



February 1, 2024

Will Randolph
 Arizona Department of Transportation
 206 South 17th Ave., 301B
 Phoenix, AZ 85007
 Via: Email

Re: FY2024-2025 Sun Corridor MPO Unified Planning Work Program Amendment #2

Dear Mr. Randolph:

This amendment encompasses adjustments to the FY24 - 25 UPWP Work Elements Budget (Estimated Carry-Forward vs Actual) and minor administrative changes.

Project changes are summarized below and highlighted in yellow in the attached copy of the Amended UPWP.

- **FY2024 Executive Board and TAC** (Pg. 10) – Updated to new Board and TAC members
- **FY2024 Operating Budget Worksheet** (Pg. 16) The amount of estimated carry-forward and federal funding has been adjusted based on actual numbers.

| Funding Source | FY24 Estimated* | FY24 Actual* | Difference |
|----------------|-----------------|--------------|--------------|
| PL | \$153,540 | \$155,973.83 | +\$2,433.83 |
| CGP 5303/5305d | \$0.00 | \$0.00 | \$0.00 |
| SPR | \$291,751.00 | \$242,640.00 | -\$49,111.00 |
| 5303/5305d | \$80,000.00 | \$93,224.64 | +\$12,224.64 |
| PL SATO | \$3,937.00 | \$7,876.00 | +\$3,939.00 |
| CRP | \$339,505.00 | \$334,279.00 | -\$5,226.00 |
| TAP | \$0.00 | \$593,067.00 | +593,067.00 |

*Estimated = Carry Forward + Federal *Actual = Carry Forward +Federal

- **Table 2 Operating Cost by Element** (Pg. 18) - has been adjusted to reflect the new budget numbers under each Task.
- **Match In-Kind Contribution by Community** (Pg.20) - has been adjusted to reflect the new budget numbers.



Task 2.2 Regional Transportation Plan (RTP) Update FY2024 (Pg. 37)

Adjusted PL Sato

Task 2.4 Transportation Alternative (TA) Program

Add New Project

- City of Casa Grande Safe Routes to School Project (Pg. 39)
- City of Coolidge Safe Routes to School Project (Pg. 39)

Remove Project

- FY24 **Consultant On-Call Services** MPD #TBD (Pg. 39)

At the time of the development of the UPWP it was unknown if scoping projects were going to be an eligible item under the new Transportation Alternative Program. Since this is an eligible item, this funding will not be utilized for the TA program and has been worked into the Operating Budget for the MPO.

~~The MPO will receive three quotes to hire a consultant to assist the member agencies, transit agencies and non-profits in identifying TA projects and look for opportunities for Complete Street projects (Scope, Schedule and Budget) for the FY2024 TA Call for projects. The anticipated cost is \$20,000. The match will be met with in-kind contributions from the member agencies.~~

| FY Year | Funding Type | Amount |
|----------------|---------------------|---------------|
| 2024 | SPR | \$20,000 |

If you have any questions, please do not hesitate to call me.
Sincerely,

Irene Higgs, Executive Director
Sun Corridor MPO



FISCAL YEAR 2024 - 2025 UNIFIED PLANNING WORK PROGRAM & BUDGET

*For a Comprehensive, Cooperative, and Continuing
Transportation Planning Process*

**Endorsed and Approved on April 27, 2023, by the:
Sun Corridor Metropolitan Planning Organization
Technical Advisory Committee**

**Endorsed and Approved on May 9, 2023, by the:
Sun Corridor Metropolitan Planning Organization
Executive Board**

Amendment #1 February 1, 2024

Prepared by the Sun Corridor Metropolitan Planning Organization in cooperation with the cities of Casa Grande, Coolidge and Flow, Pinal County, Arizona Department of Transportation, the Federal Transit

| Assistance Listing Number | Agency | Grant Program | Title |
|---------------------------|----------|---------------|--------------------------------------|
| 20.205 | FHWA | All | Highway Planning and Construction |
| 20.505 | FTA/FHWA | 5304/5305/CPG | Metropolitan Transportation Planning |

July 1, 2023 – June 30, 2025

**FEDERAL CERTIFICATIONS
METROPOLITAN TRANSPORTATION PLANNING PROCESS
SELF-CERTIFICATION**

This document was prepared in cooperation with the U.S. Department of Transportation, the Federal Highway Administration, and the Arizona Department of Transportation.

The Sun Corridor Metropolitan Planning Organization and the Arizona Department of Transportation hereby certify that the transportation planning process addresses the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

1. 23 U.S.C. 134, 49 U.S.C. 5303;
2. In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
3. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
4. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
5. Section 11101(e) of the IJJA (Pub. L. 117-58) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in DOT funded projects;
6. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
7. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
8. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
9. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
10. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

Paul Patane, Division Director Multimodal Planning Division
ARIZONA DEPARTMENT OF TRANSPORTATION

Date

Irene Higgs, Executive Director
SUN CORRIDOR METROPOLITAN PLANNING ORGANIZATION

Date

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If you have any questions, please contact:

**Sun Corridor Metropolitan Planning Organization
211 N Florence Street #103
Casa Grande, Arizona – 85122
www.scmpo.org**

**Irene Higgs, Executive Director
ihiggs@scmpo.org
520-705-5143**

Or

**Jason Bottjen, Deputy Director
jbottjen@scmpo.org
520-705-5153**

Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, the Sun Corridor Metropolitan Planning Organization (SCMPO) does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable accommodation based on language or disability should contact Irene Higgs, SCMPO's Title VI Coordinator at ihiggs@scmpo.org or (520)705-5143. Requests should be made at least 48 hours prior to the meeting so that accommodations may be arranged.

En conformidad con el Título VI del Decreto de los Derechos Civiles de 1964, el Decreto de Americanos con Discapacidades (ADA por sus siglas en inglés), y otras leyes y autoridades contra la discriminación, la organización de planificación metropolitana Sun Corridor Metropolitan Planning Organization (SCMPO por sus siglas en inglés) no discrimina basándose en raza, color, origen nacional, género/sexo, edad o discapacidad. Las personas que requieran una adaptación razonable basada en idioma o discapacidad se deben comunicar con Irene Higgs, Coordinadora del Título VI de SCMPO en ihiggs@scmpo.org ó llamando al (520)705-5143. Las solicitudes se deben hacer por lo menos 48 horas antes de la reunión para que se puedan organizar las adaptaciones.

I. INTRODUCTION

Unified Planning Work Program (UPWP):

The Unified Planning Work Program (UPWP) is a description of the transportation planning activities to be conducted in the Sun Corridor MPO area in any specified two-year period. This biennial document is the foundation for requesting federal funds as well as a control tool for scheduling, budgeting, and monitoring the transportation planning process. The UPWP is developed in cooperation with the cities of Casa Grande, Coolidge, and Eloy; Pinal County, Arizona Department of Transportation (ADOT), the Federal Transit Administration (FTA), and the Federal Highway Administration (FHWA) and is approved by the Sun Corridor Technical Advisory Committee (TAC) and Executive Board.

The Work Program identifies the planning priorities and activities to be carried out within a metropolitan planning area to include (23CFR450.104):

- A description of planning work (tasks) and measurable outcomes and products;
- Who will perform the work;
- Timeframes for completing the work;
- Cost of the work; and
- Source(s) of funds.

The UPWP not only provides the MPO with a useful budgeting, scheduling, and monitoring tool, but it acts to provide the public with an understandable expectation of what the MPO will endeavor to achieve within the next two-year timeframe.

Occasionally, amendments and revisions may occur after adoption of the two-year UPWP to reflect funding changes and various task and schedule adjustments and edits to project time frames to match current and projected efforts.

Revisions that trigger a WP Administrative Modification (not requiring ADOT/FHWA prior approval):

- Change in key personnel;
- Publish reports resulting from the activities in the work program. Reports prepared for FHWA funded work shall include appropriate credits, references and disclaimer statements; and
- The use of program income as a match for Federal funds or to perform additional eligible work.

Revisions to the UPWP can be performed by MPO staff. MPO staff is to notify ADOT FTA and/or FHWA of revisions.

Revisions that trigger a WP Amendments (requiring ADOT/FHWA prior approval):

- Adding a new WP element, task, activity, or project (regardless of cost)
- Increase in federal funds (regardless of amount)
- Cumulative transfer among already approved work program line items greater than 10% of the total federal funds or \$100,000;
- Change in the scope or objectives of activities (e.g., adding or deleting line items)
- Extending the period of performance past the approved work program period
- Transferring substantive programmatic work to a third party (e.g., consultant work not identified in the original work program)
- Capital expenditures including general purpose equipment not in the approved work plan. (Equipment is defined as an item of non-expendable, tangible personal property, having a useful life of more than one year and an acquisition cost which equals or exceeds the lesser of the capitalization level established by the recipient organization for financial statement purposes, or \$5,000. Examples include office equipment and furnishings, telephone networks, information technology equipment and systems, reproduction and printing equipment and vehicles)

Amendments to the UPWP must be approved by FHWA/FTA, and ADOT. Once approved, amendments become part of the UPWP document.

Description of Sun Corridor MPO area:

The 2020 U.S. Census population of communities within the Sun Corridor MPO:

| Community | Population |
|---|-------------------|
| Eloy | 15,171 |
| Arizona City (Unincorporated) | 10,483 |
| Coolidge | 13,347 |
| Casa Grande | 53,488 |
| Pinal County (Unincorporated rural areas) | 20,318 |
| TOTAL | 112,807 |

Source: 2020 U.S. Census

Approval and Authorization:

On May 6, 2013, Arizona Governor Jan Brewer sent a formal letter to the Federal Highway Administration requesting establishment of the Sun Corridor Metropolitan Planning Organization (MPO). The Sun Corridor MPO was established on this date.

Comprehensive Transportation Planning Activities:

The Sun Corridor MPO will lead the development of the Sun Corridor MPO area Regional Transportation Plan (RTP), the Transportation Improvement Program (TIP), Strategic Transportation Safety Plan, as well as transit planning activities within the region.

The Sun Corridor MPO activities are funded by federal aid funds from the United States Department of Transportation (FHWA and FTA), the Arizona Department of Transportation, and by member local governments, through fee or in-kind services.

Planning Priorities:

The Sun Corridor MPO Regional Transportation Plan defines the region's strategy for creating a regional transportation system that accommodates the current mobility needs of residents, while also looking to the future. The RTP presents a recommended investment strategy (RIS) for expenditure of federal funds within the Sun Corridor MPO region.

The RIS priorities were largely developed based on a technical analysis of recent and programmed projects, but also included public and stakeholder input received through stakeholder outreach as well as Sun Corridor TAC member directives.

The RIS recognizes the publics and stakeholders' priority to maintain existing infrastructure yet provides sufficient flexibility to modernize and expand the roadway system as needed. The RIS drives the allocation of resources and influences project selection yet is sufficiently flexible to allow Sun Corridor MPO agencies to accommodate and respond to changing needs and emerging priorities.

The funding allocations defined in the 2020 RIS underscore the goals of Sun Corridor MPO agencies to both preserve the current system and to increase roadway safety for residents and visitors, while also strategically investing to create/retain jobs.

- 35% Preservation
- 50% Modernization
- 15% Capacity

The impact of the RIS on transportation system performance will be limited because of the realities of diminishing long-range revenues. However, the RIS allocations across categories shows the commitment of Sun Corridor member agencies to:

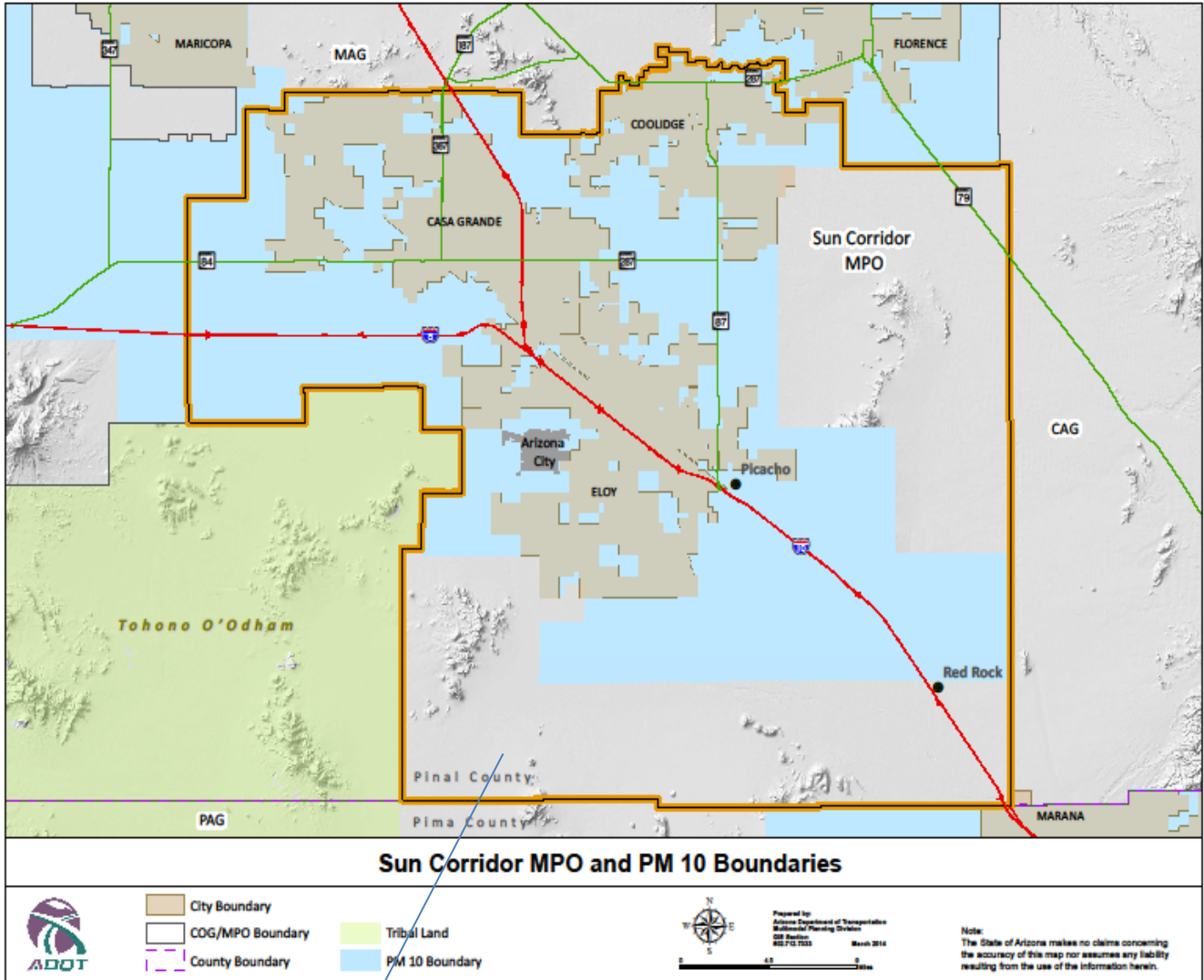
- Improve mobility and safety through modest expansion as needed to address economic development needs;
- Preserve the region's major roadways (arterials and collectors);
- Support economic development by investing in transportation corridors that improve connectivity to employment; and
- Increase safety and efficiency via system modernization.

Air Quality Activities:

Both the Sun Corridor MPO and the Maricopa Association of Governments (MAG) include portions of the West Pinal PM10 Serious Nonattainment Area and West Central Pinal PM2.5 Nonattainment Area. Both nonattainment areas are covered by the boundaries of both the Sun Corridor MPO and MAG. Consequently, transportation conformity is required to be demonstrated for both nonattainment areas by both agencies.

Metropolitan transportation plans, programs, and projects in the nonattainment areas must satisfy the requirements of the federal transportation conformity rule. The principal criteria for a determination of conformity are:

- 1) The Transportation Improvement Program (TIP) and Regional Transportation Plan (RTP) must pass an emissions budget test with a budget that has been found to be adequate or approved by the EPA for transportation conformity purposes, or interim emissions tests;
- 2) The latest planning assumptions and emission models in force at the time the conformity analysis begins must be employed;
- 3) The TIP and RTP must provide for the timely implementation of transportation control measures (TCM's) specified in the application air quality implementation plans;
- 4) Consultation with MAG, Arizona Department of Transportation (ADOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), the Arizona Department of Environmental Quality (ADEQ), and members of the Sun Corridor MPO is essential to ensuring planning and projects in the nonattainment areas conform to the rules.
- 5) A Memorandum of Understanding (MOU) was developed to ensure coordination of the transportation planning activities in MAG and the Sun Corridor MPO planning areas within the Pinal County area. The MOU was signed on September 8, 2016.
- 6) The Sun Corridor MPO and MAG currently meet bimonthly to develop and maintain a common schedule for Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP) actions that require transportation conformity determinations.
- 7) The executive directors of SCMPO and MAG, and staff from ADOT and the ADEQ will hold an annual meeting at or about the beginning of the calendar year. The purpose of the annual meeting will be to engage in discussion of mutual interests focused on the development of the Unified Planning Work Programs of MAG and SCMPO.



The Sun Corridor MPO provides multi-modal transportation planning services to the cities of Casa Grande, Coolidge, Eloy, and small urban and rural areas of Pinal County. It covers 1,155 square miles and has an estimated population of 112,807

II. ORGANIZATION AND MANAGEMENT

1. Staffing Roles and Responsibilities:

The Sun Corridor MPO is staffed with an:

- Executive Director
 - Managing the day to day operations of the MPO
- Deputy Director
 - Performing transportation planning tasks and activities
- And/or possible half time or volunteer administrative assistant
 - Providing administrative support

In addition, the City of Casa Grande is the fiscal agent for the Sun Corridor MPO, and will provide the following, either for services rendered, or in-kind:

- Financial
 - Purchasing/Procurement
 - Accounting
 - Payroll
 - Accounts Payable
- Human Resources
- IT Services
- Arizona State Retirement
- Other services as needed

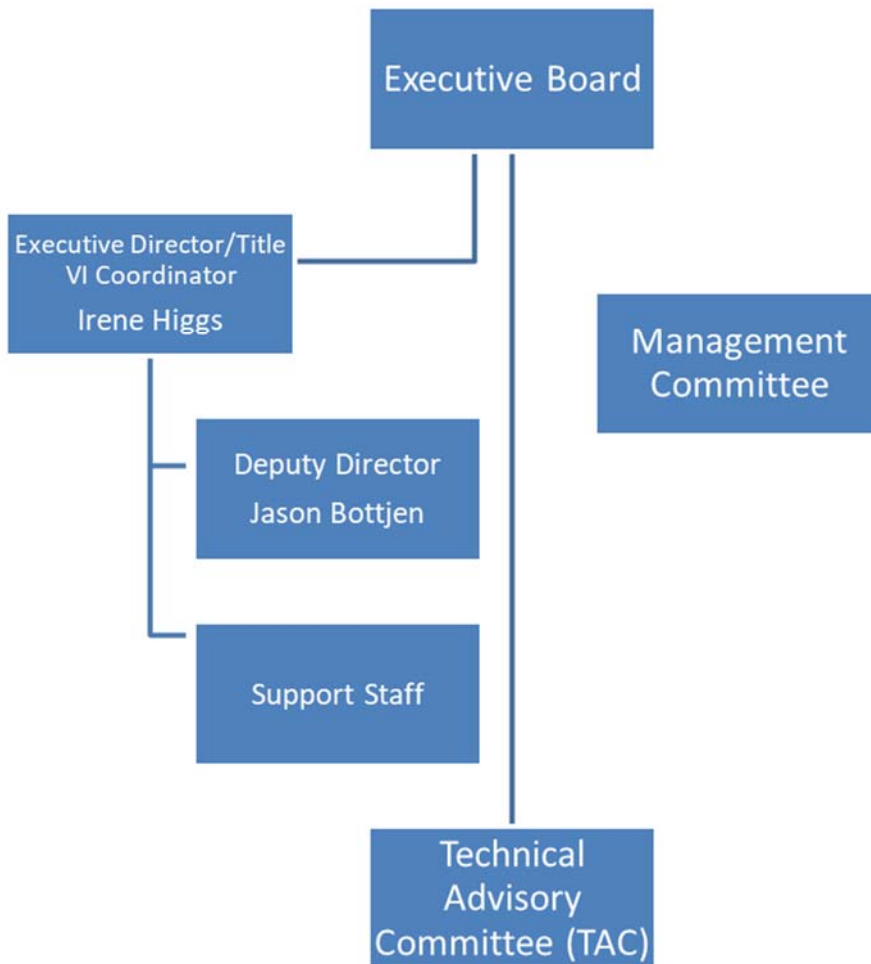
2. Committee Structure

As outlined in the Sun Corridor MPO Executive Board By-Laws (Adopted 05/09/17), the Executive Board consists of elected officials from the Cities of Casa Grande, Coolidge, Eloy, and Pinal County; one member from the Arizona Department of Transportation's State Transportation Board who is appointed to the State Transportation Board by the Governor; and one ex-officio from Federal Highways Administration. It is the function of the Executive Board to act as a policy body, coordinating transportation planning and related implementation activities within the Sun Corridor MPO transportation region. Currently, the Board annually rotates the position of Chair, Vice Chair, and Secretary/Treasurer.

The Sun Corridor MPO Transportation Advisory Committee (TAC) is the technical advisory committee to the Executive Board. The TAC is comprised of one voting member representing Pinal County, City of Casa Grande, City of Coolidge City of Eloy, and the Arizona Department of Transportation (ADOT), as outlined in the By-Laws (Amended 03/09/21) for the TAC. Committee representatives should have expertise in any of the following transportation subjects: highways, public works, engineering, aeronautics,

transit and planning. The committee has the authority, and primary responsibility to conduct technical reviews regarding all work activities of the Unified Planning Work Program; to recommend project awards; and to advise the Executive Board on appropriate actions to be taken for the overall planning direction of the region.

There is no Management Committee established at this time.



FY 2024

EXECUTIVE BOARD MEMBERS

January 1, 2024 – 12/31/2024

| | |
|---|---|
| Mayor Jon Thompson, Chair City of Coolidge | Supervisor Steve Miller , Vice Chair Pinal County Supervisor |
| Mayor Micah Powell, Secretary/Treasurer City of Eloy | Mayor Craig McFarland Member City of Casa Grande |
| Jenny Howard, Member ADOT State Transportation Board | Romare Truely, Ex-Officio Member Federal Highways Administration |

FY 2024

TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

January 1, 2024 – 12/31/2024

| | |
|---|---|
| Duane Eitel, Chair City of Casa Grande | Matt Rencher, Member City of Eloy |
| Tara Harmon, Vice Chair Pinal County | Will Randolph, Member ADOT MPD |
| Ben Navarro, Member City of Coolidge | Romare Truely, Ex-Officio Member Federal Highways Administration |

SUN CORRIDOR STAFF

| |
|---------------------------------|
| Executive Director, Irene Higgs |
| Deputy Director, Jason Bottjen |
| Admin Staff, Vacant |
| |

3. Operational Procedures, Bylaws, and Agreements

Sun Corridor MPO will operate under the City of Casa Grande Operating Policies & Procedures. The Sun Corridor MPO has created a standard operating procedures (SOP) manual to meet requirements set forth by Arizona Department of Transportation (ADOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA).

Sun Corridor MPO will also operate in accordance with Executive Board By-Laws established by the Executive Board and adopted September 12, 2013 and amended May 9, 2017.

a. DBE, Title VI, EEO, LEP, and PPP

Disadvantage Business Enterprise (DBE): The Sun Corridor MPO will adhere to the Arizona Department of Transportation's DBE Policy;

Title VI and Limited English Proficiency (LEP) Plan: Sun Corridor has developed and will maintain and adhere to the Title VI Implementation and LEP Plan. The plan is located on the Sun Corridor MPO web site (www.scmpo.org);

Equal Employment Opportunity (EEO): The Sun Corridor MPO through the City of Casa Grande is an EEO organization;

Public Participation Plan (PPP): The Sun Corridor MPO has developed and provided a PPP, which is located on the Sun Corridor MPO website (www.scmpo.org).

b. Other Statements

Transit: Sun Corridor MPO will ensure all transit activities receiving federal funding through ADOT within the Sun Corridor MPO planning boundaries are compliant with ADOT and FTA. This will be accomplished by monitoring each program within the Sun Corridor MPO boundaries through cooperation with Central Arizona Governments (CAG) and the Maricopa Association of Governments (MAG).

Air-Quality Conformity: Sun Corridor MPO entered into Memorandum of Understanding with Maricopa Association of Governments (MAG), Arizona Department of Transportation (ADOT), and the Arizona Department of Environmental Quality (ADEQ) to meet Clean Air Act requirements. At present, MAG provides modeling for regionally significant projects in the Sun Corridor MPO region.

Operating Procedures: The Sun Corridor MPO has created Standard Operating Procedures for the MPO; however, the MPO will comply with the City of Casa Grande purchasing policies and procedures to the extent possible.

Personnel Policies: The Sun Corridor MPO, working under the City of Casa Grande Personnel Policies, will meet all requirements for staff awareness addressing Sexual Harassment, Drug Free Work Place, and Equal Opportunity.

Lobby-Disbarment: Sun Corridor MPO will adhere to federal restrictions on Lobbying and Disbarment.

III. FUNDING DESCRIPTION & BUDGET SUMMARY

The Arizona Department of Transportation (ADOT) is the designated recipient of the Federal-aid Highway funds used for planning and research purposes. As the designated recipient of the planning funds ADOT has the responsibility and the authority under **2 CFR Part 200** (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments) to oversee all activities under the Federal-aid Program by the sub recipients of these funds. ADOT's oversight responsibilities include but are not limited to overall Work Plan review, invoice billing review and approval, TIP certification, air quality reviews, and quality assurance and quality control of traffic data. Work Programs are funded primarily with Planning Funds (PL); however, an MPO may use other eligible funds for the Work Program.

All work, including Sun Corridor staff time and consultant studies, listed in the Work Program are funded by one or more of the following funding sources:

- (1) **Metropolitan Planning (PL) Funds** – Federal metropolitan planning funds can be used for up to 94.3% of a project, with a required 5.7% match typically provided by local governments. The distribution of the PL Funds is accomplished through a formula developed by ADOT in consultation with the MPOs and must be approved by the FHWA.
- (2) **Planning (PL) Funding Set-aside for Increasing Safe and Accessible Transportation Options** - The BIL requires each MPO to use at least 2.5% of its PL funds (and each State to use 2.5% of its State Planning and Research funding under 23 U.S.C. 505) on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities. [§ 11206(b).] The match requirement for the 2.5% of PL funds was waived.
- (3) **Statewide Planning and Research (SPR) Funds** – SPR funds are federal dollars from the State Planning and Research Program administered by the Arizona Department of Transportation. Some SPR funds may be allocated to the MPO to help plan for the non-urbanized portion of the MPO. A 20% match is required and must be provided by the local jurisdiction, depending on the project.
- (4) **Federal Transit Administration Funding** – FTA funds are secured annually through the FTA Metropolitan Planning Program Section 5303/5305d. FTA funds are designated for transit planning and research activities. The funds require a 20% local match, which is

typically provided by local governments in hard dollars or in-kind. In addition, other federal or state funding that is not specifically designed for planning activities can be allocated for planning purposes. In those cases, funds such as FTA Section 5304, 5305 (e), 5307, and 5310 will be shown in the budget tables.

- (5) **Carbon Reduction Program (CRP)** – The CRP funding is a federal-aid highway funding program that funds projects designed to reduce transportation emissions, defined as carbon dioxide (CO₂) emissions from on-road highway sources. A 5.7% match is required and must be provided by the local jurisdiction, depending on the type of project.
- (6) **Consolidated Planning Grant (CPG) Program** - The Federal Transit Administration (FTA) and the Federal Highway Administration (FHWA) offer States the option of participating in the CPG program. The CPG program allows the States and Metropolitan Planning Organizations (MPOs) to merge funds from the FTA Metropolitan Planning Program (MPP) and State Planning and Research Program (SPRP) with FHWA Planning (PL) and SPR 5305D funds into a single consolidated planning grant. States or MPOs have the option to transfer planning funds to either FTA or FHWA to be awarded and administered for metropolitan or metropolitan and statewide planning purposes. This CPG program fosters a cooperative effort between the Federal agencies and the participating States and MPOs to streamline the delivery of their planning programs to provide flexibility in the use of planning funds. These funds will have a 5.7% match. **Obligation Authority does not apply to the FTA CPG funding.**
- (7) **Surface Transportation Block Grant Program (STBG) Funds** - STBG is a federal-aid highway flexible funding program that funds a broad range of surface transportation capital needs including roads, transit, airport access, vanpool, and bicycle and pedestrian facilities, as well as planning studies and data collection. These funds require a 5.7% match.
- (8) **Highway Safety Improvement Program (HSIP) Funds** - HSIP funds are a federal funding source dedicated to safety improvement projects and planning activities distributed within the State on a competitive basis. The main purpose of the HSIP funding is to achieve a reduction in fatalities and serious injuries on all public roads, including non-State-owned roads and roads on tribal land. These funds require a 5.7% match; however some projects are 100% funded.
- (9) **Transportation Alternative (TA) Funds** - Metropolitan Planning Organization for small, urbanized areas (under 200,000) are eligible for TA funds. The TA funding is available through a competitive application process through ADOT. The funds require a 20% local match, with some flexibility depending on the type of project.
- (10) **Highway User Revenue Funds (HURF) Exchange Program** – The HURF Exchange program enables local governments to exchange STBG federal transportation funding with

ADOT for state-generated HURF revenue. HURF exchange funding can be used on eligible design and construction projects.

- (11)**Bridge STBG Funding** – This funding can be used for Scoping Preliminary Engineering for bridges in Fair or Poor condition. Under the STBG Program, eligible project costs will be funded at 94.3% federal share with a 5.7% local match.
- (12)**Carry-forward** – Carry forward funds may occur when an MPO does not expend all authorized funds in the current fiscal year. Carry-forward funds are combined with the annual allocation for the new fiscal year to determine the available fund balance for the upcoming year. All carry-forward funds must be identified in the Work Program.
- (13)**In-Kind Contribution** – In-kind contributions may be accepted as the match for federal funds. The Sun Corridor MPO will use in-kind contributions from members and volunteers for match when utilizing STBG, HSIP, SPR, PL, CPG, CRP or 5303/5304/5305/5305(e) and 5310 funds.
- (14)**Matching Funds** - In order to secure federal funds, the state and/or local government must place matching funds on a project. The state and local funds must be shown in the Unified Planning Work Program. A detailed table of the state/local funds is included in the budget section of the Unified Planning Work Program. The required percentages of matching amounts may vary according to the Federal fund type. The MPO may receive matching funds provided by the member agencies as cash or in-kind contribution.

FY2024 Operating Budget

| SCMPO BUDGET WORKSHEET | | | | | | | | | | | |
|---|--|------------------|------------------|---------------------|----------------------|------------------|-----------------------------|------------------|------------------|-----------------|---------------------------------|
| FY2024 BUDGET | | | | | | | | | | | |
| Revenues | Fund Source | Budget Amount | CPG PL (800) | PL 2.5 (SATO) (809) | CPG 5303/5305d (807) | SPR (801) | 5303/5305d (Residual) (802) | HSIP (804) | CRP (810) | TAP (811) | Non-Federal Funds (Local) (808) |
| | FY23 Federal Carry Forward (Estimated) | \$85,895 | \$0 | \$3,087 | \$0 | \$132,046 | \$93,225 | \$306,946 | \$225,592 | \$0 | \$95,000 |
| | FY24 Federal Amount | \$1,060,398 | \$155,974 | \$4,789 | \$87,288 | \$110,594 | \$0 | \$0 | \$108,687 | \$593,067 | \$0 |
| | Required Match Percentage | | 5.7% | 0.0% | 5.7% | 20.0% | 20.0% | 5.7% | 5.7% | 5.7% | 0.0% |
| | Local Match | \$173,277 | \$9,428 | \$0 | \$5,276 | \$60,660 | \$23,306 | \$18,553 | \$20,206 | \$35,848 | \$0 |
| TOTAL | \$2,089,570 | \$165,402 | \$7,876 | \$92,564 | \$303,300 | \$116,531 | \$325,500 | \$354,485 | \$628,915 | \$95,000 | |
| Operating Expenditures | Category | Budget Amount | PL (800) | PL 2.5 (SATO) (809) | 5303/5305d (807) | SPR (801) | 5303/5305d (Residual) | HSIP (804) | CRP (810) | TAP (811) | Funds (Local) (808) |
| | Salaries - Regular | \$220,165 | \$155,974 | \$0 | \$64,191 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Overtime | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Car Allowance | \$4,800 | \$0 | \$0 | \$4,800 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | FICA | \$18,296 | \$0 | \$0 | \$18,296 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Retirement | \$25,000 | \$0 | \$0 | \$0 | \$25,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Health Insurance | \$18,000 | \$0 | \$0 | \$0 | \$18,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Workers Comp | \$650 | \$0 | \$0 | \$0 | \$650 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Salaries - PT /and/or Temporary | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | SUBTOTAL | \$286,911 | \$155,974 | \$0 | \$87,287 | \$43,650 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Office Supplies | \$1,000 | \$0 | \$0 | \$0 | \$1,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Postage | \$500 | \$0 | \$0 | \$0 | \$500 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Misc Meeting Supplies | \$1,000 | \$0 | \$0 | \$0 | \$1,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Office Furnishings | \$1,000 | \$0 | \$0 | \$0 | \$1,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Minor Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Fuel | \$1,500 | \$0 | \$0 | \$0 | \$1,500 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Legal | \$1,300 | \$0 | \$0 | \$0 | \$1,342 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Insurance | \$5,000 | \$0 | \$0 | \$0 | \$5,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Transit and Planning | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Computer Licences | \$3,600 | \$0 | \$0 | \$0 | \$3,600 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Licenses, Permits, Fees, and Taxes | \$3,000 | \$0 | \$0 | \$0 | \$3,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Printing - etc. | \$500 | \$0 | \$0 | \$0 | \$500 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Building Rent | \$9,000 | \$0 | \$0 | \$0 | \$9,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Bank Charges and Fees | \$500 | \$0 | \$0 | \$0 | \$500 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Other Contractual Services/Part-time | \$1,000 | \$0 | \$0 | \$0 | \$1,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Dues and Memberships | \$10,000 | \$0 | \$0 | \$0 | \$5,000 | \$5,000 | \$0 | \$0 | \$0 | \$0 |
| | Conferences/Trainings | \$11,200 | \$0 | \$0 | \$0 | \$5,000 | \$6,225 | \$0 | \$0 | \$0 | \$0 |
| | Travel | \$6,000 | \$0 | \$0 | \$0 | \$4,000 | \$2,000 | \$0 | \$0 | \$0 | \$0 |
| | Business Meals & Meetings | \$1,000 | \$0 | \$0 | \$0 | \$1,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Telephone & Data | \$2,000 | \$0 | \$0 | \$0 | \$2,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Auto Repair & Maintenance | \$3,100 | \$0 | \$0 | \$0 | \$3,105 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Insurance | \$5,000 | \$0 | \$0 | \$0 | \$5,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SUBTOTAL | \$67,200 | \$0 | \$0 | \$0 | \$54,047 | \$13,225 | \$0 | \$0 | \$0 | \$0 | |
| Non-Federal Funds | | | | | | | | | | | |
| Non-Federal Funds (Member Agency Contributions) | \$95,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$95,000 |
| SUBTOTAL | \$95,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$95,000 |
| Studies | | | | | | | | | | | |
| Carbon Reduction Program | \$334,279 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$334,279 | \$0 | \$0 | \$0 |
| City of Casa Grande Safe Routes to School Project | \$408,668 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$408,668 | \$0 | \$0 |
| City of Coolidge Safe Routes to School Project | \$184,399 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$184,399 | \$0 | \$0 |
| Transportation Alternatives Program Applications | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Plan | \$306,946 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$306,946 | \$0 | \$0 | \$0 |
| Regional Transportation Plan 2028 | \$50,000 | \$0 | \$0 | \$0 | \$50,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Regional Transportation Plan 2024 | \$182,794 | \$0 | \$7,876 | \$0 | \$94,918 | \$80,000 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SUBTOTAL | \$1,467,086 | \$0 | \$7,876 | \$0 | \$144,918 | \$80,000 | \$306,946 | \$334,279 | \$593,067 | \$0 | \$0 |
| TOTAL | \$1,916,197 | \$155,974 | \$7,876 | \$87,287 | \$242,617 | \$93,138 | \$306,946 | \$334,279 | \$593,067 | \$0 | \$0 |

FY2025 Operating Budget

| SCMPO BUDGET WORKSHEET | | | | | | | | |
|--|--|------------------|------------------|-----------------|----------------------|------------------|-----------------|---------------------------------|
| FY2025 BUDGET | | | | | | | | |
| Revenues | Fund Source | Budget Amount | CPG PL (800) | PL 2.5 (800) | CPG 5303/5305d (807) | SPR (801) | CRP (810) | Non-Federal Funds (Local) (808) |
| | FY22 Federal Carry Forward (Estimated) | \$243,000 | \$0 | \$0 | \$0 | \$150,000 | \$0 | \$93,000 |
| | FY23 Federal Amount | \$469,429 | \$153,540 | \$3,937 | \$87,288 | \$110,751 | \$113,913 | \$0 |
| | Required Match Percentage | | 5.7% | 0.0% | 5.7% | 20.0% | 5.7% | 0.0% |
| | Local Match | \$86,631 | \$9,281 | \$0 | \$5,276 | \$65,188 | \$6,886 | \$0 |
| TOTAL | \$799,060 | \$162,821 | \$3,937 | \$92,564 | \$325,939 | \$120,799 | \$93,000 | |
| Operating Expenditures | Category | Budget Amount | PL (800) | PL 2.5 (800) | 5303/5305d (807) | SPR (801) | CRP (810) | Funds (Local) (808) |
| | Salaries - Regular | \$217,731 | \$153,540 | \$0 | \$64,191 | \$0 | \$0 | \$0 |
| | Overtime | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Car Allowance | \$4,800 | \$0 | \$0 | \$4,800 | \$0 | \$0 | \$0 |
| | FICA | \$18,296 | \$0 | \$0 | \$18,296 | \$0 | \$0 | \$0 |
| | Retirement | \$25,000 | \$0 | \$0 | \$0 | \$25,000 | \$0 | \$0 |
| | Health Insurance | \$18,000 | \$0 | \$0 | \$0 | \$18,000 | \$0 | \$0 |
| | Workers Comp | \$650 | \$0 | \$0 | \$0 | \$650 | \$0 | \$0 |
| | Salaries - PT /and/or Temporary | \$10,000 | \$0 | \$0 | \$0 | \$10,000 | \$0 | \$0 |
| | SUBTOTAL | \$294,477 | \$153,540 | \$0 | \$87,287 | \$53,650 | \$0 | \$0 |
| | Office Supplies | \$1,000 | \$0 | \$0 | \$0 | \$1,000 | \$0 | \$0 |
| | Postage | \$500 | \$0 | \$0 | \$0 | \$500 | \$0 | \$0 |
| | Misc Meeting Supplies | \$1,000 | \$0 | \$0 | \$0 | \$1,000 | \$0 | \$0 |
| | Office Furnishings | \$1,000 | \$0 | \$0 | \$0 | \$1,000 | \$0 | \$0 |
| | Minor Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Fuel | \$1,500 | \$0 | \$0 | \$0 | \$1,500 | \$0 | \$0 |
| | Legal | \$3,000 | \$0 | \$0 | \$0 | \$3,000 | \$0 | \$0 |
| | Insurance | \$5,000 | \$0 | \$0 | \$0 | \$5,000 | \$0 | \$0 |
| | Transit and Planning | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Computer Licences | \$3,600 | \$0 | \$0 | \$0 | \$3,600 | \$0 | \$0 |
| | Licenses, Permits, Fees, and Taxes | \$3,000 | \$0 | \$0 | \$0 | \$3,000 | \$0 | \$0 |
| | Printing - etc. | \$1,500 | \$0 | \$0 | \$0 | \$1,500 | \$0 | \$0 |
| | Building Rent | \$9,000 | \$0 | \$0 | \$0 | \$9,000 | \$0 | \$0 |
| | Bank Charges and Fees | \$500 | \$0 | \$0 | \$0 | \$500 | \$0 | \$0 |
| | Other Contractual Services/Part-time | \$28,900 | \$0 | \$0 | \$0 | \$28,923 | \$0 | \$0 |
| | Dues and Memberships | \$5,000 | \$0 | \$0 | \$0 | \$5,000 | \$0 | \$0 |
| | Conferences/Trainings | \$8,000 | \$0 | \$0 | \$0 | \$8,000 | \$0 | \$0 |
| | Travel | \$5,000 | \$0 | \$0 | \$0 | \$5,000 | \$0 | \$0 |
| | Business Meals & Meetings | \$1,000 | \$0 | \$0 | \$0 | \$1,000 | \$0 | \$0 |
| | Telephone & Data | \$3,000 | \$0 | \$0 | \$0 | \$3,000 | \$0 | \$0 |
| | Auto Repair & Maintenance | \$4,500 | \$0 | \$0 | \$0 | \$4,500 | \$0 | \$0 |
| | Insurance | \$5,000 | \$0 | \$0 | \$0 | \$5,000 | \$0 | \$0 |
| SUBTOTAL | \$91,000 | \$0 | \$0 | \$0 | \$91,023 | \$0 | \$0 | |
| Non-Federal Funds | | | | | | | | |
| Non-Federal Funds (Member Agency Contributions) | \$93,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$93,000 |
| SUBTOTAL | \$93,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$93,000 |
| Studies | | | | | | | | |
| Carbon Reduction Program | \$113,913 | \$0 | \$0 | \$0 | \$0 | \$113,913 | \$- | |
| Transportation Alternatives Program Applications | \$20,000 | \$0 | \$3,937 | \$0 | \$16,063 | \$0 | \$0 | |
| Regional Transportation Plan 2028 | \$100,000 | \$0 | \$0 | \$0 | \$100,000 | \$0 | \$0 | |
| SUBTOTAL | \$233,913 | \$0 | \$3,937 | \$0 | \$116,063 | \$113,913 | \$0 | |
| TOTAL | \$712,390 | \$153,540 | \$3,937 | \$87,287 | \$260,738 | \$113,913 | \$0 | |

FY2024 - FY2025 Sun Corridor MPO Unified Planning Work Program

FY2024 Budget by Work Element

TABLE 1: Estimated Funding (Revenue) for State Fiscal Year 2024

| REVENUE SOURCE | % Match | FY23 Carry Forward Federal | FY24 Budget Federal | Match /In-Kind | Total Budget |
|---------------------------|---------|----------------------------|---------------------|------------------|--------------------|
| FHWA - PL - PSC2002P | 5.7% | \$0 | \$155,974 | \$9,428 | \$165,402 |
| FHWA - PL - 2.5 | 0.0% | \$3,087 | \$4,789 | \$0 | \$7,876 |
| CGP 5303/5305d - FY22 | 5.7% | \$0 | \$87,288 | \$5,276 | \$92,564 |
| ADOT - SPR - PSC2001P | 20% | \$132,046 | \$110,594 | \$60,660 | \$303,300 |
| FTA 5303/5305 (d) - FY19 | 20% | \$51,732 | \$0 | \$12,933 | \$64,665 |
| FTA 5303/5305 (d.) - FY20 | 20% | \$41,493 | \$0 | \$10,373 | \$51,866 |
| CRP - FY23 | 5.7% | \$225,592 | \$108,687 | \$20,206 | \$354,485 |
| HSIP | 5.7% | \$306,946 | \$0 | \$18,553 | \$325,499 |
| TAP | 5.7% | | \$593,067 | \$35,848 | |
| STBG | 5.7% | \$0 | \$0 | \$0 | \$0 |
| TOTAL | | \$760,895 | \$1,060,398 | \$173,277 | \$1,365,656 |

TABLE 2: Operating Costs by Work Element Task

| TASK | WORK ELEMENT | EXPENSES | | | | | | | | | | | | | | | | | | | | | | TOTAL COST |
|------|--|------------------|------------|----------------|------------------------|------------|----------------|-----------------|------------------|-----------------|----------------------------|-----------------|-----------------|-------------------|------------------|-----------------|------------------|-----------------|-----------------------|------------|------------------|-----------------|--------------------|------------|
| | | PL (5.7% Match) | | | CGP 5305d (5.7% Match) | | | SPR (20% Match) | | | 5303/5305 (d.) (20% Match) | | | HSIP (5.7% Match) | | | CRP (5.7% Match) | | PL2.5 SATO (0% Match) | | TAP (5.7% Match) | | | |
| | | Personnel | Operating | Match | Personnel | Operating | Match | Personnel | Operating | Match | Personnel | Operating | Match | Personnel | Operating | Match | Federal | Match | Federal | Match | Federal | Match | | |
| 1.0 | ADMINISTRATION | \$73,308 | \$0 | \$4,431 | \$41,025 | \$0 | \$2,480 | \$20,516 | \$25,402 | \$11,480 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$178,642 | |
| 2.0 | REGIONAL PLANNING | \$62,390 | \$0 | \$3,771 | \$34,915 | \$0 | \$2,111 | \$17,460 | \$21,619 | \$9,770 | \$0 | \$0 | \$0 | \$0 | \$0 | \$334,279 | \$20,206 | \$0 | \$0 | \$0 | \$0 | \$506,521 | | |
| 2.1 | PINAL COUNTY SAFETY PLAN (HSIP) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$306,946 | \$18,553 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$325,499 | | |
| 2.2 | RTP 2024(5305/SPR/PL 2.5) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$94,918 | \$23,730 | \$0 | \$80,000 | \$20,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$7,876 | \$0 | \$0 | \$226,524 | |
| 2.3 | RTP 2028 (SPR) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$50,000 | \$12,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$62,500 | |
| 2.4 | TRANSPORTATION ALTERNATIVE PROGRAM APPLICATIONS 2024 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$593,067 | \$35,848 | \$628,915 | |
| 3.0 | PUBLIC TRANSPORTATION PLANNING | \$10,918 | \$0 | \$660 | \$6,110 | \$0 | \$369 | \$3,056 | \$3,783 | \$1,710 | \$0 | \$13,225 | \$3,306 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$43,137 | |
| 4.0 | PUBLIC PARTICIPATION PLAN | \$4,679 | \$0 | \$283 | \$2,619 | \$0 | \$158 | \$1,310 | \$1,621 | \$733 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$11,402 | |
| 5.0 | ENVIRONMENTAL OVERVIEW | \$4,679 | \$0 | \$283 | \$2,619 | \$0 | \$158 | \$1,309 | \$1,487 | \$699 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$11,234 | |
| 6.0 | CAPITAL | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| | TOTAL | \$155,970 | \$0 | \$9,430 | \$87,288 | \$0 | \$5,276 | \$43,651 | \$198,831 | \$60,622 | \$0 | \$93,225 | \$23,306 | \$0 | \$306,946 | \$18,553 | \$334,279 | \$20,206 | \$7,876 | \$0 | \$593,067 | \$35,848 | \$1,994,156 | |

July 1, 2023 – June 30, 2025

FY2025 Budget by Work Element

TABLE 1: Estimated Funding (Revenue) for State Fiscal Year 2025

| REVENUE SOURCE | % Match | FY24 Carry Forward Federal | FY25 Budget Federal | Match /In-Kind | Total Budget |
|----------------------|---------|----------------------------|---------------------|----------------|--------------|
| FHWA - PL - PSC2002P | 5.7% | \$0 | \$153,540 | \$9,281 | \$162,821 |
| FHWA - PL - 2.5 | 0.0% | | \$3,937 | \$0 | \$3,937 |
| CGP 5303/5305d | 5.7% | \$0 | \$87,288 | \$5,276 | \$92,564 |
| ADOT - SPR | 20% | \$150,000 | \$110,751 | \$65,188 | \$325,939 |
| CRP | 5.7% | \$0 | \$113,913 | \$6,886 | \$120,799 |
| TOTAL | | \$150,000 | \$469,429 | \$86,631 | \$706,060 |

TABLE 2: Operating Costs by Work Element Task

| TASK | WORK ELEMENT | EXPENSES | | | | | | | | | | | | TOTAL COST | |
|------|--|-----------------|-----------|---------|------------------------|-----------|---------|-----------------|-----------|----------|------------------|---------|-----------------------|------------|-----------|
| | | PL (5.7% Match) | | | CGP 5305d (5.7% Match) | | | SPR (20% Match) | | | CRP (5.7% Match) | | PL2.5 SATO (0% Match) | | |
| | | Personnel | Operating | Match | Personnel | Operating | Match | Personnel | Operating | Match | Federal | Match | Federal | | Match |
| 1.0 | ADMINISTRATION | \$72,164 | \$0 | \$4,362 | \$41,025 | \$0 | \$2,480 | \$25,214 | \$42,781 | \$17,019 | \$0 | \$0 | \$0 | \$0 | \$205,045 |
| 2.0 | REGIONAL PLANNING | \$61,416 | \$0 | \$3,712 | \$34,915 | \$0 | \$2,111 | \$21,460 | \$36,409 | \$14,467 | \$113,913 | \$6,886 | \$0 | \$0 | \$295,289 |
| 2.1 | PINAL COUNTY SAFETY PLAN (HSIP) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| 2.2 | RTP 2024(5305/SPR/PL 2.5) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| 2.3 | RTP 2028 (SPR) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$100,000 | \$25,000 | \$0 | \$0 | \$0 | \$0 | \$125,000 |
| 2.4 | TRANSPORTATION ALTERNATIVE PROGRAM APPLICATIONS 2025 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$16,063 | \$4,016 | \$0 | \$0 | \$3,937 | \$0 | \$24,016 |
| 3.0 | PUBLIC TRANSPORTATION PLANNING | \$10,748 | \$0 | \$650 | \$6,110 | \$0 | \$369 | \$3,756 | \$6,372 | \$2,532 | \$0 | \$0 | \$0 | \$0 | \$30,537 |
| 4.0 | PUBLIC PARTICIPATION PLAN | \$4,606 | \$0 | \$278 | \$2,619 | \$0 | \$158 | \$1,610 | \$2,731 | \$1,085 | \$0 | \$0 | \$0 | \$0 | \$13,086 |
| 5.0 | ENVIRONMENTAL OVERVIEW | \$4,606 | \$0 | \$278 | \$2,619 | \$0 | \$158 | \$1,610 | \$2,731 | \$1,085 | \$0 | 0 | 0 | 0 | \$13,087 |
| 6.0 | CAPITAL | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | 0 | 0 | 0 | \$0 |
| | TOTAL | \$153,540 | \$0 | \$9,280 | \$87,288 | \$0 | \$5,276 | \$53,650 | \$207,087 | \$65,204 | \$113,913 | \$6,886 | \$3,937 | \$0 | \$706,060 |

FY2024 Local Match by Member Agency

| Local Match | In-Kind Contribution | | | | | | | | | | |
|-------------|----------------------------|--------------------|------------------|----------------|-------------------|------------------|------------------|------------------|------------------|------------------|------------------------------|
| | Member | Budget Amount | PL | PL 2.5 (SATO) | CPG 5303/5305d | SPR | 5303/5305d | HSIP | CRP | TAP (811) | Non-Federal Funds (Local) |
| | Eloy | \$18,571 | \$1,262 | \$0 | \$718 | \$8,274 | \$3,123 | \$2,486 | \$2,708 | \$0 | \$0 |
| | Coolidge | \$27,410 | \$1,113 | \$0 | \$623 | \$7,158 | \$2,797 | \$2,189 | \$2,384 | \$11,146 | \$0 |
| | Pinal County (Rural Areas) | \$65,190 | \$4,489 | \$0 | \$2,501 | \$28,753 | \$11,047 | \$8,794 | \$9,578 | \$0 | \$0 |
| | Casa Grande | \$62,123 | \$2,564 | \$0 | \$1,435 | \$16,500 | \$6,339 | \$5,046 | \$5,537 | \$24,702 | \$0 |
| | Other | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | SUBTOTAL | \$173,294 | \$9,428 | \$0 | \$5,277 | \$60,685 | \$23,306 | \$18,553 | \$20,207 | \$35,848 | \$0 |
| | GRAND TOTAL | \$2,089,491 | \$165,402 | \$7,876 | \$92,564 | \$303,300 | \$116,531 | \$325,499 | \$354,486 | \$628,915 | \$95,000 |

FY2025 Local Match by Member Agency

| Local Match | In-Kind Contribution | | | | | | | |
|-------------|----------------------------|-----------------|----------------|---------------|-------------------|-----------------|----------------|------------------------------|
| | Member | Budget Amount | PL | PL 2.5 (SATO) | CPG 5303/5305d | SPR | CRP | Non-Federal Funds (Local) |
| | Eloy | \$11,765 | \$1,243 | \$0 | \$718 | \$8,881 | \$923 | \$0 |
| | Coolidge | \$10,223 | \$1,095 | \$0 | \$623 | \$7,692 | \$813 | \$0 |
| | Pinal County (Rural Areas) | \$41,111 | \$4,419 | \$0 | \$2,501 | \$30,899 | \$3,264 | \$0 |
| | Casa Grande | \$23,576 | \$2,524 | \$0 | \$1,435 | \$17,731 | \$1,886 | \$0 |
| | Other | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | SUBTOTAL | \$86,675 | \$9,281 | \$0 | \$5,277 | \$65,203 | \$6,886 | \$0 |

IV. SUN CORRIDOR WORK ELEMENTS

1. Administration: Task 1.0

The Sun Corridor MPO is to administer its work program in a manner that:

- Maintains the region’s eligibility to receive federal transportation capital and operating assistance;
- Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region; and
- Adheres to all FHWA, FTA, and ADOT requirements.

| Administration: Task 1.0 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|--|---|---|
| ADMINISTRATION | | |
| Activity | Objective | Outcome |
| Executive Board Meetings | Hold a minimum of six (6) meetings a year. Provide to the Executive Board, at a minimum, meeting agendas and minutes, bi-monthly reports outlining activities performed, calendar of meetings, and location. | Inform and educate the Executive Board members in order for them to determine the direction of the MPO and make policy decisions. |
| Technical Advisory Committee Meetings (TAC) | Hold a minimum of six (6) meetings a year. Make recommendations to the Executive Board. Provide to the TAC, at minimum, meeting agendas and minutes, bi-monthly reports outlining activities performed, calendar of meetings, and location. | TAC will advise staff on projects, funding allocations, and other planning activities. |
| Strategic Planning Efforts | Update as needed. | Provide workshops with the board and managers to develop a plan for direction. |
| eGrants Reimbursement | Submit through eGrant monthly reimbursement request for all funding sources. | eGrants is used for the MPO to be reimbursed by ADOT for each funding source expended monthly. |
| MPO Monthly Progress/Time Report | Submit monthly detailed progress/time report when submitting in eGrants. | Progress report shows tasks and work elements accomplished for each month |
| In-Kind Report | Submit with monthly eGrant | Track and monitor in-kind |

| Administration: Task 1.0 | | |
|---|--|--|
| FY2024 – FY2025 Proposed Activities and Outcomes | | |
| ADMINISTRATION | | |
| Activity | Objective | Outcome |
| | to account for local match requirements. | contributions from member agencies. |
| ADOT LPA System - Monthly Consultant Contract Reporting and DBE Reporting | Ensure all consultant contracts are paid promptly and DBE is reported monthly. | Process all invoices in a timely manner, ensuring compliance with DBE and prompt payment laws. |
| Amend the FY2024-FY2025 Unified Planning Work Plan and Budget | Amend the UPWP and Budget, as needed. | Provide citizens and stakeholders the necessary transparency to see how federal transportation planning funds are being used by the MPO. |
| Develop the FY2026-FY2027 Unified Planning Work Plan and Budget | Develop a two-year UPWP. TAC and EB approval by April - May and to ADOT by May 1. | Provide citizens and stakeholders the necessary transparency to see how federal transportation planning funds are being used by the MPO. |
| Standard Operating Procedures (SOP) Manual (Completed December 2017) | The SOP documents the MPOs processes and procedures, delegation of authority, and provides a key reference for all MPO roles, responsibilities, and required activities, update as needed. | SOP documents the MPOs processes and procedures, delegation of authority, and provides a key reference for all MPO roles, responsibilities, and required activities. |
| City of Casa Grande, (fiscal agent) | Work with the City of Casa Grande as SCMPO's fiscal agent and human resources. | Assists MPO with administrative requirements. |
| Sun Corridor MPO Website | Maintain and enhance MPO website. Post all required Federal Documents, agendas and meeting minutes, and Public Notices, update as needed. | Provides ongoing communication with the public and other entities on MPO activities. |
| Safety Performance Measures (23 CFR Part 450) | On September 11, 2018 the SCMPO Executive Board adopted the updated safety targets for the State of Arizona for 2018 in perpetuity or until the MPO should deem it necessary to establish and adopt their own targets. | Report the MPO's performance and measures in the RTP and TIP to support the State's targets. |

| Administration: Task 1.0 | | |
|---|---|--|
| FY2024 – FY2025 Proposed Activities and Outcomes | | |
| ADMINISTRATION | | |
| Activity | Objective | Outcome |
| Pavement and Bridge Performance Measures (23 CFR Part 450) | On September 11, 2018 the SCMPO Executive Board adopted the established pavement and bridge targets for the State of Arizona for 2018 in perpetuity or until the MPO should deem it necessary to establish and adopt their own targets. | Report the MPO’s performance and measures in the RTP and TIP to support the State’s targets. |
| System Performance Measures – Freight, National Highway System (NHS) and CMAQ (23 CFR Part 450) | On September 11, 2018 the SCMPO Executive Board adopted the established system performance targets for the State of Arizona for 2018 in perpetuity or until the MPO should deem it necessary to establish and adopt their own targets. | Report the MPO’s performance and measures in the RTP and TIP to support State’s targets. |
| Transportation Greenhouse Gas Emissions Reduction Framework Performance Measures | The Notice of Proposed Rulemaking was issued July 2022. SCMPO will continue to monitor the final rulemaking and work with ADOT on performance measures. | Continue to monitor and report the MPO’s performance and measures in the RTP and TIP to support State targets once established. |
| Transit Asset Management (TAM) Group Plan - Revenue Vehicles, Equipment, and Facilities | On January 8, 2019 the SCMPO Executive Board adopted ADOT’s Transit Asset Management (TAM) Group Plan - Revenue Vehicles, Equipment, and Facilities | Report the MPO’s performance and measures in the RTP and TIP to support State targets. |
| Transit Asset Management for City of Casa Grande | SCMPO will review the City of Casa Grande Transit Asset Management. All future performance measures outlined in the Transit Asset Management will be reflected in the SCMPO RTP and TIP. | Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region. |

| Administration: Task 1.0 | | |
|--|---|--|
| FY2024 – FY2025 Proposed Activities and Outcomes | | |
| ADMINISTRATION | | |
| Activity | Objective | Outcome |
| Public Transportation Agency Safety Plan for City of Casa Grande | SCMPO will review the City of Casa Grande Safety Plan. All future performance measures outlined in the Safety Plan will be reflected in the SCMPO RTP and TIP. | Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region. |
| Public Transportation Coordination (23 CFR Part 450.314(h)) | The Sun Corridor MPO, ADOT and the providers of public transportation (CART, MET and 5310) will cooperatively work together in developing and sharing information related to data, performance targets, and reporting for the MPO region. | Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region. |
| SCMPO Attorney | Coordinate with MPO Attorney on review of policies, documents etc. as required. | To ensure compliance. |
| Liability Insurance | Maintain liability insurance coverage for MPO. | To ensure liability coverage for MPO. |
| Chamber of Commerce | MPO is a member of the local Chamber of Commerce. MPO staff will attend Chamber of Commerce meetings, when requested. | Inform Chamber members of transportation projects within the region. Promotes regional cooperation and collaboration. |
| National Association of Regional Councils (NARC) | MPO is a member of NARC. | Promotes regional cooperation and collaboration. |
| Pinal Partnership | MPO is a member of Pinal Partnership. MPO staff participates in the Transportation Committee. | Promotes regional cooperation and collaboration. |
| Association of Metro Planning Organizations (AMPO) | MPO is a member of AMPO | Promotes regional cooperation and collaboration. |
| Public Participation Plan | Implement the Public Participation Plan, amend as needed. Requires 45 day public review/comment. | To ensure compliance. |
| Title VI Plan & Limited | Prepare and submit the Title | To ensure compliance. |

| Administration: Task 1.0 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|--|---|-----------------------|
| ADMINISTRATION | | |
| Activity | Objective | Outcome |
| English Proficiency (LEP) Policy | VI Plan and LEP Policy annually to ADOT CRO. Due to ADOT CRO by August 1st. (Requires Executive Board approval) | |
| Title VI Annual Report | Prepare and submit the Title VI Annual Report to ADOT CRO. Due to ADOT CRO by August 1st. | To ensure compliance. |
| Disadvantage Business Enterprise (DBE) Policy | Implement the DBE Policy, amend as needed | To ensure compliance. |

2. Regional Planning: Task 2.0

This regional planning task/work element provides for the majority of our planning activities. Staff ensures that the planning function of the MPO is administered, provides reports, meetings, consultation activities, project management, support to other COG/MPOs, and other data and information to our members and the public.

The following Work Elements are included in Regional Planning Task 2.0:

- Data Collection & Air Quality
- Transportation Improvement Program (TIP)
- Other Regional Planning Activities

| Regional Planning: Task 2.0 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|---|--|--|
| DATA COLLECTION & AIR QUALITY | | |
| Activity | Objective | Outcome |
| Functional Classification | Work with ADOT and members to review proposed recommendations to update road classifications. | Work with ADOT and members to upgrade roadway classifications. |
| Statewide Employment Database | Annually, the Sun Corridor MPO, in partnership with CAG and MAG, will assist member agencies in maintaining the employer database. | The Arizona Employment Map Viewer is an interactive mapping and analysis sites, showing selected statewide employer data that can be viewed and used by member agencies or the general public. |
| Maintain a MOU with MAG to ensure Clean Air Act requirements | MAG and the Sun Corridor MPO developed a MOU. The MOU was signed on September 8, 2016. | MAG and the Sun Corridor MPO will coordinate all transportation planning activities in the MAG and SCMPO Planning areas in the Pinal County Region. |
| Interagency Consultation for AQ | Sun Corridor MPO has developed a consultation policy and provides the consultation team with information when a project is changed, or new project is added to the Sun Corridor MPO TIP. | Ensuring all interested parties are informed of projects that may affect the air quality conformity analysis. |
| Coordination Meetings | Sun Corridor MPO and MAG will meet at least quarterly to coordinate AQ activities. | To ensure the Clean Air Act requirements are met within the Sun Corridor MPO region. |

| Regional Planning: Task 2.0 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|---|---|---|
| DATA COLLECTION & AIR QUALITY | | |
| Activity | Objective | Outcome |
| Annual Executive Meeting AQ and Data Sharing | The executive directors of SCMPO, MAG, ADEQ and ADOT will meet annually to engage in discussion of mutual interests focused on the development of the Unified Planning Work Programs of MAG and SCMPO. | To ensure the Clean Air Act requirements are met within the Sun Corridor MPO region. |
| Air Quality Plan and Control Measures | The Sun Corridor MPO, MAG and Pinal County will work together to ensure that the control measures put in place for the Serious West Pinal County Non-Attainment area are followed. | Improve air quality in West Pinal County. |
| Pinal County Dust Fugitive Rules | The Sun Corridor MPO will assist Pinal County Air Quality Department in obtaining required reporting requirements from member agencies. | Improve air quality in Pinal County. |
| Traffic Count & Data Collection | Sun Corridor MPO will assist ADOT in regional traffic counts on all functionally classified roads identified in the HPMS system, as well as a selection of regional and local roads of interest within the Sun Corridor MPO region. | Traffic count scheduling throughout the region to ensure FC roadways are counted as required. |

| Regional Planning: Task 2.0 | | |
|---|---|--|
| FY2024 – FY2025 Proposed Activities and Outcomes | | |
| TRANSPORTATION IMPROVEMENT PROGRAM (TIP) | | |
| Activity | Objective | Outcome |
| Sun Corridor MPO Transportation Improvement Program (TIP) | Continue to update the TIP in accordance with the RTP. The TIP will include a description of the anticipated effect on the STIP/TIP toward achieving the performance targets and include a linkage from the investment priorities. | Continue to have a compliant and cost constrained TIP, ensuring the Sun Corridor MPO projects move forward. |
| ADOT eSTIP | Send all TIP Amendments to the ADOT Regional Planner for input into eSTIP. | Continue to have a compliant and cost constrained TIP. |
| Project Management | Continue to work closely with each member agency that has projects on the current Sun Corridor TIP, to ensure all projects are on track for obligation. | Projects make the timeline set out for completion, i.e., design and construction or planning projects. |
| Sun Corridor MPO internal funding ledger | Develop and maintain a constrained Sun Corridor MPO funding ledger (SPR, PL, 5303/5305, STBG, and HURF Ex) outlining all active projects. | This will allow the TAC, EB, ADOT, and Staff to follow regional projects, ensuring a positive compliant balance in all areas of funding. |
| Coordination | Continue working with MAG to ensure projects comply with Air Quality Conformity. | Obtain a federally compliant TIP. |
| Performance Measures (23 CFR Part 450) | <p>TIP shall include a description of the anticipated effect of the TIP toward achieving the performance targets identified in the RTP.</p> <p>TIP shall include a linkage from the investment priorities in the TIP to achieve performance targets in the RTP.</p> | To meet the federal requirements outlined in 23 CFR Part 450. |

| Regional Planning: Task 2.0 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|---|---|---|
| TRANSPORTATION IMPROVEMENT PROGRAM (TIP) | | |
| Activity | Objective | Outcome |
| Transportation Greenhouse Gas Emissions Reduction Framework Performance Measures | The Notice of Proposed Rulemaking was issued July 2022. SCMPO will continue to monitor the final rulemaking and work with ADOT on performance measures. | Continue to monitor and report the MPO’s performance and measures in the RTP and TIP to support State targets once established. |

| Regional Planning: Task 2.0 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|---|---|---|
| REGIONAL PLANNING ACTIVITIES | | |
| Activity | Objective | Outcome |
| Carbon Reduction Program | Sun Corridor MPO receives CRP funding for allocation to regional projects. As part of the FY2024 RTP Update – Carbon Reduction projects will be identified for member agencies. | Meet the federal requirement in the IJA. |
| Off System Bridge Program | Work with member agencies to submit Off-System Bridge applications during the Off-System Bridge call for projects to compete for statewide funds. | To assist ADOT in successfully delivering the Off-System Bridge Program. |
| Transportation Alternative Program | Work with member agencies, transit agencies and non-profits to identify and submit TA applications during the TA call for projects to compete for statewide TA funds. | To assist ADOT in successfully delivering the TA Program. |
| HSIP Program | Work with member agencies to submit HSIP applications during the HSIP call for projects to compete for statewide HSIP funds. | Ensure the SCMPO Safety Plan and HSIP projects align with the emphasis areas identified in the AZ Strategic Highway Safety Plan. |
| STBG Projects and Funding | Sun Corridor MPO receives STBG funding for allocation to regional projects. | Sun Corridor will continue to manage the current STBG projects; ensuring future STBG funds are programmed for no more than ten (10) years. |
| HURF Exchange Projects and Funding | Staff will work with ADOT to exchange STBG Apportionment and corresponding Obligation Authority to complete eligible design and construction projects beginning in FY2018. | The delivery time and cost of local projects will be reduced. An internal procedure will ensure project development, delivery, and cost overruns are managed. |
| Pinal Regional Transportation Authority | Staff will participate and work closely with CAG, | Providing information on the regional needs pertaining to the RTA – RTP |

| Regional Planning: Task 2.0 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|---|--|--|
| REGIONAL PLANNING ACTIVITIES | | |
| Activity | Objective | Outcome |
| (RTA) | MAG, ADOT, and Pinal County on the development of the Listing of Projects for the RTA. | and AQ requirements. |
| Project Management | Staff will work with member entities to ensure current and future projects are moving forward. | Ensure that projects will obligate at the appropriate time. Work with other COG/MPOs on lending/borrowing funds to develop larger and more cost-efficient projects. |
| CAG, MAG and PAG TAC/Regional Council Meetings | Staff will participate in TAC and Regional Council meetings, as needed | To coordinate and cooperatively work together with other COG/MPOs |
| Joint Planning Advisory Council (JPAC) | MAG, PAG, CAG, CYMPO and the Sun Corridor MPO, along with others are members of the JPAC. Meet a few times a year. | To coordinate respective planning activities and cooperatively work together to foster a successful and economically viable Sun Corridor. |
| Pinal County I-11 Coalition | MPO Staff will be a member and attend the Pinal County future I-11 Coalition. | Providing valuable information from the Sun Corridor and their members on the I-11 project. |
| I-11 ADOT Plan – Tier 2 EIS | MPO Staff will attend the future ADOT I-11 project meetings. | Provide valuable information from the MPO members to ADOT. |
| North-South Corridor Tier 2 EIS Study | Staff will participate in meetings directly related to the North-South Corridor Tier 2 EIS study. | Provide feedback from the MPO members to ADOT. |
| I-10, SR202L (Santan) to SR387 Design Concept Report and Environmental Assessment | Staff will participate in meetings directly related to I-10, SR202L (Santan) to SR387 Design Concept Report and Environmental Assessment study | Provide feedback from the MPO members to ADOT. |

| Regional Planning: Task 2.0 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|---|--|---|
| REGIONAL PLANNING ACTIVITIES | | |
| Activity | Objective | Outcome |
| Pinal Partnership Meetings | Staff will attend Pinal Partnership meetings. | Providing networking opportunities to let people know what the MPO is accomplishing. |
| American Council of Engineering Companies (ACEC) Liaison Meetings | Staff will attend ACEC Liaison meetings. | Providing networking opportunities to let people know what the MPO is accomplishing. |
| Arizona Transit Association (AzTA) Board Meetings | Director is a board member and will represent the MPO and its members. | Providing information to the board with regards to rural transit needs. |
| AzTA Conference | Staff will attend and at times be asked to present as subject matter experts at the annual AzTA Conference. | Ensuring better coordination with all transit programs with regards to policy, processes, and requirements. |
| ADOT District Planning to Programming (P2P) Workshops | Staff will attend the ADOT P2P workshops. | Keep up to date on all ADOT projects within the SCMPO region. |
| COG/MPO Planners Meeting | SCMPO Staff will attend bi-monthly meetings. | To coordinate and cooperatively work together with other COG/MPOs, ADOT and FHWA. |
| COG/MPO Directors Meeting | SCMPO Director will attend bi-monthly meetings. | To coordinate and cooperatively work together with other COG/MPOs, ADOT and FHWA. |
| ADOT Strategic Highway Safety Plan (SHSP) Emphasis Areas | Staff will participate in the ADOT SHSP Emphasis Areas Teams. | Provide input in the development of ADOT's SHSP emphasis areas to reduce fatal and serious injury crashes. |
| Every Day Counts: Arizona Local Public Agency Stakeholder Council | Staff will attend EDC meetings. | To pursue enhanced communication through the establishment of a stakeholder council for the Local Public Agencies (LPA) Program in Arizona. |
| FHWA EDC- Innovations | Staff will participate in EDC-Innovations meetings. | To provide input on the adoption of proven technologies and innovations aimed at shortening and enhancing project delivery. |
| Sun Corridor EDGE Program | Staff will participate in the EDGE Partnering Meetings and event to promote economic development within the Sun Corridor region. | To coordinate and cooperatively work together with MAG, CAG, CYMPO and PAG to foster a successful and economically viable Sun Corridor. |

| Regional Planning: Task 2.0 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|---|---|---|
| REGIONAL PLANNING ACTIVITIES | | |
| Activity | Objective | Outcome |
| Roads & Streets Conference | Staff will attend and at times be asked to present as subject matter experts at the annual Roads & Streets Conference. | Providing networking opportunities, training, and innovative transportation project delivery methods. |
| Rural Transportation Summit | Staff and MPO Executive Board Chair will attend and at times be asked to present as subject matter experts at the annual Rural Transportation Summit Conference. | Providing networking opportunities, training, and innovative transportation project delivery methods. |
| Rural Transportation Advocacy Council (RTAC) | Staff will attend RTAC meetings as needed. | Inform the Board of transportation policies, funding, and other initiatives in rural Arizona. |
| Pinal Alliance for Economic Development/I-10 Widening Alliance | MPO staff will participate in Board meetings when requested. | Inform the Board of transportation projects within the region. |
| State Transportation Board (STB) Meetings | Staff, Executive Board and/or TAC members may attend and present regional matters to the STB. | Informing the STB on regional needs and/or concerns. |
| Pinal County – One Planning Agency Study | This is a County funded study. MPO staff will participate in the development of the study. | One planning agency for the entire County. |
| Sun Cloud (MAG, PAG, SVMPO, SEAGO, ADOT and SCMPO) | This data portal will improve transportation planning and result in better investments through the Sun Corridor. Staff and member agencies will attend project meetings and provide technical assistance to this project. | Sun Cloud will improve access to and the quality of data that are integral to transportation planning in the Sun Corridor megaregion. |

| Regional Planning: Task 2.0 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|---|---|---|
| REGIONAL PLANNING ACTIVITIES | | |
| Activity | Objective | Outcome |
| Air Quality Plan and Control Measures | The Sun Corridor MPO, MAG and Pinal County will work together to complete a plan and put control measures in place for the reclassification to Serious for the West Pinal County Non-Attainment area. | Improve air quality in West Pinal County. |
| Casa Grande Link Transit Technical Advisory Committee | The Sun Corridor MPO will work with the City of Casa Grande Transit Technical Advisory Committee to ensure data sharing and regional planning. | Ensuring better coordination with 5307 transit program with regards to policy, processes, and requirements. |
| Women in Transportation | The Sun Corridor MPO Executive Director will participate in Women in Transportation monthly meetings. | Providing networking opportunities to let people know what the MPO is accomplishing. |
| Out of State Travel | Staff anticipates two out of state travel conferences. AMPO and possible Transit conference. | Attend necessary conferences to continue training, workshops and obtain info for the MPO. |
| Other studies | Staff will attend other studies within the MPO region, or projects that affect the State. | Providing information on the regional needs pertaining to the specific study. |

2.1 Pinal County Safety Plan/SCMPO Network Screening Crash and Analysis

Tools Update

FY24 Carry-Forward **Consultant Contract for Services** MPD# 218164-7.1

The Sun Corridor MPO received HSIP Eligibility on January 30, 2023 (Revised) to hire a consultant to update the Pinal County STSP. The RFP was published on March 9, 2023. **Greenlight Traffic Engineering** was awarded the contract on May 2, 2023. NTP was issued on June 22, 2023.

HSIP \$297,516 (Plus \$9,460 in ADOT Administrative Cost)

| Regional Planning: Task 2.1 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|--|--|---|
| Pinal County Safety Plan/SCMPO Network Screening Crash and Analysis Tools Update | | |
| Activity | Objective | Outcome |
| Pinal County Safety Plan/SCMPO Network Screening Crash and Analysis Tools Update | Sun Corridor MPO is the lead agency. Partnership between ADOT, MAG, CAG and Sun Corridor MPO to develop one Safety Plan for all of Pinal County. | Develop one cohesive Safety Plan for Pinal County that includes the communities in the MAG, CAG, and SCMPO regions. Ensure the SCMPO Safety Plan and HSIP projects align with the emphasis areas identified in the AZ Strategic Highway Safety Plan. |
| HSIP Program | Work with member agencies to submit HSIP applications during the HSIP call for projects to compete for statewide HSIP funds. | Ensure the SCMPO Safety Plan and HSIP projects align with the emphasis areas identified in the AZ Strategic Highway Safety Plan. |
| Safety Performance Measures (23 CFR Part 450) | On September 11, 2018 the SCMPO Executive Board adopted the updated safety targets for the State of Arizona for 2018 in perpetuity or until the MPO should deem it necessary to establish and adopt their own targets. | Report the MPO’s performance and measures in the RTP and TIP to support the State’s targets. |

| Regional Planning: Task 2.1 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|---|--|---|
| Pinal County Safety Plan/SCMPO Network Screening Crash and Analysis Tools Update | | |
| Activity | Objective | Outcome |
| Federal Transportation Bill Requirements | Ensure all Federal requirements are included in the Safety Plan. | The Safety Plan will help move the MPO into a compliant planning process. |

2.2 Regional Transportation Plan (RTP) 2024

FY24 Carry-Forward **Consultant Contract for Services** # MPD218164-4.1-1

The RTP is updated every four years for non-attainment areas. An RFP for consulting services was issued in August 2022. The total anticipated amount is \$220,000 for the RTP Update FY2024. The RTP Project was awarded to Wilson and Co. on November 20, 2022 and NTP was issued on December 20, 2022. The match will be met with in-kind contributions from the member agencies. The RTP has an anticipated completion date of March 2024.

| FY Year | Funding Type | Amount |
|---------|---------------|----------|
| 2020 | SPR | \$20,000 |
| 2020 | 5305d | \$50,000 |
| 2021 | SPR | \$20,000 |
| 2021 | 5305d | \$30,000 |
| 2022 | SPR | \$50,000 |
| 2023 | SPR | \$42,126 |
| 2023 | PL 2.5 (SATO) | \$ 3,087 |
| 2024 | PL 2.5 (SATO) | \$ 4,789 |

| Regional Planning: Task 2.2 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|---|---|---|
| Regional Transportation Plan (RTP) 2024 | | |
| Activity | Objective | Outcome |
| Federal Transportation Bill Requirements | Ensure all Federal requirements are included in the RTP. | The RTP will help move the MPO into a compliant planning process. |
| Coordinate with MAG, PAG and CAG | Meet with each COG/TMA regarding our RTP. | Ensuring all projects identified in the RTP are coordinated (to include air quality projects) with CAG and the TMA's. |
| Performance Measures (23 CFR Part 450) | The RTP/TIP will include a description of the performance measures and performance targets adopted by the region. | To meet the federal requirements outlined in 23 CFR Part 450. |
| FHWA/FTA Planning Emphasis Areas (PEAs) | The RTP will incorporate the PEAs in the 2024 RTP. | To meet the federal requirements. |

2.3 Regional Transportation Plan (RTP) 2028

FY26 **Consultant Contract for Services** MPD Contract # TBD

The Sun Corridor MPO anticipates approximately \$220,000 to update the RTP in 2028. It is anticipated that an RFP will be issued in August 2026 to hire a consultant to complete the 2028 RTP. SPR/STBG funding may be used to update the RTP but requires TAC and Board approval. The match will be met with in-kind contributions from the member agencies.

| FY Year | Funding Type | Amount |
|---------|--------------|----------|
| 2024 | SPR | \$50,000 |
| 2025 | SPR | \$50,000 |
| 2026 | SPR | \$50,000 |
| 2026 | STBG | \$70,000 |

| Regional Planning: Task 2.3 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|---|---|---|
| Regional Transportation Plan (RTP) 2028 | | |
| Activity | Objective | Outcome |
| Federal Transportation Bill Requirements | Ensure all Federal requirements are included in the RTP. | The RTP will help move the MPO into a compliant planning process. |
| Coordinate with MAG, PAG and CAG | Meet with each COG/TMA regarding our RTP. | Ensuring all projects identified in the RTP are coordinated (to include air quality projects) with CAG and the TMA's. |
| Performance Measures (23 CFR Part 450) | The RTP/TIP will include a description of the performance measures and performance targets adopted by the region. | To meet the federal requirements outlined in 23 CFR Part 450. |
| FHWA/FTA Planning Emphasis Areas (PEAs) | The RTP will incorporate the PEAs in the RTP. | To meet the federal requirements. |

2.4 Transportation Alternative (TA) Program

FY24 Consultant On-Call Services MPD #TBD

City of Casa Grande Safe Routes to School Project

On December 4, 2023 the Sun Corridor MPO was awarded \$408,668 in Transportation Alternative Program funding with a 5.7% local match/in-kind requirement of \$24,702. The in-kind contribution will be captured via time spent reviewing/ developing plan documents, gathering school data, and meetings from the following: city staff, school representatives, SRTS Technical Advisory Committee members, and other transportation stakeholders.

FY24 Consultant On-Call Services MPD #TBD

City of Coolidge Safe Routes to School Project

On December 4, 2023 the Sun Corridor MPO was awarded \$184,399 in Transportation Alternative Program funding with a 5.7% local match/in-kind requirement of \$11,146. The in-kind contribution will be captured via time spent reviewing/ developing plan documents, gathering school data, and meetings from the following: city staff, school representatives, SRTS Technical Advisory Committee members, and other transportation stakeholders.

FY24 Consultant On-Call Services MPD #TBD

At the time of the development of the UPWP it was unknown if scoping projects were going to be an eligible item under the new Transportation Alternative Program. Since this is an eligible item, this funding will not be utilized for the TA program and has been worked into the Operating Budget for the MPO.

The MPO will receive three quotes to hire a consultant to assist the member agencies, transit agencies and non-profits in identifying TA projects and look for opportunities for Complete Street projects (Scope, Schedule and Budget) for the FY2024 TA Call for projects. The anticipated cost is \$20,000. The match will be met with in-kind contributions from the member agencies.

| FY Year | Funding Type | Amount |
|----------------|---------------------|---------------|
| 2024 | SPR | \$20,000 |

FY25 Consultant On-Call Services MPD #TBD

The MPO will receive three quotes to hire a consultant to assist the member agencies, transit agencies and non-profits in identifying TA projects and look for opportunities for Complete Street projects (Scope, Schedule and Budget) for the FY2025 TA Call for projects. The anticipated cost is \$20,000. The match will be met with in-kind contributions from the member agencies.

| FY Year | Funding Type | Amount |
|---------|---------------|----------|
| 2025 | SPR | \$16,063 |
| 2025 | PL 2.5 (SATO) | \$ 3,937 |

| Public Participation Plan (PPP): Task 2.4 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|---|---|---|
| Transportation Alternative (TA) Program Applications | | |
| Activity | Objective | Outcome |
| Transportation Alternative Program | Work with member agencies, transit agencies and non-profits to identify and submit TA applications during the TA call for projects to compete for statewide TA funds. | To assist ADOT in successfully delivering the TA Program. |

3. Public Participation Plan (PPP): Task 3.0

To ensure the civil rights of all interested parties are protected through an opportunity to review and comment on the planning activities for the Sun Corridor MPO region. The Public Involvement (aka Participation) Plan includes provisions to ensure the involvement of the public in the transportation planning process.

| Public Participation Plan (PPP): Task 3 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|---|---|--|
| PUBLIC PARTICIPATION PLAN | | |
| Activity | Objective | Outcome |
| Four Factor Analysis | Conduct a Four Factor Analysis on all Transportation Studies. | To ensure that persons with Limited English Proficiency (LEP) have meaningful access and an equal opportunity to participate in our services, activities, programs and other benefits. |
| Advertisements, Public Notices, Meeting schedules, Public Meetings, etc. | Based on the Four Factor Analysis translate materials, as needed. MPO website posting of all activities that require PPP. Local newspaper postings and other means of informing the public. | Ensuring that the public is informed of all information regarding the MPO planning activities. |
| Sun Corridor MPO Agendas and Meeting Minutes | Post and email meeting agendas for the TAC and | Providing the public ample time to schedule the TAC and EB |

| Public Participation Plan (PPP): Task 3 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|---|---|--|
| PUBLIC PARTICIPATION PLAN | | |
| Activity | Objective | Outcome |
| | Executive Board 48 hours prior to the scheduled meeting date. Post meeting minutes to the MPO website. | meetings. Transparency to all agendas and meeting minutes. |
| Title VI & Limited English Proficiency Plan (LEP) | Provide the Title VI and LEP plan to ADOT for review and comment annually or as needed. Post on the web site. | To ensure that no person is discriminated against through the transportation programs, policies and activities within the MPO region. |
| Title VI Non-Discrimination Complaint Procedures | Provide the Title VI Non-Discrimination Complaint Procedures to ADOT for review and comment annually or as needed. Post on the website. | To ensure that any person, specific class of persons or entity that believes they have been subjected to discrimination has a formal process to file a complaint. |
| Title VI Goals and Accomplishment Report | Provide a detailed list of goals and accomplishments for all Title VI activities within the MPO region. Due to ADOT on 8/1. | To ensure that the MPO is and will make every effort to ensure that no person is discriminated against through the transportation programs, policies and activities within the MPO region. |
| Public Participation Plan | Amend as needed. Post and advertise for minimum of 45 days for public comment. | Reach all demographics so they can comment on the PPP plan. Incorporate those comments into the plan prior to TAC/ EB approval. |
| Disadvantage Business Enterprise (DBE) Policy | Implement the DBE Policy, amend as needed. Attend DBE functions to build partnerships with DBE firms. | To ensure compliance. |
| Regional Transportation Plan (RTP) | Post all amendments to the RTP, TIP and Air Quality projects on the MPO website. | Provide public with the most current update on the RTP, TIP & Air Quality Conformity Analysis. |
| TIP and Air Quality Projects | Post all amendments to the RTP, TIP and Air Quality projects on the MPO website. | Provide public with the most current update on the RTP, TIP & Air Quality Conformity Analysis. |
| CAG/SCMPO Human Service Transportation Coordination Plan | Partner with CAG to update the Human Service Transportation Coordination | The plan will provide the region with a listing of all 5300 programs; establish goals and objectives and |

| Public Participation Plan (PPP): Task 3 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|---|--|--|
| PUBLIC PARTICIPATION PLAN | | |
| Activity | Objective | Outcome |
| | Plan, every three years and amended annually. Post and advertise for 30 days for public comment period. | selection criteria for the grant process. |
| Air Quality Consultation | To inform the Consultation Team of all air-quality projects and request their comments. Post and advertise for 30 days for public comment period. | Ensuring all projects are compliant in the MPO TIP. |
| Interested parties, participation and consultation (Ref: 23 CFR 450.316) | The MPO shall develop the participation plan in consultation with all interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process. | To meet the federal requirements outlined in 23 CFR 450.316. |
| Other Transportation Studies (e.g. Safety, Transit, etc.) | The MPO shall develop transportation studies in consultation with all interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process. | To meet the federal requirements outlined in 23 CFR 450.316. |

4. Public Transportation Planning (Transit): Task 4.0

The Sun Corridor MPO will provide program and project support for public transit, human service transportation programs, and all other modes of transportation.

| Public Transportation Planning (Transit): Task 4.0 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|--|---|---|
| Public Transportation Planning (Transit) | | |
| Activity | Objective | Outcome |
| Administration | Administration of transit planning activities. | Ensure transit activities within the region are maintained and compliant. |
| State Planning | Provide support to ADOT/FTA on transit planning activities. | Ensure the MPO and rural regions are represented statewide through participation in state planning. |
| General Development | Overall development of transit activities and programs within the region | Identify specific needs within the MPO and address those needs. |
| Regional Transportation Plan | Transit activities within the region will be identified in the RTP. | Identifying the programs within the MPO and ensuring compliance. |
| Statewide and Metro Planning | Attend and support any state planning activity that would benefit the transit program within the region. | Ensuring the MPOs regional perspective is represented at the State level. |
| Mobility Management | Entered into a JPA with CAG to provide Mobility Management within the MPO region. JPA will be updated annually. | Better coordination of the 5300 programs throughout Pinal County. |
| Gila-Pinal Rides Committee | Coordinate with ADOT, MAG and CAG in matters pertaining to FTA Section 5303/5305, 5304, 5305 (e) 5311, and 5310 programs in the region. | Ensuring better coordination with all programs with regards to policy, processes, and requirements. |
| Cotton Express | Provide support to Coolidge on the Cotton Express transit service. | Ensuring better coordination with all programs with regards to policy, processes, and requirements. |
| Central Arizona Regional Transit (CART) | Provide support to Coolidge on the CART transit service. | Ensuring better coordination with all programs with regards to policy, processes, and requirements. |

| Public Transportation Planning (Transit): Task 4.0 | | |
|--|---|---|
| FY2024 – FY2025 Proposed Activities and Outcomes | | |
| Public Transportation Planning (Transit) | | |
| Activity | Objective | Outcome |
| Public Transportation Coordination (23 CFR Part 450.314(h)) | The Sun Corridor MPO, ADOT and the providers of public transportation (CART, MET and 5310) will cooperatively work together in developing and sharing information related to data, performance targets, and reporting for the MPO region. | Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region. |
| City of Coolidge Short Range Transit Plan | The MPO staff will participate in the Coolidge Transit Plan. | Provide input to the Coolidge transit system five year planning process, thus ensuring the regions needs are represented. |
| Coordination between Coolidge and Eloy for Transit services | The City of Eloy has expressed interest in coordinating with the City of Coolidge for transit services in Eloy. The MPO will assist in the coordination of this effort. | Transit services in the City of Eloy. |
| Casa Grande Links (Demand Response System) | The Sun Corridor MPO, ADOT and Casa Grande 5307 program (CG Link) will cooperatively work together in developing and sharing information related to data, performance targets, and reporting for the MPO region. | Public Transportation Coordination (23 CFR Part 450.314(h)). Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region. |
| Casa Grande Links - Transit Technical Advisory Committee | The Sun Corridor MPO will work with the City of Casa Grande Transit Technical Advisory Committee to ensure data sharing and regional planning. | Ensuring better coordination with 5307 transit programs with regards to policy, processes, and requirements. |
| Transit Asset Management for City of Casa Grande | SCMPO will review the City of Casa Grande Transit Asset Management. All future performance measures outlined in the Transit Asset Management will be reflected in the SCMPO RTP and TIP. | Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region. |

| Public Transportation Planning (Transit): Task 4.0 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|--|---|---|
| Public Transportation Planning (Transit) | | |
| Activity | Objective | Outcome |
| Public Transportation Agency Safety Plan for City of Casa Grande | SCMPO will review the City of Casa Grande Safety Plan. All future performance measures outlined in the Safety Plan will be reflected in the SCMPO RTP and TIP. | Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region. |
| Pinal County Gap Analysis Study | CAG will be the lead agency if this project is awarded 5305 planning funds. MAG and SCMPO Staff will serve on the Transit Technical Advisory Committee. | Ensuring better coordination with all transit programs. |
| Age Friendly Arizona Rural Transportation Incubator (Regional Community Partners/MAG) | The grant was awarded on April 9, 2019 for \$300K for two years. MPO staff and member agencies will attend project meetings and provide technical assistance to this project. | The Rural Transportation Incubator will increase and strengthen the access older adults have to transportation through the direct delivery of services, by leveraging technology to make these services more accessible and efficient, and by encouraging the adaptation and replication of this incubator in other rural communities nationwide. |
| Arizona Transit Association (AzTA) | The MPO Director is a board member and will represent the MPO and its members. | Providing information to the board with regards to rural transit needs. |
| AzTA Conference | Staff will attend and at times be asked to present as subject matter experts at the annual AzTA Conference. | Ensuring better coordination with all transit programs with regards to policy, processes, and requirements. |
| Friends of Transit | Staff will attend monthly meetings and the annual Friends of Transit Conference. | Ensuring better coordination with all transit programs with regards to policy, processes, and requirements. |
| Mpact Transit + Community Conference | Staff will attend the Mpact Transit + Community Conference. | Ensuring better coordination with all transit programs with regards to policy, processes, and requirements. |

5. Environmental Overview: Task 5.0

It is Sun Corridor’s goal to comply with guidelines set forth by the Partnership for Sustainable Communities created between the EPA, the U.S. Department of Housing and Urban Development (HUD), and the U.S. Department of Transportation (DOT).

| Environmental Overview Task 5.0 FY2024 – FY2025 Proposed Activities and Outcomes | | |
|---|--|---|
| Environmental Overview | | |
| Activity | Objective | Outcome |
| Reginal Transportation Plan Goals | Obtain goals established in the RTP. | To support access to affordable housing, multi-modal transportation options, and lower transportation costs while protecting the environment in communities within the Sun Corridor MPO region. |
| Support existing communities | Staff will support communities by attending council meetings or community events where transportation issues are discussed. | Understanding the needs of the communities will help define project needs. |
| Sustainable Growth and Economic Competitiveness | Staff will work with developers, communities, and others to help develop an economic development plan (within the RTP) which will identify ways to sustain growth in the region. | Clearly identifying best practices for economic growth will help direct the MPO, members, and developers in a way that will benefit the region. |
| Transit | Staff will work with the transit Pinal Governance study and encourage all member communities to support a regional system. | If supported, a regional transit system will provide transit services to everyone. |

6. Capital Expenditures: Task 6.0

No new Capital expenses are anticipated.

The purchase of new cell phones, laptops, docking stations and printers for MPO staff may be needed.

V. UNIFIED PLANNING WORK PROGRAM & BUDGET APPROVAL

In accordance with **GRT-23-0009150-T**, the Sun Corridor MPO shall submit the Unified Planning Work Program and Budget to the Executive Board for approval. The Sun Corridor MPO may not incur any costs for work outlined in the UPWP or any subsequent amendments prior to receiving written approval from ADOT, FHWA, and FTA.

Sun Corridor Metropolitan Planning Organization (MPO)

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| Irene Higgs, Executive Director Sun Corridor MPO | Date |
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| Craig McFarland, Chair Sun Corridor MPO Executive Board | Date |
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Arizona Department of Transportation, Multimodal Planning Division (ADOT)

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| Paul Patane, Director ADOT MPD | Date |
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| Will Randolph, Planning Program Manager ADOT MPD | Date |
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