

Public Participation Plan



September 2027

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The Sun Corridor Metropolitan Planning Organization (Sun Corridor MPO) hereby gives public notice that it is the Agency's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans Disabilities Act of 1990 (ADA), and related authorities in all of its programs and activities. The Sun Corridor MPO's Title VI and ADA Programs requires that no person shall, on the grounds of race, color, national origin, or disability, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Federal Aid Highway program or other activity for which Sun Corridor MPO receives Federal financial assistance. Any person, who believes his/her Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with the Sun Corridor MPO, Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. Title VI Discrimination Complaint Forms may be obtained from the Sun Corridor MPO Office or website. For more information, or to file a complaint, please contact the Title VI Coordinator at (520) 705-5143.

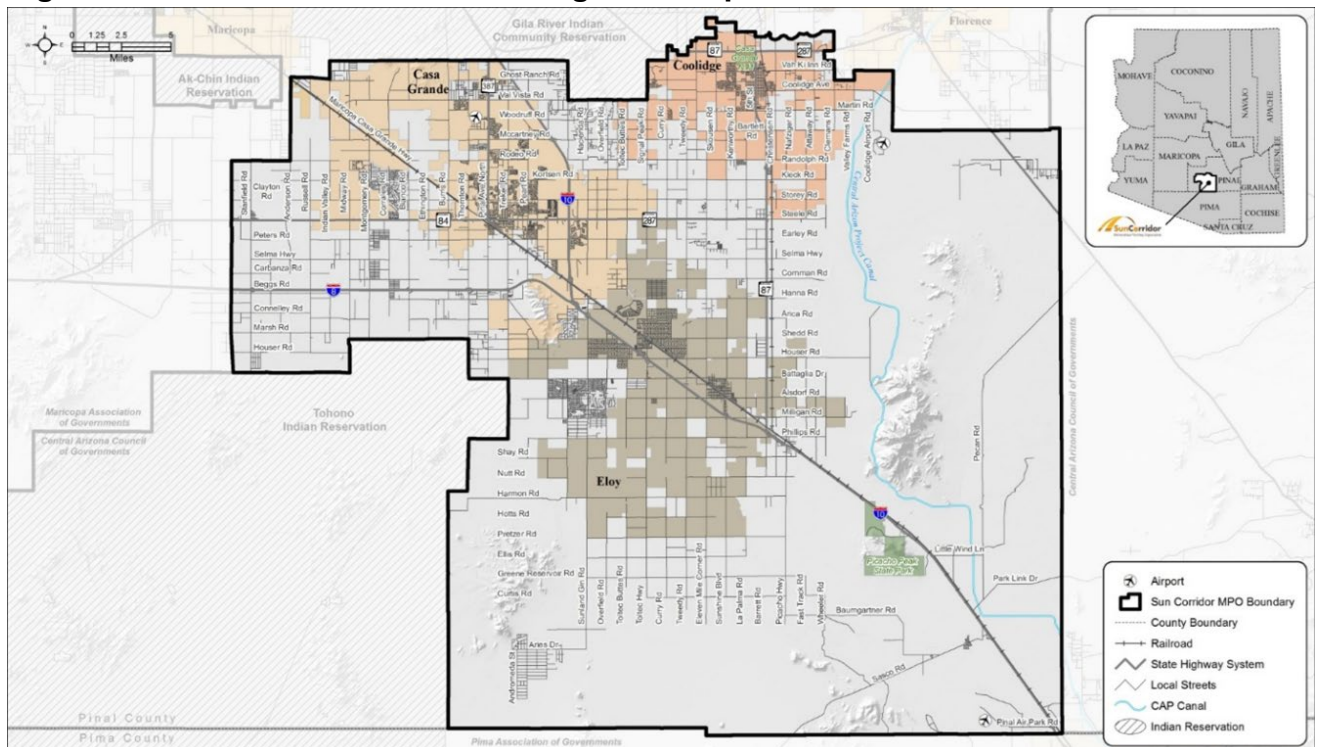


1. Introduction

Sun Corridor Metropolitan Planning Organization (MPO) was created in 2013 in response to a Federal mandate that requires an urbanized area with a Census-designated population of 50,000 or more residents to form such an organization in order to be eligible for Federal transportation funds. The MPO provides transportation planning services to the cities of Casa Grande, Coolidge, Eloy, and a portion of Pinal County. The MPO planning boundary (**Figure 1**) covers 1,155 square miles and includes approximately 115,641 Pinal County residents.

The Sun Corridor MPO's objective is to provide continuing, cooperative, and comprehensive short and long-range transportation planning that improves the performance of the transportation network. The Sun Corridor MPO engages in cooperative decision-making through working relationships and financial partnerships among the member governments, the Arizona Department of Transportation (ADOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA).

Figure 1 – Sun Corridor MPO Planning Area Map



2. Purpose

The Sun Corridor MPO Public Participation Plan (PPP) is a federally mandated document outlining how the MPO engages the community in regional transportation planning and all of its programs. It details the strategies, timelines, and formats used to ensure residents and stakeholders can review and comment on major funding and infrastructure decisions.

Within these plans and programs, the following components are defined for establishing the proper participation protocols:

Regional Transportation Plan (RTP): For the long-range plan, the Sun Corridor MPO is responsible for preparing a 20-year Regional Transportation Plan (RTP). Federal law requires that these documents be updated at least once every four years. Both the TIP and RTP must undergo an annual air quality conformity analysis to ensure that transportation activities do not contribute to violations of the federal air quality standards. The Sun Corridor MPO will consult with the Maricopa Association of Governments (MAG) on all air quality conformity activities to ensure continued coordination of public involvement activities within the Sun Corridor MPO planning boundary.

Transportation Improvement Program (TIP): For its short-range plan, the Sun Corridor MPO develops a Transportation Improvement Program (TIP) that programs the most immediate implementation priorities for transportation projects as outlined in the Regional Transportation Plan. Under federal regulations, the TIP must be consistent with the RTP and incorporate all federally funded and regionally significant projects regardless of funding source. Under federal guidelines, the TIP is a sequential, five-year program with the first four years financially constrained.

Coordinated Public Transit Human Services Transportation Plan: This plan establishes goals, criteria, and strategies for delivering efficient, coordinated services to elderly, underemployed, or otherwise financially disadvantaged persons and persons with disabilities.

Public Participation Plan (PPP): The public participation plan ensures a proactive public involvement procedure that allows the public to be involved in all phases of the planning process by providing complete information, timely public notice, opportunities for making comments, full access to key decisions, and early and continuing involvement in developing transportation plans and programs.

Unified Planning Work Program (UPWP): The UPWP is a two-year statement of work that outlines the region's transportation planning priorities, activities, and



budget. It serves as both a work plan and a financial document required to secure federal transportation planning funds.

Transportation Studies: All transportation studies (e.g. transit, safety, safe routes to school, etc.) will include public involvement. This allows residents the opportunity (through their respective community representatives) to participate in the transportation planning process.

Amendments to the RTP and TIP

The Sun Corridor MPO has the responsibility, under Title 23, Section 134 and Title 49, Section 53 of the United States Code (U.S.C.), to develop a TIP that is consistent with the RTP. The TIP must reflect the investment priorities outlined in the plan and be designed to make progress toward achieving identified performance targets.

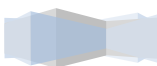
Under federal regulations, the TIP must be consistent with the RTP and incorporate all federally funded and regionally significant projects regardless of funding source.

Amendments to the RTP and the TIP are occasionally necessary after they have been adopted. With the exception of emergency or exempt projects, amendments will utilize the following process:

RTP Amendment

The Regional Transportation Plan (RTP) establishes the long-range vision and policy framework for transportation investments within the Sun Corridor MPO region with a 20-year planning horizon. Federal law requires that major updates occur at least every four years after adoption. Major updates to the RTP follow the same basic process as follows:

- Stakeholders will be identified and engaged early in the process.
- Efforts to engage and inform the public may include social media platforms, email lists, website information, and public meetings.
- The draft RTP will be made available for a minimum of a 30-day public comment period prior to adoption. Copies of the RTP will be available on the website and, by request, at the Sun Corridor MPO Office.
- The final draft RTP, along with a comment and response summary, will be presented to the Sun Corridor MPO Technical Advisory Committee and the Executive Board.
- The final RTP will be presented to the Sun Corridor MPO Executive Board for adoption.



Amendments to the RTP are occasionally necessary after adoption. The Sun Corridor MPO will announce the proposed amendment via agenda posting. Amendments will be presented to the Executive Board for adoption at a public meeting.

Minor revisions or technical amendments that do not require public participation include the following:

- Typographical corrections and scrivener's errors.
- Other administrative changes including, but not limited to, the lead agency, cost estimates, and timelines may be approved by the Executive Director.

TIP Amendment

A TIP amendment is any TIP change that requires Executive Board approval and is consistent with FHWA/FTA definitions. These types of amendments will be posted for a minimum of 14 days on the SCMPO website in both English and Spanish.

These include:

- Change to a federally funded project or source of federal funds.
- Change in project cost exceeding 25%.
- Change of project sponsor.
- Change in schedule over one year.
- Major change in project description, limits, scope, or project phase.
- Adding a new federally funded project. (attainment areas).

Administrative TIP Amendments

An administrative amendment is any TIP change that is exempt from the public comment period. These amendments include:

- Corrections of spelling and grammatical errors.
- Revision of project name.
- Change of non-federal funding source; or change of up to 25% of project cost regardless of funding source.
- Minor changes to project description or scope as determined by the SCMPO Executive Director.
- Correction of other minor oversights that do not impact air quality, fiscal constraint, or project scope.
- Deletion of non-regionally significant projects.
- Adding a new project that is not federally funded or regionally significant.
- Adding new projects to the Illustrative List of projects.

Air Quality



The Sun Corridor MPO includes portions of the West Pinal PM10 Serious Nonattainment Area and West Central Pinal PM2.5 Nonattainment Area. Consequently, transportation conformity is required to be demonstrated for both nonattainment areas by the Sun Corridor MPO. Metropolitan transportation plans, programs, and projects in the nonattainment areas must satisfy the requirements of the federal transportation conformity rule.

Prior to TIP and RTP amendment approval, the Sun Corridor MPO conducts consultation with interagency partners, including ADOT, FHWA, FTA, ADEQ, EPA, Maricopa Association of Governments, Central Arizona Governments, and SCMPO member agencies.

Air Quality amendments will be posted for a minimum of 30 days on the SCMPO website and advertised in the newspaper in both English and Spanish.

- Amendment will go out for a minimum 30-day public comment and consultation period for Air Quality Conformity Analysis and Regionally Significant Projects regardless of funding source;
- Prior to TIP amendment approval, the Sun Corridor MPO conducts consultation with interagency partners including ADOT, FHWA, FTA, ADEQ, EPA, Maricopa Association of Governments, Central Arizona Governments, and SCMPO member agencies.
- Amendments will be reviewed by the TAC with a recommendation to the Executive Board for approval, contingent on the new finding of conformity;
- Upon review by Executive Board, the amendment will either be approved or denied, contingent on the new finding of conformity;
- If approved by the Executive Board, the amendment will be sent to the federal partners (FHWA/FTA) for the new finding of conformity;
- If a new finding of conformity is found, it is then sent to ADOT to be included in the STIP.

Interested Parties, Participation, and Consultation

As part of the public involvement process, the Sun Corridor MPO conducts agency consultation directly with local, state, and federal resource agencies. The Sun Corridor MPO also consults, as appropriate, with agencies and officials responsible for other planning activities within the metropolitan planning area that are affected by transportation. To coordinate the planning functions to the maximum extent practicable, such consultation includes the comparison of the Sun Corridor MPO RTP and TIP, as they are developed, with the plans, maps, inventories, and planning documents developed by other agencies. This consultation includes, as



appropriate, consultations with state, federal, tribal, local, and private agencies responsible for planned growth, economic development, environmental protection, public transportation, airport operations, freight movements, land use management, natural resources, conservation, historic preservation, tourism, and natural disaster risk reduction. The Sun Corridor MPO also seeks input and comment from neighboring counties or planning areas as appropriate.

Additionally, Sun Corridor MPO reaches out to federal, state, tribal, regional, local, and private agencies to consult on environmental and resource issues and concerns. Specific topics of interest include: land use management, wildlife, natural resources, environmental protection, conservation, historic preservation, and potential environmental mitigation activities. An important consideration in the consultation process is the recognition that previously adopted projects in the RTP undergo extensive environmental and resource assessment by the implementing agencies, such as the Arizona Department of Transportation, public transportation, cities, Pinal County, and the Pinal Regional Transportation Authority (RTA). With these processes already well established, including requirements for input on mitigation and resource issues, the primary goal of the consultation effort is to gain insight regarding concerns that may involve future transportation planning efforts.

3. Public Participation

Public participation implies an open process. This means that anyone who is potentially affected, or is just interested in the process, is welcome to participate. Some of the reasons for encouraging this openness are:

- Project leaders may gain new information;
- Participants, who want a project to be completed, can provide additional resources in the form of assistance, goods, or services;
- Public participation can be a forum for dispute resolution.
- Progress can be made and implementation occur because:
 - The project itself will be better designed with public input;
 - The community better understands what the project is about;
 - Input can be a warning mechanism for potential problems.
- Participant comments help the project leaders understand areas where additional people may have concerns or misunderstandings. This can be used to provide better information to others who are not participating.



4. Public Involvement Procedures

To have a proactive public involvement process, the Sun Corridor MPO will provide time for public comment at each public meeting. The procedures (**Table 1**) will inform the public about how, when, and where they may participate.

The public involvement plan contains the following elements:

- Involvement Opportunities – Provide the opportunity for the public to be involved in all phases of the planning process.
- Communication – Establish mechanisms for maintaining communications between the public and local officials such as processes like legal ads, web site notifications, and displays.
- Information – Assure that technical information is available and in a simplified, understandable form.
- Response to Public Input – A description of the methods used to respond to comments from the public.
- Advisory Committees – The use of committees and the means of providing a cross-section of affected citizens on the advisory committees.



Table 1 – Summary of Sun Corridor MPO Public Participation Procedures

Public Participation Component	Meetings	Public Comment Period	Typical Public Participation Techniques	Additional Comment
Federal Required Documents, Plans, and Programs				
Regional Transportation Plan (RTP)	Initial & Subsequent Public Meetings TAC Executive Board	30 Days	Legal Notice Website	Update Every 4 Years; Requires Air Quality Conformity Analysis; Public Comments Included in Final RTP
Transportation Improvement Program (TIP)	Initial & Subsequent Public Meetings TAC Executive Board	Air Quality - 30 Days Amendments – 14 Days	Legal Notice Website	Updated At least Every 2 Years; Requires Air Quality Conformity Analysis; Public Comments Provided to Executive Board
Coordinated Public Transit Human Services Transportation Plan	TAC Executive Board	30 Days	Legal Notice Website	Update Annually; Full Update Every 3 Years
Public Participation Plan	TAC Executive Board	45 Days	Legal Notice Website	Updated As Required Public Comments Provided to Executive Board
Unified Planning Work Program (UPWP)	TAC Executive Board	N/A	N/A	Biennial; Amended as Necessary; Developed in Cooperation with ADOT, FHWA, FTA and Transit Operators
Amendments To Adopted Documents	TAC Executive Board	N/A	Legal Notice Website	Non-Exempt Amendments
Amendments Exempt from Public Participation	N/A	N/A	N/A	Emergency Projects and Minor Revisions
Open Public Meetings				
Executive Board Meetings	Every Second Tuesday of Every Other Month	Public Comment Accepted at Meeting	Public Notice; Master Distribution List; Website	Held at 10:00; Location Rotates Between Member Agencies
Technical Advisory Committee (TAC)	Fourth Thursday of Every Other Month	Public Comment Accepted at Meeting	Public Notice; Master Distribution List; Website	Held at 1:00; Location Rotates Between Member Agencies



5. Public Notification Tools, Techniques and Activities

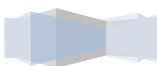
There are numerous and varied tools/techniques/activities to provide the opportunity for public involvement. Any combination and number of these may be used depending on the scope of the specific plan, program, or project. These techniques/activities are defined in detail in **Table 2**. As funding permits, the Sun Corridor MPO will select from the various activities to provide the most effective public participation in each particular situation.

Virtual Public Involvement

Virtual public involvement is a new opportunity for information sharing and public involvement in the transportation planning, programming, and project development process. These new opportunities include, but are not limited to techniques, such as telephone town halls and online meetings, pop-up outreach, social meetings/meeting-in-a box kits, story maps, quick videos, crowdsourcing, survey tools, real-time polling tools, social media following, and visualization. These techniques offer convenient, efficient, and low-cost methods for informing the public, encouraging participation, and receiving input.

Table 2

Activity	Description
Brochure	Written material to distribute generally contains more information than a flyer. It is often folded to create a small piece for distribution.
Charrette	An intensive brainstorming session using visual methods to define alternatives.
Conference	A meeting with two or more people where the participants confer and discuss. (This can also be a series of meetings and/or events focused on a unifying subject.)
Display	Information and materials are displayed in an informal setting where people are free to move about and consider whatever is of interest to them.
Email	Using the Internet to contact people with electronic mail addresses.
Social Media	Various; Facebook, Twitter, others
Focus Group	A small carefully selected group of individuals who meet together to give feedback to the organizer on a specific topic.



Activity	Description
Forums	A public meeting that is designed to help attendants better understand a subject by hearing different points of view. Usually several people with differing opinions, each make a short presentation and then answer questions. It is not designed for decision making.
Information Booths	Place an information exhibit at fair-type events.
Meetings	These are opportunities for larger groups of people to get together for a multitude of purposes. The meetings may be done in person, telephonic, or using online tools for video and audio conferencing (e.g. Go-To-Meetings, Zoom, Webex, Google Teams, etc.).
Modeling	Computer and/or physical modeling can be used to help people better visualize or better understand a particular concept or project.
Newspaper Advertisement	Information that a newspaper prints in their paper that is not part of the news. The person/group placing the advertisement has control of the content.
Press Releases	This official release tells the press there is news they might be interested in reporting. It generally follows a specific format and includes who, what, when, where, and a contact for more information.
List of local Newspapers	Casa Grande Dispatch; Maricopa Monitor; Coolidge Examiner; Eloy Enterprise; Arizona City Independent; Tri Valley Dispatch
Posters	A large written announcement posted in a public place.
Presentation Meetings	These meetings allow the organizer to provide information and answer questions for a large group at once.
Public Hearings (Meetings)	This is a legal meeting that is often required to make sure there is some opportunity for public comment. It is normally done with elected officials sitting at the front and allowing community members very specific conditions to speak under. The meetings may be done in person, telephonic, or using online tools for video and audio conferencing (e.g. Go-To-Meetings, Zoom, Webex, Google Teams, etc.).
Public Notice	These are official notices posted prior to meetings. The notice is posted on the Sun Corridor MPO website and Office, and select locations and local newspapers.
Public Service Announcements	These are short announcements usually on radio or television, for which there is no charge and announce something important for the public to know. (use all newspapers)
Web Site	A series of pages on the Internet that relate to a specific subject.



Activity	Description
	They can be reached by anyone who has access to the Internet by typing a particular address or by doing a search.

Visualization Techniques

The Sun Corridor MPO will utilize a variety of tools to educate and inform the public, which may include the interweaving of *visualization techniques* (**Table 3**). Use of these individual techniques or a combination thereof, will assist in the communication process.

Table 3

Maps	Chart/Flow Charts
Drawings/ Sketches	Illustrations
Tables/Graphs	PowerPoint Presentation
Video	Diagrams
Graphics	Photographs
Geographic Information Systems (GIS)	Narrative Description

Master Distribution List

A master email distribution list will be developed and maintained; interested persons may ask to be placed on or removed from the list by contacting Sun Corridor MPO office. This continuously updated list will be used to notify interested parties of upcoming meetings and other opportunities for public involvement. Furthermore, this list will include news media, community groups, business and professional groups, special interest groups, elected and appointed officials, affected public agencies, representatives of public transportation employees, public ports, freight shippers, providers of freight transportation services, private providers of transportation (including intercity bus operators, employer-based commuting programs, such as carpool program, vanpool program, transit benefit program, parking cash-out program, shuttle program, or telework program), representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.



Sun Corridor MPO Website

The Sun Corridor MPO will develop and maintain an Internet website to provide the most current information available on various topics. The website contents are expected to include:

- Contact Information
- Current Executive Board and Technical Advisory Committee Information
- Meeting Calendars
- Meeting Agendas and Minutes
- Public Notices
- Work Products and Publications
- Title VI Policy
- Federally Required Documents
- Request for Proposals
- Employment Opportunities

Media Contact and Advertising

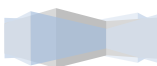
The media plays a crucial role in getting information regarding significant transportation activities and issues to the public. The Sun Corridor MPO will maintain ongoing communication with the media through various means, including press releases and interviews.

The Tri-Valley Dispatch newspapers will be utilized as the primary print medium for advertising transportation issues of interest to the general population. Public service announcements and interviews may be broadcast on local radio stations.

Public Meetings

Meetings and hearings, which are open for public participation, will be scheduled to allow the best opportunity for attendance by the general public and other entities whenever possible. These meetings are used to both inform the public of the planning process and solicit input, ideas, and feedback. The Sun Corridor MPO Executive Board and Technical Advisory Committee meetings each include time on the agenda for general public comment on transportation related items.

Meetings may include informal presentations at regional sites, open house, round tables, or other community forums, virtual meetings, and formal presentations to various service clubs, civic, and professional groups.



Transportation meeting dates, times, and locations are available on the Sun Corridor MPO website at www.scmpo.org

Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, the Sun Corridor Metropolitan Planning Organization (SCMPO) does not discriminate on the basis of race, color, national origin, or disability. Persons that require a reasonable accommodation based on language or disability should contact Irene Higgs, SCMPO's Title VI Coordinator at ihiggs@scmpo.org or (520)705-5143. Requests should be made as early as possible to ensure the MPO has an opportunity to address the accommodation.

Public Comment and Response to Comments

Written comments received through the public involvement process will be included along with responses as an appendix to the document under review, as appropriate, or will otherwise be summarized and presented to the Executive Board or other body for awareness purposes.

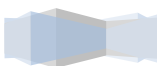
Title VI Program

Title VI of the Civil Rights Act of 1964 requires outreach to underserved groups. *"No person in the United States shall, on the ground of race, color, national origin or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."*

Public participation implies an open process. This means that anyone who is potentially affected, or is just interested in the process, is welcome to participate.

Just opening the process to the public is not enough. There are numerous populations that are not likely to get involved unless a special effort is made to reach out to them. In this Plan, groups that need a more focused effort to get involved are referred to as "underserved populations". These include, but are not limited to:

- Minority (Hispanic and/or non-white) community members;
- Low-Income community members;
- Physically and mentally challenged community members;
- People who rely on alternative transportation;
- Persons with language needs;
- Aging populations.



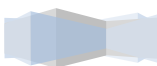
The Sun Corridor MPO will make every effort to hold public meetings in facilities that are compliant with the Americans with Disabilities Act (ADA); and arrange for reasonable accessibility and accommodation to persons with disabilities. Further, to provide equally effective communication, Sun Corridor MPO will make do preparation, when appropriate, for persons requiring assistance, such as the hearing or visually impaired, upon request.

The Sun Corridor MPO will assist persons with language needs an opportunity to participate in the transportation planning process. Staff will make every effort to provide Spanish translators and document translation if resources are available. Individuals who are not able to attend meetings may make a request for the information at Sun Corridor MPO offices for delivery of materials to their homes. Sun Corridor MPO staff, coordinating availability, is willing to go speak to groups to eliminate participation barriers and involve citizens in the transportation process. By making a reasonable extra effort to include these populations, the Sun Corridor MPO hopes to ensure that the interests and input of all residents are given equal consideration.

The Sun Corridor MPO has provided other means of outreach other than traditional methods. One method used was providing a survey in English and in Spanish to seek input on a transit study, with a chance to win a Gift Card. Surveys were available on-line and provided to the local agencies and to specific site locations that were identified having heavy foot traffic such as community centers, senior centers, libraries, after school programs, and schools. Other untraditional methods will be used, pending the nature of the project to engage persons with language needs.

Listed below are various outreach processes that may be used by the Sun Corridor MPO to ensure full and fair participation by all potentially affected populations in the transportation decision-making process:

- Translate outreach materials based on a Four-Factor analysis conducted on a project-by-project basis.
- Advertise meetings, public notices, and other materials in the Tri-Valley newspapers, SCMPO and local agency websites, and other high traffic locations frequented by the public.
- Advance demographic research of potentially impacted communities for transportation-related study projects to determine the level and targeted outreach tools needed for public involvement based on persons with language needs, and Title VI Data collection.
- Include Spanish text on Sun Corridor MPO materials to the public notifying them of the opportunity to request language services, if needed.
- Forming partnerships between member entities, public and private sectors.

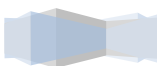


- Consider the proximity to public transportation routes when selecting a meeting location.
- Schedule public meetings at the appropriate time of day based on community assessments.
- Use of Title VI Self-identification cards at meetings.
- Use of various types of modes to communicate Sun Corridor MPO meetings.
- Virtual public involvement is a new opportunity for information sharing and public involvement in the transportation planning, programming, and project development process. These new opportunities include, but are not limited to techniques, such as telephone town halls and online meetings, pop-up outreach, social meetings/ meeting-in-a box kits, story maps, quick videos, crowdsourcing, survey tools, real-time polling tools, social media following, and visualization. All virtual meetings have a call-in option for those who may have limited or no access to the internet.
- Ensuring accessibility of web content and mobile applications complies with Title II of the ADA.

6. Evaluating Public Involvement Activities

A continuing focus on evaluation and enhancement of the public participation process should help to improve the outcome of each new Sun Corridor MPO plan, project, or program. Evaluating public participation is a multi-dimensional task.

- First, there is the quantitative aspect which uses measurements such as the number of activities held, the number of notices sent, and/or the number of people who participated. While valid and important, these factors may not show the complete picture.
- Second, it is important to evaluate the qualitative aspects relating to perceptions, attitudes, and effectiveness. Did the people who participated feel they were heard? Were all the potentially affected interests (including the underserved) actually represented? Were the materials provided easy to understand? Were announcements received in a timely manner?
- Third, is the question of how the public input was used. This information needs to be recorded and made available. It also needs to be considered in the decision-making process.
- Fourth, is the need to evaluate the reason something happened. Understanding why there was good or poor participation is important to assessing effectiveness.



The ultimate point to consider in an evaluation is the existence of respect and trust. It is not possible to please everyone, but it should be possible to proceed forward with an atmosphere of respect and trust, and Sun Corridor MPO intends to earn this by being fair and open with everyone at all times.

7. Development, Adoption, and Revision of the Public Participation Plan

The plan will be officially reviewed at a minimum of every five (5) years. This re-evaluation will involve significant public input and a minimum 45 calendar day review period prior to adopting any changes. All efforts to involve the public and other organizations will follow the steps outlined in the current plan.

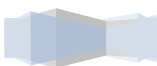
Other periodic revisions may occur, as new and better approaches are determined. Each time any significant content revisions are made (other than technical or grammatical revisions) the public will be given a 45-calendar day review and comment period prior to implementing the changes. Sun Corridor MPO will update the plan as needed and submit an annual accomplishment and goal report to the Arizona Department of Transportation (ADOT) External Civil Rights Office.

The Public Participation document will be updated as required based on the following process:

- Evaluation of this plan to ensure compliance with all federal regulations.
- Review of the plan by the Sun Corridor MPO Technical Advisory Committee.
- Notice of the comment period will be provided through the website, social media, and or news release.
- The public comment period of the draft plan is at least 45 calendar days.
- Sun Corridor MPO Technical Advisory Committee shall review all written public comments and responses prior to making a recommendation to the Executive Board for adoption.
- Adoption by the Executive Board

It is often necessary to make minor adjustments to reflect new outreach methods and improved data. The following Administrative Amendments may be made by the Executive Director without further action by the Board:

- Updates to outreach methods and tactics
- Updates to Demographic data



- Amendments that are federally required in order to be in compliance with updated or new standards
- Non-substantive updates, such as to staffing, contacts, grammar, etc.

8. Sun Corridor MPO's Commitment

This plan contains background material, guidelines, and commitments that the MPO is undertaking to incorporate an effective public process into future plans, projects, and programs. Specifically, the Sun Corridor MPO is committed to:

- Inclusive and meaningful public involvement;
- Open and honest communications with all individuals and entities;
- Timely public notice;
- Full public access to information and key decisions;
- Creating a sense of shared responsibility and ownership for regional transportation/congestion problems and a shared sense of pride in the development of solutions to those problems;
- Helping form partnerships between member entities, and the private and public sectors to plan and implement transportation/congestion solutions;
- Establishing policies and prioritizing needs based on valid data and using objective, fair, and consistent processes;
- Providing information and gathering input so that decision makers will be able to make informed decisions.

9. Contact Information:

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