



**Sun Corridor Metropolitan Planning Organization**  
211 North Florence Street, Suite 103  
Casa Grande, AZ 85122  
[www.scmpo.org](http://www.scmpo.org)

# **2024 TITLE VI and LEP IMPLEMENTATION PLAN**

## **Nondiscrimination in Federally Assisted Programs**

Endorsed and Approved By:  
Sun Corridor Metropolitan Planning Organization  
Executive Board  
On: July 11, 2023

Endorsed and Approved By:  
Sun Corridor Metropolitan Planning Organization  
Technical Advisory Committee  
On: June 8, 2023

As prepared by the  
Sun Corridor Metropolitan Planning Organization

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**En Español:**

Para más información, o si está interesado en participar en el planeamiento del proceso de transporte en su comunidad y necesita asistencia con el idioma, por favor comuníquese:

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# Sun Corridor Metropolitan Planning Organization (MPO)

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## 1. Introduction

The **Sun Corridor Metropolitan Planning Organization (MPO)** hereby agrees that as a condition to receiving any Federal financial assistance provided by the U.S. Department of Transportation it will comply with Title VI of the Civil Rights Act of 1964, as amended, 78 Stat. 252, 42 U.S.C. 2000d-42 U.S.C. 2000d-4 (hereinafter referred to as the Act), the Civil Rights Restoration Act of 1987 (Public Law 100.259) and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the U.S. Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations) and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the U.S. Department of Transportation, including the Federal Transit Administration (FTA), Federal Highway Administration (FHWA) and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7(a)(1) of the Regulations. The SUBRECIPIENT shall also incorporate and comply with the terms and conditions established in Appendix A and E.

### Title VI and Americans with Disabilities (ADA) Nondiscrimination Policy Statement

The Sun Corridor MPO is committed to ensuring that no person is discriminated against on the grounds of race, color, national origin, or disability as provided by Title VI of the Civil Rights Act of 1964, The Civil Rights Restoration Act of 1987, Federal-Aid Highway Act of 1973, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (ADA), Executive Order 12898 (Environmental Justice), Executive Order 13166 (Limited Proficiency), Code of Federal Regulations 49 Part 21, Code of Federal Regulations 23 part 200, and Code of Federal Regulations Part 303.

The Sun Corridor MPO strives to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not. As a sub-recipient of federal funding, the Sun Corridor MPO is responsible for initiating and monitoring Title VI activities, preparing required reports, technical assistance and

training. The Sun Corridor MPO's contractors/consultants must also comply with this policy.

A handwritten signature in blue ink that reads "Irene Higgs". The signature is cursive and fluid.

By \_\_\_\_\_

Date: July 11, 2023

Irene Higgs, Executive Director – Title VI Coordinator  
Sun Corridor Metropolitan Planning Organization

## 2. Title VI Assurances

The Sun Corridor Metropolitan Planning Organization (herein referred to as the "Recipient"), HEREBY AGREES THAT, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through Federal Highway Administration and Arizona Department of Transportation, is subject to and will comply with the following:

### **Statutory/Regulatory Authorities**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (*entitled Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation--Effectuation Of Title VI Of The Civil Rights Act Of 1964*);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

### **General Assurances**

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda and/or guidance, the Recipient hereby gives assurances that it will promptly take any measures necessary to ensure that:

*"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity," for which the Recipient receives Federal financial assistance from DOT, including the Federal Highway Administration.*

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and

requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

### **Specific Assurances**

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its *Federal Aid Highway Program*.

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23 (b) and 21.23 (e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests for Proposals for work, or material subject to the Acts and the Regulations made in connection with all Federal Aid Highway Program and, in adapted form, in all proposals for negotiated agreements regardless of funding source:  

*"The **Sun Corridor Metropolitan Planning Organization (MPO)**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."*
3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.

6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
  - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
  - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transference for the longer of the following periods:
  - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
  - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.



By signing this ASSURANCE, **Sun Corridor Metropolitan Planning Organization** also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing Federal Highway Administration or Arizona Department of Transportation access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the Federal Highway Administration or Arizona Department of Transportation. You must keep records, reports, and submit the material for review upon request to Federal Highway Administration, Arizona Department of Transportation, or its designee in timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

**Sun Corridor Metropolitan Planning Organization** gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Federal Highway Administration and Arizona Department of Transportation. This ASSURANCE is binding on Arizona, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Federal Aid Highway Program the person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.



**By:** \_\_\_\_\_ **Date:** July 11, 2023

Irene Higgs, Executive Director – Title VI Coordinator  
Sun Corridor Metropolitan Planning Organization

## APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performance by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program.
3. **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Federal Highway Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Highway Administration, may determine to be appropriate, including, but not limited to:
  - a) withholding payments to the contractor under the contract until the contractor complies; and/or
  - b) cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with request to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

## APPENDIX B

### CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

**NOW, THEREFORE**, the U.S. Department of Transportation as authorized by law and upon the condition that **Sun Corridor Metropolitan Planning Organization** will accept title to the lands and maintain the project constructed thereon in accordance with Title 23, United States Code the Regulations for the Administration of Federal Aid for Highways, and the policies and procedures prescribed by the Arizona Department of Transportation, Federal Highway Administration and the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252;42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the **Sun Corridor Metropolitan Planning Organization** all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

#### (HABENDUM CLAUSE)

**TO HAVE AND TO HOLD** said lands and interests therein unto **Sun Corridor Metropolitan Planning Organization** and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the **Sun Corridor Metropolitan Planning Organization**, its successors and assigns.

The **Sun Corridor Metropolitan Planning Organization**, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [.] [and]\* (2) that the **Sun Corridor Metropolitan Planning Organization** will use the lands and interests in lands and interests in lands so conveyed, in compliance with all

requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended[, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].\*

*\* Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.*

## APPENDIX C

### CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the **Sun Corridor Metropolitan Planning Organization (MPO)** pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:
1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities,
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, **Sun Corridor MPO** will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.\*
- C. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, **Sun Corridor MPO** will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the **Sun Corridor MPO** and its assigns\*.

*\*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.*

## APPENDIX D

### CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by **Sun Corridor Metropolitan Planning Organization (MPO)** pursuant to the provisions of Assurance 7(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, **Sun Corridor MPO** will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.\*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, **Sun Corridor MPO** will there upon revert to and vest in and become the absolute property of **Sun Corridor MPO** and its assigns.\*

*\* Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.*

## APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

### **Pertinent Non-Discrimination Authorities:**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin): and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;



- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1687 et seq).

### 3. Environmental Justice Activity

In 1994, Executive Order (EO) 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, was issued. EO 12898 emphasizes the responsibility to make environmental justice a goal by identifying and addressing the effects of programs, policies and activities on minority and low-income populations. The Sun Corridor MPO accomplishes this by considering these populations in its transportation planning process to ensure equitable and safe projects within its community.

Title VI of the Civil Rights Act of 1964 requires outreach to underserved groups.

**"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."** A further 1994 Presidential directive dictates, **"Each Federal agency shall make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations."** *Executive Order 12898*

The Sun Corridor MPO will consider environmental justice through planning activities according to Federal legislation noted above. Furthermore, in order to involve and assist the underrepresented and underserved, the MPO will adhere to the Moving Ahead for Progress in the 21<sup>st</sup> Century Act or MAP-21 and the Fixing America Surface Transportation Act or FAST, within the transportation planning process. The Sun Corridor MPO will make every effort to hold public meetings in facilities that are Americans with Disabilities Act (ADA) compliant; and, arrange for reasonable accessibility and accommodation to persons with disabilities. Further, to provide equally effective communication, the Sun Corridor MPO will make due preparation for persons requiring assistance, such as the hearing or visually impaired, upon request.

The Sun Corridor MPO will assist persons with limited English proficiency to participate in the transportation planning process. Staff will provide Spanish translators and document translation, where feasible and upon request. Individuals who are unable to attend meetings may request information from the Sun Corridor MPO office and have the requested materials delivered to their residence. Sun Corridor MPO staff, coordinating availability, is willing to go speak to groups in an effort to eliminate participation barriers and involve citizens in the transportation process.

## 4. Notice to the Public

The following “Notice to the Public” is posted in the Sun Corridor MPO office and on the on the Sun Corridor MPO website ([www.scmpo.org](http://www.scmpo.org)).

### ***SUN CORRIDOR METROPOLITAN PLANNING ORGANIZATION’S TITLE VI/ AMERICAN WITH DISABILITIES ACT NOTICE TO THE PUBLIC***

The Sun Corridor Metropolitan Planning Organization (Sun Corridor MPO) hereby gives public notice that it is the Agency’s policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans Disabilities Act of 1990 (ADA), and related authorities in all of its programs and activities.

The Sun Corridor MPO’s Title VI and ADA Programs requires that no person shall, on the grounds of race, color, national origin, or disability, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Federal Aid Highway program or other activity for which Sun Corridor MPO receives Federal financial assistance.

Any person, who believes his/her Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with the Sun Corridor MPO, Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. Title VI Discrimination Complaint Forms may be obtained from the Sun Corridor MPO Office or website.

### ***AVISO PÚBLICO DE LA ORGANIZACIÓN DE PLANIFICACIÓN SUN CORRIDOR METROPOLITAN PLANNING ORGANIZATION SOBRE EL TÍTULO VI / DECRETO DE AMERICANOS CON DISCAPACIDADES***

La organización de planificación metropolitana Sun Corridor Metropolitan Planning Organization (Sun Corridor MPO) por este medio hace un aviso público de que la norma de la Agencia es la de asegurar el cumplimiento total con el Título VI del Decreto de los Derechos Civiles de 1964, con el Decreto de Restauración de los Derechos Civiles de 1987, con el Título II del Decreto de Americanos con Discapacidades de 1990 (ADA por sus siglas en inglés), y con las autoridades relacionadas en todos sus programas y actividades.

Los programas de Sun Corridor MPO bajo el Título VI y el decreto ADA requieren que ninguna persona deberá, basándose en su raza, color, origen nacional, o discapacidad, ser excluida de su participación en, denegada de los beneficios de, o de otra forma verse sujeta a discriminación bajo cualquier programa de Carreteras con Asistencia Federal u otra actividad para la cual Sun Corridor MPO reciba asistencia financiera federal.

Cualquier persona que crea que se han violado sus derechos bajo el Título VI o el decreto ADA, puede registrar una queja. Cualquier dicha queja debe hacerse por escrito y registrarse con la Coordinadora del Título VI de la organización Sun Corridor MPO dentro de ciento ochenta (180) días después de la fecha en la que haya ocurrido el supuesto evento discriminatorio. Las Formas de Quejas se pueden obtener en la oficina o el sitio web de la organización Sun Corridor.

Irene Higgs, Director - Title VI Coordinator 520.705.5143 ihiggs@scmpo.org	211 N. Florence Street, #103 Casa Grande, AZ 85122 www.scmpo.org
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## 5. Non-Discrimination Complaint Procedures

Any person who believes that he or she, either individually, as a member of any specific class of persons, or in connection with any minority contractor, has been subjected to discrimination prohibited by Title VI of Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 as they relate to any Federal Highway Administration (FHWA) or Federal Transit Administration (FTA) funded program or activity administered by the Sun Corridor MPO, its subrecipients, consultants and contractors may file a complaint. The complaint must be (a) unequal treatment because of race, color, or national origin or (b) noncompliance with Title VI rules or guidelines adopted thereunder. The complaint form in both English and Spanish can be found at the Sun Corridor MPO website at: <http://scmpo.org/title-vi/> or as an attachment (Exhibit “A”) of this document. *If information is needed in another language, please contact the Sun Corridor MPO at (520)-705-5143. Si se necesita información en Español, por favor comuníquese con la Oficina de Sun Corridor MPO al (520) 705-5143.*

Irene Higgs, Executive Director – Title VI Program Coordinator Sun Corridor Metropolitan Planning Organization 211 N Florence St., #103 Casa Grande, AZ 85221 Phone: 520.705.5143
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### FHWA Title VI Complaint Procedures

These procedures apply to all complaints filed under Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 as they relate to any FHWA program or activity administered by the Sun Corridor MPO, its subrecipients, consultants and contractors. In addition to these procedures, complainants reserve the right to file formal complaints with other state or federal agencies or take legal action for complaints alleging discrimination.

#### **Required procedures for FHWA Title VI Complaints filed against the Sun Corridor MPO, the Sun Corridor MPO’s subrecipients, contractors or consultants:**

1. Any person, specific class of persons or entity that believes they have been subjected to discrimination on an FHWA-related activity or program as prohibited by the legal provisions of Title VI on the basis of race, color, national origin, can file a formal complaint with the Sun Corridor MPO. A copy of the Complaint Form may be accessed electronically at: <http://scmpo.org/title-vi/>

2. The complaint must be filed within 180 days of the alleged discrimination and include the date the alleged discrimination became known to the complainant or the last date of the incident.
3. Complaints should be in writing, signed, and may be filed by mail, fax, in person, or e-mail. However, the complainant may call the Sun Corridor MPO and provide the allegations by telephone for transcription. Once transcribed the Sun Corridor MPO will send the written complaint to the complainant for correction and signature.
4. A complaint should contain at least the following information:
  - a. A written explanation of what has happened;
  - b. A way to contact the complainant;
  - c. The basis of the complaint (e.g., race, color, national origin);
  - d. The identification of a specific person/people and the respondent (e.g., Sun Corridor MPO/organization) alleged to have discriminated;
  - e. Sufficient information to understand the facts that led the complainant to believe that discrimination occurred in a program or activity that receives Federal Highway Administration financial assistance; and is a consultant, contractor or subrecipient of the Sun Corridor MPO and
  - f. The date(s) of the alleged discriminatory act(s).
5. Upon receipt of a complaint, the Sun Corridor MPO will forward all FHWA Title VI complaints to Arizona Department of Transportation (ADOT) Civil Rights Office (CRO) within 72 hours.
6. ADOT CRO will forward all FHWA Title VI complaints to the FHWA Division Office.
7. All Title VI complaints received by the FHWA Division Office will be forwarded to the FHWA Office of Civil Rights for processing and potential investigation.
8. If the FHWA Office of Civil Rights determines a Title VI complaint against a subrecipient can be investigated by ADOT CRO, the FHWA Office of Civil Rights may delegate the task of investigating the complaint to ADOT CRO. ADOT CRO will conduct the investigation and forward the Report of Investigation to the FHWA Office of Civil Rights for review and final disposition.
9. The disposition of all Title VI complaints will be undertaken by the FHWA Office of Civil Rights, through either (1) informal resolution or (2) issuance of a Letter of Finding of compliance or noncompliance with Title VI. A copy of the Letter of Finding will be sent to the FHWA Division Office.
10. The complainant may also file a discrimination related complaint on an FHWA program or activity directly with ADOT or with the Federal Highway Administration by contacting the agencies at:

<p>ADOT Civil Rights Office  206 S. 17th Avenue, Mail Drop 155-A  Phoenix, AZ 85007  602.712.8946  602.239.6257 FAX  Email: <a href="mailto:CivilRightsOffice@azdot.gov">CivilRightsOffice@azdot.gov</a></p>	<p>Federal Highway Administration  U.S. Department of Transportation  Office of Civil Rights  1200 New Jersey Avenue, SE  8th Floor E81-105  Washington, DC 20590  Email: <a href="mailto:CivilRights.FHWA@dot.gov">CivilRights.FHWA@dot.gov</a>  202-366-0693  202-366-1599 FAX</p>
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## FTA Title VI Complaint Procedures

1. Any person, specific class of persons or entity that believes they have been subjected to discrimination on an FTA-related activity or program as prohibited by the legal provisions of Title VI on the basis of race, color, national origin, can file a formal complaint with the Sun Corridor MPO. A copy of the Complaint Form may be accessed electronically at: <http://scmpo.org/title-vi/>
2. The complaint must be filed within 180 days of the alleged discrimination and include the date the alleged discrimination became known to the complainant or the last date of the incident.
3. Complaints should be in writing, signed, and may be filed by mail, in person, or e-mail. However, the complainant may call the Sun Corridor MPO and provide the allegations by telephone for transcription. Once transcribed the Sun Corridor MPO will send the written complaint to the complainant for correction and signature.
4. A complaint should contain at least the following information:
  - a. A written explanation of what has happened;
  - b. A way to contact the complainant;
  - c. The basis of the complaint (e.g., race, color, national origin);
  - d. The identification of a specific person/people and the respondent (e.g., Sun Corridor MPO/organization) alleged to have discriminated;
  - e. Sufficient information to understand the facts that led the complainant to believe that discrimination occurred in a program or activity that receives FTA financial assistance; and is a consultant, contractor or subrecipient of the Sun Corridor MPO and
  - f. The date(s) of the alleged discriminatory act(s).
5. Upon receipt of a completed complaint, the Sun Corridor MPO will notify Arizona Department of Transportation (ADOT) Civil Rights Office (CRO) of an FTA Title VI complaint within 72 hours of its receipt.
6. All Title VI complaints received by the Sun Corridor MPO will be reviewed for processing and potential investigation.

7. The complainant will receive a letter of finding stating that final decision.

For FTA funded programs or activities; the complainant may file a discrimination related complaint directly with the Sun Corridor MPO or with ADOT or with the Federal Transit Administration by contacting the agencies at:

ADOT Civil Rights Office 206 S. 17th Avenue, Mail Drop 155-A Phoenix, AZ 85007 602.712.8946 602.239.6257 FAX Email: <a href="mailto:CivilRightsOffice@azdot.gov">CivilRightsOffice@azdot.gov</a>	FTA Office of Civil Rights, 1200 New Jersey Avenue SE, Washington, DC 20590.
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*If information is needed in another language, please contact the Sun Corridor MPO at (520)-705-5143. Si se necesita información en Español, por favor comuníquese con la Oficina de Sun Corridor MPO al (520) 705-5143.*



## 6. Limited English Proficiency (LEP)

A Limited English Proficiency (LEP) individual is an individual who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English. Arizona's diverse population makes it critically important the Sun Corridor MPO be innovative and proactive in engaging individuals from different cultures, backgrounds and businesses in planning, project development and other program areas.

### Laws and Policy

Executive Order (EO) 13166 - *Improving Access to Services for Persons with Limited English Proficiency* is directed at implementing the protections afforded by Title VI of the Civil Rights Act of 1964 and related regulations. Accordingly, it prohibits recipients of Federal financial assistance from discriminating based on national origin by failing to provide meaningful access to services to individuals who are LEP. This protection requires that LEP persons be provided an equal opportunity to benefit from or have access to services that are normally provided in English.

The following matrix illustrates legal and policy considerations:

<b><u>Title VI of the Civil Rights Act of 1964</u></b>	<b><u>Limited English Proficiency Executive Order 13166</u></b>
<ul style="list-style-type: none"><li>• Federal law</li><li>• Enacted July 2, 1964</li><li>• Considers all persons</li><li>• Contains monitoring and oversight compliance review requirements</li><li>• Factor criteria is required, no numerical or percentage thresholds</li><li>• Provides protection on the basis of race, color, and national origin. Focuses on eliminating discrimination in federally-funded programs</li><li>• Annual Accomplishments and Upcoming Goals Report to FHWA</li><li>• Provides protection on the bases of race, color, and national origin.</li></ul>	<ul style="list-style-type: none"><li>• Federal policy</li><li>• Signed August 11, 2000</li><li>• Considers eligible population</li><li>• Contains monitoring and oversight requirements</li><li>• Factor criteria is required, no numerical or percentage thresholds</li><li>• Provides protection on the basis of national origin; focuses on providing LEP persons' federally- funded programs with meaningful access to services using factor criteria</li><li>• Annual Accomplishments and Upcoming Goals Report to FHWA</li><li>• Provides protection on the bases of national origin.</li></ul>

The Sun Corridor MPO will take reasonable steps to ensure that persons with Limited English Proficiency (LEP) have meaningful access and an equal opportunity to participate in our services, activities, programs and other benefits. The policy of Sun Corridor MPO is to ensure meaningful communication with LEP patients/clients and their authorized representatives involving their medical conditions and treatment. All interpreters, translators and other aids needed to comply with this policy shall be provided without cost to the person being served, and patients/clients and their families will be informed of the availability of such assistance free of charge.

Language assistance will be provided through use of competent bilingual staff, staff interpreters, contracts or formal arrangements with local organizations providing interpretation or translation services, or technology and telephonic interpretation services. All staff will be provided notice of this policy and procedure, and staff that may have direct contact with LEP individuals will be trained in effective communication techniques, including the effective use of an interpreter.

Sun Corridor MPO will conduct a regular review of the language access needs of our population, as well as update and monitor the implementation of this policy and these procedures, as necessary.

### **Program Responsibility**

Executive Order (EO) 13166 directs recipients of Federal financial assistance to take reasonable steps to provide limited English proficient individuals with meaningful access to their programs, activities and services.

- *Notify LEP customers of the availability of language assistance services*  
LEP persons have the right to language assistance at no cost to them in their spoken language. Language identification cards or posting signs in public areas are methods that can be used to provide notice of the service.
- *Translation of vital documents in languages other than English*  
It is appropriate to have written materials that have been historically provided in English to applicants, customers and the general public translated into languages that are regularly encountered. The translation of vital documents into languages other than English is particularly important where a significant number or percentage of the customers served and/or eligible to be served have limited English proficiency. Written materials include electronic documents and websites. The Sun Corridor MPO will indicate on its web site and newspaper publications that translation can be provided, with appropriate notice.

Vital Documents are documents that convey information that critically affects the ability of the recipient/customer to make decisions about his/or her participation in the program

or activity. Classification of a document as “vital,” depends upon the importance of the program, information, encounter, or service involved, and/or the consequence to the LEP community if the information in question is not provided in an accurate or timely manner. Examples of vital documents include, but are not limited to applications, public notices, consent forms, letters containing important information regarding participation in a program, eligibility rules, notices pertaining to the reduction, denial or termination of services or benefits, right to appeal, notices advising of the availability of language assistance and outreach and community education materials. The determination of what documents are considered “vital” is left to the discretion of individual components, which are in the best position to evaluate their circumstances, services, and resources.

Translating documents for LEP to a fourth (4th) grade literacy level ensures the targeted audience understands the information. Community based organizations or focus groups can assist with testing translations for language and literacy level appropriateness.

The Department of Transportation Policy Guidelines give recipients of federal funds substantial flexibility in determining what language assistance is appropriate based upon a local assessment. Due to current financial constraints, translation of large plan documents and maps are considered not warranted at this time. The Sun Corridor MPO will provide translation services, if requested, with 10-days’ notice prior to when the services are needed.

### **Sun Corridor MPO LEP Four Factor Analysis**

Section Five of the US Department of Transportation guidance on LEP requires a four-factor analysis to determine the need for translation services in order to ensure LEP populations are able to receive information about and can participate in the planning process in the language they best understand.

The Sun Corridor MPO will be responsible for conducting a Four Factor Analysis and ensuring compliance with LEP requirements on a project by project basis. The project study area will be analyzed to determine if a LEP population exist, to ensure public outreach materials are made available to the LEP population.

Based on the four—factor analysis, the Sun Corridor MPO will continue to provide public notices in English and Spanish. Translation and interpretation services will be provided through public online translation sites, bilingual community members and, if not cost prohibit and funds permit, through a language interpretation and translation service. The goal of the Sun Corridor MPO is to engage all community members in the planning process.

**Factor 1: The number and proportion of LEP persons served or encountered in the eligible service population.**

According to the U.S. Census Bureau, 2017-2021, American Community Survey five year estimates, 9.1% or 9,693 of the Sun Corridor MPO area population is considered to be Limited English Proficient. This equates to 4,420 individuals of the population five years of age or older who report speaking English “well”. The predominate language spoken by these individuals is Spanish. Under the Department of Justice’s (DOJ) Safe Harbor provision, it is necessary to translate materials when five percent or 1,000 persons, whichever is less, speak English less than “very well”.

**Factor 2: The Frequency in which LEP Persons Encounter Sun Corridor MPO Programs**

Some government offices provide materials in English and Spanish but, because the general public comes in contact with the Sun Corridor MPO on an infrequent basis, only public notices and certain vital materials are available in both English and Spanish.

**Factor 3: The Importance of Services Provided by Sun Corridor MPO Programs**

Transportation planning is an important facet of the community and affects all residents. All residents are encouraged to participate in public meetings.

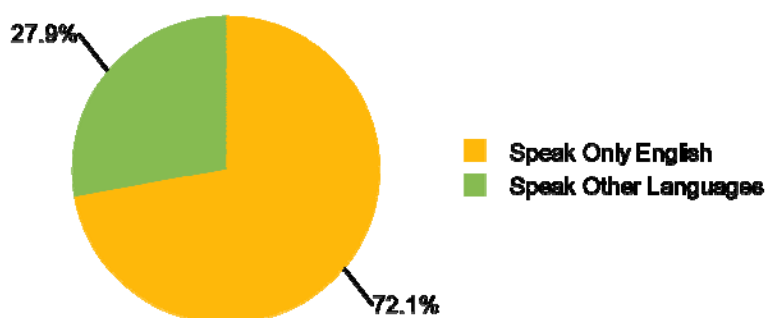
**Factor 4: Available resources, including language assistance services varying from limited to wide ranging with varying costs.**

Due to fiscal constraints and limited resources and small staff, interpretation and translation services are not available without advance notice; however, public notices are available in English and Spanish.

On an ongoing basis, the Sun Corridor MPO will assess changes in demographics, types of services or other needs that may require reevaluation of this policy and its procedures. In addition, The Sun Corridor MPO will regularly assess the efficacy of these procedures, including but not limited to mechanisms for securing interpreter services, equipment used for the delivery of language assistance, complaints filed by LEP persons, feedback from member entities and community organizations, etc.

## American Community Survey 2017-2021 5yr Estimates

Ability to Speak English		
Population 5 years and over	106,541	
Name	Estimate	Percent
Speak Only English	76,820	72.1%
Speak Other Languages	29,721	27.9%
Speak English "very well"	20,027	N/A
Persons with Limited English Proficiency (LEP)	9,693	9.1%
Speak English "well"	4,420	N/A
Speak English "not well"	3,227	N/A
Speak English "not at all"	2,046	N/A



*Source: U.S. Census Bureau American Community Survey 2017 – 2021*

LANGUAGE SPOKEN AT HOME FOR THE POPULATION 5 YEARS AND OVER 2017 - 2021	Pinal County		Arizona City		Casa Grande City		Coolidge		Eloy	
	Estimate	%	Estimate	%	Estimate	%	Estimate	%	Estimate	%
Total:	397,456		8,391		50,271		12,632		14,736	
<b>Speak only English</b>	315,475	77%	6,429	61%	37,600	72%	8,803	74%	9,060	50%
<b>Spanish:</b>	68,511	17%	1,838	17%	11,113	21%	3,621	30%	5,190	29%
Speak English "very well"	48,405	12%	1,478	14%	8,083	16%	2,850	24%	2,478	14%
Speak English less than "very well"	20,106	5%	360	3%	3,030	6%	771	6%	2,712	15%
<b>French, Haitian, or Cajun:</b>	774	0%	20	0%	46	0%	2	0%	16	0%
Speak English "very well"	664	0%	20	0%	40	0%	0	0%	8	0%
Speak English less than "very well"	110	0%	0	0%	6	0%	2	0%	8	0%
<b>German or other West Germanic languages:</b>	1,039	0%	19	0%	72	0%	0	0%	13	0%
Speak English "very well"	986	0%	19	0%	65	0%	0	0%	13	0%
Speak English less than "very well"	53	0%	0	0%	7	0%	0	0%	0	0%
<b>Russian, Polish, or other Slavic languages:</b>	543	0%	0	0%	16	0%	41	0%	13	0%
Speak English "very well"	303	0%	0	0%	16	0%	41	0%	13	0%
Speak English less than "very well"	240	0%	0	0%	0	0%	0	0%	0	0%
<b>Other Indo-European languages:</b>	1,650	0%	27	0%	370	1%	0	0%	107	1%
Speak English "very well"	1,051	0%	27	0%	108	0%	0	0%	29	0%
Speak English less than "very well"	599	0%	0	0%	262	1%	0	0%	78	0%
<b>Korean:</b>	417	0%	0	0%	4	0%	0	0%	0	0%
Speak English "very well"	209	0%	0	0%	4	0%	0	0%	0	0%
Speak English less than "very well"	208	0%	0	0%	0	0%	0	0%	0	0%
<b>Chinese (incl. Mandarin, Cantonese):</b>	653	0%	0	0%	7	0%	13	0%	8	0%
Speak English "very well"	365	0%	0	0%	7	0%	13	0%	8	0%
Speak English less than "very well"	288	0%	0	0%	0	0%	0	0%	0	0%
<b>Vietnamese:</b>	214	0%	21	0%	21	0%	0	0%	0	0%
Speak English "very well"	66	0%	21	0%	0	0%	0	0%	0	0%
Speak English less than "very well"	148	0%	0	0%	21	0%	0	0%	0	0%
<b>Tagalog (incl. Filipino):</b>	1,438	0%	0	0%	449	1%	27	0%	22	0%
Speak English "very well"	922	0%	0	0%	319	1%	27	0%	14	0%
Speak English less than "very well"	516	0%	0	0%	130	0%	0	0%	8	0%
<b>Other Asian and Pacific Island languages:</b>	2,018	0%	0	0%	107	0%	0	0%	105	1%
Speak English "very well"	1,265	0%	0	0%	23	0%	0	0%	66	0%
Speak English less than "very well"	753	0%	0	0%	84	0%	0	0%	39	0%
<b>Arabic:</b>	250	0%	0	0%	12	0%	0	0%	37	0%
Speak English "very well"	222	0%	0	0%	12	0%	0	0%	37	0%
Speak English less than "very well"	28	0%	0	0%	0	0%	0	0%	0	0%
<b>Other and unspecified languages:</b>	4,474	1%	37	0%	454	1%	125	1%	165	1%
Speak English "very well"	3,843	1%	37	0%	349	1%	125	1%	71	0%
Speak English less than "very well"	631	0%	0	0%	105	0%	0	0%	94	1%

Source: U.S Census Bureau, 2017 – 2021 American Community Survey 5-Year Estimates: Extracted from Table C1600

## 7. Program Areas

### Regional Transportation Planning

- Long Range Transportation Plan
- Transportation Improvement Program (TIP)
- Air Quality Conformity
- Planning Studies (e.g. Transit, Safety, etc.)
- Public Participation Plan (PPP)
- Human Services Transportation Coordination Plan

The Title VI Coordinator provides oversight to the program areas. Annually, the Title VI Coordinator will report in the Goals and Accomplishment Report data collected throughout the year and explain the steps for each program area in order to comply with Title VI Program requirements.

The Title VI Coordinator is responsible for overseeing the preparation and execution of all planning study contracts for consultants to ensure Title VI compliance.

FHWA Funded Contracts will be reviewed for the following:

- Include the most recently signed assurances;
- Include subrecipient signed assurances; and
- Ensure the consultant is complying with Title VI Assurances.

The following matrix outlines the program areas, general description of each program, and review procedures:

Program Area	General Description	Program Review Procedures
<b>Regional Transportation Planning:</b>  Regional Transportation Plan  Transportation Improvement Program  Air Quality Conformity  Other Planning Studies (e.g. transit, safety, etc.)	The RTP addresses the mobility needs of people of all ages, incomes and abilities. It identifies the desired vision for the region's transportation system in which funding is unconstrained.  The fiscally constrained RTP addresses federal requirements for the process of developing, and the content to be included within, a long-range transportation plan.	All Board and committee meetings are open to the public. Public comment is always included as an agenda item for all Executive Board and Technical Advisory Committee meetings.  Self-Identification Surveys in both English and Spanish are made available at each Executive Board and Technical Advisory Committee meeting. The data collected from these surveys allows for the analysis to ensure that all persons have an equal opportunity to benefit from or have access to the activities of the MPO and to avoid any disproportionate impacts from those activities.  All planning studies are made available to the public for a minimum of 30-day review and

	<p>Specifically, it defines transportation elements and services to be provided over the next 20 years based on reasonably expected revenues.</p> <p>Transportation Improvement Program (TIP) identifies all federally funded transportation projects to be completed in the Sun Corridor MPO region over a four-year period.</p> <p>Under the Clean Air Act, SCMPO has responsibilities to ensure its transportation plans and programs support air quality goals and contribute to meeting air quality standards.</p>	<p>comment period.</p> <p>As part of the public outreach process, surveys are made available to the public either on-line and/or in hard copy to collect a variety of data for planning studies. Statistical data such as race, color, and national origin are captured during these public surveys. The data collected from these surveys allows for the analysis to determine if Title VI neighborhoods are receiving equal benefit and not a disproportionate burden.</p> <p>The Limited English Proficiency (LEP) Four Factor Analyses are conducted on the planning study area to determine if study documents need to be provided in both English and Spanish.</p>
Program Area	General Description	Program Review Procedures
Public Participation Plan	<p>The purpose of a public participation plan is to ensure a proactive public involvement procedure that allows the public to be involved in all phases of the planning process by providing complete information, timely public notice, opportunities for making comments, full access to key decisions, and early and continuing involvement in developing transportation plans and programs.</p>	<p>The Public Participation Plan is made available to the public for a 45-day comment/review period.</p> <p>Public Notices are made available in both English and Spanish.</p> <p>Individuals who are not able to attend meetings may make a request for the information at Sun Corridor MPO offices for delivery of materials to their homes.</p> <p>Public meetings are held in facilities that are compliant with the Americans with Disabilities Act (ADA); and, arrange for reasonable accessibility and accommodation to persons with disabilities. Further, to provide equally effective communication, Sun Corridor MPO will make due preparation, when appropriate, for persons requiring assistance, such as the hearing or visually impaired, upon request.</p>



Program Area	General Description	Program Review Procedures
Human Services Transportation Coordination Plan	This plan identifies the transportation needs of individuals with disabilities, older adults and people with low incomes, provide strategies from meeting these needs and prioritize transportation services for funding and implementation.	<p>Demographic information from the US Census is used to provide a better understanding and a more complete picture of the population in the CAG/SCMPO Region, and in particular persons with disabilities, older adults, and low-income individuals and households.</p> <p>Coordination with 5310 and 5311 transit agencies for Title VI outreach during any transit-oriented planning activities. Rely on transit agencies for on-board surveys on ridership demographics. Data collected from the survey determines transit needs/service gaps and to establish priorities.</p> <p>The Plan is made available to the public for a minimum of 30-day review and comment period.</p>

## 8. Data Collection and Analysis

The Sun Corridor MPO is required by federal regulations to collect statistical data on the race, color, and national origin of participants in its programs. Data is collected from the U.S. Census Bureau, Executive Board and Technical Advisory Committee meetings, public meetings, planning study surveys, and procurement contracts. Data collection efforts specific to each program area are described on an annual basis in the Sun Corridor MPO Title VI Implementation Plan. Annually, the data collection findings from each program area are reported in the Sun Corridor MPO Goals and Accomplishment Report. The data will be maintained for the purpose of planning projects and programs. Demographic Maps can be viewed as an attachment (Exhibit “B”) of this document.

**Executive Board & Technical Advisory Committee Meetings** – Self-Identification Surveys in both English and Spanish are made available at each Executive Board and Technical Advisory Committee meeting. The data collected from these surveys allows for the analysis to ensure that all persons have an equal opportunity to benefit from or have access to the activities of the MPO and to avoid any disproportionate impacts from those activities.

**Public Meetings** - Self-Identification Surveys in both English and Spanish are made available at each Public meeting. Public involvement materials including meeting notices, project fact sheets and/or flyers and other documents are made available in both English and Spanish to ensure LEP requirements are being met. The data collected from the surveys allows for the analysis to determine if Title VI neighborhoods are receiving equal benefit and not a disproportionate burden.

**Planning Studies** – As part of the public outreach process, surveys are made available to the public either on-line and/or in hard copy to collect a variety of data for planning studies. Statistical data such as race, color, and national origin are captured during these surveys. The data collected from these surveys allows for the analysis to determine if Title VI neighborhoods are receiving equal benefit and not a disproportionate burden. The Limited English Proficiency (LEP) Four Factor Analyses are conducted on the planning study area to determine if study documents need to be provided in both English and Spanish.

**Procurement** – AZ UTRACS is utilized to collect race and sex of all bidders and contract awardees, to ensure DBE compliance.

Sun Corridor MPO 2017-2021 5-Year Estimates		
Topic	Estimate	Percent
<b>Race and Ethnicity</b>		
<i>Total Population</i>	<b>112,807</b>	-
Hispanic	50,499	44.8%
<b>Non-Hispanic</b>		
White, Non-Hispanic	47,909	42.5%
Black, Non-Hispanic	5,037	4.5%
Native American, Non-Hispanic	3,558	3.2%
Asian, Non-Hispanic	1,097	1.0%
Pacific Islander, Non-Hispanic	425	0.4%
Other, Non-Hispanic	147	0.1%
Two or More, Non-Hispanic	4,136	3.7%
Minority (1)	64,898	57.5%

Source: U.S. Census Bureau, 2017 - 2021 American Community Survey (ACS) 5-Year Estimates.

Sun Corridor Metropolitan Planning Organization Report		
Topic	Estimate	Percent
<b>Gender and Age</b>		
<b>Total Population</b>	<b>112,807</b>	<b>-</b>
<b>Gender</b>		
Male	61,665	54.7%
Female	51,142	45.3%
<b>Age</b>		
<b>Select Age Groups</b>		
18 years and over	86,820	77.0%
21 years and over	81,929	72.6%
62 years and over	24,451	21.7%
65 years and over	20,762	18.4%
<b>Race and Ethnicity</b>		
<b>Total Population</b>	<b>112,807</b>	<b>-</b>
Hispanic	50,499	44.8%
<b>Non-Hispanic</b>		
White, Non-Hispanic	47,909	42.5%
Black, Non-Hispanic	5,037	4.5%
Native American, Non-Hispanic	3,558	3.2%
Asian, Non-Hispanic	1,097	1.0%
Pacific Islander, Non-Hispanic	425	0.4%
Other, Non-Hispanic	147	0.1%
Two or More, Non-Hispanic	4,136	3.7%
Minority	64,898	57.5%
<b>Ability to Speak English</b>		
<b>Population 5 years and over</b>	<b>106,541</b>	<b>-</b>
Speak Only English	76,820	72.1%
Speak Other Languages	29,721	27.9%
Speak English "very well"	20,027	-
Persons with Limited English Proficiency (LE	9,693	-
Speak English "well"	4,420	-
Speak English "not well"	3,227	-
Speak English "not at all"	2,046	-
<b>Poverty Status in the Past 12 Months</b>		
<b>Persons for whom poverty status is determined</b>	<b>104,640</b>	<b>-</b>
Persons with income below poverty level	16,282	15.6%
<b>Poverty Status for Families in the Past 12 Months</b>		
<b>Total Families</b>	<b>26,214</b>	<b>-</b>
Families with income below poverty level	3,077	11.7%
Source: United States Census Bureau, American Community Survey 2017-2021 5yr		

Casa Grande Report		
Topic	Estimate	Percent
<b>Gender and Age</b>		
<b>Total Population</b>	<b>53,488</b>	<b>-</b>
<b>Gender</b>		
Male	27,466	51.3%
Female	26,022	48.7%
<b>Age</b>		
<b>Select Age Groups</b>		
18 years and over	40,210	75.2%
21 years and over	37,937	70.9%
62 years and over	12,202	22.8%
65 years and over	10,477	19.6%
<b>Race and Ethnicity</b>		
<b>Total Population</b>	<b>53,488</b>	<b>-</b>
Hispanic	23,284	43.5%
<b>Non-Hispanic</b>		
White, Non-Hispanic	23,029	43.1%
Black, Non-Hispanic	2,036	3.8%
Native American, Non-Hispanic	1,664	3.1%
Asian, Non-Hispanic	715	1.3%
Pacific Islander, Non-Hispanic	159	0.3%
Other, Non-Hispanic	114	0.2%
Two or More, Non-Hispanic	2,487	4.6%
Minority	30,459	56.9%
<b>Ability to Speak English</b>		
<b>Population 5 years and over</b>	<b>50,271</b>	<b>-</b>
Persons with Limited English Proficiency (LEP)	3,645	-
<b>Poverty Status in the Past 12 Months</b>		
<b>Persons for whom poverty status is determined</b>	<b>53,246</b>	<b>-</b>
Persons with income below poverty level	7,506	14.1%
<b>Poverty Status for Families in the Past 12 Months</b>		
<b>Total Families</b>	<b>13,274</b>	<b>-</b>
Families with income below poverty level	1,440	10.8%
Source: United States Census Bureau, American Community Survey 2017-2021 5yr Estimates		

Coolidge Report		
Topic	Estimate	Percent
<b>Gender and Age</b>		
<b>Total Population</b>	<b>13,347</b>	<b>-</b>
<b>Gender</b>		
Male	6,523	48.9%
Female	6,824	51.1%
<b>Age</b>		
<b>Select Age Groups</b>		
18 years and over	9,736	72.9%
21 years and over	8,954	67.1%
62 years and over	2,103	15.8%
65 years and over	1,831	13.7%
<b>Race and Ethnicity</b>		
<b>Total Population</b>	<b>13,347</b>	<b>-</b>
Hispanic	7,030	52.7%
<b>Non-Hispanic</b>		
White, Non-Hispanic	4,306	32.3%
Black, Non-Hispanic	952	7.1%
Native American, Non-Hispanic	676	5.1%
Asian, Non-Hispanic	29	0.2%
Pacific Islander, Non-Hispanic	0	0.0%
Other, Non-Hispanic	0	0.0%
Two or More, Non-Hispanic	354	2.7%
Minority	9,041	67.7%
<b>Ability to Speak English</b>		
<b>Population 5 years and over</b>	<b>12,632</b>	<b>-</b>
Persons with Limited English Proficiency (LEP)	773	-
<b>Poverty Status in the Past 12 Months</b>		
<b>Persons for whom poverty status is determined</b>	<b>13,334</b>	<b>-</b>
Persons with income below poverty level	2,397	18.0%
<b>Poverty Status for Families in the Past 12 Months</b>		
<b>Total Families</b>	<b>2,908</b>	<b>-</b>
Families with income below poverty level	470	16.2%
Source: United States Census Bureau, American Community Survey 2017-2021 5yr Estimates		

Eloy Report		
Topic	Estimate	Percent
<b>Gender and Age</b>		
<b>Total Population</b>	<b>15,171</b>	<b>-</b>
<b>Gender</b>		
Male	11,164	73.6%
Female	4,007	26.4%
<b>Age</b>		
<b>Select Age Groups</b>		
18 years and over	13,490	88.9%
21 years and over	12,964	85.5%
62 years and over	2,480	16.3%
65 years and over	1,965	13.0%
<b>Race and Ethnicity</b>		
<b>Total Population</b>	<b>15,171</b>	<b>-</b>
Hispanic	7,902	52.1%
<b>Non-Hispanic</b>		
White, Non-Hispanic	4,481	29.5%
Black, Non-Hispanic	1,605	10.6%
Native American, Non-Hispanic	385	2.5%
Asian, Non-Hispanic	200	1.3%
Pacific Islander, Non-Hispanic	266	1.8%
Other, Non-Hispanic	10	0.1%
Two or More, Non-Hispanic	322	2.1%
Minority	10,690	70.5%
<b>Ability to Speak English</b>		
<b>Population 5 years and over</b>	<b>14,736</b>	<b>-</b>
Persons with Limited English Proficiency (LEP)	2,939	-
<b>Poverty Status in the Past 12 Months</b>		
<b>Persons for whom poverty status is determined</b>	<b>7,683</b>	<b>-</b>
Persons with income below poverty level	1,806	23.5%
<b>Poverty Status for Families in the Past 12 Months</b>		
<b>Total Families</b>	<b>2,057</b>	<b>-</b>
Families with income below poverty level	395	19.2%
Source: United States Census Bureau, American Community Survey 2017-2021 5yr Estimates		

Pinal County Report		
Topic	Estimate	Percent
<b>Gender and Age</b>		
<b>Total Population</b>	<b>420,625</b>	<b>-</b>
<b>Gender</b>		
Male	219,238	52.1%
Female	201,387	47.9%
<b>Age</b>		
<b>Select Age Groups</b>		
18 years and over	325,724	77.4%
21 years and over	311,453	74.0%
62 years and over	100,557	23.9%
65 years and over	85,903	20.4%
<b>Race and Ethnicity</b>		
<b>Total Population</b>	<b>420,625</b>	<b>-</b>
Hispanic	130,018	30.9%
<b>Non-Hispanic</b>		
White, Non-Hispanic	233,066	55.4%
Black, Non-Hispanic	18,480	4.4%
Native American, Non-Hispanic	16,534	3.9%
Asian, Non-Hispanic	6,074	1.4%
Pacific Islander, Non-Hispanic	1,378	0.3%
Other, Non-Hispanic	997	0.2%
Two or More, Non-Hispanic	14,078	3.3%
Minority	187,559	44.6%
<b>Ability to Speak English</b>		
<b>Population 5 years and over</b>	<b>397,456</b>	<b>-</b>
Persons with Limited English Proficiency (LEP)	23,680	-
<b>Poverty Status in the Past 12 Months</b>		
<b>Persons for whom poverty status is determined</b>	<b>397,347</b>	<b>-</b>
Persons with income below poverty level	45,280	11.4%
<b>Poverty Status for Families in the Past 12 Months</b>		
<b>Total Families</b>	<b>104,849</b>	<b>-</b>
Families with income below poverty level	8,367	8.0%
Source: United States Census Bureau, American Community Survey 2017-2021 5yr Estimates		



## **9. Public Participation Process – Public Participation Plan (PPP)**

The Sun Corridor MPO operates under a comprehensive Public Participation Plan (PPP). The Plan explains the agency goals for public participation, governing structure, and composition of boards, procedures for board meetings, program areas, interagency coordination, and specific procedures for public participation in the planning process, public engagement and notification methods. The full plan is available at <https://scmpo.org/wp-content/uploads/2020/09/FINAL-SCMPO-PPP-2021-09082020.pdf>.

### **Commitment to Public Involvement**

The Public Participation Plan (PPP) contains background material, guidelines, and commitments that the Sun Corridor MPO is undertaking to incorporate an effective public process into future plans, projects, and programs. Specifically, the Sun Corridor MPO is committed to:

- Inclusive and meaningful public involvement.
- Open and honest communications with all individuals and entities.
- Timely public notice.
- Full public access to information and key decisions.
- Creating a sense of shared responsibility and ownership for regional transportation/congestion problems and a shared sense of pride in the development of solutions to those problems.
- Helping form partnerships between member entities, and the private and public sectors to plan and implement transportation/congestion solutions.
- Establishing policies and prioritizing needs based on valid data and using objective, fair and consistent processes.
- Providing information and gathering input so that decision makers will be able to make informed decisions.

### **Public Meetings**

The Sun Corridor MPO's Executive Board meets the 2<sup>nd</sup> Tuesday of every other month. The Sun Corridor MPO's Technical Advisory Committee meets the 4<sup>th</sup> Thursday of every other month. The upcoming Annual Meeting Schedule is published on the Sun Corridor MPO website in November of each year. Agendas for each meeting are

posted at Sun Corridor MPO office, 211 N. Florence St., Ste. 103, Casa Grande, Arizona and online of each meeting.

The following statement is conveyed on each meeting schedule as well as on each agenda, *Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, The Sun Corridor Metropolitan Planning Organization (SCMPO) does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require reasonable accommodation based on language or disability should contact Irene Higgs, SCMPO's Title VI Coordinator at [ihiggs@scmpo.org](mailto:ihiggs@scmpo.org) or (520)705-5143. Requests should be made at least 48 hours prior to the meeting so that accommodations may be arranged.*

*En conformidad con el Título VI del Decreto de los Derechos Civiles de 1964, el Decreto de Americanos con Discapacidades (ADA por sus siglas en inglés), y otras leyes y autoridades contra la discriminación, la organización de planificación metropolitana Sun Corridor Metropolitan Planning Organization (SCMPO por sus siglas en inglés) no discrimina basándose en raza, color, origen nacional, género/sexo, edad o discapacidad. Las personas que requieran una adaptación razonable basada en idioma o discapacidad se deben comunicar con Irene Higgs, Coordinadora del Título VI de SCMPO en [ihiggs@scmpo.org](mailto:ihiggs@scmpo.org) ó llamando al (520)705-5143. Las solicitudes se deben hacer por lo menos 48 horas antes de la reunión para que se puedan organizar las adaptaciones.*

To date, no request has been made.

Public participation is promoted at each meeting and our agendas provide an opportunity for the public to make comments on any unrelated agenda topic as well as during discussion on an agenda topic.

In the event of a cancellation, notices will be posted on website a minimum of 48 hours in advance as well as email notification sent to regular meeting participants.

In an effort to keep the Title VI Plan a reasonable size, the section of the PPP specifically relevant to Title VI is included below.

### ***Excerpts from the Public Participation Plan***

Public participation implies an open process. This means that anyone who is potentially affected, or is just interested in the process, is welcome to participate.

Just opening the process to the public is not enough. There are numerous populations that are not likely to get involved unless a special effort is made to reach out to them.

In this Plan, groups that need a more focused effort to get involved are referred to as “underserved populations”. These include, but are not limited to:

- Minority (Hispanic and/or non-white) community members;
- Low-Income community members;
- Physically and mentally challenged community members;
- People who rely on alternative transportation;
- People with limited English proficiency;
- Aging populations.

The Sun Corridor MPO will make every effort to hold public meetings in facilities that are compliant with the Americans with Disabilities Act (ADA); and, arrange for reasonable accessibility and accommodation to persons with disabilities. Further, to provide equally effective communication, Sun Corridor MPO will make do preparation, when appropriate, for persons requiring assistance, such as the hearing or visually impaired, upon request.

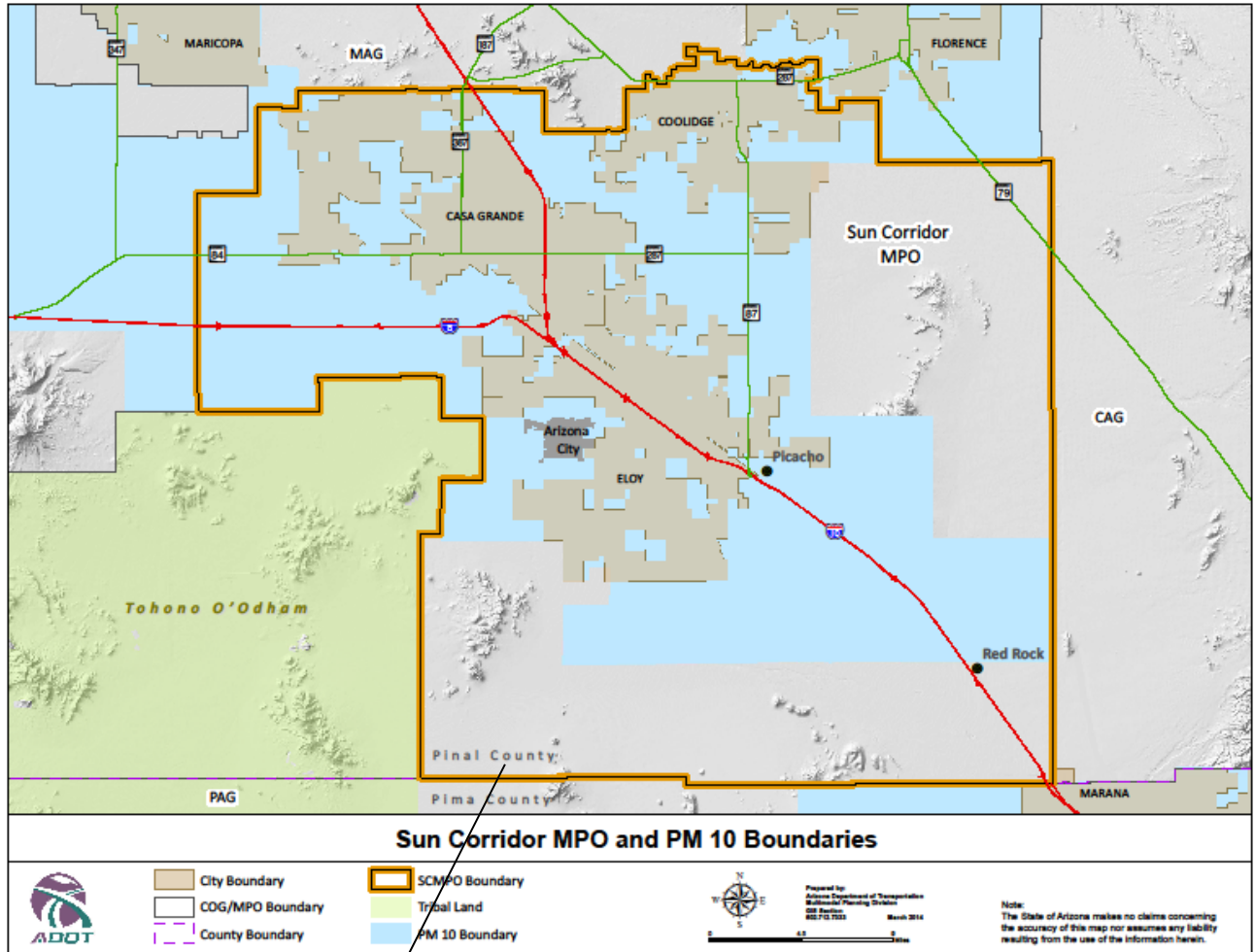
The Sun Corridor MPO will assist persons with limited English proficiency (LEP) to participate in the transportation planning process. Staff will make every effort to provide Spanish translators and document translation, where feasible, upon request. Individuals who are not able to attend meetings may make a request the information at Sun Corridor MPO offices for delivery of materials to their homes. Sun Corridor MPO staff, coordinating availability, is willing to go speak to groups to eliminate participation barriers and involve citizens in the transportation process. By making a reasonable extra effort to include these populations, the Sun Corridor MPO hopes to ensure that the interests and input of all residents are given equal consideration.

The Sun Corridor MPO has provided other means of outreach other than from the traditional methods. One method used was providing a survey in English and in Spanish to seek input on a transit study, with a chance to win a Gift Card. Surveys were available on-line and provided to the local agencies and to specific site locations that were identified having heavy foot traffic such as community centers, senior centers, libraries, after school programs, and schools. Other untraditional methods will be used pending the nature of the project to engage LEP persons and environmental justice populations.

Listed below are various outreach processes that may be used by the Sun Corridor MPO to ensure Title VI, Limited English Proficiency (LEP) persons and Environmental Justice (EJ) populations have access to participate in Sun Corridor MPO transportation decision-making process:

- Translate outreach materials based on a LEP Four-Factor analysis conducted on a project-by-project basis.
- Advertise meetings, public notices, and other materials in the Tri-Valley newspapers, SCMPO and local agency websites, and other high traffic locations frequented by the public.
- Advance demographic research of potentially impacted communities for transportation-related study projects to determine the level and targeted outreach tools needed for public involvement based on LEP, EJ and Title VI Data collection.
- Include Spanish text on Sun Corridor MPO materials to the public notifying them of the opportunity to request language services, if needed.
- Forming partnerships between member entities, public and private sectors.
- Consider the proximity to public transportation routes when selecting a meeting location.
- Schedule public meetings at the appropriate time of day based on community assessments.
- Use of Title VI Self-identification cards at meetings.
- Use of various types of modes to communicate Sun Corridor MPO meetings.
- Virtual public involvement is a new opportunity for information sharing and public involvement in the transportation planning, programming, and project development process. These new opportunities include, but are not limited to techniques, such as telephone town halls and online meetings, pop-up outreach, social meetings/ meeting-in-a box kits, story maps, quick videos, crowdsourcing, survey tools, real-time polling tools, social media following, and visualization. All virtual meetings have a call-in option for those that may have limited or no access to the internet.

## 10. Sun Corridor Regional Boundaries



The Sun Corridor MPO provides transportation planning services to the cities of Casa Grande, Coolidge, Eloy, and the small urban and rural portions of Pinal County.

It encompasses 1,155 square miles and has an estimated population of 112,807.

## **11. Sun Corridor MPO Organization**

Sun Corridor MPO's transportation planning area covers 1,155 square miles within Pinal County. Within the Sun Corridor MPO region, there are three incorporated communities, unincorporated rural Pinal County areas, and two Native American Tribes (who are not members of the Sun Corridor MPO).

Sun Corridor MPO is charged with providing technical assistance to all the entities within the region, for transportation planning, project management, transit programs and activities, and other related programs.

### ***a. General Organization***

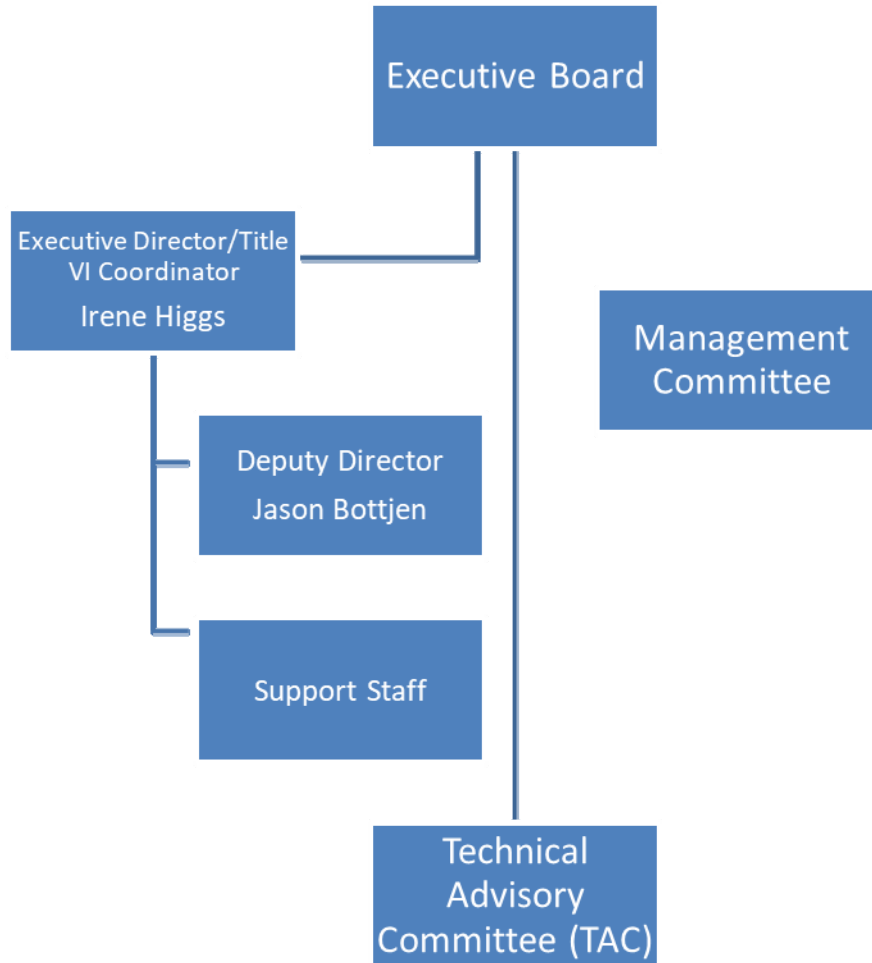
The Sun Corridor MPO was developed in 2013, and is dedicated to serving its local jurisdictions, within the cities of Casa Grande, Coolidge, Eloy and the small urban and rural portions of Pinal County. Federal regulations require that an MPO be designated to carry out a comprehensive, continuing, and coordinated transportation planning process for urbanized areas with a population of 50,000 or more. The City of Casa Grande is the fiscal and administrative agent for the Sun Corridor MPO.

### ***b. Sun Corridor MPO Title VI Program Coordination and Administration***

The Executive Board for the Sun Corridor MPO is responsible for ensuring the implementation and approval of the Sun Corridor MPO Title VI Plan and program. The Executive Director of the Sun Corridor MPO, on behalf of the Executive Board, is responsible for the overall management of the Title VI program and serves as the Title VI Program Coordinator.

Compliance for the Sun Corridor MPO transportation planning program is ongoing and falls under duties of the Sun Corridor MPO Executive Director which includes, but is not limited to, activities such as; project reporting, data collection, technical assistance and training, when available. Disadvantaged populations, to include individuals with Limited English Proficiency (LEP), are provided equal opportunity to participate in transportation planning through the Sun Corridor MPO Transportation Advisory Committee (TAC) member in their community. The day-to-day administration of the transportation programs lies with the Sun Corridor MPO Executive Director, located in Casa Grande Arizona.

***Sun Corridor MPO Organizational Chart***



**c. Sun Corridor MPO Title VI Program Coordinator Contact Information**

Irene Higgs, Executive Director/Title VI Coordinator  
211 N Florene St. Ste 103  
Casa Grande, Az 85122  
520-705-5143  
[ihiggs@scmpo.org](mailto:ihiggs@scmpo.org)  
[www.scmpo.org](http://www.scmpo.org)

**Sun Corridor MPO Membership**

**a. Executive Board**

As outlined in the Sun Corridor MPO Executive Board By-Laws (Adopted 05/09/17), the **Executive Board** consists of elected officials from the Cities of Casa Grande, Coolidge, Eloy, and Pinal County; one member from the Arizona Department of Transportation's State Transportation Board who is appointed to the State Transportation Board by the Governor; and one ex-officio from Federal Highways Administration. It is the function of the Executive Board to act as a policy body, coordinating transportation planning and related implementation activities within the Sun Corridor MPO transportation region. The Board must approve all agreements and contracts, and the Chairman must sign all appropriate documents related to contracts and agreements. The Executive Board for the Sun Corridor MPO is responsible for ensuring the implementation and approval of the Sun Corridor MPO Title VI Plan and program.

Sun Corridor MPO Executive Board Representative		
City of Casa Grande	One Member	Mayor
City of Coolidge	One Member	Mayor
City of Eloy	One Member	Mayor
Pinal County District 3	One Member	Pinal County Supervisor
ADOT Board Member District 4	One Member	Appointed by Governor
FHWA Ex-Officio Region 1	One Member	Senior Planner



**b. Technical Advisory Committee**

The Sun Corridor MPO **Transportation Advisory Committee (TAC)** is the technical advisory committee to the Executive Board. The TAC is comprised of one voting member representing Pinal County, City of Casa Grande, City of Coolidge City of Eloy, and the Arizona Department of Transportation (ADOT), as outlined in the By-Laws (Adopted 05/29/14) for the TAC. Committee representatives should have expertise in any of the following transportation subjects: highways, public works, engineering, aeronautics, transit and planning. The committee has the authority, and primary responsibility to conduct technical reviews regarding all work activities of the Unified Planning Work Program; to recommend project awards; and to advise the Executive Board on appropriate actions to be taken for the overall planning direction of the region.

Sun Corridor MPO TAC Representative		
City of Casa Grande	One Member	City Traffic Engineer
City of Coolidge	One Member	City Engineering Inspector
City of Eloy	One Member	Project Engineer
Pinal County	One Member	Senior Transportation Planner
ADOT MPD	One Member	Planning Program Manager

***Race and Gender Statistical for Sun Corridor MPO TAC***

Committees	RACE					GENDER	
	White	Hispanic /Latino	Am. Indian /Alaskan Native	African Am./Black	Asian	Male	Female
Transportation Advisory Committee	4	1	0	0	0	4	1

**c. Minority Representation on Planning Advisory Committees**

At this time, the Sun Corridor MPO does not have any committees where members are non-elected and selected by the MPO.

In future assignments of non-elected committees selected by the Sun Corridor MPO, the Sun Corridor MPO will utilize the self-identification survey to query interested members about their racial identify and/or ethnicity to create a table depicting the racial breakdown of the committee(s), as well as document efforts to encourage participation of minorities on committee(s).

## 12. Title VI Training

Compliance for the Sun Corridor MPO transportation planning program is ongoing and falls under duties of the Sun Corridor MPO Executive Director – Title VI Coordinator. Annually, Title VI nondiscrimination training will be offered to the Sun Corridor MPO staff, Executive Board, Technical Advisory Committee, and subrecipients. Annual training will be reported in the Goals and Accomplishment Report.

- **Sun Corridor MPO Staff** - Annually, request ADOT Civil Rights Office to offer Title VI Training/Overview for staff, to include new hires. Staff will partake in FTA/FHWA Title VI and Environmental Justice Training that is made available throughout the year. Compliance for the Sun Corridor MPO transportation planning program is ongoing and falls under duties of the Sun Corridor MPO Executive Director – Title VI Coordinator.
- **Executive Board** - This training will occur annually and functions as part training and debriefing regarding highlights from the previous reporting year. The training portion is high-level and is tailored to identify and address major challenges and special emphasis areas findings from the Title VI Implementation Plan and Annual Goals and Accomplishment Report. Compliance for the Sun Corridor MPO transportation planning program is ongoing and falls under duties of the Sun Corridor MPO Executive Director – Title VI Coordinator.
- **Technical Advisory Committee** - This training will occur annually and functions as part training and debriefing regarding highlights from the previous reporting year. The training portion is high-level and is tailored to identify and address major challenges and special emphasis areas. Findings from the Title VI Implementation Plan and Annual Goals and Accomplishment Report. Compliance for the Sun Corridor MPO transportation planning program is ongoing and falls under duties of the Sun Corridor MPO Executive Director – Title VI Coordinator.
- **Subrecipients** - Subrecipients contracts will be reviewed to ensure that the assurances are being followed, which will be followed by training. The content of the training is developed specifically to address the issues/challenges facing each subrecipient as communicated through the subrecipient review. At the current time, the Sun Corridor MPO does not have any subrecipients. Compliance for the Sun

Corridor MPO transportation planning program is ongoing and falls under duties of the Sun Corridor MPO Executive Director – Title VI Coordinator.

- **Consultants** - A copy of the Sun Corridor MPO Title VI Training is provided to all Consultants at the execution of the signed contract.

### 13. Compliance and Monitoring

The Sun Corridor MPO is a recipient of federal financial assistance. All recipients are required to comply with various nondiscrimination laws and regulations, including Title VI of the Civil Rights Act of 1964 (Title VI).

The Sun Corridor MPO and its subrecipients of federal-aid funds must ensure that all of its programs and activities are operated in a nondiscriminatory manner. Subrecipients will provide an annual report describing Title VI data findings from the agency and subcontractors, outreach methods, Title VI implementation changes and upcoming Title VI program goals. Annual reports are analyzed and categorized based on a high/low risk assessment. Compliance reviews of program areas, subrecipients, and consultant contracts of federal financial assistance will be conducted on an annual cycle to determine level of compliance with Title VI requirements. This means that each program area will undergo a high/low risk based assessment for compliance with Title VI at least once every three years. The Title VI Coordinator will conduct compliance reviews annually to:

- Ensure compliance with Title VI;
- Provide technical assistance; and
- Correct deficiencies.

High/Low Risk Assessment for internal program reviews:

- Deficiencies on Reports and Title VI Meeting Summaries
- Demographic data collection and analysis
- Date of last program area training
- Complaints received

#### ***a. Program Area Review***

The Title VI Coordinator will review program areas for Title VI compliance. This will be done by examining data collection methods, public notification practices, and public participation practices. If deficiencies are found, then staff will look at best practices being used by other MPO's and/or ADOT.

#### ***b. Subrecipient Review***

The Title VI Coordinator is responsible for annually reviewing subrecipient contracts and planning agreements for Title VI compliance. This is accomplished through

contract review, training, onsite visits and personal interviews of staff. At the current time, the Sun Corridor MPO does not have any subrecipients.

***b. Consultant Contract Review***

The Title VI Coordinator is responsible for overseeing the preparation and execution of all planning study contracts for consultants to ensure Title VI compliance.

FHWA Funded Contracts will be reviewed annually for the following:

- Include the most recently signed assurances;
- Include subrecipient signed assurances; and
- Ensure the consultant is complying with Title VI Assurances.
- The following language is included in all contracts to ensure subconsultants are complying with Title VI:
  - A copy of the Prime Contract is included as Attachment C. All portions thereof, including but not limited to Exhibit “C”-Appendix A of the Sun Corridor Metropolitan Planning Organization Title VI Plan and Exhibit “D”-Appendix E of the Sun Corridor Metropolitan Planning Organization Title VI Plan, not in conflict with any provision of this Agreement, are incorporated herein by reference.

## Exhibit “A” - Complaint Forms and Complaint Log



## Discrimination Complaint Form

Note: The following information is needed to assist in processing your complaint.

### Complainant's Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

Person discriminated against (someone other than complainant):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

Which of the following best describes the reason you believe the discrimination took place?  
Please be specific.

☐ Race \_\_\_\_\_

☐ Color \_\_\_\_\_

☐ Disability \_\_\_\_\_

☐ National Origin \_\_\_\_\_

On what date(s) did the alleged discrimination take place? \_\_\_\_\_

Where did the alleged discrimination take place? \_\_\_\_\_

\_\_\_\_\_

What is the name and title of the person(s) who you believe discriminated against you (if known)?

\_\_\_\_\_

\_\_\_\_\_

Describe the alleged discrimination. Explain what happened and who you believe was responsible. (If additional space is needed, add a sheet of paper).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



---

List names and contact information of persons who may have knowledge of the alleged discrimination.

---

If you have filed this complaint with any other federal, state, or local agency, or with any federal or state court, check all that apply.

☐ Federal Agency    ☐ Federal Court    ☐ State Agency    ☐ State Court    ☐ Local Agency

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

Please sign below. You may attach any written materials or other information you think is relevant to your complaint.

\_\_\_\_\_  
Complainant Signature                      \_\_\_\_\_ Date                      Number of attachments: \_\_\_\_\_

Submit form and any additional information to:

Sun Corridor MPO

ATTN: Irene Higgs, Executive Director - Title VI Program  
Coordinator

211 N. Florence St., Ste. 103

Casa Grande, AZ 85122

Phone: 520.705.5143

ihiggs@scmpo.org





## Forma Para Poner una Queja De Acuerdo Al ADA Y Título VI

*Nota: La siguiente información se necesita para procesar su queja.*

### Información de la persona que está poniendo la queja:

Nombre: \_\_\_\_\_  
Dirección: \_\_\_\_\_  
Ciudad \_\_\_\_\_ Estado \_\_\_\_\_ Código Postal \_\_\_\_\_  
Teléfono (Casa): \_\_\_\_\_ Teléfono (Trabajo): \_\_\_\_\_

### Persona A La Que Se Discriminó (alguien que no sea la persona que está poniendo la queja)

Nombre: \_\_\_\_\_  
Dirección: \_\_\_\_\_  
Ciudad \_\_\_\_\_ Estado \_\_\_\_\_ Código Postal \_\_\_\_\_  
Teléfono (Casa): \_\_\_\_\_ Teléfono (Trabajo): \_\_\_\_\_

### ¿Cuál de las siguientes razones describe por lo que usted siente que se le discriminó?

☐ Raza \_\_\_\_\_ ☐ Nacionalidad (Especifique) \_\_\_\_\_  
☐ Color (Especifique) \_\_\_\_\_ ☐ Discapacidad (Especifique) \_\_\_\_\_

¿En qué fecha(s) sucedió la discriminación? \_\_\_\_\_

¿En dónde sucedió la discriminación? \_\_\_\_\_

¿Cuál es el nombre y título de la persona(s) que usted siente que cometió la discriminación contra usted (si lo sabe)? \_\_\_\_\_

Describa la presunta discriminación. Explique qué sucedió y quién cree usted que fue responsable (si necesita más espacio, agregue otra hoja). \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Annual Report Date: July 1, 2023– June 30, 2024

Title VI Complaints, Investigations and Lawsuits					
Description/Name	Date Month, Day & Year	Funding Source (FHWA or FTA)	Summary (Basis of Complaint)*	Status	Actions / Final Findings
<b>Complaints</b>					
1)					
2)					
3)					
<b>Investigations</b>					
1)					
2)					
3)					
<b>Lawsuits</b>					
1)					
2)					
3)					

\*Specific category, i.e. Race, Color or National Origin

Report to be Submitted Annually to ADOT Title VI Department; a NIL Report is Required

## Exhibit “B” - Demographic Maps:

### Sun Corridor MPO Federally Funded Project List and Map

#### Race and Ethnicity

- Asian
- Black
- Hispanic or Latino
- Native American
- Other Race
- Pacific Islander
- Two or More Races
- White

#### Select Age Group

- 65 years and over

#### Ability to Speak English

- Percent Limited English Proficiency (LEP)

#### Poverty Status in the Past 12 Months

- Percent of Families Below Poverty Level

#### Persons - Poverty

- Persons – Percent Below Poverty Level
- Percent Persons with income below 150% of Poverty Level
- Percent Persons with income below 200% of Poverty Level

#### Vehicles Available

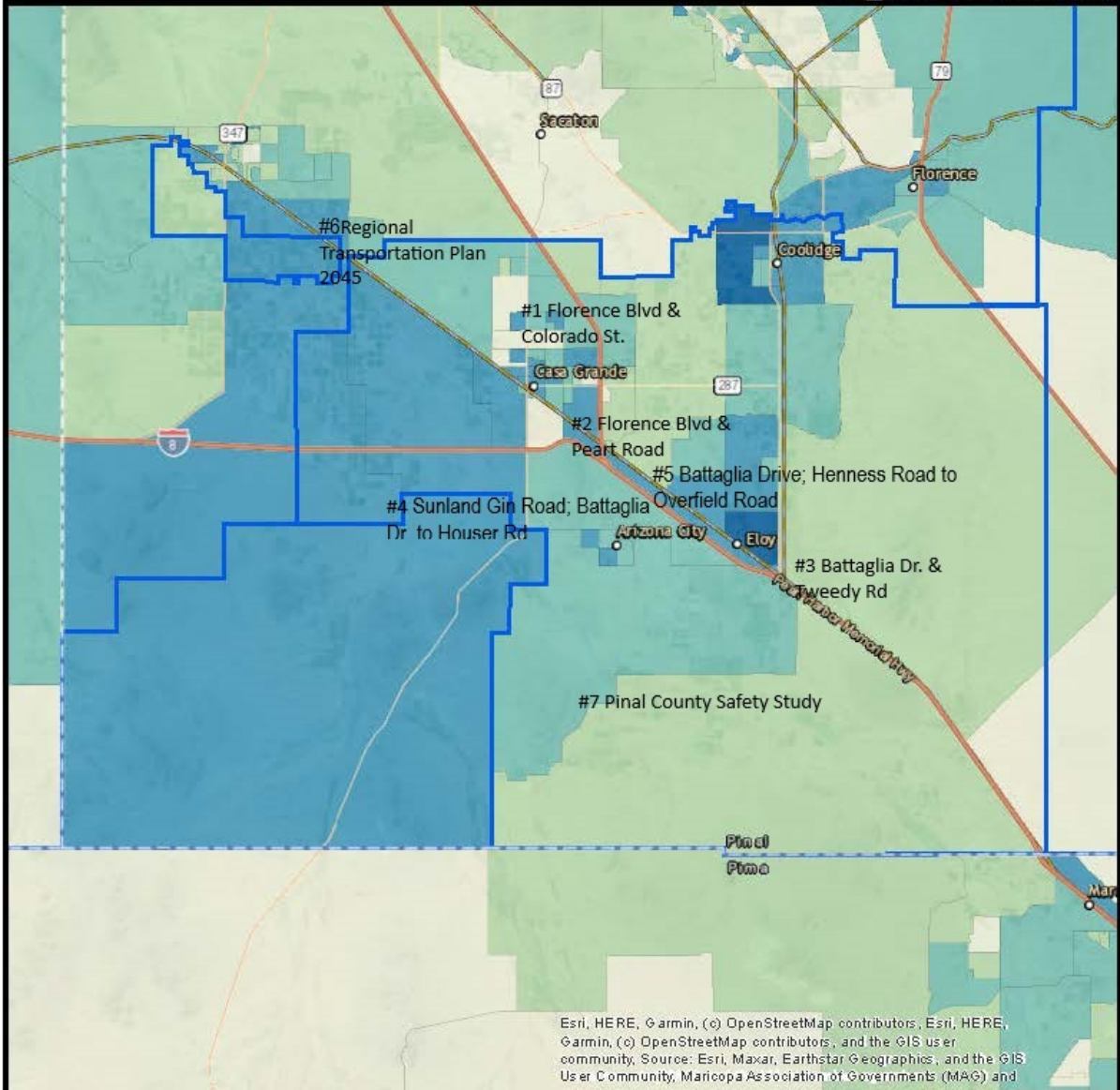
- Percent No Vehicles Available
- Percent One Vehicle Available
- Percent Two Vehicle Available
- Percent Three Vehicle Available

*Source: United States Census Bureau, American Community Survey 2017-2021 5 Year Estimates*

Below is a list of federally funded design, construction and planning projects for the Sun Corridor MPO region Transportation Improvement Program (TIP). The corresponding map illustrates the approximate location of each project within the region.

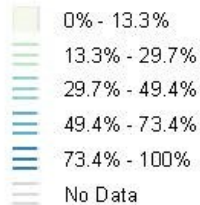
City of Casa Grande					
#	Programmed Year(s) Design/Construction	Project Name	Type of Work	Type of Funds	Total Amount
1	2024/2025	Florence Blvd & Colorado St.	Raised Median	HSIP	\$588,040
2	2024/2026	Florence Blvd & Peart Road	Removal of Median and extension of left turn lanes	HSIP	\$504,083
City of Coolidge					
#	Programmed Year(s) Design/Construction	Project Name	Type of Work	Type of Funds	Total Amount
No Project Programmed					
City of Eloy					
#	Programmed Year(s) Design/Construction	Project Name	Type of Work	Type of Funds	Total Amount
3	2024/2026	Battaglia Dr. & Tweedy Rd	Intersection Lighting	HSIP	\$307,749
Pinal County					
4	2024/2025	Sunland Gin Road; Battaglia Dr. to Houser Rd.	5' paved shoulders and edgeline rumble strips	HSIP	\$1,440,510
5	2024/2026	Battaglia Drive; Henness Road to Overfield Road	3 miles of 5 north side & 2' south side installation of shoulders	HSIP	
Sun Corridor MPO					
#	Programmed Year(s) Design/Construction	Project Name	Type of Work	Type of Funds	Total Amount
6	2023/2024	Regional Transportation Plan 2045	Regional Transportation Plan	SPR/5305	\$230,000
7	2023/2024	Pinal County Safety Study	Countywide Study	HSIP	\$306,976

# Sun Corridor MPO Project List and Map



Esri, HERE, Garmin, (c) OpenStreetMap contributors, Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community. Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community, Maricopa Association of Governments (MAG) and

## Race and Ethnicity - Percent Hispanic American Community Survey 2017-2021 5yr



## Notes:

Federally  
Projects

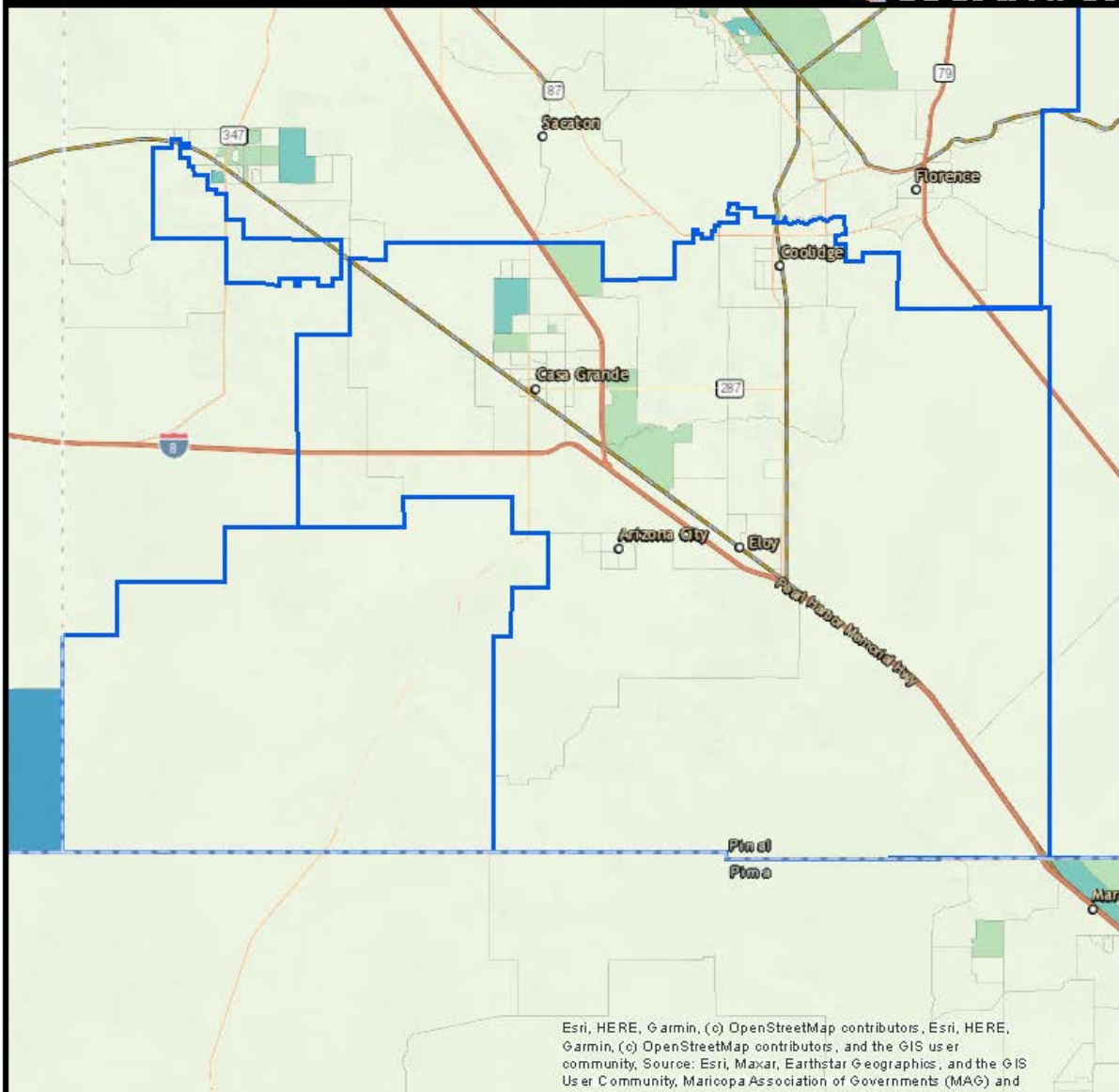
Funded



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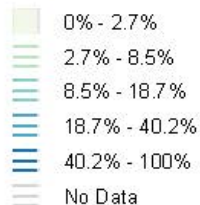
Date: 5/2/2023

## Race and Ethnicity - Percent Asian



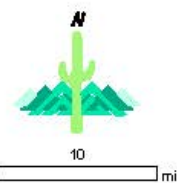
### Race and Ethnicity - Percent Asian

American Community Survey 2017-2021 5yr



### Notes:

Sun Corridor MPO

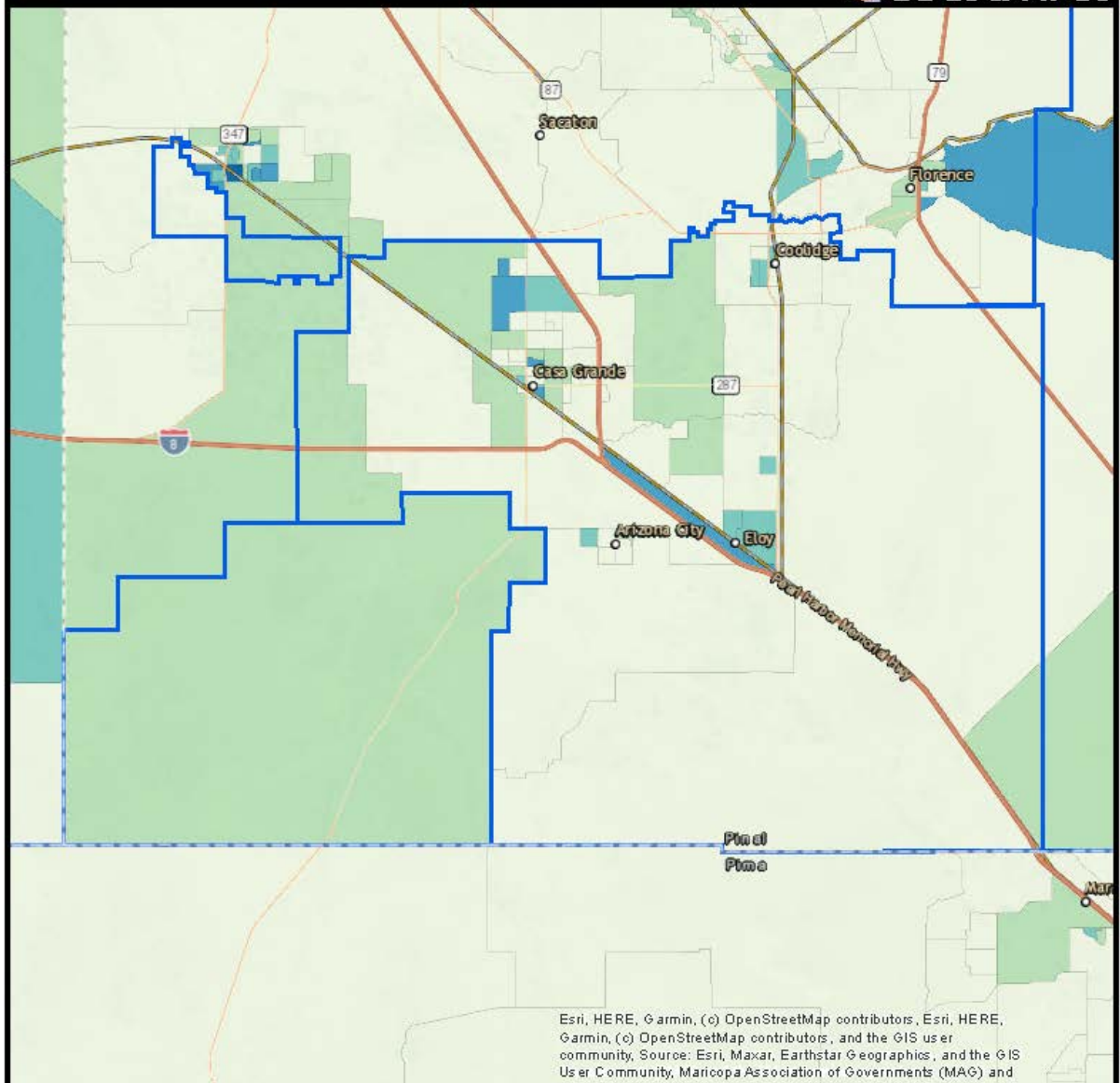


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Date: 5/2/2023

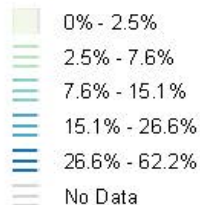


# Race and Ethnicity - Percent Black



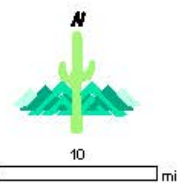
## Race and Ethnicity - Percent Black

American Community Survey 2017-2021 5yr



## Notes:

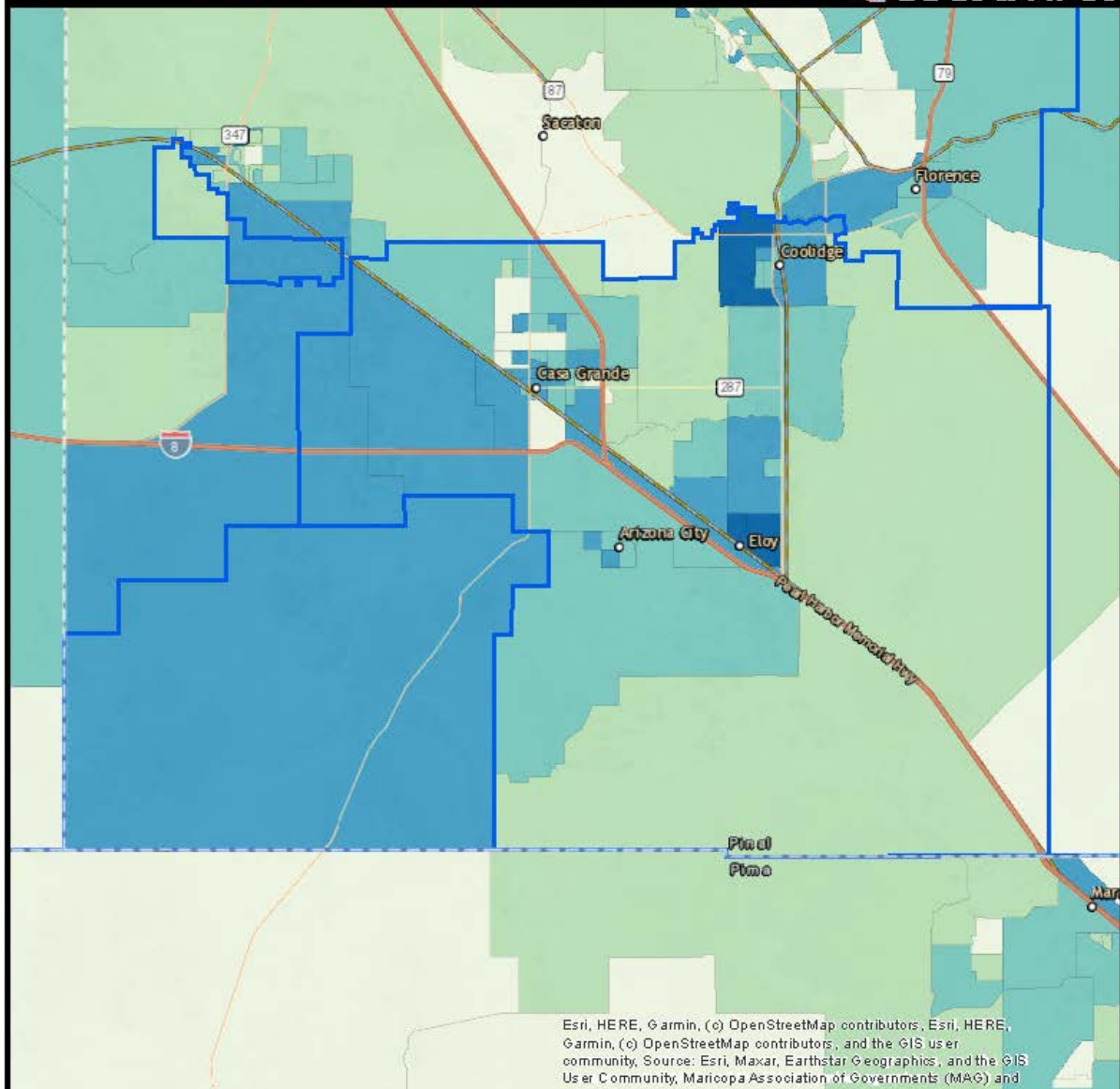
Sun Corridor MPO



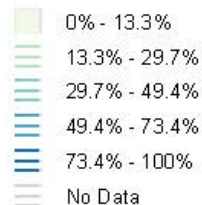
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Date: 5/2/2023

# Race and Ethnicity - Percent Hispanic

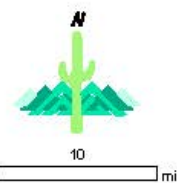


## Race and Ethnicity - Percent Hispanic American Community Survey 2017-2021 5yr



### Notes:

Sun Corridor MPO

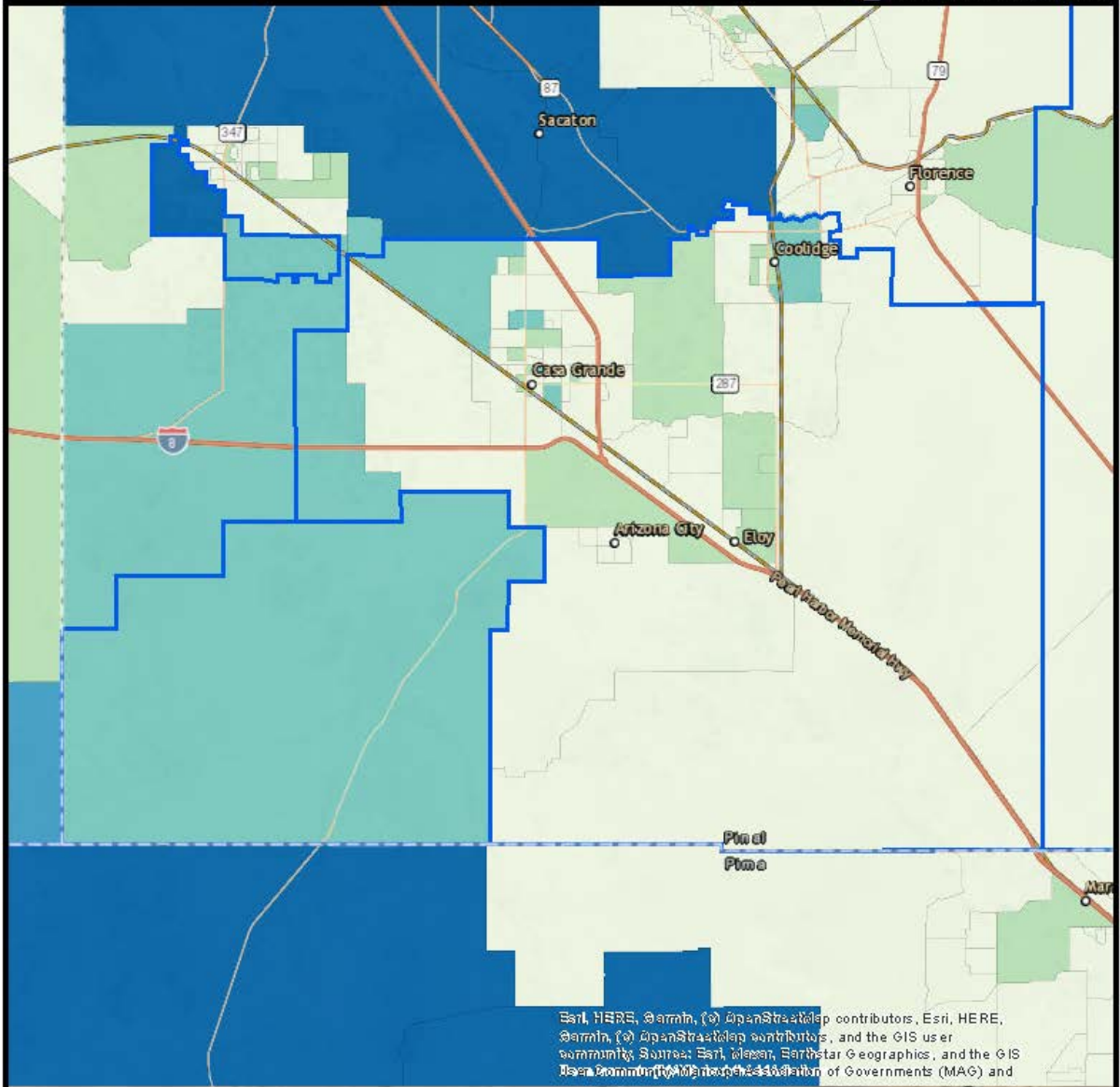


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Date: 5/2/2023

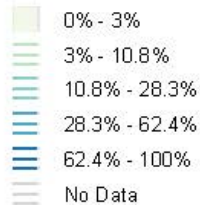


# Race and Ethnicity - Percent Native American



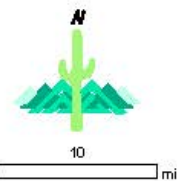
## Race and Ethnicity - Percent Native American

American Community Survey 2017-2021 5yr



### Notes:

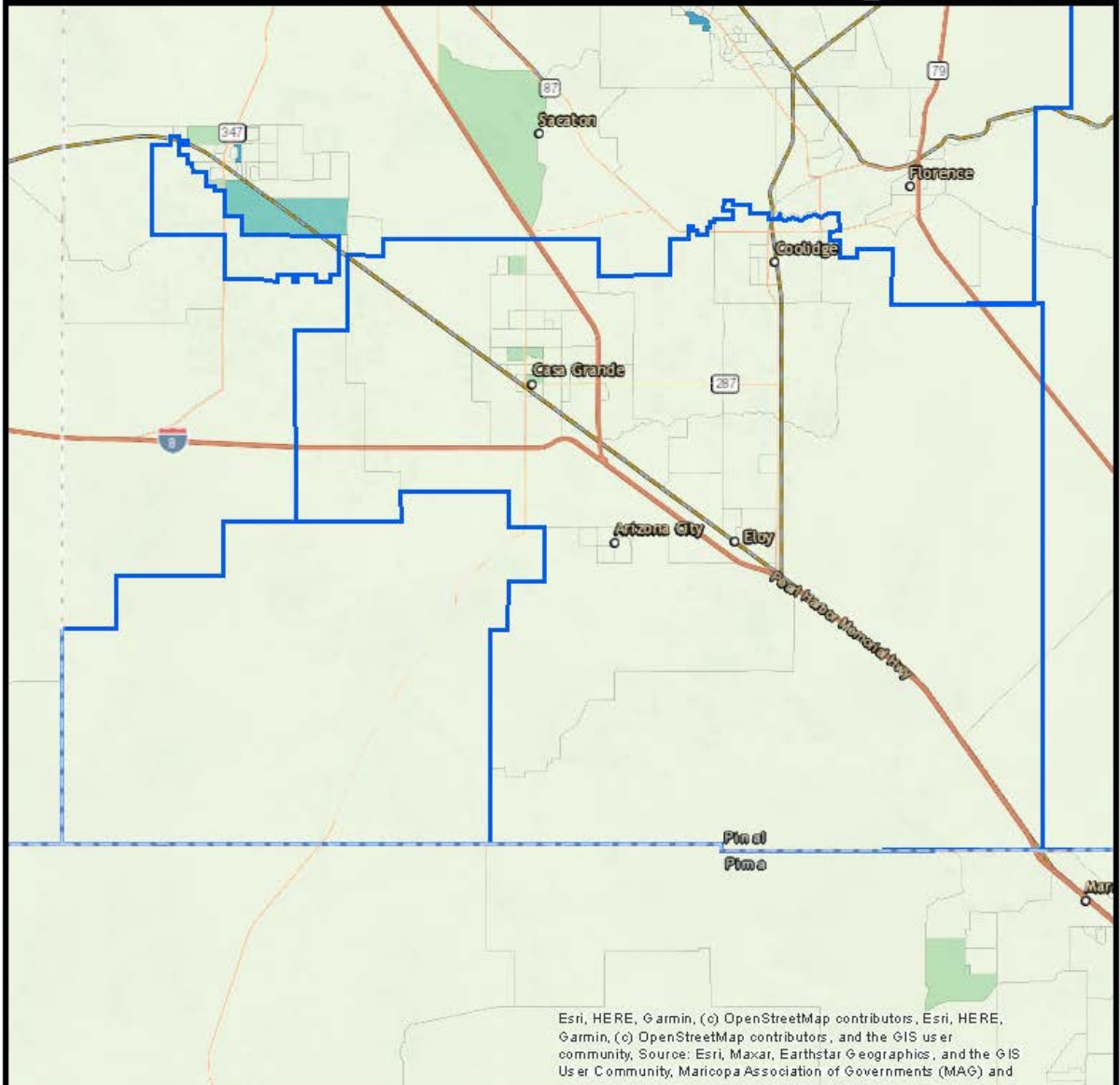
Sun Corridor MPO



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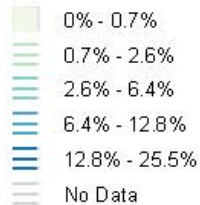
Date: 5/2/2023

# Race and Ethnicity - Percent Other Race



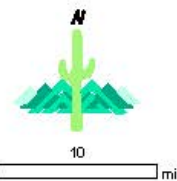
## Race and Ethnicity - Percent Other Race

American Community Survey 2017-2021 5yr



### Notes:

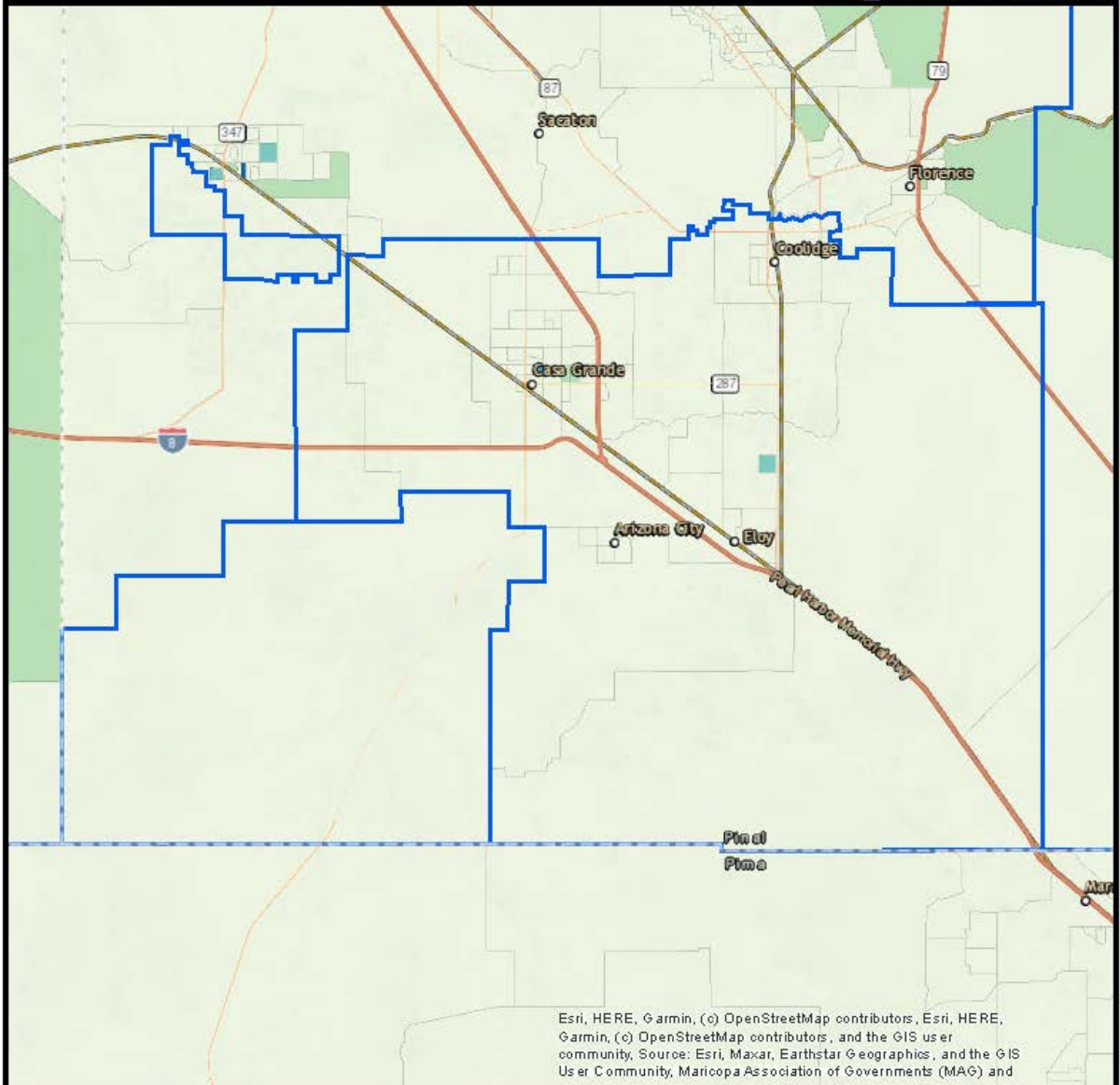
Sun Corridor MPO



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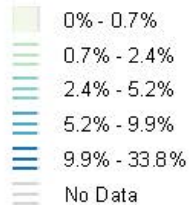
Date: 5/2/2023

# Race and Ethnicity - Percent Pacific Islander



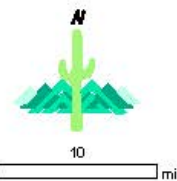
## Race and Ethnicity - Percent Pacific Islander

American Community Survey 2017-2021 5yr



### Notes:

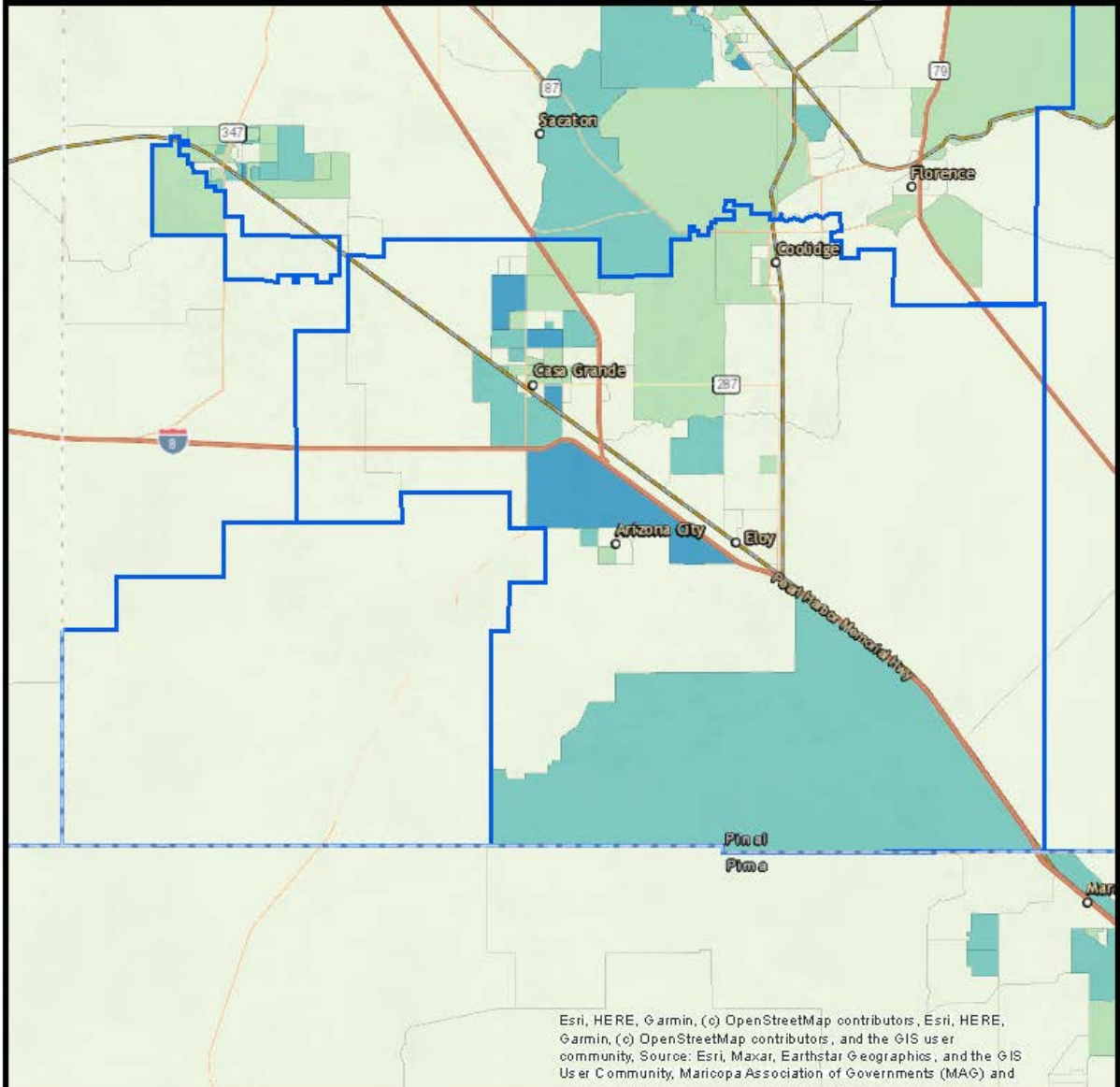
Sun Corridor MPO



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Date: 5/2/2023

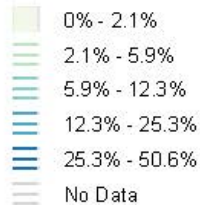
# Race and Ethnicity - Percent Two Or More Races



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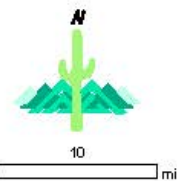
## Race and Ethnicity - Percent Two Or More Races

American Community Survey 2017-2021 5yr



### Notes:

Sun Corridor MPO

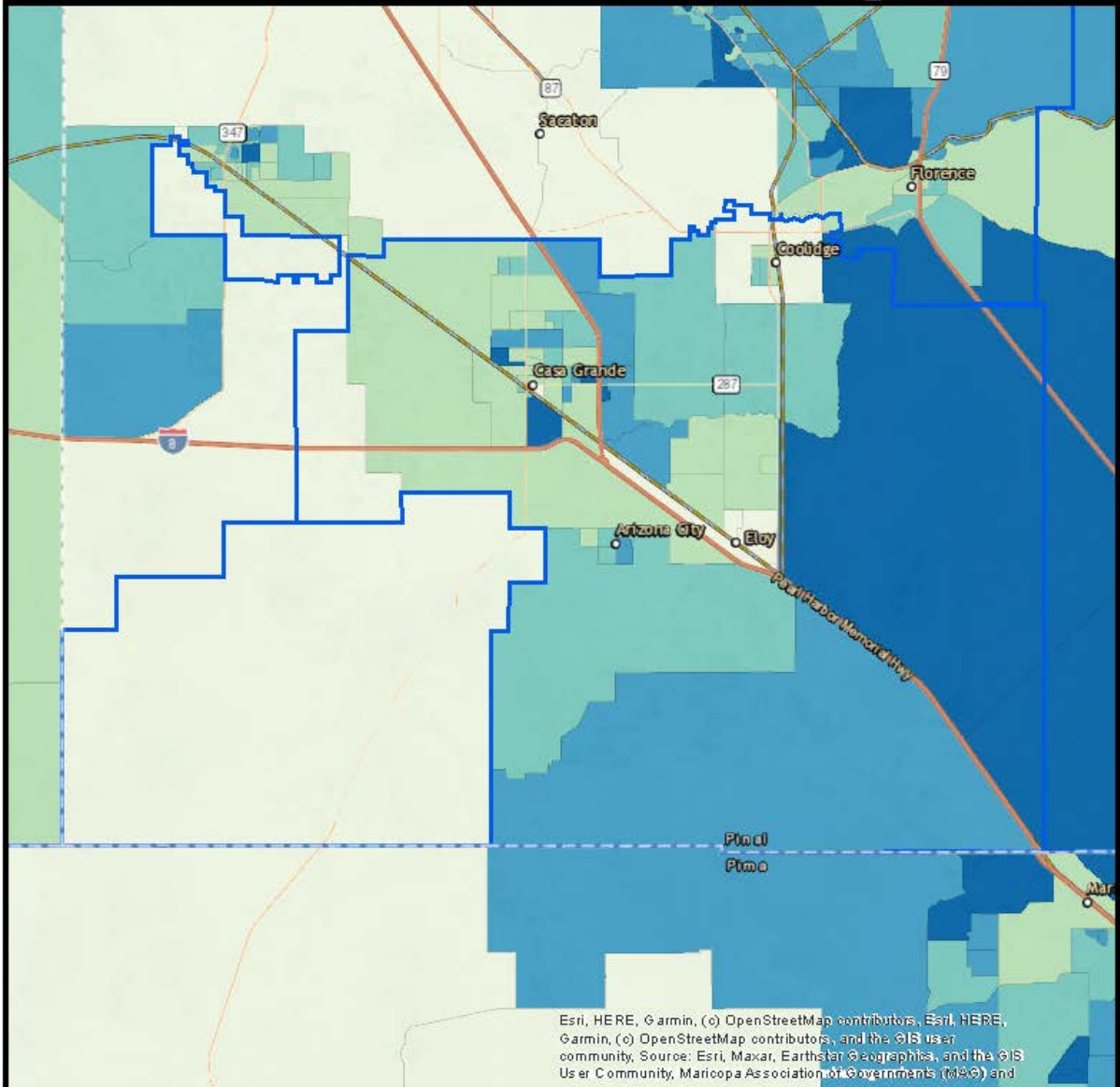


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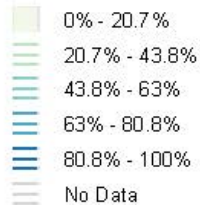


## Race and Ethnicity - Percent White



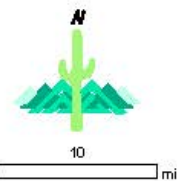
### Race and Ethnicity - Percent White

American Community Survey 2017-2021 5yr



### Notes:

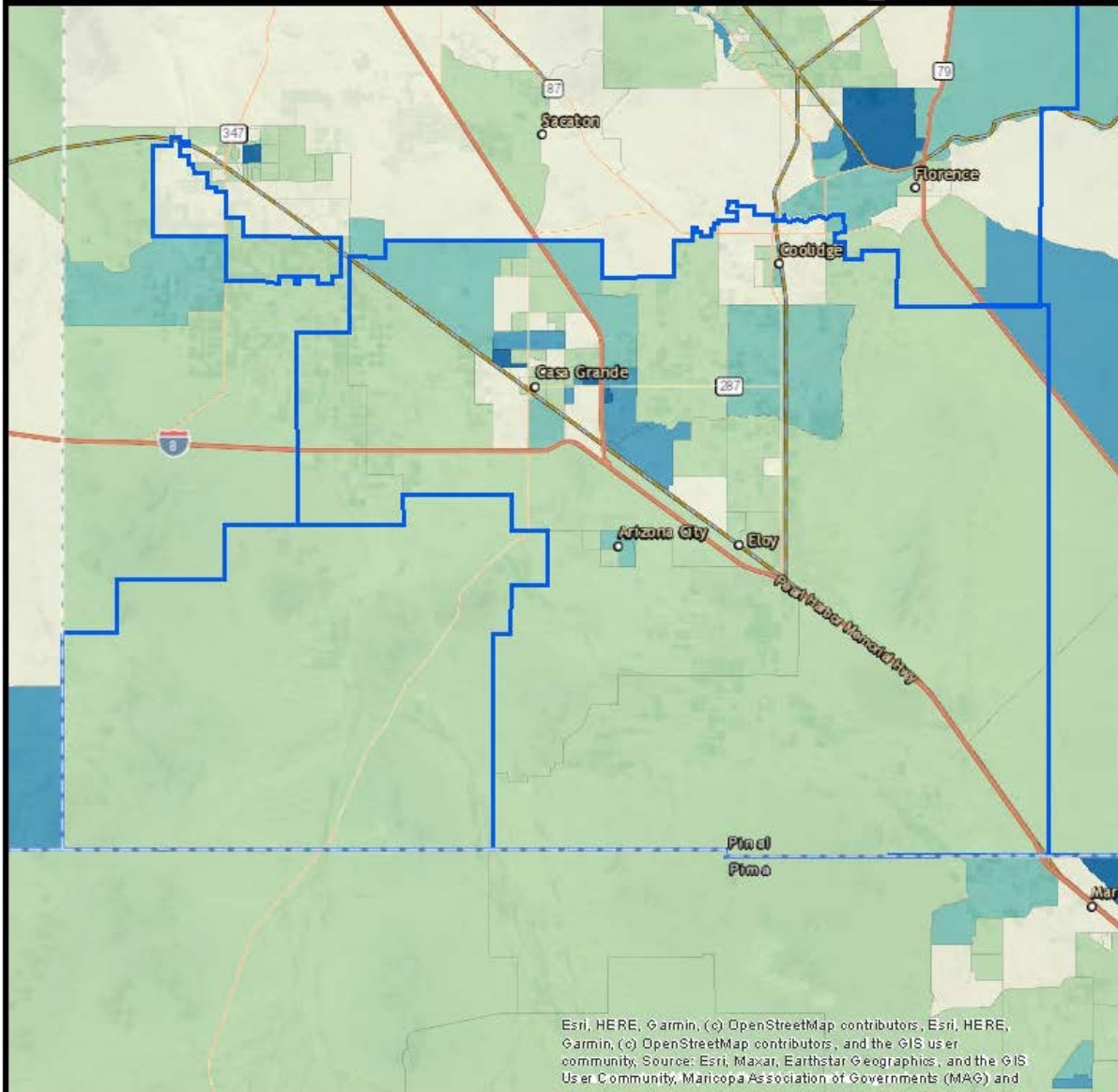
Sun Corridor MPO



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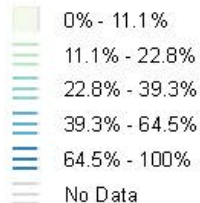
Date: 5/2/2023

# Select Age Groups - Percent 65 years and over



## Select Age Groups - Percent 65 years and over

American Community Survey 2017-2021 5yr



## Notes:

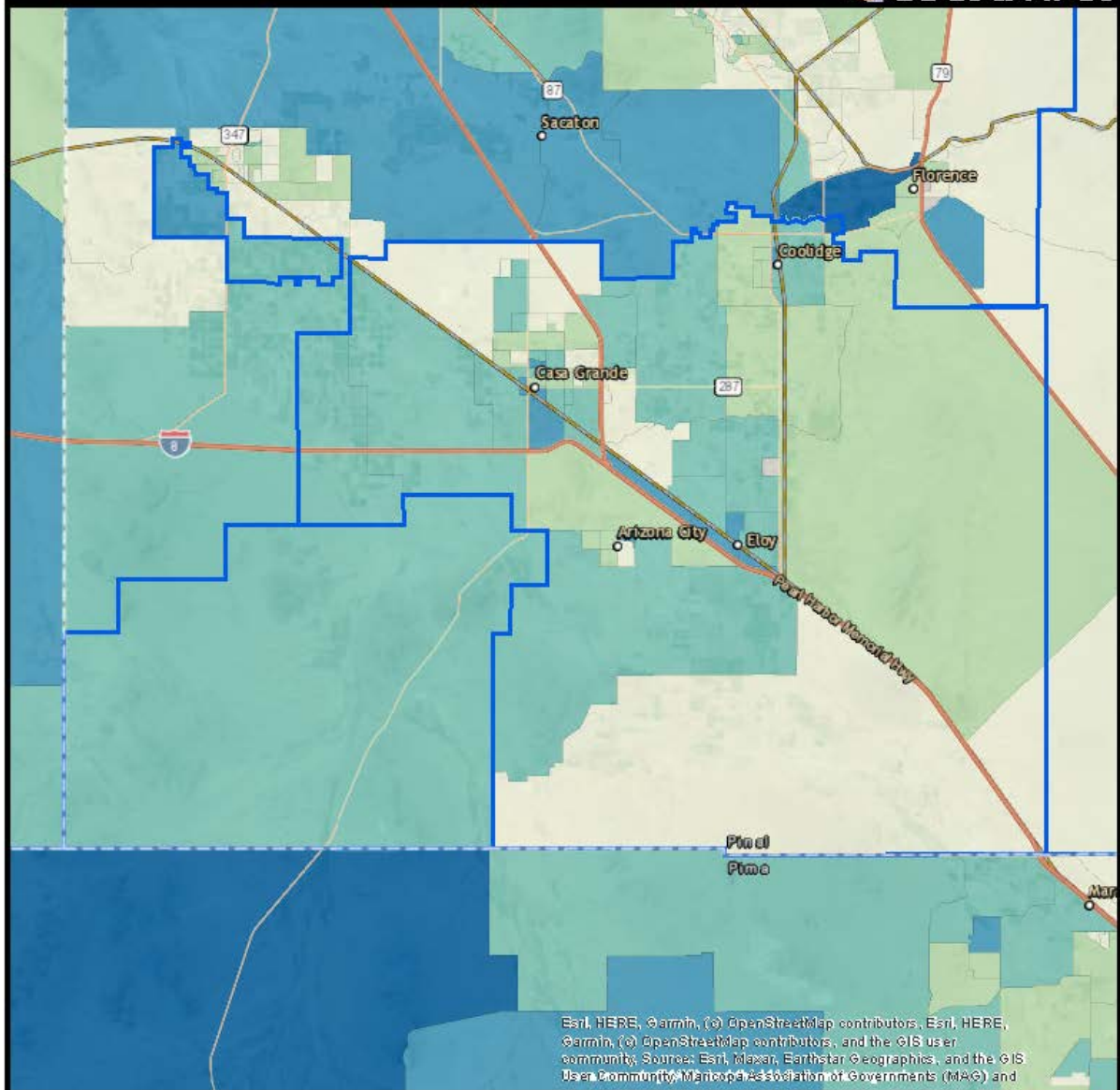
Ability to Speak English



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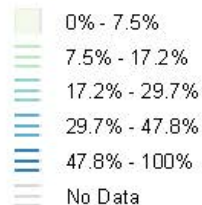
Date: 5/2/2023

# Persons - Percent below poverty level



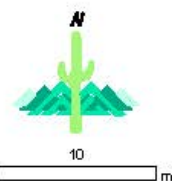
Esri, HERE, Garmin, (c) OpenStreetMap contributors, Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community. Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community. Maricopa Association of Governments (MAG) and

## Persons - Percent below poverty level American Community Survey 2017-2021 5yr



## Notes:

Sun Corridor MPO

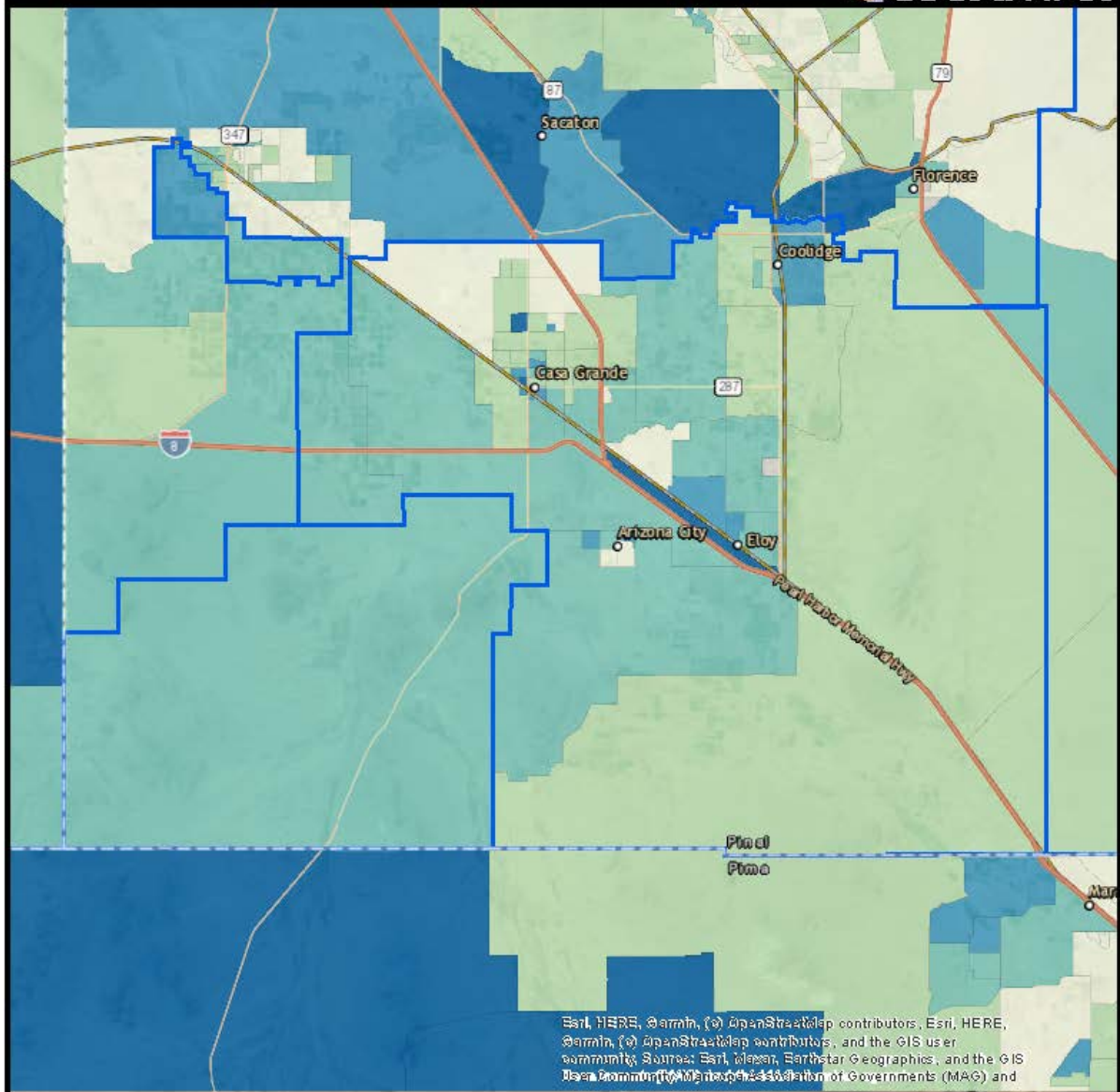


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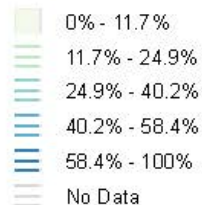
Date: 5/2/2023



# Persons - Percent with income below 150% of poverty level

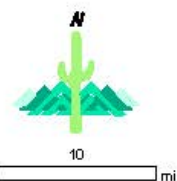


## Persons - Percent with income below 150% of poverty level American Community Survey 2017-2021 5yr



### Notes:

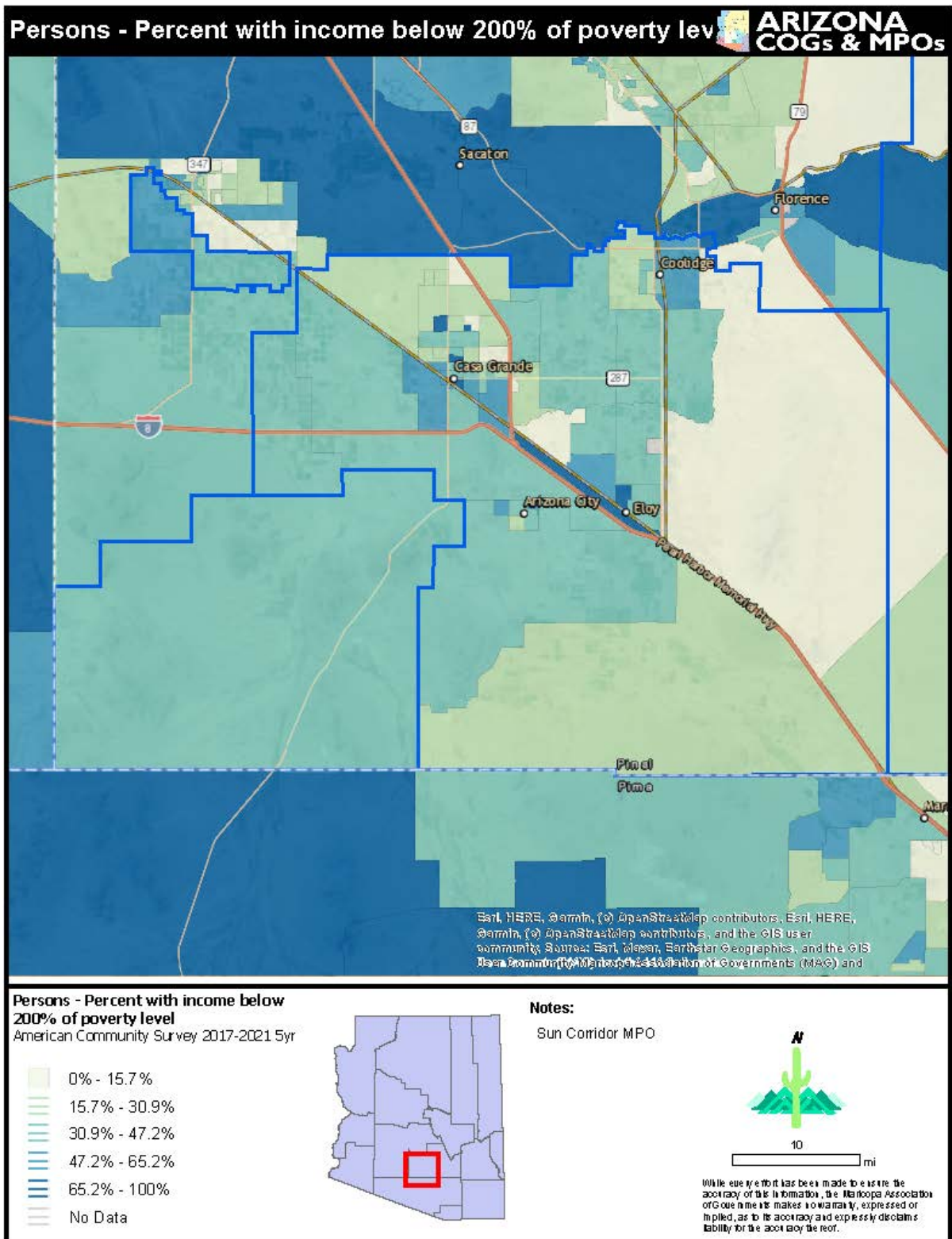
Sun Corridor MPO



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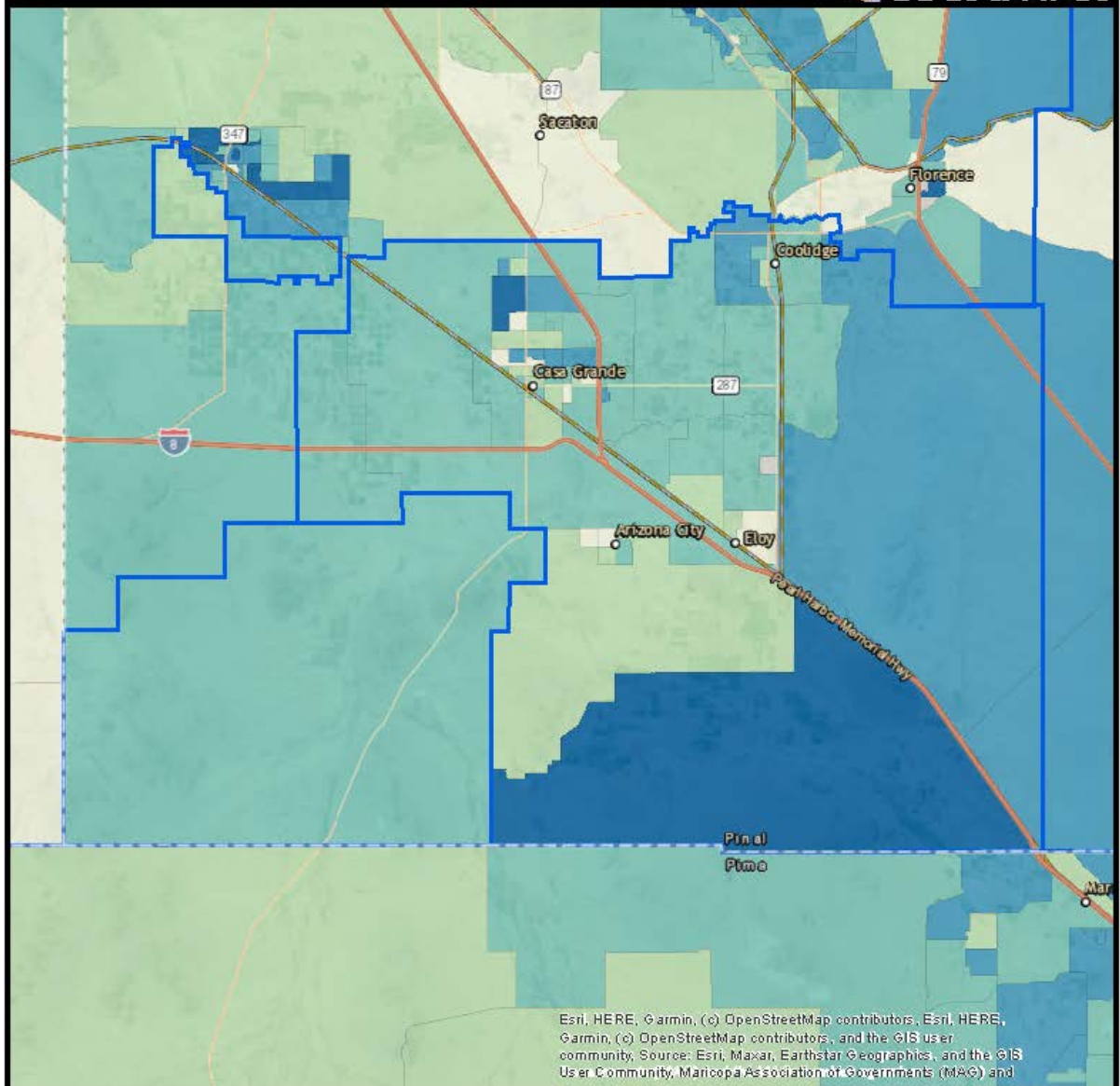
Date: 5/2/2023





Date: 5/2/2023

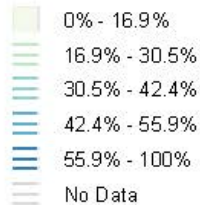
# Vehicles Available - % Two Vehicles Available



Esri, HERE, Garmin, (c) OpenStreetMap contributors, Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community. Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community, Maricopa Association of Governments (MAG) and

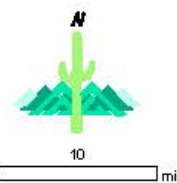
## Vehicles Available - % Two Vehicles Available

American Community Survey 2017-2021 5yr



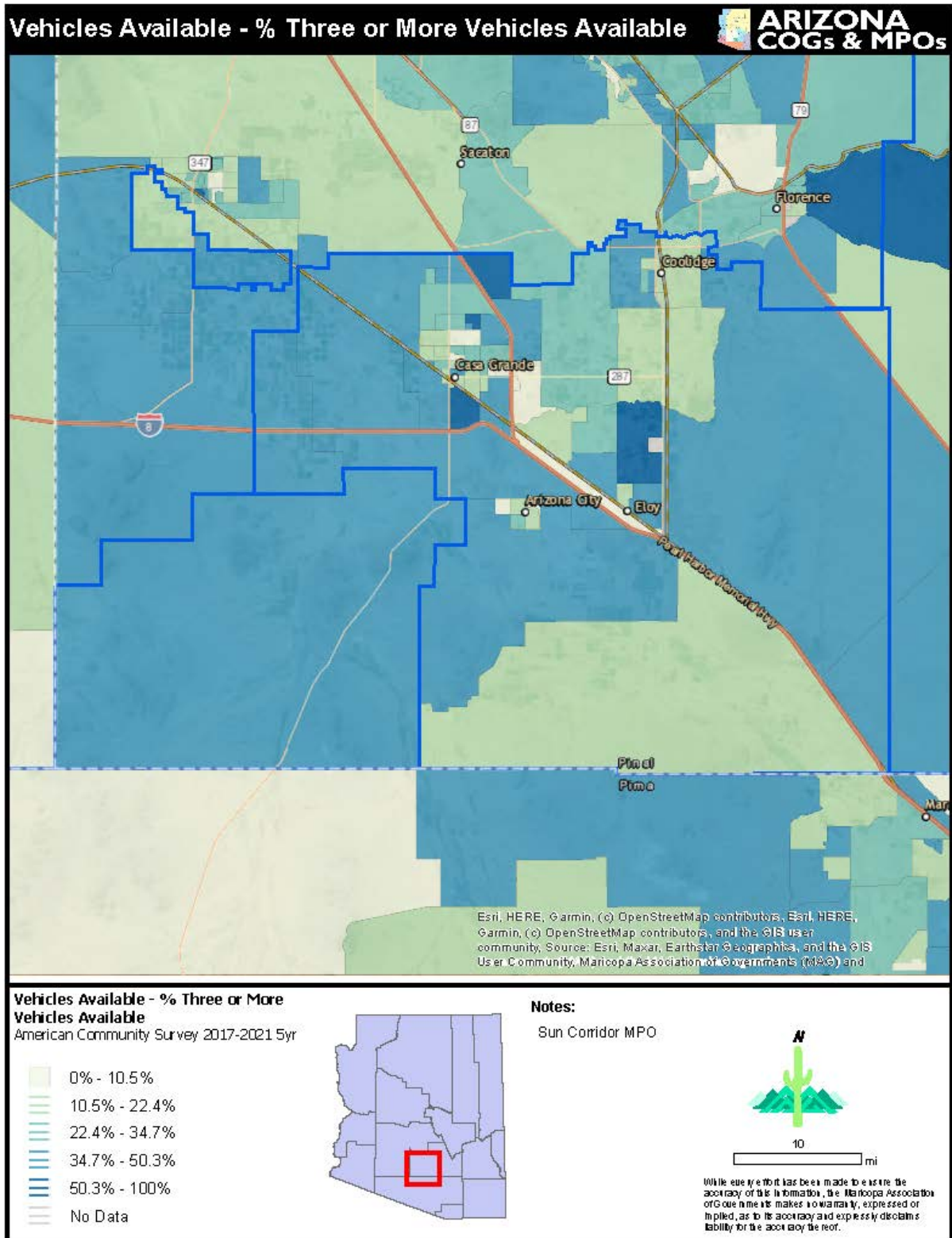
## Notes:

Sun Corridor MPO



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Date: 5/2/2023



Date: 5/2/2023





EXECUTIVE BOARD MEETING MINUTES			
DATE:	July 11, 2023	TIME:	Executive Session: 9:00 A.M. Regular Meeting: 10:00 A.M.
	City of Casa Grande Council Chambers, 510 E. Florence Blvd., Casa Grande, AZ 85122		
PLACE:	Call in Number - 1-408-418-9388 Access Code – 24555467#		
CONTACT:	Irene Higgs 520-705-5143		
MEMBERS PRESENT:	Supervisor Steve Miller, Pinal Co (Telephonic) Mayor Jon Thompson, Coolidge Mayor Micah Powell, Eloy Mayor Craig McFarland, Casa Grande Jenny Howard, ADOT STB District 4	OTHERS PRESENT:	David Malewitz, Eloy Doug Moseke, ADOT (Telephonic) Duane Eitel, Casa Grande Ben Navarro, Coolidge Romare Truely, FHWA (Telephonic) Will Randolph, ADOT Greg Byers, ADOT Kevin Adam, RTAC Brandon Gaylord, Pinal County Dedrick Denton, Pinal County TJ Shope, Senator Dist. 16 Teresa Martinez, Representative Dist. 16
MEMBERS ABSENT:			
STAFF PRESENT:	Irene Higgs Executive Director Jason Bottjen, Deputy Director		
ITEM	EXECUTIVE SESSION AGENDA		
1	Call to Order and Introductions		9:00 A.M.
	<i>The meeting was called to order by Chairman Craig McFarland at 9:00A.M.</i>		
2	Vote to Adjourn to Executive Session		APPROVED 5 - 0
	<i>A motion was presented by Vice-Chairman Jon Thompson to adjourn into Executive Session. The motion was seconded by Board Member Micah Powell.</i>		
3	Adjourn to Executive Session Arizona Revised Statutes A.R.S. §38-431.03(A)		
	A. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of public officer, appointee, or employee (A.R.S § 38-431 (A)(1))  A.1) Discussion of Salary Ranges for Executive Director and Deputy Director Positions A.2) Discussion of Executive Director Evaluation and Salary		
4	The public body shall provide appointee with written notice of the executive session as is appropriate, but not less than twenty-four hours for appointee to determine whether the discussion or consideration should occur at a public meeting. Except for salary discussions, appointee may demand the discussion or consideration to occur in public.  Any records or documents distributed to the Executive Board or any conversations occurring during executive session shall be kept confidential. Legal action involving a final vote or decision shall not be taken at an executive session.		
5	Adjourn Executive Session		APPROVED 5 - 0
	<i>A motion was presented by Vice-Chairman Jon Thompson to adjourn the Executive Session. The motion was seconded by Board Member Jenny Howard. The Executive Session was adjourned at 9:35 A.M.</i>		
REGULAR MEETING			
ITEM	AGENDA ITEM		
1	Call to Order and Introductions		10:01 A.M.
	<i>The meeting was called to order by Chairman Craig McFarland at 10:01 A.M.</i>		
2	Title VI - Notice to the Public		
	<i>SCMPO Executive Director, Irene Higgs, read the Title VI Public Notice and noted that links to the survey form are located at the bottom of the agenda.</i>		
3	Call to the Public: This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments SHALL be limited to three (3) min  <i>State Representative Teresa Martinez, Casa Grande resident, I live in Villago. I just want you know that both my seat mate and I - TJ Shope, that is sitting here, that we are very passionate about the roads that go into Pinal County. I am sure that Greg can testify that when I say that we are passionate we are extremely passionate. With regards to a letter, I am happy to provide a letter and happy to support I-10. Thank you for the communication it has been very helpful. I will be an aggressive partner for you and the whole region when it comes to our roads.</i>		
4	Regional Transportation Advocacy Council (RTAC) (Information Only) SCMPO RTAC Priority Projects - Presentation • City of Casa Grande • City of Coolidge/Pinal County • City of Eloy		
	<i>Kevin Adam provided an overview of the 2024 Rural Transportation Advocacy Council Priority Project Initiative. Presentations were provided by the following SCMPO Technical Advisory Committee Members: • Duane Eitel, City of Casa Grande Deputy Public Works Director - Freight Corridor Roadway Improvements • Ben Navarro, City of Coolidge Public Works Director - Proctor and Gamble Roadway Improvements • Mat Rencher, City of Eloy Public Works Director - Houser Rd between La Palma Rd and Eleven Mile Corner</i>		

## EXECUTIVE BOARD MEETING MINUTES

5	<p><b>Transportation Advisory Committee (TAC) Update (Information Only):</b></p> <p><i>Duane Eitel provided the following update:</i></p> <p><i>Duane stated that the Sun Corridor MPO Technical Advisory Committee worked very hard to think regionally for the RTAC Projects. All the projects today show a regional aspect.</i></p> <p><b>Regional Transportation Plan</b> - The online public survey as of June 27, 2023, one hundred thirty individuals have responded to the brief survey which provides feedback on primary travel modes, trip purpose, and investment priorities. Fifteen comments have been provided by the public on the interactive mapping tool located on the SCMPO project webpage. The project team continues to coordinate with local jurisdictions to publicize both the mapping tool and survey via local websites and social media platforms. The group discussed the current process for identification, nomination, scoring, and prioritizing of projects. Projects identified in the RTP should address not only adopted performance targets, but also regional goals. The project team will be reviewing the current project scoring criteria and weightings and making recommendations on potential modifications to better address the goals of the SCMPO region. Any changes will be reflected in an updated project nomination form. The project team provided an update on the current status of the ADOT Transportation Alternatives Program, including an estimated timeline for call for project, which is still being finalized. Next Thursday we have a meeting with the schools to discuss projects.</p> <p><b>Pinal County Safety Study</b> - The Professional Services Agreement has been negotiated, signed by all parties, and executed as of June 22, 2023. The Notice to Proceed was sent to the consultant, Greenlight Traffic Engineering, on June 22, 2023. Currently, we are working with the consultant to schedule the Study Kick-off meeting.</p>
6	<p><b>Air Quality (AQ) Update (Information Only)</b></p> <p><i>Jason Hafner provided the following update:</i></p> <p><b>Spring 2022 AQ Conformity Analysis</b> - The request to make a new finding of conformity was submitted to FHWA and FTA on June 14, 2022. We should be hearing back from them soon. According to Ed Stillings, the new Finding of Conformity could be as soon as this Friday. Once the new Finding of Conformity has occurred, SCMPO staff will submit to ADOT the corresponding TIP Amendment.</p> <p><b>Pinal County Update</b> - ADEQ submitted the Serious Area Particulate Plan to EPA on May 31, 2022. EPA is now reviewing the submitted plan. Pinal County Air Quality continues to work on the draft rules, with public outreach anticipated for this summer. Those rules must be in place by early 2023.</p>
7	<p><b>Arizona Department of Transportation (ADOT) Planner Update (Information Only)</b></p> <p><i>Will Randolph provided the following update:</i></p> <ol style="list-style-type: none"> <li><b>ADOT FY23-27 Five-Year Transportation Facilities Construction Program:</b> The State Transportation Board approved the Five-Year Program at its June 16, 2023 board meeting. For the FY 25-29 program, project nominations from ADOT technical groups were in June. The call for district rankings was recently released with the deadline at the end of this month, and the district workshops are being scheduled for the end of August thru September. The P2P process will prioritize all highway construction projects for consideration in ADOT's FY 2025-2029 Five Year Construction Program.</li> <li><b>Federal Discretionary Grants:</b> Please continue to visit USDOT's website or the ADOT grant coordination page <a href="https://azdot.gov/node/18401">https://azdot.gov/node/18401</a> for the NOFOs and deadlines. .</li> <li><b>ADOT SMART Program:</b> Please continue to work with your local agencies to submit any applications for the SMART program. The website continues to be host of useful information found at <a href="https://azdot.gov/planning/grant-coordination/az-smart-fund">https://azdot.gov/planning/grant-coordination/az-smart-fund</a>.</li> </ol> <p><b>ADOT studies:</b></p> <ol style="list-style-type: none"> <li><b>Long Range Transportation Plan :</b> ADOT PM presented the LRTP to the State Transportation Board Meeting on 6/16/23. The draft of the LRTP should be complete by July 2023. The Draft LRTP will also include the Gap Analysis and Resilience Analysis. The public review period for the Draft LRTP will be 45 days. The ADOT LRTP webpage will continue to host the working papers and accompanying summary sheets</li> <li><b>Statewide Rest Area Study :</b> The final report was completed on schedule and 167 comments were received from the public. The final report can be downloaded from the project website.</li> <li><b>Electric Vehicle Infrastructure Plan :</b> ADOT is conducting its annual update of the NEVI plan as required from the USDOT/Joint Energy office. A Statewide Virtual Public Meeting for the EV Plan Update will take place on 7/18/23 from 6 pm to 7:30 pm. A Request for Information was sent to EV Industries on 6/29/23 to gain feedback and perspectives for the future procurement of vendors for the EV installation. ADOT will be looking at conducting RFPs the later part of this year or into 2024. For more information visit our EV plan website, and feel free to sign up to the mailing list to receive study updates by email and opportunities to provide input. <a href="https://azdot.gov/planning/transportation-studies/arizona-electric-vehicle-program">https://azdot.gov/planning/transportation-studies/arizona-electric-vehicle-program</a>.</li> <li><b>The Statewide Truck Parking Plan:</b> This Study is a continuation of the Freight Plan and Statewide Rest Area Study to specifically address truck parking outside of the rest areas and developing an implementation plan. The project will take six months and is currently on schedule. The first Stakeholder Meeting was on June 15, 2023 that included various groups from the public and private sectors. Comments were received from ADOT District Groups and the ATA.</li> <li><b>Transportation Alternative Program:</b> The call for projects is scheduled for July 17, 2023. We should have a website on the Active Transportation site by the end of the week. We're trying to send all relative info out at the same time to everyone on July 17. The website will have a recorded webinar, guidance, FAQs, link to the application and more.</li> <li><b>The ADOT ROW Wireless Communications Facilities Program Guidelines Study</b> has been completed and has been distributed for ADOT and industry review, with being on schedule for completion in August. Statewide ITS Architecture Update is in the data collection process with participating stakeholders. If any local agencies can send in their inventory and needs surveys that would greatly be appreciated.</li> </ol>
8	<p><b>Federal Highways Administration (FHWA) Update (Information Only)</b></p> <p><i>Romare Truely provided the following update:</i></p> <p>On June 27, 2023, the USDOT announced the availability of more than \$5.5 billion in combined funding for the Multimodal Project Discretionary Grant (MPDG) Program. Available funding includes \$1.8 billion for the National Infrastructure Project Assistance (Mega) Program, \$3.1 billion for the Infrastructure for Rebuilding America (INFRA) Program, and \$675 million for the Rural Surface Transportation Grant (Rural) Program. An applicant is only required to submit one application through any one of the three grant program opportunities in Grants.gov to be considered for all three grant programs (Mega, INFRA, Rural) within the MPDG Program, depending on the project's eligibility. The application deadline is August 21, 2023.</p> <p>In late June, the U.S. Department of Transportation (USDOT) announced five Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant awards here in Arizona totaling \$60.7M for 2023.</p> <p>A number of application deadlines are approaching for a variety of USDOT grant programs. This includes the Safe Streets and Roads for All discretionary grant program opportunity and July 26, 2023 – Reduction of Truck Emissions at Port Facilities Grant Program, August 1, 2023 – Wildlife Crossings Pilot Program (WCPP), August 18, 2023 – Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Program, and September 28, 2023 – Rural and Tribal Assistance Pilot Program.</p>

## EXECUTIVE BOARD MEETING MINUTES

9	<p><b>ADOT Southcentral District Engineer Update (Information Only)</b></p> <p><i>Doug Moseke provided an update on all ADOT projects within the region.</i></p> <ul style="list-style-type: none"> <li>• SR 387; from SR 87 to SR 187 Pavement Preservation - Getting ready to start. Nesbit Contracting was awarded the project and should begin this fall.</li> <li>• SR87 and Skousen Traffic Signal - Stage 4 - 90% plans by the end of July. Construct is expected to begin in early January 2024.</li> <li>• SR87 at Kenworthy/SR287 at Christensen - Add turn lanes. Advertisement scheduled for advertisement end of May/early June. Bids coming in September.</li> <li>• I-10, MP 200 - 209 Pavement Preservation from Sunland Gin and Sunshine. Project is being finalized and advertised this summer and construction starting this fall.</li> </ul>
10	<p><b>Pinal Regional Transportation Authority (RTA) Update (Information Only)</b></p> <p><i>Mayor McFarland provided the following update:</i></p> <p><i>The Pinal RTA had a meeting with the Maricopa Association of Governments (MAG) and the Arizona Department of Transportation (ADOT) Director this past week. Discussed the process of how to name a highways. A Pinal RTA Board meeting will be held soon to give an update to the Board. We are planning to support Pinal County's maintenance tax, which will be on the ballot November 2024. The half cent new road tax for the Pinal RTA will be on the ballot in November 2025.</i></p>
11	<p><b>I-10 Widening Update (Information Only)</b></p> <p><i>Greg Byers, ADOT State Engineer, provided the following update to the I-10 Widening Study:</i></p> <p><i>The Gila River Bridge project advertised on Friday, July 7, 2023 with the bid opening date being in November. Still a lot of work that needs to be completed on the ground. For the site itself, needs to be cleared before the contractor gets out there to do work. The 2nd item to discuss is the status of DCR/ Tier 2 environmental assessment - Those are both being completed. Final drafts are in the last of completion. They will be going out to the Indian Community as well as Maricopa Association of Governments (MAG) next month for their approval so that we can finalize those documents. Once that is done, then we will proceed with cultural impact and with that we can begin the process for right of way acquisition, as well as consultants to begin the work. The status of any design work underway, right now we have the general engineering consultant on board. They are working on the procurement documents for a design-build contractor for the most Northern section which is basically from the 202 down to the Pinal/Maricopa County line. We also have two design-build projects that are going on right now in design. That is the last Southern 10 miles of the I-10 Corridor. Both of those projects are progressing very rapidly. We are in the process of trying to get the last of the field information. There is geotechnical work, final sub-survey that still needs to be completed. Those are the next steps in the design process. The next item we have is "Will ADOT pursue a MEGA Grant"? There are actually three notice of funding opportunities out right now. MEGA Grant, INFRA Grant, and Rural Grant. All three are under the same release from the USDOT. We will pursue one of the three, possibly more if we can. Last year when these three came out, you could pursue all three with a single application. This year they are requiring a separate application for each of the grants. So, what we are looking at right now is the NOFO to find out which one best fits the Southern 10 miles of the corridor. Which is the portion of the project that we are going after as an independent project. As we get that completed we will decide which grant we want to go after or after more than one. It was recommended to us from the USDOT at the debrief to go after all three, if possible. With current funding, what will be started first? As of right now, the way the funding has laid out the most Northern portion, which is the 202 to Pinal/Maricopa County line, is fully funded. The next phase of the project are the two major interchanges at 587 and 387, along with two other interchanges at Dirk Lay and Gasline Rd are all in the second phase and the third phase is the actually widening of I-10 that last 10 miles. The third phase is not funded, the other two phases are fully funded. Basically, that is what we are looking at as far as funding. Start on the Northern piece. As far as turning dirt, if we can take and make everything work the way we are hoping to make it work we will be doing all three simultaneously. That is yet to be determined, but that is our ultimate goal.</i></p> <p><i>Board Member Jenny Howard asked if all three grants had to be submitted simultaneously? And Greg stated yes - due August 21, 2023. Chairman McFarland stated that he will provide support. Greg stated that as we get closer they will be requesting letters of support. Mayor McFarland stated that we are happy to provide letters of support.</i></p>
12	<p><b>BUILD Grant Update - Inland Port Arizona (Information Only)</b></p> <p><i>Dedrick Denton provided the following update:</i></p> <p><i>The construction of the project is complete. A few remaining items need to be completed. One of those items is the Union Pacific RR safety improvement on Hanna Rd. Union Pacific started the work yesterday and the work could possibly last for 2 weeks. Some minor traffic signal related items remaining. APS new service is expected to completed in August. Celeste also wanted me to let the Board know that she will be coordinating with the agencies to film another video to highlight the completion of the project sometime in August.</i></p>
13	<p><b>MPO Update - Information Only</b></p> <ul style="list-style-type: none"> <li>• Metropolitan Planning Organization (MPO) Progress Report (13.0)</li> <li>• Federal Fiscal Year (FFY) 2021 Ledger (13.1)</li> <li>• Design/Construction Report (13.2)</li> <li>• ADOT Transportation Alternatives Program (13.3)</li> </ul> <p>• <b>Metropolitan Planning Organization (MPO) Update (13.0)</b> - Irene Higgs stated that staff had a busy couple of months in May, June, and a portion of July 2023.</p> <p>• <b>Federal Fiscal Year (FFY) 2023 Ledger (13.1)</b> - Irene Higgs stated there was \$56,502.71 left in Obligation Authority (OA), this OA was applied to the Casa Grande/Coolidge Rumble strip project. The MPO ledger has been zeroed out.</p> <p>• <b>Design/Construction Report (13.2)</b> - Jason Bottjen provided a detailed update on all design/construction projects within the Sun Corridor MPO Region.</p> <p>• <b>ADOT Transportation Alternatives Program (TA) (13.3)</b> - Irene Higgs stated this is an older program that is coming back to life because of the IIJA. COG/MPOs have been working with ADOT on developing a process for the TA Program. ADOT should be announcing the Call for Projects July 17, 2023. The website is expected to go live July 12, 2023. A meeting is scheduled with the Technical Advisory Committee tomorrow. I have been selected as the Chair of the Committee. It's a two application process. Phase I is pretty generic information, along with a letter of support from the MPO, scope of work and cost estimate. Sun Corridor MPO Staff has been working the the Sun Corridor MPO TAC members to identify projects. Planning and scoping are eligible items, so, if a member agencies does not have a good scope and cost estimate, we are encouraging that the request scoping documents this year and request design and construction in a future year. Schools are eligible to apply, and as Duane mentioned we are meeting with the Casa Grande schools this Thursday at the request of Larry Rains. I did request contact information for all the schools within our region, so that when the call for projects is announced, we can distribute to all of them - they are eligible for both infrastructure and non-infrastructure projects. \$18.0M is available the first year and it is a competitive grant statewide.</p>
14	<p style="text-align: center;"><b>Consent Agenda</b></p> <p>ALL ITEMS LISTED BELOW WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE MOTION AND ONE VOTE OF THE BOARD. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER OR MEMBER OF THE PUBLIC SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.</p> <p style="text-align: center;">Business: Possible Discussion and/or Action on the Following:</p> <p><i>A motion was made by Board Member Jenny Howard to accept the Consent Agenda items as presented. The motion was seconded by Board Member Micah Powell.</i></p>



EXECUTIVE BOARD MEETING MINUTES		
*14.A	Discussion and Possible Action to Approve the Meeting Minutes: • May 9, 2023 • June 13, 2023	<b>APPROVED CONSENT AGENDA</b> <b>5 - 0</b>
	<i>By a 5-0 vote under the Consent Agenda, the Board approved the meeting minutes for May 9, 2023 and June 13, 2023.</i>	
*14.B	Discussion and Possible Action to Approve the Sun Corridor MPO 2024 Title VI and LEP Implementation Plan	<b>APPROVED CONSENT AGENDA</b> <b>5 - 0</b>
	<i>By a 5-0 vote under the Consent Agenda, the Board approved the 2023 Sun Corridor MPO Title VI and LEP Implementation Plan.</i>	
*14.C	Discussion and Possible Action to Approve Amendment #25 to the FY 2020-2029 Sun Corridor MPO Transportation Improvement Program	<b>APPROVED CONSENT AGENDA</b> <b>5 - 0</b>
	<i>By a 5-0 vote under the Consent Agenda, the Board approved Amendment #25 to the FY 2020-2029 Sun Corridor MPO Transportation Improvement Program.</i>	
15	Discussion and Possible Action, if necessary, to comply with Arizona Open Meeting Law following the Executive Session regarding to Approve the Sun Corridor MPO Salary Ranges for Executive Director and Deputy Director positions.	<b>APPROVED</b> <b>5 - 0</b>
	<i>A motion was made by Board Member Micah Powell to approve the 2024 Sun Corridor MPO Salary Ranges for the Executive Director (Range 83/Step 4) and Deputy Director (Range 74/Step 4). The motion was seconded by Vice-Chairman Jon Thompson.</i>	
16	Discussion and Possible Action, if necessary, to comply with Arizona Open Meeting Law following the Executive Session regarding the Annual Evaluation of the MPO Executive Director. Possible actions include, but are not limited to, finding of satisfactory or unsatisfactory performance or salary adjustment.	<b>APPROVED</b> <b>5 - 0</b>
	<i>A motion was made by Board Member Micah Powell to approve the Annual Evaluation of the MPO Executive Director and approved salary adjustment. The motion was seconded by Board Member Jenny Howard.</i>	
17	Member Jurisdiction Reports (Casa Grande, Coolidge, Eloy and Pinal County)	
	<p><b>Pinal County</b> - Nothing to report</p> <p><b>City of Eloy</b> - Nothing to report</p> <p><b>City of Coolidge</b> - Nothing to report</p> <p><b>Casa Grande</b> - Mayor McFarland stated that the City is working with the County to complete Thorton Rd connection from Selma to I-8. The section from Peter's to Selma is complete. Just finished Florence Blvd repaved also working on Florence scape project to redo reface Florece Blvd. The Maricopa/Casa Grande Highway recieved some funding from the state legislature that our Representatives helped us get. Thank you.</p> <p><b>ADOT</b> - Board Member Jenny Howard touched a little bit on the Statewide Truck Parking Plan Study. I presented in briefly a few meetings ago - you may have been on the phone Micah. What I remember is the plan looked at the Interstate Routes and Rest Areas that we have. It looked at constructability as far as right of way goes and cost per space was a key factor. There was quite a variety of areas. It look at the surface on wether it would be paved or gravel. A lot of elements were involved. There was a list of areas that ADOT was looking at and they also looked at the cost per space and some where at \$100K per space. Obviously, that is not constructable for the most part. I can find the list and send that out. We all see the trucks parked on the interstate and its a huge need. A lot of stakeholders involved. I visited the City of Maricopa last month. I can't believe how fast it growing. I am the Vice-Mayor of Thatcher, and it's so great to see the local governments come together and work together.</p>	
18	Future Agenda Items	
	<i>No future agenda items requested.</i>	
19	<p>Upcoming Meetings:</p> <ul style="list-style-type: none"> <li>• State Transportation Board meeting, July 21, Showlow</li> <li>• State Transportation Board meeting, August 18, Virtual</li> <li>• League of Cities and Towns, August 30 - September 1, Tucson</li> <li>• State Transportation Board meeting, September 15, Kingman</li> <li>• AZ Rural Transportation Summit, October 18 - 19, Yuma</li> <li>• State Transportation Board meeting, October 20, Yuma</li> <li>• Roads and Streets, November 1 -3, Tucson</li> <li>• State Transportation Board meeting, November 17, Wickenburg</li> <li>• State Transportation Board meeting, December 15, Yuma</li> </ul>	
20	<p>Next Sun Corridor MPO Executive Board Meeting Date:</p> <ul style="list-style-type: none"> <li>• September 12, 2023, City of Coolidge Council Chambers</li> </ul>	
21	Adjourn	<b>11:15 AM</b>
	<i>Meeting Adjourned at 11:15 A.M.</i>	



## EXECUTIVE BOARD MEETING MINUTES

Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, the Sun Corridor Metropolitan Planning Organization (SCMPO) does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable accommodation based on language or disability should contact Irene Higgs, SCMPO's Title VI Coordinator at [ihiggs@scmpo.org](mailto:ihiggs@scmpo.org) or (520)705-5143. Requests should be made at least 48 hours prior to the meeting so that accommodations may be arranged.

En conformidad con el Título VI del Decreto de los Derechos Civiles de 1964, el Decreto de Americanos con Discapacidades (ADA por sus siglas en inglés), y otras leyes y autoridades contra la discriminación, la organización de planificación metropolitana Sun Corridor Metropolitan Planning Organization (SCMPO por sus siglas en inglés) no discrimina basándose en raza, color, origen nacional, género/sexo, edad o discapacidad. Las personas que requieran una adaptación razonable basada en idioma o discapacidad se deben comunicar con Irene Higgs, Coordinadora del Título VI de SCMPO en [ihiggs@scmpo.org](mailto:ihiggs@scmpo.org) ó llamando al (520)705-5143. Las solicitudes se deben hacer por lo menos 48 horas antes de la reunión para que se puedan organizar las adaptaciones.

In an effort to determine who attends our meetings and to improve participation in the planning process, the SCMPO ask that you please fill out the following voluntary survey:

Survey - English <https://forms.gle/M2grgU4HQtc2v9QA>

En un esfuerzo por determinar quién asiste a nuestras reuniones y a fin de mejorar la participación en el proceso de planificación, la organización SCMPO le pide que por favor llene la siguiente

Survey - Spanish <https://forms.gle/NlaJxW25RU6b5sQ19>





## SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM

Please Sign. Your Time Counts!

Group/Committee Name: Executive Board Meeting

Activity Code/  
Acct No:

Activity/Meeting Date: Tuesday, July 11, 2023

Location: Call in Number - 1-408-418-9388 Access Code - 24555467#

ATTENDANCE					IN-KIND MATCH					
Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project			Miles Traveled	Initials
						Preparation	Meeting	Travel		
Craig McFarland	Mayor	City of Casa Grande	cmcfarland@casagrandeaz.gov	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	2.25	0	0	<i>[Signature]</i>
Jenny Howard	State Transportation Board Member	ADOT	jhowardastb@gmail.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>					<i>[Signature]</i>
Jon Thompson	Mayor	City of Coolidge	jthompson@coolidgeaz.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1.5	2.25	1	43	<i>[Signature]</i>
Micah Powell	Mayor	City of Eloy	mpowell@eloyaz.gov	<input type="checkbox"/>	<input type="checkbox"/>		2.25	1	31	<i>[Signature]</i>
Steve Miller	Supervisor	Pinal County	steve.miller@pinal.gov	<input checked="" type="checkbox"/>	<input type="checkbox"/>		2.25	0	0	Phone
Alex Khalfin	Senior Manager	AMTRAK	Alexander.Khalfin@amtrak.com	<input type="checkbox"/>	<input checked="" type="checkbox"/>					
Andrea Robles	Executive Director	CAG	ARobles@cagaz.org	<input type="checkbox"/>	<input type="checkbox"/>					
Andy Smith	Public Works Director	Pinal County	Andrew.Smith@pinalcountyaz.gov	<input checked="" type="checkbox"/>	<input type="checkbox"/>					
Ben Navarro	Public Works Director	City of Coolidge	bnavarro@coolidgeaz.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	1.25	1	43	BN
David Malewitz	City Manager	City of Eloy	dmalewitz@EloyAZ.gov	<input type="checkbox"/>	<input type="checkbox"/>		1.25	1	31	<i>[Signature]</i>
Deb Bunner	Transit Manager	City of Casa Grande	deborah_brunner@casagrandeaz.gov	<input type="checkbox"/>	<input checked="" type="checkbox"/>					
Dedrick Denton	Transportation Planning Supervisor	Pinal County	dedrick.denton@pinal.gov	<input type="checkbox"/>	<input type="checkbox"/>		1.25	1	63	<i>[Signature]</i>
Douglas Moseke	Assistant District Engineer	ADOT Southcentral District	dmoseke@azdot.gov	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0	0	Phone
Duane Eitel	Deputy Public Works Director/City Engineer	City of Casa Grande	deitel@casagrandeaz.gov	<input type="checkbox"/>	<input type="checkbox"/>	Captured separately				<i>[Signature]</i>
<i>Romare Truly</i> Ed Stillings	Senior Transportation Planner	FHWA - Region 1	ed.stillings@fhwa.dot.gov	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0	0	Phone
Irene Higgs	Executive Director	SCMPO	ihiggs@scmpo.org	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0	0	<i>[Signature]</i>
Jason Bottjen	Deputy Director	SCMPO	jbottjen@scmpo.org	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0	0	<i>[Signature]</i>
Jon Vlaming	Community Dev. Director	City of Eloy	jvlaming@EloyAZ.gov	<input type="checkbox"/>	<input type="checkbox"/>					



# SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM

Please Sign. Your Time Counts!

Group/Committee Name: Executive Board Meeting

Activity Code/  
Acct No:

Activity/Meeting Date: Tuesday, July 11, 2023

Location: Call in Number - 1-408-418-9388 Access Code - 24555467#

ATTENDANCE						IN-KIND MATCH				
Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project			Miles Traveled	Initials
						Preparation	Meeting	Travel		
Kazi Haque	Asst City Manager	City of Eloy	khaque@EloyAZ.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Kevin Adam	Director	RTAC	kadam@rtac.net	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0	0	kh
Kevin Louis	PW Director	City of Casa Grande	klouis@casagrandeaz.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Leo Lew	County Manager	Pinal County	leo.lew@pinal.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Matt Rencher	Public Works Director	City of Eloy	mrencher@eloyaz.gov	<input type="checkbox"/>	<input type="checkbox"/>	6	2	1	45	MR
Mike Blankenship	PE/Principal	Greenlight Traffic Engineering	mikeb@greenlightte.com	<input type="checkbox"/>	<input type="checkbox"/>					
Mike Sundblom	Director	Pinal County - Air Quality	mike.sundblom@pinalcountyaz.gov	<input type="checkbox"/>	<input type="checkbox"/>					
Rod Lane	District Engineer	ADOT Southcentral District	rlane@azdot.gov	<input type="checkbox"/>	<input checked="" type="checkbox"/>					
Tara Harnon	Senior Planner	Pinal County	Tara.Harman@pinalcountyaz.gov	<input type="checkbox"/>	<input checked="" type="checkbox"/>					
Will Randolph	Regional Planner	ADOT	wrandolph@azdot.gov	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0	0	WR
TOTAL										

Greg Byers ADOT state Engineer ADOT gbyers@azdot.gov

Brandon Gaylord Pinal Co Dist. Administrator

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0 1.5 0 0



## **Exhibit “C” - Sun Corridor MPO Meeting Minutes Approving Plan**

July 11, 2023