



### EXECUTIVE BOARD MEETING MINUTES

<b>DATE:</b>	March 11, 2025	<b>TIME:</b>	10:00 AM
<b>PLACE:</b>	City of Casa Grande Council Chambers, 510 E. Florence Blvd., Casa Grande, AZ 85122  Call in Number - 1-408-418-9388 Access Code - 24918077496##		
	Irene Higgs 520-705-5143		
<b>EXECUTIVE BOARD MEETING ATTENDEES</b>			
	<i>TAC Members</i>	<i>Guests/Staff</i>	
<b>Board Members Present:</b>	Mayor Lisa Fitzgibbons, Casa Grande Jenny Howard, State Transportation Board (Phone) Supervisor Steve Miller, Pinal County Mayor Jon Thompson, Coolidge	<b>Others Present:</b>	Priscilla Thompson, ADOT Duane Eitel, Casa Grande Will Randolph, ADOT (Phone) Dedrick Denton, Pinal County (Phone) Kevin Adam, RTAC (Phone) David Malewitz, Eloy Ben Navarro, Coolidge Deb Brunner, Casa Grande Kristine Wodniak, Eloy Bianca Rivera, Terracon
<b>Board Members Absent:</b>	Mayor Andy Sutton, Eloy		
<b>Staff Present:</b>	Irene Higgs Executive Director Jason Bottjen, Deputy Director		
<b>AGENDA ITEM</b>			
1	Call to Order, Roll Call, and Introductions  <i>The meeting was called to order by Chairman Miller at 10:04 A.M.</i>		<b>10:04 A.M.</b>
2	Title VI - Notice to the Public  <i>SCMPO Executive Director, Irene Higgs, read the Title VI Public Notice.</i>		
3	Call to the Public: This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments SHALL be limited to three (3) minutes or less.  <i>A Call to the Public was made and no member of the public was present.</i>		
4	Regional Transportation Advocacy Council (RTAC) (Information Only)  <i>Kevin Adams provided the following update:</i>  <i>Kevin Adam provide an updated on State Legislation.</i>		
5	Transportation Advisory Committee (TAC) Update (Information Only):  <i>Duane Eitel provided the following update:</i>  <b>Pinal County Safety Plan/SCMPO Network Screening Crash and Analysis Tools Update:</b> • A presentation to the Pinal County Board of Supervisors took place at the January 22, 2025, Work Session Meeting. • Public Outreach took place on Friday, February 21, 2025 at the 3rd Friday event in Florence and on Saturday, February 22, 2025 at the Lost Dutchman Days event in Apache Junction. • The final draft of the STSP was put out for public review and comment from January 16, 2025, through February 23, 2025. A total of twenty comments were received from the stakeholder/public and those comments have been addressed and can be found in Appendix VI of the STSP. • The adoption of the Final Plan is on today's agenda.  <b>Safe Routes to School Studies:</b> <b>City of Casa Grande Safe Routes to Study</b> • The Study Kick-off Meeting took place on February 7, 2025. • Data collection has started. • The consultant is working on a study introduction email to send to all Casa Grande schools as well as the study Project Management Plan, Public Involvement Plan, and Limited English Proficiency (LEP) Four Factor Analysis.		

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	<p><b>City of Coolidge Safe Routes to Study</b></p> <ul style="list-style-type: none"> <li>The project kick-off meeting took place on December 17, 2024.</li> <li>The first Technical Advisory Committee (TAC) Meeting took place on February 4, 2025. Discussed roles and responsibilities; reviewed and modified data collection locations at each school; and reviewed the student and parent surveys.</li> <li>The study Consultant has completed the Project Management Plan (PMP), Public Involvement Plan (PIP), and the Limited English Proficiency (LEP) Four Factor Analysis.</li> <li>School observations for all Coolidge schools took place on March 4-5, 2025.</li> <li>Schools have begun to send out the link for the Parent Survey and Public Coordinate mapping tool. We've received 15 survey responses and quite a few comments on the mapping tool.</li> </ul>
6	Air Quality Update (Information Only)
	<p>Jason Bottjen provided the following update for Pinal County:</p> <p><b>SCMPO January 2025 Air Quality Conformity</b></p> <ul style="list-style-type: none"> <li>The AQ TIP Amendment and Conformity Analysis were approved by the Sun Corridor MPO Executive Board on January 14, 2025.</li> <li>A letter requesting a Finding of Conformity was sent to the Federal Highway Administration and the Federal Transit Administration on January 15, 2025.</li> <li>We received the final Finding of Conformity Letter for both The Federal Highway Administration and Federal Transit Association on March 6, 2025.</li> <li>Amendment #12 to the SCMPO FY2023-2027 TIP (Air Quality Amendment approved at the January 14, 2025, SCMPO Executive Board Meeting) was transmitted to ADOT on March 7, 2025.</li> <li>The January 2025 Air Quality Conformity cycle is complete.</li> </ul> <p><b>SCMPO June 2025 Air Quality Conformity</b></p> <ul style="list-style-type: none"> <li>This cycle is starting, the Air Quality project lists were sent to TAC members to update on Monday, November 4, 2024.</li> <li>The updated project lists are due to Sun Corridor MPO by Friday, November 22, 2024.</li> <li>The project lists will be compiled into one document and submitted to MAG for modeling.</li> <li>Conformity Analysis will be completed in February/March 2025.</li> <li>Approval to advertise the Air Quality project list and associated conformity analysis for the 30-day Public Comment &amp; Review Period will be on the January 14, 2025, Sun Corridor MPO Executive Board agenda.</li> <li>The 30-day review and public comment period is tentatively scheduled for April 24, 2025 to May 24, 2025.</li> </ul>
7	Arizona Department of Transportation (ADOT) Planner Update (Information Only)
	<p>Will Randolph provided the following update:</p> <ol style="list-style-type: none"> <li><b>FY26-30 Five Year Construction Program:</b> The tentative Five Year Construction Program was approved by the STB on 2/21/25. Any STB comments will be incorporated into the tentative program, and the program has been uploaded to the ADOT Website for public comment on March 3rd and will be open to public comments through May 23rd. The next public hearing will be in May with final adoption at the STB June 20th meeting.</li> <li><b>287/87 SR Corridor Profile Study:</b> The Task 3 Working paper for needs analysis was delivered by the consultant and TAC meeting #3 occurred on March 6th. Valuable comments were provided by the TAC and regional traffic engineers. The next phase of the project will be moving into solution prioritization in the months ahead with the next TAC meeting in June.</li> <li><b>Passenger Rail Study:</b> FRA provided feedback in January 2025 for the scope, schedule, and budget for step 1. ADOT is addressing the comments and is submitting the material back to FRA approval of the final scope, schedule, and budget in March. Once approved, ADOT and FRA will establish a grant agreement for Step 2 moving into the Services Development plan. An executive leadership meeting was held in mid February including members from SCMPO, MAG, and PAG and served as an introductory meeting while addressing any concerns and comments. Project Website: <a href="http://azdot.gov/PhoenixTucsonPassengerRail">azdot.gov/PhoenixTucsonPassengerRail</a></li> <li><b>N/S Corridor Tier 2 Study: (Segment 2 I-10 to Arizona Farms Road):</b> This study is continuing to move forward with project schedule revisions and having a public information meeting this summer. Specific project items have been completed and are ongoing (such ROW permitting underway, section 106 consultation, draft agency coordination plan, PIP etc), and will continue to have stakeholder coordination. Please visit the project website for any other project information. <a href="https://azdot.gov/planning/transportation-studies/north-south-corridor-study-proposed-new-transportation-route-pinal">https://azdot.gov/planning/transportation-studies/north-south-corridor-study-proposed-new-transportation-route-pinal</a></li> <li><b>Other studies</b> are also occurring including freight, a State Highway-Rail Grade Crossing Action Plan, ITS studies, and numerous transportation alternative studies.</li> </ol>
98	Federal Highways Administration (FHWA) Update (Information Only)
	<p>Irene Higgs provided the following update:</p> <p>Sun Corridor MPO staff will be meeting with ADOT, FHWA, and FTA to review the Sun Corridor MPO Unified Planning Work Program for FY2026 and FY2027 on April 22, 2025.</p>



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9	ADOT Southcentral District Update (Information Only)
	<p><i>Priscilla Thompson provided the following update:</i></p> <ul style="list-style-type: none"> <li>• I10 - Bridge over the Gila River (Outside Sun Corridor) - Currently in Construction by Pulice from 2024-2026. Managed by ADOT Central District</li> <li>• I10 - Gas Line Road to South of SR 387 (Outside Sun Corridor) - Bid- 2025 Construction - 2025-2027 Managed by ADOT Central District</li> <li>• SR 187 from SR 387 to SR 87 Pavement Rehabilitation (Outside Sun Corridor) - Bid Advertisement April 2025</li> <li>• SR 387 at Pinal Ave and Viola Street - Install HAWK - Currently under design. Anticipated Bid - April 2025</li> <li>• Florence Boulevard and Colorado Street - Install Raised Median - Currently under design. Anticipated Bid - June 2025</li> <li>• Florence Boulevard and Peart Road - Intersection Improvements - Currently under design. Anticipated Bid - August 2025</li> <li>• Centennial Boulevard and Pinal Avenue (SR 387) - Construct Traffic Signal - Anticipated Bid - July 2025</li> <li>• Thornton Road-SR 84 to Peters Road - Widen Roadway - Anticipated Bid - December 2025</li> <li>• Ash Avenue and Florence Street Roundabout - Anticipated Bid - September 2025</li> <li>• SR87 and Skousen Road - Pavement and Traffic Signals - Construction Complete February 2025</li> <li>• SR87 and Kleck Road - The work consists of constructing left turn lanes at the SR 87 and Kleck Road intersection. The work also includes guardrail, pavement marking, signing, and other related work. Construction Started Paving this week and next Guardrail beginning of March.</li> <li>• Sunland Gin Road, Battaglia Drive, and Houser Drive - Pave Shoulders and Rumble Strips - Currently under design. Anticipated Bid - May 2025</li> <li>• Battaglia Drive and Tweedy Road - Intersection Lighting - Anticipated Bid - May 2025</li> <li>• Battaglia Road - Eleven Mile Corner Road to Sunshine Boulevard - Construct Sidewalk - Anticipated Bid - October 2025</li> <li>• Sunland Gin Road, Battaglia Drive and Houser Drive - Pave Shoulders and Rumble Strips - Anticipated Bid - June 2025</li> <li>• Battaglia Drive, Henness Road, and Overfield Road - Shoulder Widening - Currently under design. Anticipated Bid - May 2025</li> </ul>
10	Pinal Regional Transportation Authority (RTA) Update (Information Only)
	<p><i>Irene Higgs provided the following update for John Kross:</i></p> <p><i>The PRTA is just starting the initial audit of FY23/24.</i></p>
11	<p>MPO Update (Information Only):</p> <ul style="list-style-type: none"> <li>• MPO Progress Report (11.1)</li> <li>• Federal Ledger (11.2)</li> <li>• Project Update (11.3)</li> <li>• Letters of Support (11.4)</li> <li>• ADOT 2025 Revised Safety Performance Targets (11.5)</li> </ul> <p> <ul style="list-style-type: none"> <li>• <b>Metropolitan Planning Organization (MPO) Update (11.1)</b> - Irene Higgs stated that staff had a busy couple of months in January - March.</li> <li>• <b>Federal Fiscal Year (FFY) 2025 Ledger (11.2)</b> - Irene Higgs stated that \$110,160.19 in STBG from project close-outs was added to our ledger (there is an agenda item today to apply this funding to two HSIP projects that are underfunded). All remaining OA (Obligation Authority) for FY25 is being loaned to ADOT with repayment to SCMPO in FY26.</li> <li>• <b>Design/Construction Report (11.3)</b> - Jason Bottjen stated that there are no changes to what is provided in the packet.</li> <li>• <b>Letters of Support (11.4)</b> - Irene Higgs stated that four letters of support have been provided for projects - Coolidge Airport 2025 RAISE Grant, Casa Grande Kortsen TI 2025 RAISE Grant, Casa Grande Florence Blvd Streetscape 2025 RAISE Grant, and AzTA Communications Plan.</li> <li>• <b>ADOT 2025 Revised Pavement Targets (11.5)</b> - Irene Higgs stated on August 31, 2024 the Arizona Department of Transportation (ADOT) formally established Safety Projections (Targets) for the state of Arizona for 2025.</li> </ul> <p><i>The 2025 Arizona Safety Performance Projections (Targets) established by ADOT are as follows:</i></p> <ol style="list-style-type: none"> <li>1. Number of Fatalities: 1263.8</li> <li>2. Rate of Fatalities per 100 million VMT: 1.665</li> <li>3. Number of Serious Injuries: 3729.6</li> <li>4. Rate of Serious Injuries per 100 million VMT: 4.914</li> <li>5. Number of Non-Motorized Fatalities &amp; Serious Injuries: 846.6</li> </ol> <p><i>MPOs have 180 days to adopt or establish their own targets. The Sun Corridor will adopt the new ADOT Targets. (September 12, 2017, the Sun Corridor MPO sent a letter adopting the Safety Performance Targets in perpetuity). Irene Higgs, Sun Corridor MPO Executive Director, sent an email to the new ADOT Safety Programs Manager, Amirul Rajib, confirming that Sun Corridor MPO intends to adopt the Safety Performance Targets in perpetuity.</i></p> </p>



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12	<p style="text-align: center;">Consent Agenda</p> <p>ALL ITEMS LISTED BELOW WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE MOTION AND ONE VOTE OF THE BOARD. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER OR MEMBER OF THE PUBLIC SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.</p> <p style="text-align: center;">Business: Possible Discussion and/or Action on the Following:</p> <p><i>A motion was made by Board Member Jon Thompson to accept the Consent Agenda items as presented. The motion was seconded by Secretary/Treasurer Lisa Fitzgibbons.</i></p>	
*12.A	Discussion and Possible Action to Approve the Meeting Minutes: • January 14, 2025	<b>APPROVED CONSENT AGENDA 4 - 0</b>
	<p><i>By a 5-0 vote under the Consent Agenda, the Board approved the Meeting Minutes for January 14, 2025.</i></p>	
*12.B	Discussion and Possible Action to Approve Amendment #13 to the FY 2023-2027 Sun Corridor MPO Transportation Improvement Program	<b>APPROVED CONSENT AGENDA 4 - 0</b>
	<p><i>By a 5-0 vote under the Consent Agenda, the Board approved Amendment #13 to the FY 2023-2027 Sun Corridor MPO Transportation Improvement Program</i></p>	
13	Discussion and Possible Action to Adopt of the FY 2025 City of Casa Grande Pay Scale	<b>APPROVED 4-0</b>
	<p><i>A motion was made by Board Member Jon Thompson to adopt the FY 2025 City of Casa Grande Pay Scale. The motion was seconded by Secretary/Treasurer Lisa Fitzgibbons.</i></p>	
14	Discussion and Possible Action to approve Amendment #3 to the Sun Corridor MPO Technical Advisory Committee Bylaws	<b>APPROVED 4-0</b>
	<p><i>A motion was made by Secretary/Treasurer Lisa Fitzgibbons to approve Amendment #3 to the Sun Corridor MPO Technical Advisory Committee Bylaws. The motion was seconded by Board Member Jon Thompson.</i></p>	
15	Discussion and Possible Action to approve Amendment #3 to the Sun Corridor MPO Executive Board Bylaws	<b>APPROVED 4-0</b>
	<p><i>A motion was made by Board Member Jon Thompson to approve Amendment #3 to the Sun Corridor MPO Executive Board Bylaws. The motion was seconded by Secretary/Treasurer Lisa Fitzgibbons.</i></p>	
16	Discussion and Possible Action to approve advertise, negotiate, and select a Transportation Planning Manager	<b>APPROVED 4-0</b>
	<p><i>A motion was made by Board Member Jon Thompson to approve MPO Staff to advertise, negotiate, and select a Transportation Planning Manager. The motion was seconded by Secretary/Treasurer Lisa Fitzgibbons.</i></p>	
17	Discussion and Possible Action to approve to advertise, negotiate, and select an Operations Manager	<b>APPROVED 4-0</b>
	<p><i>A motion was made by Board Member Jon Thompson to approve MPO Staff to advertise, negotiate, and select an Operations Manager. The motion was seconded by Secretary/Treasurer Lisa Fitzgibbons.</i></p>	
18	Discussion and Possible Action to Adopt the Pinal County Strategic Transportation Safety Plan Update	<b>APPROVED 4-0</b>
	<p><i>A motion was made by Board Member Jon Thompson to Adopt the Pinal County Strategic Transportation Safety Plan Update. The motion was seconded by Secretary/Treasurer Lisa Fitzgibbons.</i></p>	



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19	Local Government Project Report: Casa Grande, Coolidge, Eloy, Pinal County	
	<p><i>Casa Grande - Nothing to report</i></p> <p><i>City of Coolidge - Mayor Thompson thanked ADOT for the completion of SR87 and Skousen Rd Traffic Signal.</i></p> <p><i>City of Eloy - Nothing to report.</i></p> <p><i>Pinal County - Nothing to report.</i></p> <p><i>State Transportation Board - Jenny Howard stated that they are watching State Legislature on funding transportation projects.</i></p>	
20	Upcoming Meetings: <ul style="list-style-type: none"><li>• State Transportation Board Meeting, March 21, Yuma</li><li>• RTAC Board Meeting, March 24, Phoenix</li><li>• Arizona's 38th Annual Statewide Transit Conference, April 14–16, Flagstaff</li><li>• 2025 AZ ITE-IMSA Spring Conference, April 16-17, Glendale</li><li>• RTAC Board Meeting, April 28, Virtual</li></ul>	
21	Future Agenda Items	
	<i>SCMPO Member Agency Assessments</i>	
20	Next Sun Corridor MPO Executive Board Meeting: <ul style="list-style-type: none"><li>• May 13, 2025 - City of Coolidge – Council Chambers, 911 S. Arizona Blvd., Coolidge, AZ 85128</li></ul>	
21	<i>Adjourn</i>	<i>11:02 A.M.</i>



## SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM

Please Sign. Your Time Counts!

**Group/Committee Name:**

Executive Board Meeting

**Activity/Meeting Date:**

Tuesday, March 11, 2025

Location: City of Casa Grande Council Chambers, 510 E. Florence Blvd., Casa Grande, AZ

Name	Title	Organization	ATTENDANCE			IN-KIND MATCH		
			Email Address	Elected Official (X if yes)	Federal Funded (X if yes)	Hours Worked On Project Preparation	Meeting	Travel
Andy Sutton	Mayor	City of Eloy	andrew.sutton@EloyAZ.gov	X		1	0	0
Jenny Howard	State Transportation Board Member	ADOT	jhowardasdasb@gmail.com			1	1	1
Jon Thompson	Mayor	City of Coolidge	jthompson@coolidgeaz.com	X		1	0	0
Lisa Fitzgibbons	Mayor	City of Casa Grande	lfitzgibbons@casagrandeaz.gov	X		1	1	0
Steve Miller	Supervisor	Pinal County	steve.miller@pinal.gov			1	0	0
Anthony Casselman	Administrator	ADOT Southcentral	acasselman@azdot.gov					
Andrea Robles	Executive Director	CAG	ARobles@cagaz.org					
Andy Smith	Transportation Manager	Pinal County	Andrew.Smith@pinalcountyaz.gov					
Ben Navarro	Civil Engineer	City of Coolidge	bnavarro@coolidgeaz.com					
David (Mac) Harmon	Civil Engineer	City of Casa Grande	David_Harmon@casagrandeaz.gov					
David Malewitz	City Manager	City of Eloy	dmalewitz@EloyAZ.gov					
Deb Brunner	Transit Manager	City of Casa Grande	deborah_brunner@casagrandeaz.gov	X		0	0	0
Derrick Denton	Transportation Planning Supervisor	Pinal County	derrick.denton@pinal.gov			1	1	31
Duane Eitel	Deputy Public Works Director/City Engineer	City of Casa Grande	deitel@casagrandeaz.gov			1	0	0
Elizabeth Barnes-Hanson	Transportation Engineer	Horrocks	Elizabeth.Barnes@horrocks.com			0	0	0
Irene Higgs	Executive Director	SCMPO	ihiggs@scmpo.org	X		0	0	0
Jason Bottjen	Deputy Director	SCMPO	jbottjen@scmpo.org	X		0	0	0



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