP):** The Sun Corridor MPO has developed and provided a PPP, which is located on the Sun Corridor MPO website ([www.scmpo.org](http://www.scmpo.org)).

#### b. Other Statements

**Transit:** Sun Corridor MPO will ensure all transit activities receiving federal funding through ADOT within the Sun Corridor MPO planning boundaries are compliant with ADOT and FTA. This will be accomplished by monitoring each program within the Sun Corridor MPO boundaries through cooperation with Central Arizona Governments (CAG) and the Maricopa Association of Governments (MAG).

**Air-Quality Conformity:** Sun Corridor MPO entered into Memorandum of Understanding with Maricopa Association of Governments (MAG), Arizona Department of Transportation (ADOT), and the Arizona Department of Environmental Quality (ADEQ) to meet Clean Air Act requirements. At present, MAG provides modeling for regionally significant projects in the Sun Corridor MPO region.

**Operating Procedures:** The Sun Corridor MPO has created Standard Operating Procedures for the MPO; however, the MPO will comply with the City of Casa Grande purchasing policies and procedures to the extent possible.

**Personnel Policies:** The Sun Corridor MPO, working under the City of Casa Grande Personnel Policies, will meet all requirements for staff awareness addressing Sexual Harassment, Drug Free Work Place, and Equal Opportunity.

**Lobby-Disbarment:** Sun Corridor MPO will adhere to federal restrictions on Lobbying and Disbarment.

### III. FUNDING DESCRIPTION & BUDGET SUMMARY

The Arizona Department of Transportation (ADOT) is the designated recipient of the Federal-aid Highway funds used for planning and research purposes. As the designated recipient of the planning funds ADOT has the responsibility and the authority under **2 CFR Part 200** (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments) to oversee all activities under the Federal-aid Program by the sub recipients of these funds. ADOT's oversight responsibilities include but are not limited to overall Work Plan review, invoice billing review and approval, TIP certification, air quality reviews, and quality assurance and quality control of traffic data. Work Programs are funded primarily with Planning Funds (PL); however, an MPO may use other eligible funds for the Work Program.

All work, including Sun Corridor staff time and consultant studies, listed in the Work Program are funded by one or more of the following funding sources:

- (1) **Metropolitan Planning (PL) Funds** – Federal metropolitan planning funds can be used for up to 94.3% of a project, with a required 5.7% match typically provided by local governments. The distribution of the PL Funds is accomplished through a formula developed by ADOT in consultation with the MPOs and must be approved by the FHWA.
- (2) **Planning (PL) Funding Set-aside for Increasing Safe and Accessible Transportation Options** - The BIL requires each MPO to use at least 2.5% of its PL funds (and each State to use 2.5% of its State Planning and Research funding under 23 U.S.C. 505) on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities. [§ 11206(b).] The match requirement for the 2.5% of PL funds was waived.
- (3) **Statewide Planning and Research (SPR) Funds** – SPR funds are federal dollars from the State Planning and Research Program administered by the Arizona Department of Transportation. Some SPR funds may be allocated to the MPO to help plan for the non-urbanized portion of the MPO. A 20% match is required and must be provided by the local jurisdiction, depending on the project.
- (4) **Federal Transit Administration Funding** – FTA funds are secured annually through the FTA Metropolitan Planning Program Section 5303/5305d. FTA funds are designated for transit planning and research activities. The funds require a 20% local match, which is

typically provided by local governments in hard dollars or in-kind. In addition, other federal or state funding that is not specifically designed for planning activities can be allocated for planning purposes. In those cases, funds such as FTA Section 5304, 5305 (e), 5307, and 5310 will be shown in the budget tables.

- (5) **Carbon Reduction Program (CRP)** – The CRP funding is a federal-aid highway funding program that funds projects designed to reduce transportation emissions, defined as carbon dioxide (CO<sub>2</sub>) emissions from on-road highway sources. A 5.7% match is required and must be provided by the local jurisdiction, depending on the type of project.
- (6) **Consolidated Planning Grant (CPG) Program** - The Federal Transit Administration (FTA) and the Federal Highway Administration (FHWA) offer States the option of participating in the CPG program. The CPG program allows the States and Metropolitan Planning Organizations (MPOs) to merge funds from the FTA Metropolitan Planning Program (MPP) and State Planning and Research Program (SPRP) with FHWA Planning (PL) and SPR 5305D funds into a single consolidated planning grant. States or MPOs have the option to transfer planning funds to either FTA or FHWA to be awarded and administered for metropolitan or metropolitan and statewide planning purposes. This CPG program fosters a cooperative effort between the Federal agencies and the participating States and MPOs to streamline the delivery of their planning programs to provide flexibility in the use of planning funds. These funds will have a 5.7% match. **Obligation Authority does not apply to the FTA CPG funding.**
- (7) **Surface Transportation Block Grant Program (STBG) Funds** - STBG is a federal-aid highway flexible funding program that funds a broad range of surface transportation capital needs including roads, transit, airport access, vanpool, and bicycle and pedestrian facilities, as well as planning studies and data collection. These funds require a 5.7% match.
- (8) **Highway Safety Improvement Program (HSIP) Funds** - HSIP funds are a federal funding source dedicated to safety improvement projects and planning activities distributed within the State on a competitive basis. The main purpose of the HSIP funding is to achieve a reduction in fatalities and serious injuries on all public roads, including non-State-owned roads and roads on tribal land. These funds require a 5.7% match; however some projects are 100% funded.
- (9) **Transportation Alternative (TA) Funds** - Metropolitan Planning Organization for small, urbanized areas (under 200,000) are eligible for TA funds. The TA funding is available through a competitive application process through ADOT. The funds require a 20% local match, with some flexibility depending on the type of project.
- (10) **Highway User Revenue Funds (HURF) Exchange Program** – The HURF Exchange program enables local governments to exchange STBG federal transportation funding with

ADOT for state-generated HURF revenue. HURF exchange funding can be used on eligible design and construction projects.

- (11)**Bridge STBG Funding** – This funding can be used for Scoping Preliminary Engineering for bridges in Fair or Poor condition. Under the STBG Program, eligible project costs will be funded at 94.3% federal share with a 5.7% local match.
- (12)**Carry-forward** – Carry forward funds may occur when an MPO does not expend all authorized funds in the current fiscal year. Carry-forward funds are combined with the annual allocation for the new fiscal year to determine the available fund balance for the upcoming year. All carry-forward funds must be identified in the Work Program.
- (13)**In-Kind Contribution** – In-kind contributions may be accepted as the match for federal funds. The Sun Corridor MPO will use in-kind contributions from members and volunteers for match when utilizing STBG, HSIP, SPR, PL, CPG, CRP or 5303/5304/5305/5305(e) and 5310 funds.
- (14)**Matching Funds** - In order to secure federal funds, the state and/or local government must place matching funds on a project. The state and local funds must be shown in the Unified Planning Work Program. A detailed table of the state/local funds is included in the budget section of the Unified Planning Work Program. The required percentages of matching amounts may vary according to the Federal fund type. The MPO may receive matching funds provided by the member agencies as cash or in-kind contribution.

FY2024 Operating Budget

SCMPO BUDGET WORKSHEET										
FY2024 BUDGET										
Revenues	Fund Source	Budget Amount	CPG PL (800)	PL 2.5 (SATO) (809)	CPG 5303/5305d (807)	SPR (801)	5303/5305d (Residual) (802)	HSIP (804)	CRP (810)	Non-Federal Funds (Local) (808)
	FY22 FederalCarry Forward (Estimated)	\$887,538	\$0	\$0	\$0	\$180,000	\$80,000	\$306,946	\$225,592	\$95,000
	FY23 Federal Amount	\$469,429	\$153,540	\$3,937	\$87,288	\$110,751	\$0	\$0	\$113,913	\$0
	Required Match Percentage		5.7%	0.0%	5.7%	20.0%	20.0%	5.7%	5.7%	0.0%
	Local Match	\$146,320	\$9,281	\$0	\$5,276	\$72,688	\$20,000	\$18,553	\$20,522	\$0
<b>TOTAL</b>	<b>\$1,503,287</b>	<b>\$162,821</b>	<b>\$3,937</b>	<b>\$92,564</b>	<b>\$363,439</b>	<b>\$100,000</b>	<b>\$325,500</b>	<b>\$360,027</b>	<b>\$95,000</b>	
Operating Expenditures	Category	Budget Amount	PL (800)	PL 2.5 (SATO) (809)	5303/5305d (807)	SPR (801)	5303/5305d (Residual)	HSIP (804)	CRP (810)	Funds (Local) (808)
	Salaries - Regular	\$217,731	\$153,540	\$0	\$64,191	\$0	\$0	\$0	\$0	\$0
	Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Car Allowance	\$4,800	\$0	\$0	\$4,800	\$0	\$0	\$0	\$0	\$0
	FICA	\$18,296	\$0	\$0	\$18,296	\$0	\$0	\$0	\$0	\$0
	Retirement	\$25,000	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0
	Health Insurance	\$18,000	\$0	\$0	\$0	\$18,000	\$0	\$0	\$0	\$0
	Workers Comp	\$650	\$0	\$0	\$0	\$650	\$0	\$0	\$0	\$0
	Salaries - PT /and/or Temporary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>SUBTOTAL</b>	<b>\$284,477</b>	<b>\$153,540</b>	<b>\$0</b>	<b>\$87,287</b>	<b>\$43,650</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	Office Supplies	\$1,000	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
	Postage	\$500	\$0	\$0	\$0	\$500	\$0	\$0	\$0	\$0
	Misc Meeting Supplies	\$1,000	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
	Office Furnishings	\$1,000	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
	Minor Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Fuel	\$1,500	\$0	\$0	\$0	\$1,500	\$0	\$0	\$0	\$0
	Legal	\$2,000	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0
	Insurance	\$5,000	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0
	Transit and Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Computer Licences	\$3,600	\$0	\$0	\$0	\$3,600	\$0	\$0	\$0	\$0
	Licenses, Permits, Fees, and Taxes	\$3,000	\$0	\$0	\$0	\$3,000	\$0	\$0	\$0	\$0
	Printing - etc.	\$500	\$0	\$0	\$0	\$500	\$0	\$0	\$0	\$0
	Building Rent	\$9,000	\$0	\$0	\$0	\$9,000	\$0	\$0	\$0	\$0
	Bank Charges and Fees	\$500	\$0	\$0	\$0	\$500	\$0	\$0	\$0	\$0
	Other Contractual Services/Part-time	\$1,000	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
	Dues and Memberships	\$5,000	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0
	Conferences/Trainings	\$8,000	\$0	\$0	\$0	\$8,000	\$0	\$0	\$0	\$0
	Travel	\$5,000	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0
	Business Meals & Meetings	\$1,000	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
	Telephone & Data	\$3,000	\$0	\$0	\$0	\$3,000	\$0	\$0	\$0	\$0
	Auto Repair & Maintenance	\$4,400	\$0	\$0	\$0	\$4,438	\$0	\$0	\$0	\$0
	Insurance	\$5,000	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0
<b>SUBTOTAL</b>	<b>\$61,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$61,038</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Non-Federal Funds</b>										
Non-Federal Funds (Member Agency Contributions)	\$95,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95,000	
<b>SUBTOTAL</b>	<b>\$95,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$95,000</b>	
<b>Studies</b>										
Carbon Reduction Program	\$339,505	\$0	\$0	\$0	\$0	\$0	\$0	\$339,505	\$0	
Transportation Alternatives Program Applications	\$20,000	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	
Plan	\$306,946	\$0	\$0	\$0	\$0	\$0	\$306,946	\$0	\$0	
Regional Transportation Plan 2028	\$50,000	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	
Regional Transportation Plan 2024	\$200,000	\$0	\$3,937	\$0	\$116,063	\$80,000	\$0	\$0	\$0	
<b>SUBTOTAL</b>	<b>\$916,451</b>	<b>\$0</b>	<b>\$3,937</b>	<b>\$0</b>	<b>\$186,063</b>	<b>\$80,000</b>	<b>\$306,946</b>	<b>\$339,505</b>	<b>\$0</b>	
<b>TOTAL</b>	<b>\$1,356,928</b>	<b>\$153,540</b>	<b>\$3,937</b>	<b>\$87,287</b>	<b>\$290,753</b>	<b>\$79,913</b>	<b>\$306,946</b>	<b>\$339,505</b>	<b>\$0</b>	

FY2025 Operating Budget

SCMPO BUDGET WORKSHEET								
FY2025 BUDGET								
Revenues	Fund Source	Budget Amount	CPG PL (800)	PL 2.5 (800)	CPG 5303/5305d (807)	SPR (801)	CRP (810)	Non-Federal Funds (Local) (808)
	FY22 Federal Carry Forward (Estimated)	\$243,000	\$0	\$0	\$0	\$150,000	\$0	\$93,000
	FY23 Federal Amount	\$469,429	\$153,540	\$3,937	\$87,288	\$110,751	\$113,913	\$0
	Required Match Percentage		5.7%	0.0%	5.7%	20.0%	5.7%	0.0%
	Local Match	\$86,631	\$9,281	\$0	\$5,276	\$65,188	\$6,886	\$0
<b>TOTAL</b>	<b>\$799,060</b>	<b>\$162,821</b>	<b>\$3,937</b>	<b>\$92,564</b>	<b>\$325,939</b>	<b>\$120,799</b>	<b>\$93,000</b>	
Operating Expenditures	Category	Budget Amount	PL (800)	PL 2.5 (800)	5303/5305d (807)	SPR (801)	CRP (810)	Funds (Local) (808)
	Salaries - Regular	\$217,731	\$153,540	\$0	\$64,191	\$0	\$0	\$0
	Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Car Allowance	\$4,800	\$0	\$0	\$4,800	\$0	\$0	\$0
	FICA	\$18,296	\$0	\$0	\$18,296	\$0	\$0	\$0
	Retirement	\$25,000	\$0	\$0	\$0	\$25,000	\$0	\$0
	Health Insurance	\$18,000	\$0	\$0	\$0	\$18,000	\$0	\$0
	Workers Comp	\$650	\$0	\$0	\$0	\$650	\$0	\$0
	Salaries - PT /and/or Temporary	\$10,000	\$0	\$0	\$0	\$10,000	\$0	\$0
	<b>SUBTOTAL</b>	<b>\$294,477</b>	<b>\$153,540</b>	<b>\$0</b>	<b>\$87,287</b>	<b>\$53,650</b>	<b>\$0</b>	<b>\$0</b>
	Office Supplies	\$1,000	\$0	\$0	\$0	\$1,000	\$0	\$0
	Postage	\$500	\$0	\$0	\$0	\$500	\$0	\$0
	Misc Meeting Supplies	\$1,000	\$0	\$0	\$0	\$1,000	\$0	\$0
	Office Furnishings	\$1,000	\$0	\$0	\$0	\$1,000	\$0	\$0
	Minor Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Fuel	\$1,500	\$0	\$0	\$0	\$1,500	\$0	\$0
	Legal	\$3,000	\$0	\$0	\$0	\$3,000	\$0	\$0
	Insurance	\$5,000	\$0	\$0	\$0	\$5,000	\$0	\$0
	Transit and Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Computer Licences	\$3,600	\$0	\$0	\$0	\$3,600	\$0	\$0
	Licenses, Permits, Fees, and Taxes	\$3,000	\$0	\$0	\$0	\$3,000	\$0	\$0
	Printing - etc.	\$1,500	\$0	\$0	\$0	\$1,500	\$0	\$0
	Building Rent	\$9,000	\$0	\$0	\$0	\$9,000	\$0	\$0
	Bank Charges and Fees	\$500	\$0	\$0	\$0	\$500	\$0	\$0
	Other Contractual Services/Part-time	\$28,900	\$0	\$0	\$0	\$28,923	\$0	\$0
	Dues and Memberships	\$5,000	\$0	\$0	\$0	\$5,000	\$0	\$0
	Conferences/Trainings	\$8,000	\$0	\$0	\$0	\$8,000	\$0	\$0
	Travel	\$5,000	\$0	\$0	\$0	\$5,000	\$0	\$0
	Business Meals & Meetings	\$1,000	\$0	\$0	\$0	\$1,000	\$0	\$0
	Telephone & Data	\$3,000	\$0	\$0	\$0	\$3,000	\$0	\$0
	Auto Repair & Maintenance	\$4,500	\$0	\$0	\$0	\$4,500	\$0	\$0
	Insurance	\$5,000	\$0	\$0	\$0	\$5,000	\$0	\$0
<b>SUBTOTAL</b>	<b>\$91,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$91,023</b>	<b>\$0</b>	<b>\$0</b>	
<b>Non-Federal Funds</b>								
Non-Federal Funds (Member Agency Contributions)	\$93,000	\$0	\$0	\$0	\$0	\$0	\$0	\$93,000
<b>SUBTOTAL</b>	<b>\$93,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$93,000</b>
<b>Studies</b>								
Carbon Reduction Program	\$113,913	\$0	\$0	\$0	\$0	\$113,913	\$0	\$0
Transportation Alternatives Program Applications	\$20,000	\$0	\$3,937	\$0	\$16,063	\$0	\$0	\$0
Regional Transportation Plan 2028	\$100,000	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0
<b>SUBTOTAL</b>	<b>\$233,913</b>	<b>\$0</b>	<b>\$3,937</b>	<b>\$0</b>	<b>\$116,063</b>	<b>\$113,913</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$712,390</b>	<b>\$153,540</b>	<b>\$3,937</b>	<b>\$87,287</b>	<b>\$260,738</b>	<b>\$113,913</b>	<b>\$0</b>	<b>\$0</b>

**FY2024 Budget by Work Element**

TABLE 1: Estimated Funding (Revenue) for State Fiscal Year 2024

REVENUE SOURCE	% Match	FY23 Carry Forward Federal	FY24 Budget Federal	Match /In-Kind	Total Budget
FHWA - PL - PSC2002P	5.7%	\$0	\$153,540	\$9,281	\$162,821
FHWA - PL - 2.5	0.0%		\$3,937	\$0	\$3,937
CGP 5303/5305d - FY22	5.7%	\$0	\$87,288	\$5,276	\$92,564
ADOT - SPR - PSC2001P	20%	\$180,000	\$110,751	\$72,688	\$363,439
FTA 5303/5305 (d) - FY19	20%	\$51,732	\$0	\$12,933	\$64,665
FTA 5303/5305 (d.) - FY20	20%	\$28,268	\$0	\$7,067	\$35,335
CRP - FY23	5.7%	\$225,592	\$113,913	\$20,522	\$360,027
HSIP	5.7%	\$306,946	\$0	\$18,553	\$325,499
STBG	5.7%	\$0	\$0	\$0	\$0
<b>TOTAL</b>		<b>\$792,538</b>	<b>\$469,429</b>	<b>\$146,320</b>	<b>\$1,408,287</b>

TABLE 2: Operating Costs by Work Element Task

TASK	WORK ELEMENT	EXPENSES																			TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			HSIP (5.7% Match)			CRP (5.7% Match)		PL2.5 SATO (0% Match)		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	Federal	Match	
1.0	ADMINISTRATION	\$72,164	\$0	\$4,362	\$41,025	\$0	\$2,480	\$20,516	\$28,688	\$12,301	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$181,536
2.0	REGIONAL PLANNING	\$61,416	\$0	\$3,712	\$34,915	\$0	\$2,111	\$17,460	\$24,415	\$10,469	\$0	\$0	\$0	\$0	\$0	\$0	\$339,505	\$20,522	\$0	\$0	\$514,525
2.1	PINAL COUNTY SAFETY PLAN (HSIP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$306,946	\$18,553	\$0	\$0				\$325,499
2.2	RTP 2024(5305/SPR/PL 2.5)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$116,063	\$29,016	\$0	\$80,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$3,937	\$0	\$249,016
2.3	RTP 2028 (SPR)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$12,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$62,500
2.4	TRANSPORTATION ALTERNATIVE PROGRAM APPLICATIONS 2024	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
3.0	PUBLIC TRANSPORTATION PLANNING	\$10,748	\$0	\$650	\$6,110	\$0	\$369	\$3,056	\$4,273	\$1,832	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27,038
4.0	PUBLIC PARTICIPATION PLAN	\$4,606	\$0	\$278	\$2,619	\$0	\$158	\$1,310	\$1,831	\$785	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,586
5.0	ENVIRONMENTAL OVERVIEW	\$4,606	\$0	\$278	\$2,619	\$0	\$158	\$1,309	\$1,831	\$785	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	0	0	\$11,586
6.0	CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	0	0	\$0
	<b>TOTAL</b>	<b>\$153,540</b>	<b>\$0</b>	<b>\$9,280</b>	<b>\$87,288</b>	<b>\$0</b>	<b>\$5,276</b>	<b>\$43,651</b>	<b>\$247,101</b>	<b>\$72,688</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$306,946</b>	<b>\$18,553</b>	<b>\$339,505</b>	<b>\$20,522</b>	<b>\$3,937</b>	<b>\$0</b>	<b>\$1,408,068</b>

July 1, 2023 – June 30, 2025

**FY2025 Budget by Work Element**

**TABLE 1: Estimated Funding (Revenue) for State Fiscal Year 2025**

REVENUE SOURCE	% Match	FY24 Carry Forward Federal	FY25 Budget Federal	Match /In-Kind	Total Budget
FHWA - PL - PSC2002P	5.7%	\$0	\$153,540	\$9,281	\$162,821
FHWA - PL - 2.5	0.0%		\$3,937	\$0	\$3,937
CGP 5303/5305d	5.7%	\$0	\$87,288	\$5,276	\$92,564
ADOT - SPR	20%	\$150,000	\$110,751	\$65,188	\$325,939
CRP	5.7%	\$0	\$113,913	\$6,886	\$120,799
<b>TOTAL</b>		\$150,000	\$469,429	\$86,631	\$706,060

**TABLE 2: Operating Costs by Work Element Task**

TASK	WORK ELEMENT	EXPENSES												TOTAL COST	
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			CRP (5.7% Match)		PL2.5 SATO (0% Match)		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	Federal		Match
1.0	ADMINISTRATION	\$72,164	\$0	\$4,362	\$41,025	\$0	\$2,480	\$25,214	\$42,781	\$17,019	\$0	\$0	\$0	\$0	\$205,045
2.0	REGIONAL PLANNING	\$61,416	\$0	\$3,712	\$34,915	\$0	\$2,111	\$21,460	\$36,409	\$14,467	\$113,913	\$6,886	\$0	\$0	\$295,289
2.1	PINAL COUNTY SAFETY PLAN (HSIP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2.2	RTP 2024(5305/SPR/PL 2.5)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2.3	RTP 2028 (SPR)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$25,000	\$0	\$0	\$0	\$0	\$125,000
2.4	TRANSPORTATION ALTERNATIVE PROGRAM APPLICATIONS 2025	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,063	\$4,016	\$0	\$0	\$3,937	\$0	\$24,016
3.0	PUBLIC TRANSPORTATION PLANNING	\$10,748	\$0	\$650	\$6,110	\$0	\$369	\$3,756	\$6,372	\$2,532	\$0	\$0	\$0	\$0	\$30,537
4.0	PUBLIC PARTICIPATION PLAN	\$4,606	\$0	\$278	\$2,619	\$0	\$158	\$1,610	\$2,731	\$1,085	\$0	\$0	\$0	\$0	\$13,086
5.0	ENVIRONMENTAL OVERVIEW	\$4,606	\$0	\$278	\$2,619	\$0	\$158	\$1,610	\$2,731	\$1,085	\$0	0	0	0	\$13,087
6.0	CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	0	0	\$0
	<b>TOTAL</b>	\$153,540	\$0	\$9,280	\$87,288	\$0	\$5,276	\$53,650	\$207,087	\$65,204	\$113,913	\$6,886	\$3,937	\$0	\$706,060



**FY2024 Local Match by Member Agency**

Local Match	In-Kind Contribution									
	Member	Budget Amount	PL	PL 2.5 (SATO)	CPG 5303/5305d	SPR	5303/5305d	HSIP	CRP	Non-Federal Funds (Local)
	Eloy	\$19,763	\$1,243	\$0	\$718	\$9,886	\$2,680	\$2,486	\$2,750	\$0
	Coolidge	\$17,306	\$1,095	\$0	\$623	\$8,577	\$2,400	\$2,189	\$2,422	\$0
	Pinal County (Rural Areas)	\$69,403	\$4,419	\$0	\$2,501	\$34,454	\$9,480	\$8,794	\$9,727	\$0
	Casa Grande	\$39,839	\$2,524	\$0	\$1,435	\$19,771	\$5,440	\$5,046	\$5,623	\$0
	Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>SUBTOTAL</b>	<b>\$146,311</b>	<b>\$9,281</b>	<b>\$0</b>	<b>\$5,277</b>	<b>\$72,688</b>	<b>\$20,000</b>	<b>\$18,553</b>	<b>\$20,522</b>	<b>\$0</b>

**FY2025 Local Match by Member Agency**

Local Match	In-Kind Contribution							
	Member	Budget Amount	PL	PL 2.5 (SATO)	CPG 5303/5305d	SPR	CRP	Non-Federal Funds (Local)
	Eloy	\$11,765	\$1,243	\$0	\$718	\$8,881	\$923	\$0
	Coolidge	\$10,223	\$1,095	\$0	\$623	\$7,692	\$813	\$0
	Pinal County (Rural Areas)	\$41,111	\$4,419	\$0	\$2,501	\$30,899	\$3,264	\$0
	Casa Grande	\$23,576	\$2,524	\$0	\$1,435	\$17,731	\$1,886	\$0
	Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>SUBTOTAL</b>	<b>\$86,675</b>	<b>\$9,281</b>	<b>\$0</b>	<b>\$5,277</b>	<b>\$65,203</b>	<b>\$6,886</b>	<b>\$0</b>

## IV. SUN CORRIDOR WORK ELEMENTS

### 1. Administration: Task 1.0

The Sun Corridor MPO is to administer its work program in a manner that:

- Maintains the region’s eligibility to receive federal transportation capital and operating assistance;
- Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region; and
- Adheres to all FHWA, FTA, and ADOT requirements.

Administration: Task 1.0 FY2024 – FY2025 Proposed Activities and Outcomes		
ADMINISTRATION		
Activity	Objective	Outcome
Executive Board Meetings	Hold a minimum of six (6) meetings a year. Provide to the Executive Board, at a minimum, meeting agendas and minutes, bi-monthly reports outlining activities performed, calendar of meetings, and location.	Inform and educate the Executive Board members in order for them to determine the direction of the MPO and make policy decisions.
Technical Advisory Committee Meetings (TAC)	Hold a minimum of six (6) meetings a year. Make recommendations to the Executive Board. Provide to the TAC, at minimum, meeting agendas and minutes, bi-monthly reports outlining activities performed, calendar of meetings, and location.	TAC will advise staff on projects, funding allocations, and other planning activities.
Strategic Planning Efforts	Update as needed.	Provide workshops with the board and managers to develop a plan for direction.
eGrants Reimbursement	Submit through eGrant monthly reimbursement request for all funding sources.	eGrants is used for the MPO to be reimbursed by ADOT for each funding source expended monthly.
MPO Monthly Progress/Time Report	Submit monthly detailed progress/time report when submitting in eGrants.	Progress report shows tasks and work elements accomplished for each month
In-Kind Report	Submit with monthly eGrant	Track and monitor in-kind

<b>Administration: Task 1.0</b>		
<b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>ADMINISTRATION</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
	to account for local match requirements.	contributions from member agencies.
ADOT LPA System - Monthly Consultant Contract Reporting and DBE Reporting	Ensure all consultant contracts are paid promptly and DBE is reported monthly.	Process all invoices in a timely manner, ensuring compliance with DBE and prompt payment laws.
Amend the FY2024-FY2025 Unified Planning Work Plan and Budget	Amend the UPWP and Budget, as needed.	Provide citizens and stakeholders the necessary transparency to see how federal transportation planning funds are being used by the MPO.
Develop the FY2026-FY2027 Unified Planning Work Plan and Budget	Develop a two-year UPWP. TAC and EB approval by April - May and to ADOT by May 1.	Provide citizens and stakeholders the necessary transparency to see how federal transportation planning funds are being used by the MPO.
Standard Operating Procedures (SOP) Manual (Completed December 2017)	The SOP documents the MPOs processes and procedures, delegation of authority, and provides a key reference for all MPO roles, responsibilities, and required activities, update as needed.	SOP documents the MPOs processes and procedures, delegation of authority, and provides a key reference for all MPO roles, responsibilities, and required activities.
City of Casa Grande, (fiscal agent)	Work with the City of Casa Grande as SCMPO's fiscal agent and human resources.	Assists MPO with administrative requirements.
Sun Corridor MPO Website	Maintain and enhance MPO website. Post all required Federal Documents, agendas and meeting minutes, and Public Notices, update as needed.	Provides ongoing communication with the public and other entities on MPO activities.
Safety Performance Measures (23 CFR Part 450)	On September 11, 2018 the SCMPO Executive Board adopted the updated safety targets for the State of Arizona for 2018 in perpetuity or until the MPO should deem it necessary to establish and adopt their own targets.	Report the MPO's performance and measures in the RTP and TIP to support the State's targets.

<b>Administration: Task 1.0</b>		
<b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>ADMINISTRATION</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Pavement and Bridge Performance Measures (23 CFR Part 450)	On September 11, 2018 the SCMPO Executive Board adopted the established pavement and bridge targets for the State of Arizona for 2018 in perpetuity or until the MPO should deem it necessary to establish and adopt their own targets.	Report the MPO’s performance and measures in the RTP and TIP to support the State’s targets.
System Performance Measures – Freight, National Highway System (NHS) and CMAQ (23 CFR Part 450)	On September 11, 2018 the SCMPO Executive Board adopted the established system performance targets for the State of Arizona for 2018 in perpetuity or until the MPO should deem it necessary to establish and adopt their own targets.	Report the MPO’s performance and measures in the RTP and TIP to support State’s targets.
Transportation Greenhouse Gas Emissions Reduction Framework Performance Measures	The Notice of Proposed Rulemaking was issued July 2022. SCMPO will continue to monitor the final rulemaking and work with ADOT on performance measures.	Continue to monitor and report the MPO’s performance and measures in the RTP and TIP to support State targets once established.
Transit Asset Management (TAM) Group Plan - Revenue Vehicles, Equipment, and Facilities	On January 8, 2019 the SCMPO Executive Board adopted ADOT’s Transit Asset Management (TAM) Group Plan - Revenue Vehicles, Equipment, and Facilities	Report the MPO’s performance and measures in the RTP and TIP to support State targets.
Transit Asset Management for City of Casa Grande	SCMPO will review the City of Casa Grande Transit Asset Management. All future performance measures outlined in the Transit Asset Management will be reflected in the SCMPO RTP and TIP.	Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region.

<b>Administration: Task 1.0</b>		
<b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>ADMINISTRATION</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Public Transportation Agency Safety Plan for City of Casa Grande	SCMPO will review the City of Casa Grande Safety Plan. All future performance measures outlined in the Safety Plan will be reflected in the SCMPO RTP and TIP.	Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region.
Public Transportation Coordination (23 CFR Part 450.314(h))	The Sun Corridor MPO, ADOT and the providers of public transportation (CART, MET and 5310) will cooperatively work together in developing and sharing information related to data, performance targets, and reporting for the MPO region.	Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region.
SCMPO Attorney	Coordinate with MPO Attorney on review of policies, documents etc. as required.	To ensure compliance.
Liability Insurance	Maintain liability insurance coverage for MPO.	To ensure liability coverage for MPO.
Chamber of Commerce	MPO is a member of the local Chamber of Commerce. MPO staff will attend Chamber of Commerce meetings, when requested.	Inform Chamber members of transportation projects within the region. Promotes regional cooperation and collaboration.
National Association of Regional Councils (NARC)	MPO is a member of NARC.	Promotes regional cooperation and collaboration.
Pinal Partnership	MPO is a member of Pinal Partnership. MPO staff participates in the Transportation Committee.	Promotes regional cooperation and collaboration.
Association of Metro Planning Organizations (AMPO)	MPO is a member of AMPO	Promotes regional cooperation and collaboration.
Public Participation Plan	Implement the Public Participation Plan, amend as needed. Requires 45 day public review/comment.	To ensure compliance.
Title VI Plan & Limited	Prepare and submit the Title	To ensure compliance.

<b>Administration: Task 1.0</b> <b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>ADMINISTRATION</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
English Proficiency (LEP) Policy	VI Plan and LEP Policy annually to ADOT CRO. Due to ADOT CRO by August 1st. (Requires Executive Board approval)	
Title VI Annual Report	Prepare and submit the Title VI Annual Report to ADOT CRO. Due to ADOT CRO by August 1st.	To ensure compliance.
Disadvantage Business Enterprise (DBE) Policy	Implement the DBE Policy, amend as needed	To ensure compliance.

## 2. Regional Planning: Task 2.0

This regional planning task/work element provides for the majority of our planning activities. Staff ensures that the planning function of the MPO is administered, provides reports, meetings, consultation activities, project management, support to other COG/MPOs, and other data and information to our members and the public.

The following Work Elements are included in Regional Planning Task 2.0:

- Data Collection & Air Quality
- Transportation Improvement Program (TIP)
- Other Regional Planning Activities

<b>Regional Planning: Task 2.0</b> <b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>DATA COLLECTION &amp; AIR QUALITY</b>		
Activity	Objective	Outcome
Functional Classification	Work with ADOT and members to review proposed recommendations to update road classifications.	Work with ADOT and members to upgrade roadway classifications.
Statewide Employment Database	Annually, the Sun Corridor MPO, in partnership with CAG and MAG, will assist member agencies in maintaining the employer database.	The Arizona Employment Map Viewer is an interactive mapping and analysis sites, showing selected statewide employer data that can be viewed and used by member agencies or the general public.
Maintain a MOU with MAG to ensure Clean Air Act requirements	MAG and the Sun Corridor MPO developed a MOU. The MOU was signed on September 8, 2016.	MAG and the Sun Corridor MPO will coordinate all transportation planning activities in the MAG and SCMPO Planning areas in the Pinal County Region.
Interagency Consultation for AQ	Sun Corridor MPO has developed a consultation policy and provides the consultation team with information when a project is changed, or new project is added to the Sun Corridor MPO TIP.	Ensuring all interested parties are informed of projects that may affect the air quality conformity analysis.
Coordination Meetings	Sun Corridor MPO and MAG will meet at least quarterly to coordinate AQ activities.	To ensure the Clean Air Act requirements are met within the Sun Corridor MPO region.

<b>Regional Planning: Task 2.0</b> <b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>DATA COLLECTION &amp; AIR QUALITY</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Annual Executive Meeting AQ and Data Sharing	The executive directors of SCMPO, MAG, ADEQ and ADOT will meet annually to engage in discussion of mutual interests focused on the development of the Unified Planning Work Programs of MAG and SCMPO.	To ensure the Clean Air Act requirements are met within the Sun Corridor MPO region.
Air Quality Plan and Control Measures	The Sun Corridor MPO, MAG and Pinal County will work together to ensure that the control measures put in place for the Serious West Pinal County Non-Attainment area are followed.	Improve air quality in West Pinal County.
Pinal County Dust Fugitive Rules	The Sun Corridor MPO will assist Pinal County Air Quality Department in obtaining required reporting requirements from member agencies.	Improve air quality in Pinal County.
Traffic Count & Data Collection	Sun Corridor MPO will assist ADOT in regional traffic counts on all functionally classified roads identified in the HPMS system, as well as a selection of regional and local roads of interest within the Sun Corridor MPO region.	Traffic count scheduling throughout the region to ensure FC roadways are counted as required.



<b>Regional Planning: Task 2.0</b>		
<b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>TRANSPORTATION IMPROVEMENT PROGRAM (TIP)</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Sun Corridor MPO Transportation Improvement Program (TIP)	Continue to update the TIP in accordance with the RTP. The TIP will include a description of the anticipated effect on the STIP/TIP toward achieving the performance targets and include a linkage from the investment priorities.	Continue to have a compliant and cost constrained TIP, ensuring the Sun Corridor MPO projects move forward.
ADOT eSTIP	Send all TIP Amendments to the ADOT Regional Planner for input into eSTIP.	Continue to have a compliant and cost constrained TIP.
Project Management	Continue to work closely with each member agency that has projects on the current Sun Corridor TIP, to ensure all projects are on track for obligation.	Projects make the timeline set out for completion, i.e., design and construction or planning projects.
Sun Corridor MPO internal funding ledger	Develop and maintain a constrained Sun Corridor MPO funding ledger (SPR, PL, 5303/5305, STBG, and HURF Ex) outlining all active projects.	This will allow the TAC, EB, ADOT, and Staff to follow regional projects, ensuring a positive compliant balance in all areas of funding.
Coordination	Continue working with MAG to ensure projects comply with Air Quality Conformity.	Obtain a federally compliant TIP.
Performance Measures (23 CFR Part 450)	<p>TIP shall include a description of the anticipated effect of the TIP toward achieving the performance targets identified in the RTP.</p> <p>TIP shall include a linkage from the investment priorities in the TIP to achieve performance targets in the RTP.</p>	To meet the federal requirements outlined in 23 CFR Part 450.

<b>Regional Planning: Task 2.0</b>		
<b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>TRANSPORTATION IMPROVEMENT PROGRAM (TIP)</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Transportation Greenhouse Gas Emissions Reduction Framework Performance Measures	The Notice of Proposed Rulemaking was issued July 2022. SCMPO will continue to monitor the final rulemaking and work with ADOT on performance measures.	Continue to monitor and report the MPO’s performance and measures in the RTP and TIP to support State targets once established.

<b>Regional Planning: Task 2.0</b> <b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>REGIONAL PLANNING ACTIVITIES</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Carbon Reduction Program	Sun Corridor MPO receives CRP funding for allocation to regional projects. As part of the FY2024 RTP Update – Carbon Reduction projects will be identified for member agencies.	Meet the federal requirement in the IJA.
Off System Bridge Program	Work with member agencies to submit Off-System Bridge applications during the Off-System Bridge call for projects to compete for statewide funds.	To assist ADOT in successfully delivering the Off-System Bridge Program.
Transportation Alternative Program	Work with member agencies, transit agencies and non-profits to identify and submit TA applications during the TA call for projects to compete for statewide TA funds.	To assist ADOT in successfully delivering the TA Program.
HSIP Program	Work with member agencies to submit HSIP applications during the HSIP call for projects to compete for statewide HSIP funds.	Ensure the SCMPO Safety Plan and HSIP projects align with the emphasis areas identified in the AZ Strategic Highway Safety Plan.
STBG Projects and Funding	Sun Corridor MPO receives STBG funding for allocation to regional projects.	Sun Corridor will continue to manage the current STBG projects; ensuring future STBG funds are programmed for no more than ten (10) years.
HURF Exchange Projects and Funding	Staff will work with ADOT to exchange STBG Apportionment and corresponding Obligation Authority to complete eligible design and construction projects beginning in FY2018.	The delivery time and cost of local projects will be reduced. An internal procedure will ensure project development, delivery, and cost overruns are managed.
Pinal Regional Transportation Authority	Staff will participate and work closely with CAG,	Providing information on the regional needs pertaining to the RTA – RTP

<b>Regional Planning: Task 2.0</b> <b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>REGIONAL PLANNING ACTIVITIES</b>		
Activity	Objective	Outcome
(RTA)	MAG, ADOT, and Pinal County on the development of the Listing of Projects for the RTA.	and AQ requirements.
Project Management	Staff will work with member entities to ensure current and future projects are moving forward.	Ensure that projects will obligate at the appropriate time. Work with other COG/MPOs on lending/borrowing funds to develop larger and more cost-efficient projects.
CAG, MAG and PAG TAC/Regional Council Meetings	Staff will participate in TAC and Regional Council meetings, as needed	To coordinate and cooperatively work together with other COG/MPOs
Joint Planning Advisory Council (JPAC)	MAG, PAG, CAG, CYMPO and the Sun Corridor MPO, along with others are members of the JPAC. Meet a few times a year.	To coordinate respective planning activities and cooperatively work together to foster a successful and economically viable Sun Corridor.
Pinal County I-11 Coalition	MPO Staff will be a member and attend the Pinal County future I-11 Coalition.	Providing valuable information from the Sun Corridor and their members on the I-11 project.
I-11 ADOT Plan – Tier 2 EIS	MPO Staff will attend the future ADOT I-11 project meetings.	Provide valuable information from the MPO members to ADOT.
North-South Corridor Tier 2 EIS Study	Staff will participate in meetings directly related to the North-South Corridor Tier 2 EIS study.	Provide feedback from the MPO members to ADOT.
I-10, SR202L (Santan) to SR387 Design Concept Report and Environmental Assessment	Staff will participate in meetings directly related to I-10, SR202L (Santan) to SR387 Design Concept Report and Environmental Assessment study	Provide feedback from the MPO members to ADOT.

<b>Regional Planning: Task 2.0</b>		
<b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>REGIONAL PLANNING ACTIVITIES</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Pinal Partnership Meetings	Staff will attend Pinal Partnership meetings.	Providing networking opportunities to let people know what the MPO is accomplishing.
American Council of Engineering Companies (ACEC) Liaison Meetings	Staff will attend ACEC Liaison meetings.	Providing networking opportunities to let people know what the MPO is accomplishing.
Arizona Transit Association (AzTA) Board Meetings	Director is a board member and will represent the MPO and its members.	Providing information to the board with regards to rural transit needs.
AzTA Conference	Staff will attend and at times be asked to present as subject matter experts at the annual AzTA Conference.	Ensuring better coordination with all transit programs with regards to policy, processes, and requirements.
ADOT District Planning to Programming (P2P) Workshops	Staff will attend the ADOT P2P workshops.	Keep up to date on all ADOT projects within the SCMPO region.
COG/MPO Planners Meeting	SCMPO Staff will attend bi-monthly meetings.	To coordinate and cooperatively work together with other COG/MPOs, ADOT and FHWA.
COG/MPO Directors Meeting	SCMPO Director will attend bi-monthly meetings.	To coordinate and cooperatively work together with other COG/MPOs, ADOT and FHWA.
ADOT Strategic Highway Safety Plan (SHSP) Emphasis Areas	Staff will participate in the ADOT SHSP Emphasis Areas Teams.	Provide input in the development of ADOT’s SHSP emphasis areas to reduce fatal and serious injury crashes.
Every Day Counts: Arizona Local Public Agency Stakeholder Council	Staff will attend EDC meetings.	To pursue enhanced communication through the establishment of a stakeholder council for the Local Public Agencies (LPA) Program in Arizona.
FHWA EDC- Innovations	Staff will participate in EDC-Innovations meetings.	To provide input on the adoption of proven technologies and innovations aimed at shortening and enhancing project delivery.
Sun Corridor EDGE Program	Staff will participate in the EDGE Partnering Meetings and event to promote economic development within the Sun Corridor region.	To coordinate and cooperatively work together with MAG, CAG, CYMPO and PAG to foster a successful and economically viable Sun Corridor.

<b>Regional Planning: Task 2.0</b>		
<b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>REGIONAL PLANNING ACTIVITIES</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Roads & Streets Conference	Staff will attend and at times be asked to present as subject matter experts at the annual Roads & Streets Conference.	Providing networking opportunities, training, and innovative transportation project delivery methods.
Rural Transportation Summit	Staff and MPO Executive Board Chair will attend and at times be asked to present as subject matter experts at the annual Rural Transportation Summit Conference.	Providing networking opportunities, training, and innovative transportation project delivery methods.
Rural Transportation Advocacy Council (RTAC)	Staff will attend RTAC meetings as needed.	Inform the Board of transportation policies, funding, and other initiatives in rural Arizona.
Pinal Alliance for Economic Development/I-10 Widening Alliance	MPO staff will participate in Board meetings when requested.	Inform the Board of transportation projects within the region.
State Transportation Board (STB) Meetings	Staff, Executive Board and/or TAC members may attend and present regional matters to the STB.	Informing the STB on regional needs and/or concerns.
Pinal County – One Planning Agency Study	This is a County funded study. MPO staff will participate in the development of the study.	One planning agency for the entire County.
Sun Cloud (MAG, PAG, SVMPO, SEAGO, ADOT and SCMPO)	This data portal will improve transportation planning and result in better investments through the Sun Corridor. Staff and member agencies will attend project meetings and provide technical assistance to this project.	Sun Cloud will improve access to and the quality of data that are integral to transportation planning in the Sun Corridor megaregion.

<b>Regional Planning: Task 2.0</b>		
<b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>REGIONAL PLANNING ACTIVITIES</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Air Quality Plan and Control Measures	The Sun Corridor MPO, MAG and Pinal County will work together to complete a plan and put control measures in place for the reclassification to Serious for the West Pinal County Non-Attainment area.	Improve air quality in West Pinal County.
Casa Grande Link Transit Technical Advisory Committee	The Sun Corridor MPO will work with the City of Casa Grande Transit Technical Advisory Committee to ensure data sharing and regional planning.	Ensuring better coordination with 5307 transit program with regards to policy, processes, and requirements.
Women in Transportation	The Sun Corridor MPO Executive Director will participate in Women in Transportation monthly meetings.	Providing networking opportunities to let people know what the MPO is accomplishing.
Out of State Travel	Staff anticipates two out of state travel conferences. AMPO and possible Transit conference.	Attend necessary conferences to continue training, workshops and obtain info for the MPO.
Other studies	Staff will attend other studies within the MPO region, or projects that affect the State.	Providing information on the regional needs pertaining to the specific study.

**2.1 Pinal County Safety Plan/SCMPO Network Screening Crash and Analysis**

**Tools Update**

FY24 Carry-Forward **Consultant Contract for Services** MPD# 218164-7.1

The Sun Corridor MPO received HSIP Eligibility on January 30, 2023 (Revised) to hire a consultant to update the Pinal County STSP. The RFP was published on March 9, 2023. NTP is anticipated to be issued by May 31, 2023. The match will be met with in-kind contributions from the member agencies.

**HSIP \$297,516 (Plus \$9,460 in ADOT Administrative Cost)**

Regional Planning: Task 2.1 FY2024 – FY2025 Proposed Activities and Outcomes		
Pinal County Safety Plan/SCMPO Network Screening Crash and Analysis Tools Update		
Activity	Objective	Outcome
Pinal County Safety Plan/SCMPO Network Screening Crash and Analysis Tools Update	Sun Corridor MPO is the lead agency. Partnership between ADOT, MAG, CAG and Sun Corridor MPO to develop one Safety Plan for all of Pinal County.	Develop one cohesive Safety Plan for Pinal County that includes the communities in the MAG, CAG, and SCMPO regions.  Ensure the SCMPO Safety Plan and HSIP projects align with the emphasis areas identified in the AZ Strategic Highway Safety Plan.
HSIP Program	Work with member agencies to submit HSIP applications during the HSIP call for projects to compete for statewide HSIP funds.	Ensure the SCMPO Safety Plan and HSIP projects align with the emphasis areas identified in the AZ Strategic Highway Safety Plan.
Safety Performance Measures (23 CFR Part 450)	On September 11, 2018 the SCMPO Executive Board adopted the updated safety targets for the State of Arizona for 2018 in perpetuity or until the MPO should deem it necessary to establish and adopt their own targets.	Report the MPO’s performance and measures in the RTP and TIP to support the State’s targets.



<b>Regional Planning: Task 2.1</b> <b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>Pinal County Safety Plan/SCMPO Network Screening Crash and Analysis Tools Update</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Federal Transportation Bill Requirements	Ensure all Federal requirements are included in the Safety Plan.	The Safety Plan will help move the MPO into a compliant planning process.

## 2.2 Regional Transportation Plan (RTP) 2024

FY24 Carry-Forward **Consultant Contract for Services** # MPD218164-4.1-1

The RTP is updated every four years for non-attainment areas. An RFP for consulting services was issued in August 2022. The total anticipated amount is \$220,000 for the RTP Update FY2024. The RTP Project was awarded to Wilson and Co. on November 20, 2022 and NTP was issued on December 20, 2022. The match will be met with in-kind contributions from the member agencies. The RTP has an anticipated completion date of March 2024.

FY Year	Funding Type	Amount
2020	SPR	\$20,000
2020	5305d	\$50,000
2021	SPR	\$20,000
2021	5305d	\$30,000
2022	SPR	\$50,000
2023	SPR	\$42,126
2023	PL 2.5 (SATO)	\$ 3,937
2024	PL 2.5 (SATO)	\$ 3,937

Regional Planning: Task 2.2 FY2024 – FY2025 Proposed Activities and Outcomes		
Regional Transportation Plan (RTP) 2024		
Activity	Objective	Outcome
Federal Transportation Bill Requirements	Ensure all Federal requirements are included in the RTP.	The RTP will help move the MPO into a compliant planning process.
Coordinate with MAG, PAG and CAG	Meet with each COG/TMA regarding our RTP.	Ensuring all projects identified in the RTP are coordinated (to include air quality projects) with CAG and the TMA's.
Performance Measures (23 CFR Part 450)	The RTP/TIP will include a description of the performance measures and performance targets adopted by the region.	To meet the federal requirements outlined in 23 CFR Part 450.
FHWA/FTA Planning Emphasis Areas (PEAs)	The RTP will incorporate the PEAs in the 2024 RTP.	To meet the federal requirements.

### 2.3 Regional Transportation Plan (RTP) 2028

FY26 **Consultant Contract for Services** MPD Contract # TBD

The Sun Corridor MPO anticipates approximately \$220,000 to update the RTP in 2028. It is anticipated that an RFP will be issued in August 2026 to hire a consultant to complete the 2028 RTP. SPR/STBG funding may be used to update the RTP but requires TAC and Board approval. The match will be met with in-kind contributions from the member agencies.

FY Year	Funding Type	Amount
2024	SPR	\$50,000
2025	SPR	\$50,000
2026	SPR	\$50,000
2026	STBG	\$70,000

Regional Planning: Task 2.3 FY2024 – FY2025 Proposed Activities and Outcomes		
Regional Transportation Plan (RTP) 2028		
Activity	Objective	Outcome
Federal Transportation Bill Requirements	Ensure all Federal requirements are included in the RTP.	The RTP will help move the MPO into a compliant planning process.
Coordinate with MAG, PAG and CAG	Meet with each COG/TMA regarding our RTP.	Ensuring all projects identified in the RTP are coordinated (to include air quality projects) with CAG and the TMA's.
Performance Measures (23 CFR Part 450)	The RTP/TIP will include a description of the performance measures and performance targets adopted by the region.	To meet the federal requirements outlined in 23 CFR Part 450.
FHWA/FTA Planning Emphasis Areas (PEAs)	The RTP will incorporate the PEAs in the RTP.	To meet the federal requirements.

**2.4 Transportation Alternative (TA) Program - Applications**

**FY24 Consultant On-Call Services** MPD #TBD

The MPO will receive three quotes to hire a consultant to assist the member agencies, transit agencies and non-profits in identifying TA projects and look for opportunities for Complete Street projects (Scope, Schedule and Budget) for the FY2024 TA Call for projects. The anticipated cost is \$20,000. The match will be met with in-kind contributions from the member agencies.

FY Year	Funding Type	Amount
2024	SPR	\$20,000

**FY25 Consultant On-Call Services** MPD #TBD

The MPO will receive three quotes to hire a consultant to assist the member agencies, transit agencies and non-profits in identifying TA projects and look for opportunities for Complete Street projects (Scope, Schedule and Budget) for the FY2025 TA Call for projects. The anticipated cost is \$20,000. The match will be met with in-kind contributions from the member agencies.

FY Year	Funding Type	Amount
2025	SPR	\$16,063
2025	PL 2.5 (SATO)	\$ 3,937

Public Participation Plan (PPP): Task 2.4 FY2024 – FY2025 Proposed Activities and Outcomes		
Transportation Alternative (TA) Program Applications		
Activity	Objective	Outcome
Transportation Alternative Program	Work with member agencies, transit agencies and non-profits to identify and submit TA applications during the TA call for projects to compete for statewide TA funds.	To assist ADOT in successfully delivering the TA Program.

**3. Public Participation Plan (PPP): Task 3.0**

To ensure the civil rights of all interested parties are protected through an opportunity to review and comment on the planning activities for the Sun Corridor MPO region. The Public Involvement (aka Participation) Plan includes provisions to ensure the involvement of the public in the transportation planning process.

<b>Public Participation Plan (PPP): Task 3</b> <b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>PUBLIC PARTICIPATION PLAN</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Four Factor Analysis	Conduct a Four Factor Analysis on all Transportation Studies.	To ensure that persons with Limited English Proficiency (LEP) have meaningful access and an equal opportunity to participate in our services, activities, programs and other benefits.
Advertisements, Public Notices, Meeting schedules, Public Meetings, etc.	Based on the Four Factor Analysis translate materials, as needed. MPO website posting of all activities that require PPP. Local newspaper postings and other means of informing the public.	Ensuring that the public is informed of all information regarding the MPO planning activities.
Sun Corridor MPO Agendas and Meeting Minutes	Post and email meeting agendas for the TAC and Executive Board 48 hours prior to the scheduled meeting date. Post meeting minutes to the MPO website.	Providing the public ample time to schedule the TAC and EB meetings. Transparency to all agendas and meeting minutes.
Title VI & Limited English Proficiency Plan (LEP)	Provide the Title VI and LEP plan to ADOT for review and comment annually or as needed. Post on the web site.	To ensure that no person is discriminated against through the transportation programs, policies and activities within the MPO region.
Title VI Non-Discrimination Complaint Procedures	Provide the Title VI Non-Discrimination Complaint Procedures to ADOT for review and comment annually or as needed. Post on the website.	To ensure that any person, specific class of persons or entity that believes they have been subjected to discrimination has a formal process to file a complaint.
Title VI Goals and Accomplishment Report	Provide a detailed list of goals and accomplishments for all Title VI activities within the MPO region. Due to ADOT on 8/1.	To ensure that the MPO is and will make every effort to ensure that no person is discriminated against through the transportation programs, policies and activities within the MPO region.
Public Participation Plan	Amend as needed. Post and advertise for minimum of 45 days for public comment.	Reach all demographics so they can comment on the PPP plan. Incorporate those comments into the plan prior to TAC/ EB approval.

<b>Public Participation Plan (PPP): Task 3</b> <b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>PUBLIC PARTICIPATION PLAN</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Disadvantage Business Enterprise (DBE) Policy	Implement the DBE Policy, amend as needed	To ensure compliance.
Regional Transportation Plan (RTP)	Post all amendments to the RTP, TIP and Air Quality projects on the MPO website.	Provide public with the most current update on the RTP, TIP & Air Quality Conformity Analysis.
TIP and Air Quality Projects	Post all amendments to the RTP, TIP and Air Quality projects on the MPO website.	Provide public with the most current update on the RTP, TIP & Air Quality Conformity Analysis.
CAG/SCMPO Human Service Transportation Coordination Plan	Partner with CAG to update the Human Service Transportation Coordination Plan, every three years and amended annually. Post and advertise for 30 days for public comment period.	The plan will provide the region with a listing of all 5300 programs; establish goals and objectives and selection criteria for the grant process.
Air Quality Consultation	To inform the Consultation Team of all air-quality projects and request their comments. Post and advertise for 30 days for public comment period.	Ensuring all projects are compliant in the MPO TIP.
Interested parties, participation and consultation (Ref: 23 CFR 450.316)	The MPO shall develop the participation plan in consultation with all interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.	To meet the federal requirements outlined in 23 CFR 450.316.
Other Transportation Studies (e.g. Safety, Transit, etc.)	The MPO shall develop transportation studies in consultation with all interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.	To meet the federal requirements outlined in 23 CFR 450.316.

#### 4. Public Transportation Planning (Transit): Task 4.0

The Sun Corridor MPO will provide program and project support for public transit, human service transportation programs, and all other modes of transportation.

Public Transportation Planning (Transit): Task 4.0 FY2024 – FY2025 Proposed Activities and Outcomes		
Public Transportation Planning (Transit)		
Activity	Objective	Outcome
Administration	Administration of transit planning activities.	Ensure transit activities within the region are maintained and compliant.
State Planning	Provide support to ADOT/FTA on transit planning activities.	Ensure the MPO and rural regions are represented statewide through participation in state planning.
General Development	Overall development of transit activities and programs within the region	Identify specific needs within the MPO and address those needs.
Regional Transportation Plan	Transit activities within the region will be identified in the RTP.	Identifying the programs within the MPO and ensuring compliance.
Statewide and Metro Planning	Attend and support any state planning activity that would benefit the transit program within the region.	Ensuring the MPOs regional perspective is represented at the State level.
Mobility Management	Entered into a JPA with CAG to provide Mobility Management within the MPO region. JPA will be updated annually.	Better coordination of the 5300 programs throughout Pinal County.
Gila-Pinal Rides Committee	Coordinate with ADOT, MAG and CAG in matters pertaining to FTA Section 5303/5305, 5304, 5305 (e) 5311, and 5310 programs in the region.	Ensuring better coordination with all programs with regards to policy, processes, and requirements.
Cotton Express	Provide support to Coolidge on the Cotton Express transit service.	Ensuring better coordination with all programs with regards to policy, processes, and requirements.
Central Arizona Regional Transit (CART)	Provide support to Coolidge on the CART transit service.	Ensuring better coordination with all programs with regards to policy, processes, and requirements.

<b>Public Transportation Planning (Transit): Task 4.0 FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>Public Transportation Planning (Transit)</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Public Transportation Coordination (23 CFR Part 450.314(h))	The Sun Corridor MPO, ADOT and the providers of public transportation (CART, MET and 5310) will cooperatively work together in developing and sharing information related to data, performance targets, and reporting for the MPO region.	Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region.
City of Coolidge Short Range Transit Plan	The MPO staff will participate in the Coolidge Transit Plan.	Provide input to the Coolidge transit system five year planning process, thus ensuring the regions needs are represented.
Coordination between Coolidge and Eloy for Transit services	The City of Eloy has expressed interest in coordinating with the City of Coolidge for transit services in Eloy. The MPO will assist in the coordination of this effort.	Transit services in the City of Eloy.
Casa Grande Links (Demand Response System)	The Sun Corridor MPO, ADOT and Casa Grande 5307 program (CG Link) will cooperatively work together in developing and sharing information related to data, performance targets, and reporting for the MPO region.	Public Transportation Coordination (23 CFR Part 450.314(h)). Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region.
Casa Grande Links - Transit Technical Advisory Committee	The Sun Corridor MPO will work with the City of Casa Grande Transit Technical Advisory Committee to ensure data sharing and regional planning.	Ensuring better coordination with 5307 transit programs with regards to policy, processes, and requirements.
Transit Asset Management for City of Casa Grande	SCMPO will review the City of Casa Grande Transit Asset Management. All future performance measures outlined in the Transit Asset Management will be reflected in the SCMPO RTP and TIP.	Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region.



Public Transportation Planning (Transit): Task 4.0 FY2024 – FY2025 Proposed Activities and Outcomes		
Public Transportation Planning (Transit)		
Activity	Objective	Outcome
Public Transportation Agency Safety Plan for City of Casa Grande	SCMPO will review the City of Casa Grande Safety Plan. All future performance measures outlined in the Safety Plan will be reflected in the SCMPO RTP and TIP.	Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region.
Pinal County Gap Analysis Study	CAG will be the lead agency if this project is awarded 5305 planning funds. MAG and SCMPO Staff will serve on the Transit Technical Advisory Committee.	Ensuring better coordination with all transit programs.
Age Friendly Arizona Rural Transportation Incubator (Regional Community Partners/MAG)	The grant was awarded on April 9, 2019 for \$300K for two years. MPO staff and member agencies will attend project meetings and provide technical assistance to this project.	The Rural Transportation Incubator will increase and strengthen the access older adults have to transportation through the direct delivery of services, by leveraging technology to make these services more accessible and efficient, and by encouraging the adaptation and replication of this incubator in other rural communities nationwide.
Arizona Transit Association (AzTA)	The MPO Director is a board member and will represent the MPO and its members.	Providing information to the board with regards to rural transit needs.
AzTA Conference	Staff will attend and at times be asked to present as subject matter experts at the annual AzTA Conference.	Ensuring better coordination with all transit programs with regards to policy, processes, and requirements.
Friends of Transit	Staff will attend monthly meetings and the annual Friends of Transit Conference.	Ensuring better coordination with all transit programs with regards to policy, processes, and requirements.
Mpact Transit + Community Conference	Staff will attend the Mpact Transit + Community Conference.	Ensuring better coordination with all transit programs with regards to policy, processes, and requirements.

## 5. Environmental Overview: Task 5.0

It is Sun Corridor’s goal to comply with guidelines set forth by the Partnership for Sustainable Communities created between the EPA, the U.S. Department of Housing and Urban Development (HUD), and the U.S. Department of Transportation (DOT).

<b>Environmental Overview Task 5.0</b> <b>FY2024 – FY2025 Proposed Activities and Outcomes</b>		
<b>Environmental Overview</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Reginal Transportation Plan Goals	Obtain goals established in the RTP.	To support access to affordable housing, multi-modal transportation options, and lower transportation costs while protecting the environment in communities within the Sun Corridor MPO region.
Support existing communities	Staff will support communities by attending council meetings or community events where transportation issues are discussed.	Understanding the needs of the communities will help define project needs.
Sustainable Growth and Economic Competitiveness	Staff will work with developers, communities, and others to help develop an economic development plan (within the RTP) which will identify ways to sustain growth in the region.	Clearly identifying best practices for economic growth will help direct the MPO, members, and developers in a way that will benefit the region.
Transit	Staff will work with the transit Pinal Governance study and encourage all member communities to support a regional system.	If supported, a regional transit system will provide transit services to everyone.

## **6. Capital Expenditures: Task 6.0**

No new Capital expenses are anticipated.

The purchase of new cell phones, laptops, docking stations and printers for MPO staff may be needed.

## V. UNIFIED PLANNING WORK PROGRAM & BUDGET APPROVAL

In accordance with **GRT-23-0009150-T**, the Sun Corridor MPO shall submit the Unified Planning Work Program and Budget to the Executive Board for approval. The Sun Corridor MPO may not incur any costs for work outlined in the UPWP or any subsequent amendments prior to receiving written approval from ADOT, FHWA, and FTA.

### *Sun Corridor Metropolitan Planning Organization (MPO)*

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<b>Irene Higgs, Executive Director</b> <b>Sun Corridor MPO</b>	<b>Date</b>
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<b>Craig McFarland, Chair</b> <b>Sun Corridor MPO Executive Board</b>	<b>Date</b>
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### *Arizona Department of Transportation, Multimodal Planning Division (ADOT)*

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<b>Paul Patane, Director</b> <b>ADOT MPD</b>	<b>Date</b>
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<b>Will Randolph, Planning Program Manager</b> <b>ADOT MPD</b>	<b>Date</b>
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